

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 14, 2008—7 P.M.
DUNN TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpster. Also present were Gene Miller, Torey Sonnenberg, Cheryl Hovland and several township residents.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and reviewed. Minutes were also made available to those attending the meeting. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland Dunn Townships Hospital Board Representative

Cheryl said that the new Administrator is doing a wonderful job. She said that the assisted living facility and the nursing home are running at full capacity and have had to turn people away. She felt that residents were getting excellent care. They have made a new contract with Nova Care, who provides therapy services to the community. They have met with OAKS to determine if there are any needs or services that are not being met. The financial reports were not available at the time of their meeting.

Correspondence

Received notice about a lobby day at the state capital on Tuesday February 12th. No one would be attending.

We received a letter from the OTC Highway Department, stating that they were unsuccessful in gaining a funding grant for sign replacement in 2007. 12 Counties had applied and only 6 were funded. They will re-submit the application in 2008.

Citizens Comments/Questions/Concerns/or Those asking to be on the agenda

Charles Kvare came to the meeting to discuss our road policy established in September 2007. He is not happy with the section that states that any new development must have their road paved before Dunn Township will consider taking over the road. He felt that the platted properties that he is selling are not high-end properties and will probably never want their road blacktopped and he thinks the township should be able to consider taking over this type of gravel road. The Supervisors said that possibly if the covenants

of these properties stated that they will never be blacktopped then it could possibly be a consideration. Charles was told that he could just have the snowplow come in for \$30 per time and have the property owners split the costs, which probably wouldn't amount to that much.

Torey Sonnenberg the townships snowplow contractor came to the meeting to clarify some of the roads he is snowplowing. He discussed 255th Ave that goes to Senn's Beach Road and also the Linden Park Road with the Supervisors and a turn around spot on each road was decided.

Gene Miller, township engineer, came to the meeting to tell the Supervisors that he had placed ads in the Pelican Rapids Press and a Construction Bulletin (for regional publication) for three road projects, Dahl Road, Knollwood Lane and Pelican Drive South. Sealed bids to be opened at the beginning of the February 11, 2008 meeting. He brought specs for Pelican Drive South to overlay the road, but what he was supposed to have brought were estimates for reclaiming the surface, adding oil and putting back onto the road, which would give us a surface that would last as long as a totally new road with a life span of approximately 25 years. He was asked to bring those estimates to the next meeting on February 11th. Gene had placed the Pelican Drive South project in the ads so he will cancel the ad in the Construction Bulletin and change the ad in the PRPress next week to omit that project and we will explain to those requesting specs that we will not be doing that project at this time. Sealed bids received for the other two road projects will be publicly opened at the beginning of the February 11th meeting. Gene also said that OTC is in the process of changing the land use laws and that it will be a lot harder to do anything without approval from them. He said that we should take a copy of the specs for the Knollwood Lane and Dahl Road projects to Kyle at Land and Resource prior to our starting the projects. After completing the projects there will be a form we will have to fill out concerning the wetlands.

Old Business

There was no old business.

New Business

A Franklin Lake Road issue was discussed. Scott Harris who owns property next to the road, has horses and has been dumping horse manure in the ditches, on the road and in the public access. The Game Warden had talked to him about removing the manure from the public access but looks as though he just drug it out onto and along the road. The township needs to talk to him immediately to make him stop doing this and also to clean up everything from the road and ditches that he has already dumped or in the spring it will be a mess along with having a bad odor. Property owners coming back in the spring would not appreciate this. If he does not comply with our request, we will have to turn the issue over to the MPCA. Mike will go talk to him.

Supervisors Reports

Mike had replaced the stop sign at the end of East Lake Lizzie Road up by Hwy 59. Not sure what happened to the one that was there but he couldn't find it so put up a new one.

Mr. Kvarre asked Mike about the new fire service contract that Don Solga, Pelican Rapids City Administrator is working on. Mike told him that the new formula for calculating the division of costs to the townships and the cities in the district is a lot fairer, but every township has to agree to the new way of calculation or we will have to stay with the old service agreement that is in force until 2009. Some township would be paying more with the new formula so can't quite see everyone agreeing. Kvarre asked about the full share half share we have been paying on new equipment. Mike told him that the full share/half share would be gone and would be figured with the same formula.

Robin Johnson stopped to ask a few questions of the board. He asked what procedure would have to be followed if he decided to do something with his property that is on the corner of Hwy 59 and Hwy 34. He had reviewed the Zoning Ordinances on line, but wanted to check with the board for the procedure. He was told he would have to fill out a Special Use Permit and present to the Clerk along with a check for the permit application. A hearing date would then be set. At the hearing the Zoning Board will hear all persons and shall advise the Town Board whether it recommends approval or disapproval. The Town Board then has 60 days to take action on the application.

A discussion was had with the Clerk & Treasurer about appointing deputies. The Clerk had talked to one person but she would not be able to do it. Another person was suggested and the Clerk will contact her when she returns in March. The Treasurer will try to find someone also. The Supervisors felt that this could be important if one of us became very ill and would be unable to attend meetings for a long period of time.

Mike had talked to someone from Land & Resource who said that we could use Rodeo spray in wetlands, the concern being where the beaver levelers are. Bob will check with the elevator where he works to see if they carry it or know anything about its safety etc.

The Clerk brought up the possibility of purchasing a new copy machine for the office as she is having trouble with the one we have and it only does single pages and when doing copies of long documents it gets to be a very long process. We had talked about the purchase last May but was decided to hold off as at the time we had a lot of expenses. Mike made a motion to authorize the Clerk to spend up to \$2000 on a new copy machine, Wayne seconded the motion, all in favor, motion carried.

The next meeting will be held on Monday, February 11, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 11, 2008—7 P.M.**

Chairman Olson Called the Meeting to order. Board members present were Wayne Olson, Bob Dalman, Mike Johnson, and Carla Johnson. Carla will take the minutes in the Clerk's absence.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been send out and reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Townships Hospital District Board Member Report

Cheryl stated that Laura Hagen, who is a social worker, brought statistics on admission requests and potential residents are being turned away due to being full. Questioned if layaway beds should be opened or beds for short term stay only.

She stated that Mr. Wanek, Hospital Administrator, would be willing to come to our Annual Meeting if we would like him to. Mike will contact him about attending and possibly spending 10-15 minutes informing and answering questions from residents of Dunn Township.

Opening of Bids received on two township road projects/Dahl Road & Knollwood Lane

At this time the sealed bids received for the two projects were opened.

The bids were then read aloud:

Central Specialties- \$49,162.50 for Knollwood--\$68,502.00 for Dahl Road

Mark Sand & Gravel-\$54,825.00 for Knollwood--\$75,350.00 for Dahl Road

Lakes Paving-\$59,692.00 for Knollwood--\$72,320.25 for Dahl Road

Howard's Frieveway-\$57,059.94 for Knollwood--\$81,537.10 for Dahl Raod

After Review, the projects were awarded to the lowest bidder on both projects who was Central Specialties with bids of \$49,162.50 and \$68,502.00. A letter will be sent to them stating they were awarded the projects and asking them to provide us with a beginning project date.

Correspondence

We received some letters requesting donations. These letters will be discussed at the Annual Meeting on March 11th.

Information was received on a workshop in St Cloud on drainage issues. The Lake Region District 5 Meeting will be held on Saturday, February 16th at St. Mary's.

We received a letter from Dave Scholy about a culvert on Fish Lake Road. Land & Resource had checked it out and some individuals have been brushing out and now culverts are handling the job. There are two culverts, a 12 inch and a 15 inch. There are Clemson Levelers at this location.

Charles Kvale was at the meeting to have the township okay and sign his plat known as Kvale's Beauty Bay South 2nd Addition. Chairman Olson signed the plat.

Old Business

Scott Harris was sent a letter concerning the horse manure problem on Franklin Lake Road. He had cleaned up some of it but not all. Wayne will go talk to him again.

New Business

Bob is making a sign holder for the back room and will install when ready.

Gene Miller, township engineer, was at the meeting to discuss South Pelican Drive. He had misunderstood what the supervisors wanted to do on this road and was asked to bring estimates on what he thought it would cost to do a full depth reclamation of the road. He brought several estimates for doing this with different depth overlays. They then discussed the different options and also discussed splitting the project in two sections, doing part this spring and the rest later. Mike asked Gene to get numbers on actual cost. Wayne made a motion that Mike should review the figures that Gene submits and he can make a decision according to the township budget, Bob seconded the motion, all in favor, motion carried.

