

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 11, 2005**

Chairman Miller called the meeting to order. All board members were present, Wayne Merle, Emery, Carla and Judy. Also present were Steve Ehnert and several residents.

The Pledge of Allegiance was recited.

Wayne made a motion to accept the agenda, Emery seconded the motion, motion carried.

Minutes

Minutes of the last meeting were read. Emery made a motion to accept the minutes as read, Wayne seconded the motion, motion carried.

Treasurers Report

The treasurers report was read. The Treasurer stated that she had moved most of the township money over to State Bank & Trust, as was decided at the re-organizational meeting, starting a checking and money market savings accounts. Most of the money being put in the Money Market Savings Account where we will be getting interest. Five transfers can be made from this account each month so when she knows the amount of the bills to be paid for the month she will transfer enough to the checking account to cover them. Emery made a motion to accept the Treasurers Report, Wayne seconded the motion, motion carried.

Bills

The bills were reviewed, Merle made a motion to pay the bills and pay Pederson Sheet Metal & Heating one half of his bid for work on the new town hall so he can order materials. Wayne seconded the motion, motion carried.

Correspondence

We received thank you notes from The United Way, ARC of Fergus Falls, The Pelican Rapids Library and Someplace Safe for our generous donations authorized at our Annual Meeting March 8, 2005.

We received a bid from Scott Skogen for the block work on the New Town Hall.

A letter was received from Paul Gubrud who is on the building committee for Scambler Township asking if we would have any interest in building a town hall together with Scambler. The Supervisors stated that we have gone to far to change directions now. All the bids are in and we are ready to start as soon as possible. Clerk will e-mail Mr. Gubrud with the decision.

Received information on two special workshops discussing Lakeshore Development one to be held in Alexandria and one in Brainerd, MN. No one plans on attending, County has jurisdiction over lakeshore development.

We received a bid from Krause Bros. from Wahpeton, ND for gravel, snowplowing, and grading. Supervisors felt they were too far away to be considered unless they established a location in this area.

Received a copy of the Nielsen Preliminary Plat on Lake Lizzie. Supervisors looked at the plat, all property is within 1000 feet of the lake so Otter Tail County will handle.

The Bridge Report was received and gone over. Nothing for township to do, the bridge on Old 59 by Dunvilla is on the Otter Tail County list to be replaced in 2007.

John Schmidt who owns property next to Bob Dalman had called the Clerk about using the vacated road next to Bob's house. He stated that there was a sign posted there stating that property owners could use the road and that the sign had been removed. He wanted the township to put the sign back up so he could use the road to cut wood on his property. The Supervisors stated that the road is a private road and that they cannot tell him he can use it. They said that he could use a minimum maintenance road off County Hwy #31 to get to his property. Clerk will call him with the information. Bob has a new sign that he needs to put up to replace old sign.

Coleen Posschl had called the Clerk about the speed people are driving past their place on East Lake Lizzie Road. She wanted to know if the township could put up a blind approach sign before the log home as she said you can't see approaching traffic when leaving their and Stainbrook's driveway. A blind approach sign will be put up. The Supervisors stated that they do not know what else they can do about the speed by their place as 30 mph signs have been put up at each end of the cottages and a reduce speed ahead sign. The township also has the roads patrolled several times a year. Clerk will call her and let her know.

Also when we were discussing signs, someone mentioned that it was brought up at the short course that all signs should be checked to see that they still are reflective and if not they need to be replaced. Supervisors will check them.

Old Business

The Clerk had written to Shamus Ouse about reimbursing the township \$300 for a fire call the township was asked to pay. Shamus's mother called and was pretty upset about the letter, she stated that they had not received the bill from the fire department until the end of February and when she did she turned it over to her insurance and they had paid the fire department. We did receive reimbursement from the Fire Department, but in the future we may want to check to see if they have billed the person in question before we pay them.

The Treasurer mentioned that we still had not received a check from Bruce Qvammen for snowplowing in 2003 and grading in 2003-2004 that the township had paid. Chairman Miller told Mr. Ehnert when he is grading the roads to only go to the end of the township road on 470th Street until we receive payment.

A hearing was held on a Canine Control Ordinance at our Annual Meeting in March. Most electors thought there should be an ordinance in place in Dunn Township and a motion was made to authorize the Dunn Town Board to adopt an ordinance, hire a control officer and put notice in the Pelican Rapids Press. We had a copy of Lida's ordinance

that we all had gone over making only minor changes in posting places, etc. Emery made a motion that Dunn Township should adopt the Canine Control Ordinance and hire Dave Bulik as Canine Control Officer salary to be determined at a later date, Wayne seconded the motion, motion carried.

New Business

Jerry Black, Dunn Townships Hospital District Board member elected in November, was at the meeting to update the town board on what was happening with the Hospital District. He stated that they will be redoing the roof on the clinic and nursing home as there a some leaks and it really needs to be done. They will be using a new product with a 15 yr. warranty at a cost of \$71,000. He also stated that he will suggest several ways for them to cut expenses, lights left on, fireplaces on when no one is in the room, were two of the things he mentioned. Jerry said they will be removing a boiler and will receive some compensation for that.

Steve Kantrud from Coldwell Banker Real Estate who is selling the Charlie Schwartz property at 23401 Sunset Beach Trail was at the meeting to ask the Supervisors a couple of questions. He wanted to know where the township road ends on Sunset Beach Road, The Supervisors told him that it ends right past the driveway of Mike Peterson about four houses down from Mr. Schwartz. Then Mr. Kantrud and Mr. Schwartz told the board that Charlie's holding tank is partially in the road right-of-way and that Otter Tail County had okayed this back in the 1980's. Mr. Kantrud needed the township to write a letter stating that the township would not ask Mr. Schwartz to move his holding tank from the road right-of-way and that the township is not liable for any damage to the holding tank because of it's placement in the township road right-of-way. Clerk is to write letter to Coldwell Banker at P.O. Box 623, Pelican Rapids, MN.

