

Dunn Township

Minutes of the regular monthly meeting

Monday, February 08, 2016

The meeting was called to order by Chairman D. Johnson at 7:00 PM

Members Present: D. Johnson, Kvare, Dalman, Seifert, Herseth, and Treasurer: Peplenjak, Clerk Johnson.

The Pledge of Allegiance was recited by all.

**AGENDA:** The West Otter Tail Township Assoc. request for use of the town hall was added to the agenda. With that change, a motion to approve the agenda was made by Seifert, seconded by Herseth and approved.

**PREVIOUS MEETING MINUTES:** A motion by Kvare and seconded by Dalman, to approve the minutes as presented, carried.

**TREASURERS REPORT:** A motion to approve the report as submitted was made by Seifert and seconded by Kvare, carried.

**CLAIMS:** A list of claims was presented by the treasurer. A motion to accept the report as given was made by Kvare and seconded by Herseth, carried.

**PVHD REPORT:** The report sent in by Dave Slotten was reviewed by Dave and is on file. Slotten stated that the standing committee members had not changed from the 2015 listing of committee members. Slotten presented copies of the PVHC audited financial statements and Audited results and report to the Board of Directors

**TOWNSHIP ENGINEER REPORT:** Engineer Stabnow was not in attendance.

**CORRESPONDENCE – CLERK:** 1. A caucus reminder from the county. Caucus date is March 1<sup>st</sup>. Also a list of 2014 election judges attached, training to be held this summer. 2. Notice of an upcoming Government Units survey from the U.S.

Census Bureau. 3. A variance request - to be handled by the county . 4. A copy of the 2040 Otter Tail Transportation plan.

**NEW BUSINESS:** 1. Fair Hills Liquor license renewal – no show possibly due to weather. 2. Order sign posts – the town needs to order posts that meet updated sign post criteria. Dalman – can we use the old posts as risers or for mail-box stands? It was generally felt that the township can't use the old posts as they do not meet the new criteria. Kvarre made a motion to order 10 base posts and 10 riser posts, seconded by Seifert and passed unanimously. 3. 460<sup>th</sup> ST W – (Hwy 59 to Poss Beach). This road is a line road with Dunn, Pelican and Scambler all abutting 460<sup>th</sup> St. W. and Dunn feels that it is time to overlay this road. Kvarre – Pelican township feels that they only have one resident along the road and that it is not their responsibility. Clerk presented letter from 2/14/00 stating that there was an agreement with Pelican paying ½ the costs and Dunn/Scambler splitting the remainder. Dalman – Johnson Lane was done at the same time (2000), possibly by the same contractor. Clerk will look for further documentation and report back to the board. 4. Hosterman Dam – A discussion was had about the cost of clearing the dam. Dunn had requested that Lida Township provide documentation showing that they had contacted the DNR about cost sharing before Dunn would reimburse Lida. We haven't received anything back from Lida. Kvarre suggested that the chairmen of all three townships get together to discuss. Kvarre to set up meeting.

**OLD BUSINESS:** 1. Town Road Policies and Standards. Herseth presented a draft of the policies. After much discussion primarily about culverts and ditches, Herseth made notes, will update and present at the next meeting for further review. 2. GIS project update: Herseth stated that Meadowland will start reviewing deed info on Poss Beach shortly.

**TOWN BOARD MATTERS:** 1. 2017 proposed budget review - Herseth presented the proposed budget. Levy for '17 to stay the same as '16 at \$500,000. Kvaré made a motion, seconded by Seifert to approve the proposed 2017 budget. Carried unanimously. 2. WOTTA spring meeting. WOTTA secretary contacted the clerk about holding their meeting at the Dunn town hall. Will need seating for about 85. WOTTA will provide refreshments. Rental policy was reviewed. Kvaré made a motion to approve usage and waive the damage deposit. Seconded by Seifert. Clerk will send a rental agreement for signature. 3. Other matters – Kvaré mentioned that snow was building on Knollwood Lane. Johnson will take skid steer over to knock it down. 4. Dalman asked for reimb of bill for fixing brush saw. After discussion, motion to reimburse Dalman for repaid was made by Kvaré and seconded by Seifert. Carried unanimously.

**MEETINGS:**

Audit Meeting, Monday, February 22, 2016 at 6:00 PM  
Township Annual Meeting, Tuesday, March 8, 2016 at 7:00PM  
Regular monthly meeting Monday, February 14, 2016

Adjourn Motion by Siefert, seconded by Herseth and carried.

Respectfully Submitted,

\_\_\_\_\_ Mike Johnson, Clerk

\_\_\_\_\_ David Johnson, Chairman