Mike talked about the fire meeting. He said the City is requesting a full share for 2007 and a ½ share for 2008, so we will be paying 1 ½ shares up front. We will be going to semi-annual payments.

There will be a Shoreland Management meeting next Tuesday, February 19th. Gene Miller will attend, Mike cannot.

Jerry Stainbrook hit a dog on Fish Lake Road and asked that the owner pay for damages, the owner said no. Dog had no leash or collar. The Sheriff would not come out unless dog bites someone.

Wayne had put up bump signs on the Lost Highway, 470th Street.

With no further business to discuss, Bob made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____
Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 10, 2008---7 P.M.**

Chairman Olson called the meeting to order. Board members present were Bob Dalman, Mike Johnson, Carla Johnson, Wayne Olson and Judy Sumpter.

The Pledge of Allegiance were recited.

Minutes

Minutes of the last meeting had been sent out and reviewed. Wayne made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the treasurers report as read, Mike seconded the motion, all in favor, motion carried. The treasurer said that she needed to transfer funds from Money Market Savings to the checking to pay the bills. Mike made a motion to allow the Treasurer to transfer \$20, 000 from M M Savings to the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland's Report on the Hospital District

She stated that the nursing home is full and turning away people and that the board is envisioning what they need to do to fulfill the need of the community. She said if they bring back some beds that have not been in use to make more room for new residents, this could mean that some the residents who have private rooms might have to give them up in order to make room for the extra beds. Some of those people could possibly go elsewhere if they were asked to give up those private rooms.

Cheryl also said that the Hospital Administrator would be attending our Annual Meeting tomorrow night to answer questions residents may have.

Gene Miller, engineer, brought the plans for the South Pelican Drive road project. We will be splitting this project due to cost. The approximate cost of doing this portion is \$285,000. The project is to be started September 8, 2008 and be completed by October 15th. Sealed bids to be opened at the April 14, 2008 board meeting. A discussion was had about the costs of all the plans that were sent out on the other two road projects with no bids received back. It was said that we could charge them to have the plans sent out, everyone thought this was a good idea. Wayne made a motion for Gene to include a phrase in the published ads that those requesting the project plans would need to include a check for \$50 to cover the costs, Bob seconded the motion, all in favor, motion carried. A discussion was also had about having an informational meeting for the property owners on Knollwood Lane and S. Pelican Drive. The date set for the meetings was May 23, 2008 with Knollwood Lane's meeting at 7 P.M. and S. Pelican Drive at 8 P.M. Gene will be at the meetings to answer questions on the projects. Clerk will notify property owners and put an ad in the Pelican Press twice prior to the meetings.

Getting permits on all three road projects was discussed, Gene said we should talk to Kyle at Land and Resource showing him the plans and he would give us the right forms to fill out for the permits. Mike said that he will be unable to do it as he is too busy right now, so Gene said he will handle.

Correspondence

Jerry Black had called three of the board members complaining about the snowplowing, stating that he had dug up sod on his property, put sand/salt on the road, which they do not want, left parts that fell off of his plow and came in to plow even though they had put an orange cone at the end of the road. He lives on Pelican Bass Lane and this is not a township road therefore the township has nothing to do with the plowing of his road. The property owners hire their own snowplowing contractor, they do not have to hire the contractor that does the township roads, it is not the townships business.

Ron Gunderson who says he is a representative of T-Mobile called saying that T-Mobile will be adding an antenna to an existing tower in Dunn Township and is asking for a letter from the township stating that there are no zoning requirements for this project. The supervisors asked the Clerk to call Mr. Gunderson and tell him we need a letter from T-Mobile stating exactly what they will be doing and the location of the project. Also stating what their exact request from the township is.

We received the invoice from Ringdahl Ambulance for Service in 2008. The amount was the same as last year \$10,687.50 which calculates out at \$12.50 per capita. After discussion, Mike made a motion to pay Ringdahl Ambulance Service the \$10, 687.50, Bob seconded the motion, all in favor, motion carried.

Received a notice from OTC Land & Resource about the West Otter Tail Ag Weed Meeting and West Otter Tail Township Officers Meeting on Wednesday, March 26th at the Underwood Community Center starting at 9:30 A.M. Bob and Wayne plan on going.

We received the Annual Bridge Inspection Report which the supervisors reviewed.

Received information on Spring Road Maintenance Courses to be held in St. Cloud, no one will be attending.

The Spring Short Course, put on by the Minnesota Association of Townships, will be held on Monday, March 31, 2008. All board members plan on attending.

We received a proposal from Super Septic Inc. to remove the old guard rails on Old 59. The proposal was for \$2305.00, which would include removing rail cable the posts and filling holes with sand. Mike had talked to H & R Construction twice last fall about the removal of the guard rails but they never came and looked. We will put the proposal on hold for now until we can check to see if there are any more guard rails that need removing.

We received the fire expense bill for \$32,546.67. We will put on hold for at least a month until we find out what all the expenses are for. We also received a copy of the new service agreement which would replace the old agreement on January 1, 2010. There has been interest by several entities to convert to the new agreement prior to this date. In order to do so all entities have to be in agreement. The city has given all entities three options to choose from concerning the inception date and everyone is supposed to mark one and return to the city ASAP. Mike said that with the new contract some townships will be paying more but have probably been paying less in past years while others will pay less. The three options are: Option 1-Change to new fire service agreement in 2008-retroactive to January 1, 2008. Option 2-Plan to change to new fire service agreement on January 1, 2009. Option 3-Plan to change to new fire service agreement on January 1, 2010. After discussion, Wayne made a motion to go with option 1-changing to the new fire service agreement retroactive to January 1, 2008, Bob seconded the motion, all in favor, motion carried. Clerk is to e-mail Don Solga with that information and ask for a read receipt so we know he received it.

Received a copy of a letter sent to Steve Ehnert concerning snowplowing of the cul-de-sac on Fish Lake Way on Pelican Lake. The letter came from Howard Wergeland who owns property there. The clerk is to write Mr.Wergeland stating that the letter had been brought up at our March 10 meeting.

Old Business

Dunn going to a five member board was discussed. We will bring up at the Annual Meeting tomorrow night to get input from the electors to see how they feel about it and whether we should put on the question on the November ballot. If the electors give good response to the idea we will make a motion at our April meeting to put on the ballot in November.

New Business

There was none.

Supervisor Reports

Wayne says he'll talk to Scott Harris on the horse manure problem when it starts to melt and we can see better where it is.

Mike had been to the fire hall meeting and had gone to a OTC Shoreland Management Meeting. The OTC Board of Commissioners has been working on changing some of the shoreland regulations for some time now and Mike said that they hardly changed anything. Mike said we need to put up bump signs on the Lost Hwy. Also changing tonnage signs on our roads in the spring was discussed. Mike suggested that we make up a map of the roads that have these signs when we change them this spring, that way anyone on the board could go change them when the time comes. We change when OTC does the county roads.

Crackseal was discussed. Mike said that Scambler had put an ad for RFP's on crackseal and had no response. The idea of buying equipment, possibly with another township was brought up. We will look on the internet to see if we can get an idea what the equipment would cost. This year, Lakeview Township, never got all of the roads done and we were on the bottom of the list so a couple of roads were done late in the season. The supervisors still decided to put an ad in the press requesting RFP's and clerk was to send a copy to Lakeview township. Bids to be received by our May 12th meeting.

The contracts for snowplowing and grading were only one year contracts so an ad for RFP's for that will be put in press also, sealed bids to be received by mail prior to April 14th or hand delivered to the Dunn Town Hall from 6:30 to 7 P.M. Bids to be opened at 7 P.M.

A zoning ordinance expansion was discussed. The supervisors feel we need to have a more restrictive ordinance, more restrictive than OTC so the township will have a say in what happens in our township. We feel we probably need to hire a consultant who would do a study of the township and make recommendations to our Zoning Board. Mike had contacted Doug Winter, chairman of the Dunn Township Zoning Board. This will be discussed at our Annual Meeting tomorrow night also to get electors input on the matter.