Betty Pyle and several other property owners on her road were at the meeting to present a petition to get their roads blacktopped, 470th Street and Boe's Drive. At the time Betty obtained the signatures she thought the 30/70% split on roads putting asphalt on for the first time had been rescinded at the Annual Meeting. The motion made at the Annual meeting however was just an advisory motion, the Board of Supervisors are the ones who make the decision on how the Road and Bridge funds are spent and whether they want to rescind this motion or not. At this point the 30/70% split motion still stands, they feel this would be a financial hardship to the township if they rescinded the motion. After discussing the matter with the residents they asked if Mr. Miller could get an approximate cost for the asphalt and what their 30% would be so that they could go back to the property owners with a new petition and have a figure to give them as to what it would cost each property owner and see if they still want the roads done.

Also, Mrs. Pyle wanted to know if they could make improvements to their private road bringing it up to township specs so they could possibly put asphalt on at the same time. The road is only 33 feet wide and the Supervisors were not sure if you can redo a 33'(cartway). Clerk will write to Otter Tail County Planning & Zoning to see if this can be done. Clerk will call Mrs. Pyle when an answer is received.

The Supervisors talked to Steve Ehnert about the snowplowing and grading, his contract is up May 1st. Mr. Ehnert presented the new contract to the board for review. First Chairman Miller told Mr. Ehnert that we are not happy with the driver that does Dunn Township roads and asked if he could please give us a different driver. Merle stated that the he drives 8 mph instead of 3 mph like he should and has no respect for anyone's property. He has the snowplow blades set wrong so that it leaves a bunch of snow on the road, and when he goes up unto 59 from a township road he leaves the snow at the end of the township road so that you need a 4-wheel drive to get out onto 59. Also when grading roads he drives so fast it leaves them all washboardy, a good example is the Lost Highway. It was mentioned that they did not plow the gravel roads every time, he said it depended on how much snow there was or if he wasn't sure if the township wanted them done. The Supervisors told him to just get out and plow the roads, all of them instead of trying to save the township a few dollars. Mr. Ehnert said he will try to do the things that have been asked. Also we had a gentleman upset about the township paying to have a couple of private roads plowed and then getting reimbursed. He felt the township did not know if they were being reimbursed enough because Mr. Ehnert did not show these roads separate on his invoices. The township now asked Mr. Ehnert to list these separate on his invoices so we know exactly what to bill them for reimbursement, Mr. Ehnert said he would do that. Merle then made a motion to sign Mr. Ehnert's contract for two years at \$68 per hour for road grading and \$76.50 for snowplowing, Wayne seconded the motion, motion carried.

There was a discussion about putting crushed asphalt on a couple of roads, one mile on the Lost Highway (470th Street) and Allen Lane to see how this would work. Mr. Ehnert said they had tried a new product on one road in Becker County and it seemed to be working out okay, but had only been on for a year. Steve gave Merle a business card so he could give John Okeson a call to find out about the product and its cost.

Loren Lee from Ada, MN who owns property on Senn's Beach Road, had called Merle to ask about putting up a storage shed. Merle had driven over there and saw there were several others, so told him it was okay.

The next meeting will be on May 9th, 2005 at 7:30 PM at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Emery seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 8, 2005-7:30 P.M.**

Chairman Miller called the meeting to order, all board members were present, Merle, Emery, Wayne, Carla and Judy. Others present were Mike Johnson, Joel Johnson, and Brian Everhardt.

The Pledge of Allegiance was recited.

Emery made a motion to accept the agenda as written, Wayne seconded the motion.

Minutes

Minutes of the last meeting were read, Emery made a motion to accept the minutes as read, Wayne seconded the motion. The Clerk stated that an error in the June minutes was brought to her attention. She had information on the weed situation listed under Old Business and should have been under New Business also stating that Wayne would send out notices to property owners, Otter Tail County does this not the township.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the Treasurers report, Merle seconded the motion, motion carried.

Bills

The bills were gone over. Wayne made a motion to withhold \$1000 from Pelican Well Drilling as they have not finished their job, and to pay all other bills, Emery seconded the motion, motion carried.

Correspondence

Received a letter from the Pelican Library thanking the township for their support, not only financially but also for promoting the library, and ask for our continued support.

Received a notice from the MN department of Health on sealing the old well at the Town Hall. Pelican Well Drilling will have to contact them when they finish sealing it.

Received information from the county auditor concerning a meeting to be held on September 6, 2005 at The Ottertail City Fire Hall to adopt a local election equipment plan. The Clerk will attend.

Received information on a snowplow workshop expo to be held in October, Merle will look over the brochure and Supervisors will decide at next months meeting if anyone should attend.

A half day workshop on Planning and Zoning will be held on September 28th in Alexandria. Clerk will look on the internet and see if she can find some of the same information as the cost to attend was \$60 per person.

Merle and Joel Johnson have finished spraying weeds.

Someone asked if letters had been sent out to property owners concerning weeds. The county had been out, done an inspection and had sent letters out to property owners.

Old Business

Jerry Black our representative on the Hospital District Board gave a report on what had been discussed at their last meeting. He stated that the MN Department of Health had done an inspection of the nursing home and there were only three minor deficiencies and they had been corrected, they told them they were ranked second highest in the state. They held a pancake feed in July with 140 people attending and had raised \$579. The nursing home had lost money last month. They accepted a bid for \$3600 from Superior Lakeside to landscape the north side of the nursing home.

Merle made a motion to accept the quotes from S & S Security Systems for the alarm System at a cost of \$1182.90 and the speaker system at \$1116.58 and to pay them 50% on each, Wayne seconded the motion, motion carried.