The proposed levy for 2008 was discussed. What is proposed is, General: \$68,636, Road & Bridge: \$351,902, and Fire: \$54,362 for a total of \$474,900 an increase of \$69,010. This will not increase taxes. Wayne made a motion to bring the proposed budget before the electors at the Annual Meeting for their approval, Mike seconded the motion, all in favor, motion carried.

Kurt Sleen had talked to Bob and said that the Lost Hwy was losing gravel and he said the reason was because we put dust guard on the road and thought we should not do this next year. No one had ever heard of this before. Also we would have people really mad if we didn't keep the dust down.

The next meeting will be held on Monday, April 14, 2008 at 7 P.M.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 14, 2008—7 P.M.**

Chairman Johnson called the meeting to order. All board members were in attendance, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Sealed bids for the South Pelican Drive Road Project were now opened read:

Central Specialties of Alexandria, bid was:.....\$ 219,400.00

Mark Sand and Gravel of Fergus Falls, bid was:..\$ 252,450.00

Lakes Paving of Detroit Lakes, bid was:.....\$ 242,307.50

The low bid is from Central Specialties. After review, Bob made a motion to accept the lowest bid of \$ 219,400 from Central Specialties for the S. Pelican Drive Road Project, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for snowplowing were now opened and read:

Sonnenberg Excavating of Vergas, bid was...\$82.50 per hour based on \$3.89 per gal. gas

Lakes Snow Removal of Pelican Rapids, bid was...\$79.50 per hour based on \$2.50 per gal. gas

After a discussion, Mike made a motion to table the bids for snow removal until our May 12th meeting giving more time for comparison , Bob seconded the motion, all in favor, motion carried.

Only one bid for grading was received which was from Steve Ehnert for \$ 81.50 per hour based on gas at \$3.74 per gallon. After review, Mike made a motion to accept the bid for grading for \$ 81.50 per hour from Steve Ehnert for a term of two years, Wayne seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been reviewed by board members and copies were made available to those attending. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read and for the treasurer to transfer \$50,000 from savings to the checking account to cover bills being paid, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and the fire service bill was discussed. We had questions on the fire service bill but Mike had gotten answers to those questions so we will pay. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

She said that the nursing home had an occupancy level of 99.46% and the River Front Manor had one apartment open for rent. The revenues were down for the nursing home because Medicare usage was low due to the occupancy level. Cheryl said that 25% of nursing homes in Minnesota are losing money. The board is meeting with three Master Planners, of which they will choose one to do a feasibility study on whether to repair the current building or build a new building. Mike asked what it would cost to hire the Master Planner to do the study. Cheryl thought around \$25,000. Mike wanted to know when the next meeting was, Cheryl will let him know.

Beth from Fair Hills and Five Lakes Resort was at the meeting asking the township to approve their applying for a wine and beer license. She also said that they were applying for a full liquor license from the county. A letter from the township approving the wine license was given to her.

Correspondence

Clerk had a call from Doris Quamme who lives on Seifert Beach Road who had her mailbox knocked down by the snowplow. She was told that the township is not responsible for any personal property that is within the township right-of-way.

Received thank you notes from Pheasants Forever and the Pelican Public Library for donations the township had made in March,

Received an e-mail thank you from Helen & Tom Friend for the outstanding snowplowing job.

Carla gave us information on "Where There's Smoke", Managing and Working with Fire Departments that was discussed at the Spring Short Course in Moorhead on March 31st.

Old Business

We received a quote from Super Septic, Inc. for \$ 2,305.00 for removal and the disposal of the guard rail cable and posts along Old 59. Mike had also contacted another contractor last fall to come and look but never heard anything from them. Bob made a motion for Super Septic, Inc. to go ahead and remove, dispose of materials and fill in the post holes of the guard rail on Old 59 for a total of \$ 2,305.00, Wayne seconded the motion, all in favor, motion carried.

We will be having a Special Meeting on Friday, May 23, 2008 for property owners on Knollwood Lane and South Pelican Drive to discuss repairs to be done on their roads this spring. Gene Miller, the project engineer, will be on hand to answer any questions

The supervisors said that 490th Street by Chris Haugruds was not getting plowed and he wasn't happy. His son is now in school and the bus needs to pick him up and either go all the way through 490th Street or turn around in Chris's driveway. The supervisors said we will have to have a discussion next fall along with Chris Haugrud making some decisions on what we need to do so the school bus can pick up his son for school at his

home. Clerk is to send a letter to Chris Haugrud asking him to attend the September meeting.

New Business

Adding a sign section to our Road Policy and Standards was discussed. We will work on this in the coming months. And if Otter Tail County does not get the grant this year to replace the signs in the county we will have to start replacing with the new regulation reflective signs.

The supervisors said that Mike McNabb from Lida Township had told them that OTC had used sign posts for sale. Clerk is to call Rick West and find out the details. It was decided to get 20 pieces if they are still available.

Township Items to Discuss

The Supervisors spring road tour was discussed. They decided to meet at the Town Hall on Saturday, May 10, 2008 at 8 a.m. and leave from there. They will mark for weight limit signs on Birch Grove.

The motion for a five (5) man board question to be put on the ballot in November was again discussed. Bob made a motion to submit the question, providing for a five man supervisor board for the township of Dunn to the electors for a vote at the next township election on November 4, 2008, Wayne seconded the motion, all in favor, motion carried.

The clerk is to call Becky Sorenson about framing the photo map of Dunn Township given to the township by Gene Miller, township engineer.

Mike brought up the fact that Scambler can collect gravel tax, we will have to look into this.

The clerk is to order another dozen orange flags.

The next meeting will be on Monday, May 12, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 12, 2008
7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Wayne Olson, Carla Johnson, Bob Dalman and Judy Sumpter.

The Pledge of Allegiance was recited.

Sealed bids for crack sealing were now opened:

Arntson Construction LLC's bid was for \$180 per hour, which will include blowing out the cracks and then filling them. The cost of tar will be separate, but he will be willing to pick up and store if needed.

This was the only bid received for crack sealing. After discussion, Mike made a motion to accept the bid of \$180 per hour from Arntson Construction LLC, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for mowing Dunn Township ditches were now opened:

Steve's Road Maintenance bid was for \$24 per mile per round cut, with a .50 cent gas clause, but the most it could go up was \$1 per mile.

Wells Road Grading's bid was for \$40 per mile for each round cut.

After discussion, Bob made a motion to accept the lowest bid from Steve's Road Maintenance for \$24 per mile for each round cut, even with the .50 cent gas clause the most it could cost would be \$25 per mile, Wayne seconded the motion, all in favor, motion carried.

After more discussion concerning the length of the contract for mowing ditches, Bob made a motion to amend his prior motion and made a new motion. Bob made a motion to accept the lowest bid of Steve's Road Maintenance for \$24 per mile for each round cut, for a term of two (2) years, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for Class 5 gravel for the 2008 season were now opened:

Mark Sand and Gravel's bid was for \$6.35 per ton.

Egge Construction Inc. bid was for \$7.39 per ton.

Mike made a motion to accept the lowest bid of \$6.35 per ton for Class 5 gravel for the 2008 season from Mark Sand and Gravel, Wayne seconded the motion, all in favor, motion carried.

Bids were now looked at for the mowing of the Dunn Town Hall property:

Codi Guck bid \$75 per time to cut the grass and trim the town hall property.

Zierke & Zierke Landscaping & Lawncare bid \$60 per time to cut the grass and trim the town hall property.

After discussion, Bob made a motion to accept the lowest bid of \$60 per time to mow & trim the town hall property from Zierke & Zierke Landscaping & Lawncare, Wayne seconded the motion, all in favor, motion carried.

Next the snowplowing bids we received last month were again discussed:

A bid from Lakes Snow Removal was for \$79.50 per hour based on fuel at \$2.50 per gallon.

Sonnenberg Excavating's bid was for \$ 82.50 per hour based on fuel at \$3.89 per gallon. The RFP's received were not based on the same base fuel rate which made it a lot harder to figure the actual cost per hour. Mike made up a sheet with 3 separate scenario's using the different base fuel rates and costs per hour. The results were so close to being the same that all the supervisors could do was to put it up for a vote of the three supervisors. Each supervisor was given a blank sheet of paper to write their choice. The clerk read the votes, there were two for Sonnenberg Excavating and one for Lakes Snow Removal. Mike then made a motion to accept the bid from Sonnenberg Excavating at \$82.50 per hour based on \$3.89 per gallon fuel, Wayne seconded the motion, all in favor, motion carried.