The tables and chairs for the new town hall were discussed. We need at least seven tables according to the amount of registered voters Dunn Township has so it was decided to order 10 Round tables, 2 oblong tables (to use as election judge tables) and 100 chairs. We will get in contact with Peggy Akers from Hannahers about ordering.

They should be finishing up on the blacktopping of 470th/Boe's Road and Blyberg's Road tomorrow.

New Business

A discussion was had on adding electric units to the furnaces in the new Town Hall so we could be on off peak, seeing propane is so expensive. Wayne made a motion to add 20KW electric units to each furnace at an estimated cost of \$1000 each, also to put the baseboard office heat on off peak, Emery seconded the motion, motion carried. Merle will check with Park Region and Dillon's on propane costs, size of tank we need, and whether to rent or purchase a tank.

Brian Everhardt was at the meeting to get a driveway permit and also check whether he needed a permit to put up a fence and to see if the location was okay. He did not need a permit for the fence but requested a letter stating that he could put the fence close to his property line. The Supervisors signed a letter stating that this would be okay.

The next meeting will be on September 12th, 2005 at 7:30 p.m. at the Town Hall.

With no further business to discuss Emery made a motion to adjourn the meeting, Wayne seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
DECEMBER 12, 2005
DUNN TOWN HALL-8 A.M.**

Chairman Miller called the meeting to order, board members present were Merle, Wayne, Carla, Judy and Don Logue (taking Emery's place when gone for winter). Also present were Faye Engkjer, Charles Kvare, Jerry Black and Steve Ehnert.

The Pledge of Allegiance was recited.

Minutes

The minutes had been sent out and read. Merle made a motion to accept the minutes, Wayne seconded the motion, motion carried.

Treasurers Report

The Treasurers Report was presented. Merle made a motion to accept the report, Don seconded the motion, motion carried.

Bills

The bills were gone over and discussed. Wayne made a motion to pay the bills, Don seconded the motion, motion carried.

Correspondence

We received a letter from Otter Tail County on a cluster development to be called Echo Bay located on Fish Lake. The letter from the county stating that there is no need for an Environmental Impact Statement. There is a meeting in Fargo today on the Echo Bay project, Merle will be attending. Faye Engkjer who is the secretary for the PGOLID stated that they are against the project as they believe 252 homes would have too big an impact on the lake. She stated that they have a law suit against Otter Tail County.

Charles Kvare was concerned about the Township Roads leading into the project and wanted to be sure that Homeland Investment Company #1, the developer of the project would be responsible for taking care of the roads if the project goes ahead.

Received another letter from the Fire Department concerning the proposed new fire hall. stating that the Pelican Rapids EDA (Economic Development Association) had met and would consider support of the proposal if all Cities and Townships agree to enter into a 20 year agreement for the term of the bond. Dunn Townships cost per year would be \$39,018.40 for first five years, could change after that. The proposed project as outlined would cost approximately 1.7 million. After discussion all agreed that we will not sign the agreement at this time without more information. The Clerk was to write them stating we want a Detailed Information Packet before committing to a 20 year agreement.

Old Business

Jerry Black was at the meeting to give us an update on any developments at the Hospital District Board Meeting. He stated that 40 out of 42 beds were full at the Nursing Home and Riverfront Manor had all 20 beds full. The Nursing Home had a gain of around \$9800 and Riverfront Manor a gain of \$950. He said that they were going to replace the sign out front for around \$3800 and needed to be done. The underground water leak has now been fixed and cost around \$20,000. Some steel entryway doors of the clinic building had to be replaced as they were rusting and were not closing properly.

Thanks Jerry.

The Dunn Town Hall Rental Policy was again discussed, Merle will get a copy of Cormorant Community Center Policy to get a better idea about rental charges. Will discuss again next month.

Merle asked about paying Jude \$200 for his help in getting setup for the new building. Wayne made a motion to pay Jude Pare' \$200 for his help, Merle seconded the motion, Motion carried.

New Business

Merle mentioned that it would be nice to have a plumber put two lines 30 inches off the floor in the mechanical room to make it easier to fill the water bucket for washing the floor as now it has to be lifted into a sink to fill. Also ask him to remove the magnesium rod in the water heater as the hot water has a terrible odor. Wayne made a motion to contact the plumber to take care of the projects, Don seconded the motion, motion carried.

Faye Engkjer discussed the possibility of renting the Town Hall for the PGOLID meetings and making a contribution each year for using it. She gave the Clerk the dates and times, their meetings are held on Saturday mornings so should not be a problem with renting out for other activities in the afternoon or evening's on those dates.

Steve Ehnert asked about plowing Labrador Beach Road. Merle told him to plow and keep track of the cost.

Charles Kvare came to the meeting to discuss the condition of 215th Ave., the road that goes by his residence. He stated that the road is in terrible condition, not plowed well at all it about shakes his trucks apart. Steve admitted that it was pretty bad. Merle told Steve to get out and plow the roads today when it is warm so he can scrape some of the ice and snow off and if they get slippery to put more sand on. Steve said he would.

The next meeting will be on Monday, January 9, 2006 at 8 am at the Town Hall.

With no further business to discuss Wayne made a motion to adjourn, Merle seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 14, 2005**

Present: Bob Dalman, Merle Miller, Carla Johnson, and Glori French(Deputy Clerk)

Miller called the meeting to order with the Pledge of Allegiance.

Minutes of the last meeting had been sent out and reviewed. Bob Dalman made a motion to accept the minutes as written, Miller seconded the motion, motion carried.

Treasures report was read. Miller made a motion to accept, Bob Dalman seconded the motion, motion carried.

Bills were reviewed. Discussion was held about two fire calls that had not been paid by the individual. Miller said to go ahead and pay fire calls. The Clerk will send the two bills to the County once she returns.

Questions about a fire call billed to Dunn Township for a fire at the Bob Flaa residence. Fire call should have been billed to Scambler Township. Carla will follow up with this.

Miller made a motion to pay bills, Bob seconded the motion, motion carried.

Open bids for new Town Hall.

Kelly Funk came in at \$102,760.00

J & K Construction came in at \$130,189.00-take off the floor and for footings minus \$17,245.00. Bid at \$112,944.00.

Kenny Lyden bid was \$94,960.98. Miller to check on steel for roof and talk to Lyden regarding the cabinets and counter tops.

Satter Construction bid \$114,675.00.

Richard Bristlin & Sons bid \$90,300.00, (excludes the building permit).

Miller will work with Bristlin & Sons and Kenny Lyden on the specifics of each bid to make sure comparing the same things.

Correspondence, mid winter flag sale M-R Signs. No order at this time.

PERA Annual exclusion report, Miller signed, will be sent.

Old Business, No check received from Bruce Qvammen.

New Business

Kathy Bergren of Erhards Grove Township gave her resignation on the Hospital District Board. Joan Fouquette would like to take her spot. Resolution was signed by Miller and French. (Copy Attached)

Bill for writing the resolution will be split by the Townships.

Next meeting March 7.

Election March 8.

Clerk's office needs to be open the Saturday before the election(March 5 10:00-12:00)

Requests for Absentee Ballot needs to be in writing and Clerk will mail one out.

Glori French, Deputy Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 10, 2005**

Chairman Miller called the meeting to order. All Board members were present, Merle, Emery, Bob, Carla and Judy.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out and gone over. Bob made a motion to accept the minutes as written, Emery seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read. Emery made a motion to accept the Treasurers Report as read, Bob seconded the motion, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Emery seconded the motion, motion carried.

Correspondence

We received a letter from The Phelps Mill Restoration Project Committee looking for funds to help restore Phelps Mill. This will be brought up at the Annual Meeting in March.

We received copies of the Balance Sheets from the Hospital District for November for Riverfront Manor and the Health Center.

The Clerk had sent letters to Mike Wittenmeyer concerning Cartway #642 and to Orrious Telecommunication Services.

Old Business

Clerk was to send a bill to Bruce Qvammen for blading and snowplowing Labrador Beach Road in 2003 and for blading in 2004. Blading in 2003-\$80, snowplowing 2003-\$120 and blading in 2004-\$80 for a total of \$280.

A discussion on the new Town Hall was had. An ad was placed in the Pelican Rapids Press for contractors to bid on doing the work. Contractor shall provide all labor, exterior and interior finish. Bids need to be in before the February 14th meeting at 8 AM. We will be using the same plan the Planning Committee had Curt Hildahl draw up except that the Contractor will supply all labor and materials. Merle had talked to Egge's and they will start work in the spring as soon as the frost goes out.

New Business

The Treasurer had talked to State Bank and Trust about interest rates and they have a Money Market Savings Account with a 2% interest rate where several transfers can be made each month so would probably be a good thing for the Township. A decision will be made at the Re-organizational Meeting in March.

Glori French will take minutes for the February meeting in the absence of the Clerk.

Emery mentioned that the culvert just north of the Town Hall might be partially plugged as the slough on the Paul Kautzman property has gotten so high that Mr. Kautzman had to add an extension to his fence so the Elk wouldn't get out. Supervisors think it is probably beaver, Merle will call Dusty, a beaver trapper from Barnesville.

Chris Haugrud told the Supervisors that he does not want the gravel road by his place paved. Supervisors told him that it would have to be okayed by 2/3 of the property owners who own property next to the road. Also, there had been no petitions requesting that.

Clerk had received a call from Bruce Toftely stating that the snowplow had knocked down his mailbox. The Supervisors again stated that the Township nor the Contractor is responsible. The Clerk will call him back with the information also telling him that the Township sells the swing support posts and that we recommend them to all Township residents.

The next meeting will be held on Monday, February 14th, 2005 at 8 AM at the Cornfield Café.

With no further business to discuss, Emery made a motion to adjourn the meeting, Bob seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 11, 2005
7:30 PM TOWN HALL**

Chairman Miller called the meeting to order. All board members were present, Merle, Emery, Wayne, Carla, and Judy. Also present were several Township residents.

The Pledge of Allegiance was recited.

Wayne made a motion to accept the agenda as written, Emery seconded the motion, motion carried.

Minutes

The minutes of the last meeting were read. Wayne made a motion to accept the minutes as read, Emery seconded the motion, motion carried.

Treasurers Report

The treasurers report was read. Merle made a motion to accept the treasurers report as read, Wayne seconded the motion, motion carried.

Bills

The bills were gone over. Emery made a motion to pay the bills, Wayne seconded the motion, motion carried.

Correspondence

We received one County Variance, county will handle.

Received a copy of the Peterson Point Platt on Lake Franklin. After looking it over the township had no objections.

Received a letter from the MN Association of Townships concerning their Annual & Educational Meeting to be held in Alexandria in November, no one plans on attending.

Merle had talked to John Swanson, the Minnesota State Fire Marshall about having smoke detectors put in the new town hall. He said we don't need to have any as no one will be sleeping there.

Merle had talked to State Bank & Trust about cashing township checks. Joel Johnson had gone to the bank to cash his check from the township and they would not cash it without charging \$6 seeing he doesn't have an account with them. Merle told them there should be no reason why they couldn't cash township checks as there was plenty of money in the account. He was told it should not have happened and wouldn't happen again.

Lyle Haugrud had called Merle about people dumping garbage along township roads. Clerk is to put notice in paper about littering being a misdemeanor in Minnesota with fines and jail sentences that can be imposed. Also list hours that the Otter Tail Solid Waste is open in Pelican Rapids.