The supervisors told Torey they want to make a tour of the township roads next fall to discuss which roads he should/should not plow also where he needs to be more careful. Raising the wing was also discussed as a lot of corners are being dug up and a lot of gravel is being pushed into the ditches. We will keep trying to improve each year moving towards making more people happy.

Minutes

Minutes of the last meeting had been sent out and reviewed by board members and were also made available for those attending the meeting. There were no questions or corrections. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

Cheryl said that the hospital board had seen presentations from three (3) master planners and WIRFLI was contracted to come up with possible plans for campus improvements or plans for building new. The expense for the master planner, which will be around \$25,000 will come from the money market account.

As stated by the administrator, making changes to the campus and offering different services may provide the income to become self-sustaining and wean off the need of the tax revenue. Cheryl said by fall the board should be able to say this is our plan. They don't anticipate an increase in the levy. Someone asked if they get any funds via grants from the state or federal governments, Cheryl was not sure. Mike told Cheryl that he would like to attend the meeting when the master planner comes back to the board with his findings and suggestions.

Citizens Comments/Questions

Nellie French brought paperwork prior to the meeting concerning a variance she needs to do septic work at her property on Sunset Beach Lane. The supervisors will go look at the property this weekend and if okay, the chairman will sign and return to her.

Correspondence

We received five variance's from OTC. They will all be handled by the county.

Freedom Reins had put a Thank You ad in the Pelican Press concerning the donation given them by Dunn Township in March.

The clerk had received a call from Mrs. John Carlson (Cheryl) asking to use the town hall for a benefit breakfast for their son who had a fire at his home. The supervisors decided that they would not be able to let them use the hall because of our hall rental policy at this time. The motion stated that we would not rent out to private parties at all and would just rent to lake associations and organizations for meetings and picnics.

The chairman had received a letter from David Sholy who owns property on Midland Beach Road and asked the township to possibly clean out a culvert on his property that leads to the lake. There are two culverts one on top of the other and he feels the bottom one should be cleaned out for better flow to the lake. Otter Tail County land and Resource had gone to look at the situation and they felt that the top culvert, which was a 15" culvert was not plugged and water could flow from the wetland into Pelican Lake sufficiently. The township feels the current culverts are adequate to protect the township roads. Mike said he would send a letter to Mr. Sholy explaining there was no reason for cleaning the lower 12" culvert.

Old Business

Mike had drafted a letter to the Pelican Rapids Library concerning the donations given from entities (especially townships in the area). Several residents at the Annual Meeting brought up the fact that Dunn Township was giving a lot of money each year to help support the library and some felt that this was maybe too much and should be looked at before next year. It was suggested that we should contact the library and get figures to what other townships in the area were donating compared to Dunn. The supervisors reviewed the letter and authorized to send.

Hearing on Changing Zoning Ordinance

A hearing on changing the descriptive name of Section IV and under Section IV C. under special uses change #15, #16 and #17. After discussion Mike made a motion to accept the Amendment, changing the descriptive name of Section IV to read as follows: Permitted, Prohibited Buildings and Special Uses. Changing Section IV C. #15 to read Wind Turbines and Wind Towers, and changing #15 & #16 to #16 and #17 respectively. Wayne seconded the motion, all in favor, motion carried.

Supervisor Reports

All three supervisors had gone on the spring road tour on May 10th, there were no major concerns.

Mike had attended the Lake Lizzie Property Owners spring meeting on May 3rd. On their agenda was to discuss the town hall rental policy. Prior to the construction of the new town hall residents were told that the building would be available for them to rent. After renting out for a wedding reception and the terrible mess left, it was decided by the board to curtail the use by private parties altogether and just let lake associations or organizations rent the building. After discussion Mike told them that possibly if we could get volunteers to form a committee to set up new rules, regulations, fees etc. it could possibly be considered. Mike, when attending several lake association meetings and picnics this spring & summer will ask for volunteers to be on this committee.

New Business

A discussion was had on getting accident insurance coverage for the supervisors in case someone would get hurt when they are doing township jobs. The clerk had contacted the MAT insurance company to get costs and coverage. There were two separate coverages, Unit #1 had an annual fee of \$149.88, and Unit #2 cost \$184.92 annually which was better coverage. After discussion, Bob made a motion to get the Unit #2 coverage for each supervisor at an annual cost of \$184.92 each, Wayne seconded the motion, all in favor, motion carried.

Dustguard was discussed. The clerk was to call Dust Coating Inc. and let them know when we want our township done. Supervisors said to wait to call until we get gravel on the roads and Steve gets them graded.

Gene Miller was at the meeting to discuss his role at the upcoming special meetings on road work to be done on Knollwood Lane and S. Pelican Drive.

Spraying for thistle was discussed, no decision was made.

Special Meetings will be held on Friday May 23, 2008 to discuss road work on Knollwood Lane which will be at 7 P.M. and the S. Pelican Drive's meeting will follow at 8 P.M..

The next meeting will be held on Monday, June 9, 2008 at 7 P.M.

With no further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 9, 2008-7 P.M.**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out to board members and copies were available to those attending the meeting. Bob made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. The treasurer stated that she had received a property tax check from OTC for \$211,720.63 and had deposited the check in the checking account thinking we would need the money for road projects. After discussion and figuring we probably won't be billed for the road projects until August, Mike made a motion to transfer \$200,000 of the check into the Money Market Savings account in order to get some interest, leaving the balance of \$11,720.63 in the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Dunn Townships Representative on the Hospital District Board

Cheryl said that on June 10 the board and staff would meet with the master planner. He was meeting with them to get input. She thought they would get a time line on when he would have a plan ready. Cheryl was asked about the financials, she said that Ecumen does that and they are always late. She also said that the contract with Merit Care was renewed for leasing of the clinic space.

Jerry Neulieb of Central Specialties was at the meeting to discuss the time frame on the S. Pelican Drive project. He was requesting moving the starting date on this project to the first part of August as it is drier then and warmer. He said they could get the people who are going to do the reclaiming in with two machines getting that and the packing and reshaping done in one day. Possibly letting traffic drive on the reclaimed road for a few days and then doing the bituminous surfacing. They would put up signs showing loose gravel on that part of S. Pelican Drive to Hwy 59 or they could drive on the other portion of S. Pelican Drive over to 215th Avenue and then South to US Hwy 59. It would take approximately 2 weeks. Central Specialties will take care of all signage.

Gene Miller, Engineer on the project had no objections to the change in dates, also stating that it would be drier then which would be better. Wayne made a motion for Central Specialties to go ahead and start the S. Pelican Drive project the first part of August, Bob seconded the motion, all in favor, motion carried.

The supervisors asked Jerry when they would start the Knollwood and Dahl road projects. He said it would be after the fourth of July.

Faye Engkjer was at the meeting to discuss the free swimming program. Dunn Township had sponsored the program for many years and it was put on at several resorts in the area. When the Pelican Lake Association was formed they starting running the program and Dunn Township would be billed each year for the \$500. Faye has run the program for the last 20 years on her property and has had 40-80 kids each year. The lessons run for 4 weeks Tuesday through Thursday. The swimming instructor receives the \$500, Ms. Engkjer volunteers her property and time. She advertises the free lessons on three radio stations, in the Pelican Rapids Press and Becker County Record stating it is sponsored by Dunn Township and the Pelican Lake Association. She said most of the people taking advantage of the lessons are those who cannot afford to pay for lessons. Issues came up last year about insurance coverage for the program. Prior to this year Ms. Engkjer had a friend in the insurance business and he would bind coverage but now coverage must be paid for at a cost of around \$1000. She was at the meeting to request that the township raise the amount of their sponsorship to also cover the insurance. Wayne made a motion for Dunn Township to give up to \$1,500 to cover the swimming lessons and insurance, Bob seconded the motion, all in favor, motion carried.

The building insurance was due and the clerk had checked on the total cost to build the new structure in 2005 and was wondering if we should increase the coverage from \$200,000 to \$225,000 or \$250,000. Mike made a motion to increase the building insurance coverage to \$250,000, Wayne seconded the motion, all in favor, motion carried.

Correspondence

We received four variances from the county, all will be handled by Otter Tail County.