Old Business

Jerry Black, Dunn Townships Hospital District Board member gave a report on the happenings at the last meeting. He said they were working on the air handler. Kelly Funk had given the low bid on cement. He stated that all 20 units in the River Front Manor were full. And last, he said that they had decided to build a sidewalk to the park making it easier for the residents, especially with walkers to go to the park.

Wayne had tried to get in contact with Randy Dalman about spraying, but was unable to do so. He will call Carr's Tree Service about doing it.

New Business

Wayne & Phyllis Erickson who owns property on Lake Franklin, the old Ellis Peterson property, came to the meeting to ask the township about vacating a rod wide easement on their property. The Town Board established a public cartway back in 1956 but this portion of the easement on Erickson's property was never used. He is the last lot on Peterson Road. The township has done no maintenance. After the Supervisors discussed the situation they had no objections to the Erickson's vacating the one rod wide easement on their property. Chairman Miller told them to hire a lawyer and have him draw up the papers and the township would sign.

Merle called Robert Gibb and left a message about the amount of calcium chloride (dust guard) that was used on Newport Beach Road. 1192 gallons were used @ .57 cents per gallon for a total of \$679.44, he is to send check to Merle.

A discussion was had about whether to keep the outside toilets once the new town hall is completed. Merle had checked with Wayne Johnson and he said he would crush and fill the tank and take the toilets at no cost. Ross Seifert said he would crush and fill the tank and pay us \$100 each for the toilets. It was decided there was no reason to keep them once the new building is completed, so Merle will let Ross know that we will accept his offer and he can crush and fill the tank and pick them up as soon as the new building is completed.

Next they talked about landscaping around the new building. It was decided to put rock about three feet out and plant grass in the rest.

We will watch the ads for a good deal on a stove and refrigerator for the new building.

Merle mentioned that we would have to set up office hours once it is complete so people will be able to stop in during those hours rather than setting up appointments. The Clerk will work in the office and the times will be set at a later date and published in the Press.

Quotes for speakers and an alarm system were received from S & S Security Systems. \$1182.90 for the speaker system and \$1116.58 for the alarm system. The rough in had been done (needed to be done before doing sheetrock) and we will have them bill us for that. We will wait until next month to decide whether we want them put in now or to wait until later.

We had gotten a quote from Peggy Aakers, who works for Hannaher' Inc., on 17 round tables and 152 chairs(this is the amount of tables that will fit in the meeting area of the new town hall). The chairs would cost \$20.34 each and the tables \$131.29 each. Clerk will stop and look at them when she goes into Fargo, will also check on pricing if we do not purchase all at once. There was a question from a resident as to why we had to purchase all of them right away.

Merle asked Emery how many meetings he would miss this winter when he goes South. Emery stated that he would miss Dec., Jan., Feb. and March. Merle suggested that he find someone to take his place for those months.

The next meeting will be held on Monday, August 8th, 2005 at 7:30 PM at the Dunn Town Hall.

With no further business to discuss Emery made a motion to adjourn, Wayne seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 13, 2005
7:30 P.M. TOWN HALL**

Chairman Miller called the meeting to order. All Board members were present, Merle, Emery, Wayne, Carla and Judy. Also present were Betty Pyle, Joel Johnson, Mike Johnson.

Emery made a motion to approve the agenda, Wayne seconded the motion, motion carried.

Minutes

Minutes of the last meeting had been sent out and reviewed. Merle made a motion to accept the minutes as written, Emery seconded the motion, motion carried.

Treasurers Report

The Treasurers Report was read. Emery made a motion to accept the Treasurers Report, Wayne seconded the motion, motion carried.

Bills

The bills were gone over. Wayne made a motion to pay the bills along with a \$100 in advance to Lake Region, Emery seconded the motion, motion carried.

Correspondence

Received one County Variance, Otter Tail County will handle.

Clerk had talked to Dave Bulik our Canine Control Officer and he asked if he could purchase a few supplies to handle his job and attend a couple of classes, one pertaining to the facts on Rabies. He thought that whatever the costs, they could possibly be split with Lida Township as he is their Canine Control Officer too. The Supervisors were in favor of him doing so. Clerk will deliver ordinance information and message to him.

Received population and household estimates from the Minnesota State Demographer as of April 1, 2004 being 888 residents and 418 households.

Received info on the summer short course in Fergus Falls on July 26th, the Clerk will attend.

Old Business

Wayne is to take care of the weed situation in the township. He will send out notices to property owners etc.

Clerk asked about the Blind Approach sign that was to be put up down by Possehl's on Lake Lizzie. After a discussion the Supervisors decided that they will not purchase a sign, as they feel it will not do any good. They have posted 30 MPH signs at each end of the cabins and if they don't pay attention to those signs they won't pay attention to a blind approach sign either.

Jerry Black, Dunn Townships Representative on the Hospital Board came to the meeting to give a report on what was happening concerning the Hospital District. He stated that the board had received a bid from Mike Herzog of around \$43,000 to repair the roof, his bid was accepted. Jerry was the only one who voted against it, he wanted to go with a bid for a new type of material that was more costly but would last longer. Jerry stated that the nursing home staff had not received a wage increase in several years and it was decided to give them an increase of 4% effective immediately. He also said that The River Manor has full occupancy.

New Business

The roofing material for the new Town Hall is going to cost \$3335 more if we want the commercial roofing product. Our specs were vague on the type of roofing we wanted, we thought the best looking roofing was called house roofing but the better grade that we wanted is commercial grade and therefore the cost increase. After a discussion all Supervisors agreed that we should get the better grade as it looks so much nicer and there would be less possibility of any leaking. Wayne then made a motion that we should spend the extra \$3,335 to get the better product, Emery seconded the motion, motion carried.

Emery mentioned that a culvert on East Lake Lizzie Road, down from the Town Hall was plugged. He will contact Egge Construction to have them clean it out.