We received a letter from the OTC Highway Department concerning the replacement of the bridge on Old 59. The letter stated that the county was ready to start preliminary design work on replacing Bridge No. 4824 on Old 59 over the Pelican River. However, they believe that this bridge may be an excellent candidate for removal in lieu of replacement. The bridge has been on the repair/replacement list for many years and now they say they feel it would be a good candidate for removal. We feel that it would be no benefit to Dunn Township to remove the bridge as a majority of the road would still have to remain open and would need to be maintained. We feel there would be a lot of opposition to removal of the bridge. Bob made a motion for Mike and Judy to write a letter to the OTC Highway Department stating that Dunn Township wants the bridge replaced as there is no benefit to the township for its removal and we feel this is what the township residents would want, Wayne seconded the motion, all in favor, motion carried.

We received a letter from David Sholy who owns property on Midland Beach Road. He is concerned with the water flow through his property. There are two culverts, one on top of the other and he feels that the lower 12" culvert, which is plugged, was put at the desired height for the desired drainage and that the 15" culvert was put on top when the road was widened instead of extending the 12" culvert making it easier. He is not happy with the townships response on the issue and contacted OTC Land & Resource. The

supervisors feel that we will have to go along with whatever the county determines on the issue. Mr. Sholy will attend our July meeting and a decision will be made.

Old Business

None.

New Business

Lakeland General Store brought a 3.2 beer license application for the township to approve. Mike made a motion to approve the 3.2 beer license for Lakeland General Store and that the clerk sign the application, Bob seconded the motion, all in favor, motion carried.

Supervisor Reports

One of the supervisors mentioned that a culvert was still laying in the ditch on Birch Grove. The property owner is Randy Chapin and they have tried to reach him for some time on the phone and have had no luck so a letter will be sent asking him to remove or the township will have removed and charge him accordingly.

Applications for accident insurance were filled out by the supervisors and will be sent.

David Johnson had been contacted about spraying for weeds in the township. He will do with his spray coupe what he can and Bob will finish the rest.

275th Ave the Candor/Dunn line road is falling away. About 175 feet are involved and at a cost of approximately \$8500. It will be discussed with Candor and we will shop around for the best price. Mike made a motion for Dunn Township to spend up to \$5000 for the repair of 275th Ave., Wayne seconded the motion, all in favor, motion carried.

Crackseal was discussed. Randy Arntson had picked up material for doing the crackseal and mentioned that we may be able to get the same or near same price if we wanted to purchase ahead a time. Randy said he would pick up and store at his place if we wanted to purchase for next year. He gave Mike the phone number to call to check on a price for next year. After discussion they decided to purchase ahead of time if we could get a price of 47 to 51 cents. Mike will call.

Mike and Judy had attended the Pelican Point Association meeting on Saturday, June 7th, 2008. Mike gave them information on township activity, property taxes, discussed the road projects for this year and next. Also discussed was Snow removal, a bump in the road on Pelican Point Drive, a 5 supervisor board which will be on the ballot in November, the culvert on the Rod Larson property which has been a problem with blockage. There used to be an open ditch on the property for drainage and back in the 80's the property owner filled in the ditch and therefore is responsible for drainage. Even though it is a different property owner they will be responsible. Several of the other Pelican Point Property owners felt that this culvert is protecting many properties on Pelican Point and that they should help pay for any costs with the drainage into the lake. Someone mentioned that they were very pleased with the work and time that the

township supervisors had done trying to keep the culvert cleaned out. The swimming program was also discussed and the need for insurance coverage for the program.

The next meeting is on Monday, July 14, 2008 at 7 P.M. at the Dunn Town Hall.

With no other business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, Motion carried.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 14, 2008---7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. Board members present were Mike Johnson, Wayne Olson, Carla Johnson and Judy Sumpter. Bob Dalman was absent. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent to board members and reviewed. Copies were made available to others attending the meeting. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. The township CD for \$200,000 plus interest came due on July 11, 2008 and the treasurer wanted to know what she should do with the money. After a discussion concerning bills we will have to pay for road projects, Wayne made a motion to put \$50,000 into the checking account and the balance into the Money Market Account so the money would be available to pay those bills, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay all the bills except Dustcoating Inc. until we can talk to them as the amount of product was so much higher that in years past, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Hospital District Board Member Report

Cheryl stated that at the July 28th meeting, which she will be unable to attend, the Master Planner will be presenting his report to the board and then they will have a better idea of a plan for the future. She also said that she is on the Budget Committee and that they have been working on a budget. She said that there should be no increase in the levy.

Irene Steinbruek who owns property on Frieda Drive presented a petition to the board asking that the township take over the road as a gravel road to maintain. The Supervisors said that they will want our engineer to look at the road and see if it is up to Dunn Township specs and if it needs any work done prior to the board making a decision. We will recess the meeting until Wednesday evening at 7:30 P.M. when the Supervisors will meet at the site to look at the road. The engineer will also go look at the road and then report back to the board at our August 11, 2008 meeting and a decision will be made.

David Sholy who owns property on Midland Beach Road did not show up for the meeting to discuss a culvert issue on that road.

Howard Wergeland who lives on Fish Lake Way, off of Fish Lake Road, came to the meeting to be sure that the township crackseals his road as he had talked to Richard Arntson who was contracted to do the work and Fish Lake Way was not on the map he was given. He said that their road was missed in previous years and wanted to be sure it was not missed again. He was told that the contractor that had done the crack seal in previous years did not finish all the roads last year and that was probably why his was not done. He also said that Fish Lake Way was not on the plat map and that he should go to the Otter Tail County GIS department to be sure that it will be on the Dunn Township map in the new plat book. Mr. Wergeland will do so.

Correspondence

We received a copy of a plat map for “Ruby Park” in Pelican Circle, owner Roald Lund. The county hearing was held on July 9th and it was turned down by the county.

We received several county variances and all will be handled by Otter Tail County.

We received a letter from Don Solga the Pelican Rapids City Administrator concerning the new fire service agreement. He had sent letters earlier to the townships and cities involved in the fire district to vote on a start date for the new Fire Service Agreement and in order for the new agreement to start earlier than the January 1, 2010 start date of the original agreement we are now under he would need a 100% agreement on the time to convert to the new agreement. He did not receive 100% agreement on an inception date so we will need to sign the new fire service agreement and return to the city before December 31, 2008 as the agreement now says they need a 1 year notice of service, the new agreement would then start January 1, 2010. If we do not return by the end of the year they will assume we no longer need their services.

We received information on election judge training, the clerk will find judges and inform them of the times of the training courses which they will need to attend.

We received a letter back from the Pelican Rapids Library concerning donations they have received from other townships and cities in the area. We will make copies and have available for those attending the Annual Meeting in March 2009. A discussion was had at our 2008 Annual Meeting about how much we were giving to the library. Some felt we should give more, some felt less and some said we should leave as is, so this will give everyone a better idea as to what other townships in the area are giving and the residents can then decide what Dunn should do.

The letter from the OTC Hwy Department concerning the bridge on Old 59 was again discussed. Mike drafted a letter to them concerning the matter. The supervisors had talked to several residents who felt that we should keep the bridge, as it is a much better way of getting between Lakeland General Store and East Lake Lizzie Road rather than going out onto Hwy 59 with all the traffic going at high speeds. We told the county there

is no benefit to Dunn as far as costs go, as we will need to maintain the rest of the road anyway. The Bridge has been on the county list for repair for many years and hopefully they will get it to the top of the list in the next couple of years.

Old Business

The Candor/Dunn Line Road, 275th Ave, was discussed. Mike had talked to Brad Syltie of Candor, as the road had been washing away. They will put on hold for now as the road is passable. They will get back together and decide what they want to do and how much they want to spend on the road.

New Business

There was no new business.

Supervisor Reports

Wayne had taken care of some signs.

Randy Arntson was contacted to do tree removal after a storm knocked down many trees in Dunn Township.

We haven't heard anything from Mark Sand & Gravel about graveling the roads. Mike said that when he calls he will tell him just to put gravel on the parking lot at the town hall and some on Dutton Lane and leave the rest of the gravel roads as they already have dust guard on them.

Mike had talked to some residents on Fish Lake Road about dumping debris in the ditches, most had been removed.

Mike had been contacted by Trevor Steeves about putting a water hydrant in Dunn Township. No decisions had been made. It would cost the township around \$2000. All thought it was a good idea as it would give the department water accessibility closer to some of our residents who live farther from the city of Pelican Rapids.