The next meeting will be on July 11, 2005 at 7:30 PM at the Town Hall.

With no further business to discuss, Merle made a motion to adjourn the meeting, Emery seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 7, 2005**

Chairman Miller called the meeting to order. Board members present were Merle, Bob, Carla and Judy. Charles Kvarre and Steve Ehnert were also in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Bob made a motion to accept the minutes as read, Merle seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the Treasurers Report as read, Merle seconded the motion, motion carried.

Bills

The Bills were gone over. Merle made a motion to pay the bills, Bob seconded the motion, motion carried.

Correspondence

The summer short course will be held in Detroit Lakes at the Holiday Inn, on Monday March 28th. All board members will try to attend.

The annual Weed Program will be held on Monday March 21st, 2005 at the Greystone on Ottetail Lake. The newly elected Supervisor will attend.

A letter concerning a course to be held on Gravel Road Maintenance in Fergus Falls on April 13th. No one planned on attending.

A letter was received from Pelican Rapids Superintendent Kent Baldry concerning the building bond election to be held on May 12, 2005 asking if the township would want himself or other school board members to meet with the town board to answer questions or share information on the project. The board felt that if anyone wanted more information they could attend one of the forums planned by the school board. The Clerk will write to Mr. Baldry.

Old Business

The Clerk had sent a letter to the County Auditor concerning a fire call on Brad Coleman who had not paid the fire department for the call in Dunn Township and the township had to pay. The Auditor will add onto his tax bill. The other fire call that the township had to pay was for a car fire, owner being Shamus Ouse. The Clerk will send a letter to Mr. Ouse asking for reimbursement ASAP.

There was a discussion on a couple of the bids for the new town hall. One from Bristlin & Son's who bid \$90,300, their bid did not include a building permit and a sign on the building, which would make it a little higher. Ken Lyden's bid was for \$94,960.98 but did not include drywall or the flooring. Therefore, Bristlin would be the lowest bidder.

Qvammen, the developer of Labrador Beach property, had not sent a check for grading 2003-04 and plowing in 2003 on Labrador Beach Road which the township had paid. Clerk had sent a second request when she returned, but have had no response.

New Business

Merle and Carla attended the Pelican Rapids Fire Departments Annual Meeting in February. They gave them a copy of their 2004 Annual Report, the Clerk will make copies and hand out at the Annual Meeting. The Town Board and residents had requested one from them in previous years.

Charles Kvale had talked to the County Auditor to get an exact figure on what the township had saved by stopping the Hospital District from giving money for a new Community Center. In two (2) years Dunn Township saved \$90,902.12.

Steve Ehnert mentioned that the snowplowing contract is up May 1st. It will be decided at the April meeting what we will do.

The next meeting will be held on Monday, April 11th, 2005 at 8 AM at the Cornfield Café.

The Re-organizational Meeting will be held on Wednesday, March 16th, 2005 at 8 AM at the Cornfield Café.

With no further business to discuss Merle made a motion to adjourn the meeting, Bob seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 9, 2005
7:30 P.M. TOWN HALL**

Chairman Miller called the meeting to order, all board members were present, Merle, Emery, Wayne, Carla and Judy. Others present were Steve Ehnert, Joel Johnson, Ivan Hovey, Mike Johnson, Bill and Elaine Poss, Derrick and Carol Schmaltz, Roger Bergren and Loren Lee.

The Pledge of Allegiance was recited.

Wayne made a motion to accept the agenda, Emery seconded the motion, motion carried.

Minutes

The minutes of the last meeting were read, Emery made a motion to accept the minutes as read, Wayne seconded the motion, motion carried.

Treasurers Report

The Treasurers Report was read, Wayne made a motion to accept the treasurers report, Emery seconded the motion, motion carried.

Bills

The bills were gone over. Emery made a motion to pay the bills, Wayne seconded the motion, motion carried.

Correspondence

Received a letter from Carr's Tree Service asking if Dunn Township needed any roadside brushing, tree trimming or tree removal and if we do to keep them in mind.

A thank you note was received from The Otter Tail County Historical Society for the donation they received from Dunn Township.

Arlen Stangeland had talked to a couple of the board members suggesting that we put outside doors on the bathrooms. It was discussed but decided against.

We received several County Variances which were gone over. There were no Township objections on any of them. A Preliminary Platt was received on Puppy Point, developer Bruce Qvammen, property being the former Allen property on Lake Franklin, County will handle.

Old Business

It was decided not to put crushed asphalt on Allen Lane as talked about at last months meeting as there has been talk that maybe the Allen south point may be sold also and Allen Lane abuts the Allen property. If the property is sold then the developer would upgrade the road.

The Clerk had received and answer from Planning & Zoning concerning Mrs. Pyle's question on upgrading their private road and she had sent a copy to her.

The Clerk had recorded the Canine Control Ordinance and it will be published in the May 11th and 18th editions of the Pelican Rapids Press.

Letter had been sent to Coldwell Banker concerning the Charlie Schwartz property.

Seeing Mr. Ehnert had another meeting to attend, Chairman Miller asked if he had any questions. He did not but stated that he had been working the shoulders in and will keep trying to do so.

Bill and Elaine Poss and Derrick and Carol Schmaltz were again at the meeting to discuss a road vacation. The Schmaltz's want the easement road on their property vacated and the Poss's do not, saying that if the road was vacated they will have no way to get to their sewer and drainfield if repair is needed. In 1997 the Poss's had a 24.50' X 100' portion of the road vacated, they needed this property to be able to put in a sewer and drainfield. At that time Cecil Poss, Bill Poss's brother owned the property. Wayne read the motion that he made back in 1997 and said that it was a mistake to only vacate 24.50 feet, it should have been 33 feet. The Schmaltz's said they couldn't see why he thought it was a mistake as that was what they asked for and it can't be changed now. After a lengthy discussion without accomplishing anything it was decided that the Supervisors would meet at the site on Wednesday morning the 11th of May at 8 A.M. to look at the situation.

Ivan Hovey came to the meeting with a petition to present to the Town Board to blacktop Blyberg's Road. He had a couple of questions first was how the property owners 30% would be divided as some property owners own several lots. Chairman Miller stated that it would be billed on how the lots are recorded at Otter Tail County, if one property owner owns three separate recorded lots he would pay one portion for each lot, if a farmer owns property next to the road that has not been divided he would only pay one portion. He also asked if the Supervisors had an estimate on what their portion of the cost would be. Chairman Miller said he had gotten bids of \$29.40, \$29.80, and \$30 per ton. The lowest bid of \$29.40 coming from Central Specialties who would be able to start shortly. With a 2" leveling course and 1 1/2" wear course and gravel for 5628' X 24' wide road their 30% would be around \$31,200. Mr. Hovey had collected about 84% of property owners signatures enough to go ahead. When Chairman Miller looked at the petition he noticed that Mr. Hovey had not written that this would be a 30/70% split of the costs on the petition before obtaining the signatures and therefore we could not accept it that way, even though Mr. Hovey stated that he had explained this to them. He was told he would have to do a new petition with the 30/70% split in costs for the bituminous surfacing written on the petition before obtaining the signatures, 30% being the property owners portion. Mr. Hovey said he will do so and bring back before we adjourn the meeting as we will be recessing the meeting until Wednesday.

Wayne made a motion to accept the petition to put bituminous surfacing on Blyberg's Road with 30% property owners responsibility and 70% being Dunn Townships, after receiving the corrected petition stating the 30/70% split written on it before he collects the signatures, Emery seconded the motion, motion carried. Wayne then made a motion to accept the lowest bid for the bituminous surfacing of \$29.40 per ton from Central Specialties to blacktop Blyberg's Road and Boe's Road, Merle seconded the motion, motion carried.

Loren Lee presented a petition requesting a Special Use Permit for construction of potentially several 40' X 192' or 40' X 128' Foltz storage buildings on Lot G Sect.6 Township 137N Range 42W, adjacent to 225th Ave. near Senn's Beach. Zoning Board President Roald Lund had visited the site and sent a letter recommending the Township issue the Special Use Permit. Chairman Miller had also visited the site and made a motion that the township accept the petition for a Special Use Permit for Mr. Lee to build the storage buildings but that he must obtain a permit for each building as they are constructed, Wayne seconded the motion, motion carried.

Roger Bergren was at the meeting because he thought Mrs. Pyle would be there to present the petition to have their road blacktopped, but Chairman Miller said she had not obtained the required signatures.

The Treasurer said that a \$100,000 CD was maturing on May 10th and she wanted to know what she should do, renew or put in the savings account. After a discussion, Merle made a motion for the Treasurer to cash in the CD and put in the Money Market Savings account so the funds would be more accessible, Wayne seconded the motion, motion carried.

A discussion was had about securing a loan for \$100,000 to help pay for the new town hall. It was decided to wait until we really need it before doing so. Carla will talk to Barb Gruenwald at State Bank and Trust.

The Supervisors discussed dust guard and they decided to place an order now as it takes two to three weeks to get.

Merle stated that they will start crack sealing possibly next week.

A discussion was had about changing the Township Election to November. Everyone thought it was a good idea. Merle made a motion that the Township make a resolution to change the township election to November and to put on the ballot at the Township Election in March 2006, Emery seconded the motion, motion carried. Clerk will type up a resolution.

The next meeting will be on Monday, June 13th, 2005 at 7:30 P.M. at the Dunn Town Hall.

We will now recess the meeting so the Supervisors can meet at the Poss/Schmaltz site on Wednesday at 8 A.M. They also need to look at some roads and a culvert.

Wednesday May 11, 2005

The Supervisors met at the Poss/Schmaltz site at 8 A.M. on Wednesday May 11th. The Supervisors did notice as they drove in on Poss's driveway that they would have easy access to their drainfield and sewer right from their own driveway. More discussion was had and the Schmaltz's will move forward by presenting a road vacation petition to the Dunn Town Board for the vacation of the easement road on their property.

Merle made a motion to rescind the motion he made back on April 14th, 2003 concerning dead-end roads making owners responsible for 100% of costs for bituminous surfacing for the first time, and to make dead-end township roads the same as through roads with the 30/70% split applying and to draft a resolution with the changed road by-laws, Wayne Seconded the motion, motion carried.

Ivan Hovey returned his corrected road petition Wednesday morning. Stating on the petition that the owners must pay 30% of costs to put bituminous surfacing on Blyberg's Road therefore meeting the criteria for accepting the petition.

Betty Jean Pyle presented a petition to the Supervisors to have 470th Street and Boe's Drive blacktopped. After reviewing the petition and all criteria met, Emery made a motion to accept the petition to put bituminous surfacing on 470th Street and Boe's Drive with property owners paying 30% of costs and Dunn Township paying 70%. Wayne seconded the motion, motion carried.

A plugged culvert was also looked at by Russ Slotten's on Woodlake Lane. Beavers are the problem and it was decided to order a Clemson Beaver Pond Leveler and when it is received Egge's will clean out the culvert and install the leveler.

May 17, 2005

A call was received from Fred Hursman who lives on Tee Lake Road that water had been running over the road after a previous hard rain. Wayne and Merle went to look at and it was decided that a new culvert was needed, Egge's will put in a new culvert

With no further business to discuss Chairman Miller adjourned the meeting, Emery seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
OCTOBER 11, 2005
8 AM-NEW TOWN HALL**

Chairman Miller called the meeting to order. Board members present were Merle, Emery, Wayne and Judy.