Mike had attended an Otter Tail County junkyard ordinance meeting. He was very disappointed along with others attending, they were not very specific. He feels we should do our own.

We read in the Minnesota Township News that Statute §471.345, starting August 1, 2008, the requirements for sealed bids on contracts will change. Sealed bids will not be required for contracts expected to be less than \$100,000. Sealed bids will be required on contracts over \$100,000. Written quotes will be required on contracts between \$25,000 and \$100,000. Contracts under \$10,000 can be awarded on the open market without any advertising formalities.

Mike had an issue with a realtor who put up a for sale sign in the road right-of-way without getting permission from the township or the landowner. Right after the 4th of

July they put in a 6 foot post along Seifert Beach Road which was in the way for mowing and could be dangerous if an accident would occur. Mike contacted him and he wasn't too happy and wanted to see a township sign policy, which we do not have. Mike wrote him a letter and they finally removed the sign. Mike feels we need to establish a sign policy. We will look into that.

There are also concerns that we need to establish a more detailed zoning ordinance and has contacted Ben Olsen from Community Growth Institute who works with townships on establishing zoning ordinances. Mike will call him and ask that he attend our August meeting so he can give us a better idea of the costs involved and a time line for getting a new ordinance established.

Signs were discussed. The clerk was told to order three stop signs and let them know when they come in. A couple of signs need to be replaced.

Our next meeting will be held on August 11, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to recess the meeting until Wednesday evening at 7:30 P.M. at Freida Drive, Mike seconded the motion, all in favor, motion carried.

**Reconvened Meeting at the Site
Frieda Drive—Wednesday, July 16, 2008
7:30 P.M.**

Supervisors Wayne Olson and Mike Johnson met on Frieda Drive at 7:30 p.m. on Wednesday, July 16, 2008 and reconvened the Dunn Township July monthly meeting. After driving the road & reviewing the road file, they adjourned the meeting. A decision will be made on whether to accept the road petition at our August meeting.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 14, 2008—7 P.M.
DUNN TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpster. Also present were Gene Miller, Torey Sonnenberg, Cheryl Hovland and several township residents.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and reviewed. Minutes were also made available to those attending the meeting. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland Dunn Townships Hospital Board Representative

Cheryl said that the new Administrator is doing a wonderful job. She said that the assisted living facility and the nursing home are running at full capacity and have had to turn people away. She felt that residents were getting excellent care. They have made a new contract with Nova Care, who provides therapy services to the community. They have met with OAKS to determine if there are any needs or services that are not being met. The financial reports were not available at the time of their meeting.

Correspondence

Received notice about a lobby day at the state capital on Tuesday February 12th. No one would be attending.

We received a letter from the OTC Highway Department, stating that they were unsuccessful in gaining a funding grant for sign replacement in 2007. 12 Counties had applied and only 6 were funded. They will re-submit the application in 2008.

Citizens Comments/Questions/Concerns/or Those asking to be on the agenda

Charles Kvare came to the meeting to discuss our road policy established in September 2007. He is not happy with the section that states that any new development must have their road paved before Dunn Township will consider taking over the road. He felt that the platted properties that he is selling are not high-end properties and will probably never want their road blacktopped and he thinks the township should be able to consider taking over this type of gravel road. The Supervisors said that possibly if the covenants

of these properties stated that they will never be blacktopped then it could possibly be a consideration. Charles was told that he could just have the snowplow come in for \$30 per time and have the property owners split the costs, which probably wouldn't amount to that much.

Torey Sonnenberg the townships snowplow contractor came to the meeting to clarify some of the roads he is snowplowing. He discussed 255th Ave that goes to Senn's Beach Road and also the Linden Park Road with the Supervisors and a turn around spot on each road was decided.

Gene Miller, township engineer, came to the meeting to tell the Supervisors that he had placed ads in the Pelican Rapids Press and a Construction Bulletin (for regional publication) for three road projects, Dahl Road, Knollwood Lane and Pelican Drive South. Sealed bids to be opened at the beginning of the February 11, 2008 meeting. He brought specs for Pelican Drive South to overlay the road, but what he was supposed to have brought were estimates for reclaiming the surface, adding oil and putting back onto the road, which would give us a surface that would last as long as a totally new road with a life span of approximately 25 years. He was asked to bring those estimates to the next meeting on February 11th. Gene had placed the Pelican Drive South project in the ads so he will cancel the ad in the Construction Bulletin and change the ad in the PRPress next week to omit that project and we will explain to those requesting specs that we will not be doing that project at this time. Sealed bids received for the other two road projects will be publicly opened at the beginning of the February 11th meeting. Gene also said that OTC is in the process of changing the land use laws and that it will be a lot harder to do anything without approval from them. He said that we should take a copy of the specs for the Knollwood Lane and Dahl Road projects to Kyle at Land and Resource prior to our starting the projects. After completing the projects there will be a form we will have to fill out concerning the wetlands.

Old Business

There was no old business.

New Business

A Franklin Lake Road issue was discussed. Scott Harris who owns property next to the road, has horses and has been dumping horse manure in the ditches, on the road and in the public access. The Game Warden had talked to him about removing the manure from the public access but looks as though he just drug it out onto and along the road. The township needs to talk to him immediately to make him stop doing this and also to clean up everything from the road and ditches that he has already dumped or in the spring it will be a mess along with having a bad odor. Property owners coming back in the spring would not appreciate this. If he does not comply with our request, we will have to turn the issue over to the MPCA. Mike will go talk to him.

Supervisors Reports

Mike had replaced the stop sign at the end of East Lake Lizzie Road up by Hwy 59. Not sure what happened to the one that was there but he couldn't find it so put up a new one.

Mr. Kvarre asked Mike about the new fire service contract that Don Solga, Pelican Rapids City Administrator is working on. Mike told him that the new formula for calculating the division of costs to the townships and the cities in the district is a lot fairer, but every township has to agree to the new way of calculation or we will have to stay with the old service agreement that is in force until 2009. Some township would be paying more with the new formula so can't quite see everyone agreeing. Kvarre asked about the full share half share we have been paying on new equipment. Mike told him that the full share/half share would be gone and would be figured with the same formula.

Robin Johnson stopped to ask a few questions of the board. He asked what procedure would have to be followed if he decided to do something with his property that is on the corner of Hwy 59 and Hwy 34. He had reviewed the Zoning Ordinances on line, but wanted to check with the board for the procedure. He was told he would have to fill out a Special Use Permit and present to the Clerk along with a check for the permit application. A hearing date would then be set. At the hearing the Zoning Board will hear all persons and shall advise the Town Board whether it recommends approval or disapproval. The Town Board then has 60 days to take action on the application.

A discussion was had with the Clerk & Treasurer about appointing deputies. The Clerk had talked to one person but she would not be able to do it. Another person was suggested and the Clerk will contact her when she returns in March. The Treasurer will try to find someone also. The Supervisors felt that this could be important if one of us became very ill and would be unable to attend meetings for a long period of time.

Mike had talked to someone from Land & Resource who said that we could use Rodeo spray in wetlands, the concern being where the beaver levelers are. Bob will check with the elevator where he works to see if they carry it or know anything about its safety etc.

The Clerk brought up the possibility of purchasing a new copy machine for the office as she is having trouble with the one we have and it only does single pages and when doing copies of long documents it gets to be a very long process. We had talked about the purchase last May but was decided to hold off as at the time we had a lot of expenses. Mike made a motion to authorize the Clerk to spend up to \$2000 on a new copy machine, Wayne seconded the motion, all in favor, motion carried.

The next meeting will be held on Monday, February 11, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 11, 2008—7 P.M.**

Chairman Olson Called the Meeting to order. Board members present were Wayne Olson, Bob Dalman, Mike Johnson, and Carla Johnson. Carla will take the minutes in the Clerk's absence.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been send out and reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Townships Hospital District Board Member Report

Cheryl stated that Laura Hagen, who is a social worker, brought statistics on admission requests and potential residents are being turned away due to being full. Questioned if layaway beds should be opened or beds for short term stay only.

She stated that Mr. Wanek, Hospital Administrator, would be willing to come to our Annual Meeting if we would like him to. Mike will contact him about attending and possibly spending 10-15 minutes informing and answering questions from residents of Dunn Township.

Opening of Bids received on two township road projects/Dahl Road & Knollwood Lane

At this time the sealed bids received for the two projects were opened.

The bids were then read aloud:

Central Specialties- \$49,162.50 for Knollwood--\$68,502.00 for Dahl Road

Mark Sand & Gravel-\$54,825.00 for Knollwood--\$75,350.00 for Dahl Road

Lakes Paving-\$59,692.00 for Knollwood--\$72,320.25 for Dahl Road

Howard's Frieveway-\$57,059.94 for Knollwood--\$81,537.10 for Dahl Raod

After Review, the projects were awarded to the lowest bidder on both projects who was Central Specialties with bids of \$49,162.50 and \$68,502.00. A letter will be sent to them stating they were awarded the projects and asking them to provide us with a beginning project date.

Correspondence

We received some letters requesting donations. These letters will be discussed at the Annual Meeting on March 11th.

Information was received on a workshop in St Cloud on drainage issues. The Lake Region District 5 Meeting will be held on Saturday, February 16th at St. Mary's.

We received a letter from Dave Scholy about a culvert on Fish Lake Road. Land & Resource had checked it out and some individuals have been brushing out and now culverts are handling the job. There are two culverts, a 12 inch and a 15 inch. There are Clemson Levelers at this location.

Charles Kvale was at the meeting to have the township okay and sign his plat known as Kvale's Beauty Bay South 2nd Addition. Chairman Olson signed the plat.

Old Business

Scott Harris was sent a letter concerning the horse manure problem on Franklin Lake Road. He had cleaned up some of it but not all. Wayne will go talk to him again.

New Business

Bob is making a sign holder for the back room and will install when ready.

Gene Miller, township engineer, was at the meeting to discuss South Pelican Drive. He had misunderstood what the supervisors wanted to do on this road and was asked to bring estimates on what he thought it would cost to do a full depth reclamation of the road. He brought several estimates for doing this with different depth overlays. They then discussed the different options and also discussed splitting the project in two sections, doing part this spring and the rest later. Mike asked Gene to get numbers on actual cost. Wayne made a motion that Mike should review the figures that Gene submits and he can make a decision according to the township budget, Bob seconded the motion, all in favor, motion carried.

Mike talked about the fire meeting. He said the City is requesting a full share for 2007 and a ½ share for 2008, so we will be paying 1 ½ shares up front. We will be going to semi-annual payments.

There will be a Shoreland Management meeting next Tuesday, February 19th. Gene Miller will attend, Mike cannot.

Jerry Stainbrook hit a dog on Fish Lake Road and asked that the owner pay for damages, the owner said no. Dog had no leash or collar. The Sheriff would not come out unless dog bites someone.

Wayne had put up bump signs on the Lost Highway, 470th Street.

With no further business to discuss, Bob made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____
Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 10, 2008---7 P.M.**

Chairman Olson called the meeting to order. Board members present were Bob Dalman, Mike Johnson, Carla Johnson, Wayne Olson and Judy Sumpter.

The Pledge of Allegiance were recited.

Minutes

Minutes of the last meeting had been sent out and reviewed. Wayne made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the treasurers report as read, Mike seconded the motion, all in favor, motion carried. The treasurer said that she needed to transfer funds from Money Market Savings to the checking to pay the bills. Mike made a motion to allow the Treasurer to transfer \$20, 000 from M M Savings to the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland's Report on the Hospital District

She stated that the nursing home is full and turning away people and that the board is envisioning what they need to do to fulfill the need of the community. She said if they bring back some beds that have not been in use to make more room for new residents, this could mean that some the residents who have private rooms might have to give them up in order to make room for the extra beds. Some of those people could possibly go elsewhere if they were asked to give up those private rooms.

Cheryl also said that the Hospital Administrator would be attending our Annual Meeting tomorrow night to answer questions residents may have.

Gene Miller, engineer, brought the plans for the South Pelican Drive road project. We will be splitting this project due to cost. The approximate cost of doing this portion is \$285,000. The project is to be started September 8, 2008 and be completed by October 15th. Sealed bids to be opened at the April 14, 2008 board meeting. A discussion was had about the costs of all the plans that were sent out on the other two road projects with no bids received back. It was said that we could charge them to have the plans sent out, everyone thought this was a good idea. Wayne made a motion for Gene to include a phrase in the published ads that those requesting the project plans would need to include a check for \$50 to cover the costs, Bob seconded the motion, all in favor, motion carried. A discussion was also had about having an informational meeting for the property owners on Knollwood Lane and S. Pelican Drive. The date set for the meetings was May 23, 2008 with Knollwood Lane's meeting at 7 P.M. and S. Pelican Drive at 8 P.M. Gene will be at the meetings to answer questions on the projects. Clerk will notify property owners and put an ad in the Pelican Press twice prior to the meetings.

Getting permits on all three road projects was discussed, Gene said we should talk to Kyle at Land and Resource showing him the plans and he would give us the right forms to fill out for the permits. Mike said that he will be unable to do it as he is too busy right now, so Gene said he will handle.

Correspondence

Jerry Black had called three of the board members complaining about the snowplowing, stating that he had dug up sod on his property, put sand/salt on the road, which they do not want, left parts that fell off of his plow and came in to plow even though they had put an orange cone at the end of the road. He lives on Pelican Bass Lane and this is not a township road therefore the township has nothing to do with the plowing of his road. The property owners hire their own snowplowing contractor, they do not have to hire the contractor that does the township roads, it is not the townships business.

Ron Gunderson who says he is a representative of T-Mobile called saying that T-Mobile will be adding an antenna to an existing tower in Dunn Township and is asking for a letter from the township stating that there are no zoning requirements for this project. The supervisors asked the Clerk to call Mr. Gunderson and tell him we need a letter from T-Mobile stating exactly what they will be doing and the location of the project. Also stating what their exact request from the township is.

We received the invoice from Ringdahl Ambulance for Service in 2008. The amount was the same as last year \$10,687.50 which calculates out at \$12.50 per capita. After discussion, Mike made a motion to pay Ringdahl Ambulance Service the \$10, 687.50, Bob seconded the motion, all in favor, motion carried.

Received a notice from OTC Land & Resource about the West Otter Tail Ag Weed Meeting and West Otter Tail Township Officers Meeting on Wednesday, March 26th at the Underwood Community Center starting at 9:30 A.M. Bob and Wayne plan on going.

We received the Annual Bridge Inspection Report which the supervisors reviewed.

Received information on Spring Road Maintenance Courses to be held in St. Cloud, no one will be attending.

The Spring Short Course, put on by the Minnesota Association of Townships, will be held on Monday, March 31, 2008. All board members plan on attending.

We received a proposal from Super Septic Inc. to remove the old guard rails on Old 59. The proposal was for \$2305.00, which would include removing rail cable the posts and filling holes with sand. Mike had talked to H & R Construction twice last fall about the removal of the guard rails but they never came and looked. We will put the proposal on hold for now until we can check to see if there are any more guard rails that need removing.

We received the fire expense bill for \$32,546.67. We will put on hold for at least a month until we find out what all the expenses are for. We also received a copy of the new service agreement which would replace the old agreement on January 1, 2010. There has been interest by several entities to convert to the new agreement prior to this date. In order to do so all entities have to be in agreement. The city has given all entities three options to choose from concerning the inception date and everyone is supposed to mark one and return to the city ASAP. Mike said that with the new contract some townships will be paying more but have probably been paying less in past years while others will pay less. The three options are: Option 1-Change to new fire service agreement in 2008-retroactive to January 1, 2008. Option 2-Plan to change to new fire service agreement on January 1, 2009. Option 3-Plan to change to new fire service agreement on January 1, 2010. After discussion, Wayne made a motion to go with option 1-changing to the new fire service agreement retroactive to January 1, 2008, Bob seconded the motion, all in favor, motion carried. Clerk is to e-mail Don Solga with that information and ask for a read receipt so we know he received it.

Received a copy of a letter sent to Steve Ehnert concerning snowplowing of the cul-de-sac on Fish Lake Way on Pelican Lake. The letter came from Howard Wergeland who owns property there. The clerk is to write Mr.Wergeland stating that the letter had been brought up at our March 10 meeting.

Old Business

Dunn going to a five member board was discussed. We will bring up at the Annual Meeting tomorrow night to get input from the electors to see how they feel about it and whether we should put on the question on the November ballot. If the electors give good response to the idea we will make a motion at our April meeting to put on the ballot in November.

New Business

There was none.