Minutes

Minutes of the last meeting had been sent out and read. Merle made a motion to accept the minutes, Emery Seconded the motion, motion carried.

Treasurers Report

The Treasurers Report was read. Emery made a motion to accept the report, Wayne seconded the motion, motion carried.

Correspondence

Received one County Variance, County will handle.

Pelican Well Drilling sent a note saying they won't send remaining paperwork until they receive balance owed. Clerk will call and explain that we must have paperwork from the State stating that the old well was sealed correctly before we can pay the balance.

Received invitation from the Otter Tail County Historical Society for their annual meeting in the Vergas Community Center, no one plans on attending.

Old Business

Changing the township election to November and whether we could put question on March ballot, we will be able to do so.

We have not heard anything from Scambler on the Compost Site, so will not do anything on that until we hear something.

Jerry Black, our Representative on the Hospital Board gave a report on what was discussed at their September meeting. The PVHC had a loss of \$20,663.27 for the month. All units are full at Riverfront Manor & new rates went into effect on October 1st. Herzog is still working on the roof. They talked about a method of filling a vacancy on the board. Thanks Jerry.

New Business

It was decided to have an Open House for the new Town Hall on October 22, 2005.

The next meeting will be on November 14th, 2005 at 8 a.m. at the Town Hall.

With no further business to discuss, Merle made a motion to adjourn the meeting, Emery seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 12, 2005
7:30 P.M.-TOWN HALL**

Chairman Miller called the meeting to order. All board members were present, Merle, Emery, Wayne, Judy and Carla. The Pledge of Allegiance was recited. Emery made a motion to accept the agenda, Wayne seconded the motion, motion carried.

Minutes

Minutes of the last meeting had been sent out and read. Emery made a motion to accept the minutes, Wayne seconded the motion, motion carried.

Treasurers Report

The treasurers report was read. Merle made a motion to accept the report, Wayne seconded the motion, motion carried.

Bills

The bills were gone over, Wayne made a motion to pay the bills, pay Lake Region \$100 in advance on the new account and for Carla to pay Steve Ehnert when she gets his bill, Emery seconded the motion, motion carried.

Correspondence

We received four variances from the county, they will handle.

Old Business

The chairs, tables, and desk for town hall were discussed. In order to get the table tops that we wanted we have to order twenty tables, it was decided to do so. Wayne made a motion to order 4 rectangular and 16 round tables, 150 chairs and the desk for the office, Emery seconded the motion, motion carried. Clerk will contact Peggy Akers and have her order.

Merle had talked to Park Region and Dillon's about propane tank sizes and costs. A small 110 Ga. tank would not be big enough. Dillon's had a used 320 Ga. tank they would sell for \$400 plus \$120 for pipe and installation. At Park Region the tank would cost \$900 plus \$200 to install. Wayne made a motion to go with Dillon's, Emery seconded the motion, motion carried. Merle will contact them.

New Business

Brent Jenkins, Pres. of the Pelican Lake Improvement District and Nancy Kapaun, President of the Pelican Lake Property Owners Assoc. were at the meeting to ask Dunn Township to get a compost site. A discussion was had concerning the gravel pit owned by Don Johnson who has let people use the pit on an individual basis. The Supervisors had talked to Mr. Johnson last spring about the township renting the site but Mr. Johnson wanted \$2500 a year and we would have to fence, put up a gate, and man the site. It was decided not to go ahead with it due to the costs involved. Mrs. Kapaun and Mr. Jenkins mentioned that possibly Scambler would split the costs with Dunn. They are planning on going to Scambler's meeting next week to discuss this with them. The Supervisors will contact Don and if he will go along with \$2500 for both Scambler and Dunn, and Scambler will go half on all costs and manning the site, they will consider it.

Merle had gotten a bid of \$31.40 per ton to blacktop 470th Street and Labrador Beach road. The township has to pay 70% of the first half mile of 470th. Merle made a motion to accept the bid, Wayne seconded the motion, motion carried.

Merle had gotten a couple of bids on doing the landscaping at the new town hall. Country Fields bid was \$1464 for only three sides. Akers of Landscaping bid \$1047 for all four sides, 4 feet of rock in front of building and 3 feet on sides. Emery suggested we get a bid from Superior Lakeside, so Merle will contact them. Earlier it was decided to plant grass around the new building but it was decided to go with class 5 instead. Merle had talked to Mark's Sand and Gravel and they had some we could get for \$2.50 a yd., he will check to see what it will cost to haul.

Someone mentioned that we will need something around the well so no one will run into it. There were several ideas, no decision was made.

Mr. and Mrs. Wyland who live on 470th and Boe's Road came to the meeting to ask the board to put up speed limit signs on 470th Street. The Supervisors decided to put up 40 mph signs, Joel will handle.

The next meeting will be held on Tuesday, October 11, 2005 at 8 a.m. at the new Town Hall.

We will now recess the meeting until Merle gets a bid from Superior Lakeside and Wayne talks to Don Johnson about the compost site.

**RECONVENED MEETING
SEPTEMBER 15, 2005-8 a.m.**

The Supervisors and Clerk met at the Town Hall to discuss the bids on the landscaping. Superior Lakesides bid was \$1951 and Aker's of Landscaping's bid was for \$1870.90. Some changes were made in what we wanted done, therefore Aker's bid was different from original. Merle made a motion to accept the lowest bid of \$1870.90 from Mr. Aker's and that it will be the final cost and that he will come and do the project within 4-5 days after Egge gets done, Wayne seconded the motion, motion carried.

Wayne had talked to Don Johnson about the compost site, he seemed to be 90% sure he would go along with it. We have heard nothing from Scambler, so no decision was made.

With no further business to discuss Merle made a motion to adjourn the meeting, Wayne seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