Supervisor Reports

Wayne says he'll talk to Scott Harris on the horse manure problem when it starts to melt and we can see better where it is.

Mike had been to the fire hall meeting and had gone to a OTC Shoreland Management Meeting. The OTC Board of Commissioners has been working on changing some of the shoreland regulations for some time now and Mike said that they hardly changed anything. Mike said we need to put up bump signs on the Lost Hwy. Also changing tonnage signs on our roads in the spring was discussed. Mike suggested that we make up a map of the roads that have these signs when we change them this spring, that way anyone on the board could go change them when the time comes. We change when OTC does the county roads.

Crackseal was discussed. Mike said that Scambler had put an ad for RFP's on crackseal and had no response. The idea of buying equipment, possibly with another township was brought up. We will look on the internet to see if we can get an idea what the equipment would cost. This year, Lakeview Township, never got all of the roads done and we were on the bottom of the list so a couple of roads were done late in the season. The supervisors still decided to put an ad in the press requesting RFP's and clerk was to send a copy to Lakeview township. Bids to be received by our May 12th meeting.

The contracts for snowplowing and grading were only one year contracts so an ad for RFP's for that will be put in press also, sealed bids to be received by mail prior to April 14th or hand delivered to the Dunn Town Hall from 6:30 to 7 P.M. Bids to be opened at 7 P.M.

A zoning ordinance expansion was discussed. The supervisors feel we need to have a more restrictive ordinance, more restrictive than OTC so the township will have a say in what happens in our township. We feel we probably need to hire a consultant who would do a study of the township and make recommendations to our Zoning Board. Mike had contacted Doug Winter, chairman of the Dunn Township Zoning Board. This will be discussed at our Annual Meeting tomorrow night also to get electors input on the matter.

The proposed levy for 2008 was discussed. What is proposed is, General: \$68,636, Road & Bridge: \$351,902, and Fire: \$54,362 for a total of \$474,900 an increase of \$69,010. This will not increase taxes. Wayne made a motion to bring the proposed budget before the electors at the Annual Meeting for their approval, Mike seconded the motion, all in favor, motion carried.

Kurt Sleen had talked to Bob and said that the Lost Hwy was losing gravel and he said the reason was because we put dust guard on the road and thought we should not do this next year. No one had ever heard of this before. Also we would have people really mad if we didn't keep the dust down.

The next meeting will be held on Monday, April 14, 2008 at 7 P.M.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 14, 2008—7 P.M.**

Chairman Johnson called the meeting to order. All board members were in attendance, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Sealed bids for the South Pelican Drive Road Project were now opened read:

Central Specialties of Alexandria, bid was:.....\$ 219,400.00

Mark Sand and Gravel of Fergus Falls, bid was:..\$ 252,450.00

Lakes Paving of Detroit Lakes, bid was:.....\$ 242,307.50

The low bid is from Central Specialties. After review, Bob made a motion to accept the lowest bid of \$ 219,400 from Central Specialties for the S. Pelican Drive Road Project, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for snowplowing were now opened and read:

Sonnenberg Excavating of Vergas, bid was...\$82.50 per hour based on \$3.89 per gal. gas

Lakes Snow Removal of Pelican Rapids, bid was...\$79.50 per hour based on \$2.50 per gal. gas

After a discussion, Mike made a motion to table the bids for snow removal until our May 12th meeting giving more time for comparison , Bob seconded the motion, all in favor, motion carried.

Only one bid for grading was received which was from Steve Ehnert for \$ 81.50 per hour based on gas at \$3.74 per gallon. After review, Mike made a motion to accept the bid for grading for \$ 81.50 per hour from Steve Ehnert for a term of two years, Wayne seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been reviewed by board members and copies were made available to those attending. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read and for the treasurer to transfer \$50,000 from savings to the checking account to cover bills being paid, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and the fire service bill was discussed. We had questions on the fire service bill but Mike had gotten answers to those questions so we will pay. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

She said that the nursing home had an occupancy level of 99.46% and the River Front Manor had one apartment open for rent. The revenues were down for the nursing home because Medicare usage was low due to the occupancy level. Cheryl said that 25% of nursing homes in Minnesota are losing money. The board is meeting with three Master Planners, of which they will choose one to do a feasibility study on whether to repair the current building or build a new building. Mike asked what it would cost to hire the Master Planner to do the study. Cheryl thought around \$25,000. Mike wanted to know when the next meeting was, Cheryl will let him know.

Beth from Fair Hills and Five Lakes Resort was at the meeting asking the township to approve their applying for a wine and beer license. She also said that they were applying for a full liquor license from the county. A letter from the township approving the wine license was given to her.

Correspondence

Clerk had a call from Doris Quamme who lives on Seifert Beach Road who had her mailbox knocked down by the snowplow. She was told that the township is not responsible for any personal property that is within the township right-of-way.

Received thank you notes from Pheasants Forever and the Pelican Public Library for donations the township had made in March,

Received an e-mail thank you from Helen & Tom Friend for the outstanding snowplowing job.

Carla gave us information on “Where There’s Smoke”, Managing and Working with Fire Departments that was discussed at the Spring Short Course in Moorhead on March 31st.

Old Business

We received a quote from Super Septic, Inc. for \$ 2,305.00 for removal and the disposal of the guard rail cable and posts along Old 59. Mike had also contacted another contractor last fall to come and look but never heard anything from them. Bob made a motion for Super Septic, Inc. to go ahead and remove, dispose of materials and fill in the post holes of the guard rail on Old 59 for a total of \$ 2,305.00, Wayne seconded the motion, all in favor, motion carried.

We will be having a Special Meeting on Friday, May 23, 2008 for property owners on Knollwood Lane and South Pelican Drive to discuss repairs to be done on their roads this spring. Gene Miller, the project engineer, will be on hand to answer any questions

The supervisors said that 490th Street by Chris Haugruds was not getting plowed and he wasn’t happy. His son is now in school and the bus needs to pick him up and either go all the way through 490th Street or turn around in Chris’s driveway. The supervisors said we will have to have a discussion next fall along with Chris Haugrud making some decisions on what we need to do so the school bus can pick up his son for school at his

home. Clerk is to send a letter to Chris Haugrud asking him to attend the September meeting.

New Business

Adding a sign section to our Road Policy and Standards was discussed. We will work on this in the coming months. And if Otter Tail County does not get the grant this year to replace the signs in the county we will have to start replacing with the new regulation reflective signs.

The supervisors said that Mike McNabb from Lida Township had told them that OTC had used sign posts for sale. Clerk is to call Rick West and find out the details. It was decided to get 20 pieces if they are still available.

Township Items to Discuss

The Supervisors spring road tour was discussed. They decided to meet at the Town Hall on Saturday, May 10, 2008 at 8 a.m. and leave from there. They will mark for weight limit signs on Birch Grove.

The motion for a five (5) man board question to be put on the ballot in November was again discussed. Bob made a motion to submit the question, providing for a five man supervisor board for the township of Dunn to the electors for a vote at the next township election on November 4, 2008, Wayne seconded the motion, all in favor, motion carried.

The clerk is to call Becky Sorenson about framing the photo map of Dunn Township given to the township by Gene Miller, township engineer.

Mike brought up the fact that Scambler can collect gravel tax, we will have to look into this.

The clerk is to order another dozen orange flags.

The next meeting will be on Monday, May 12, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 12, 2008
7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Wayne Olson, Carla Johnson, Bob Dalman and Judy Sumpter.

The Pledge of Allegiance was recited.

Sealed bids for crack sealing were now opened:

Arntson Construction LLC's bid was for \$180 per hour, which will include blowing out the cracks and then filling them. The cost of tar will be separate, but he will be willing to pick up and store if needed.

This was the only bid received for crack sealing. After discussion, Mike made a motion to accept the bid of \$180 per hour from Arntson Construction LLC, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for mowing Dunn Township ditches were now opened:

Steve's Road Maintenance bid was for \$24 per mile per round cut, with a .50 cent gas clause, but the most it could go up was \$1 per mile.

Wells Road Grading's bid was for \$40 per mile for each round cut.

After discussion, Bob made a motion to accept the lowest bid from Steve's Road Maintenance for \$24 per mile for each round cut, even with the .50 cent gas clause the most it could cost would be \$25 per mile, Wayne seconded the motion, all in favor, motion carried.

After more discussion concerning the length of the contract for mowing ditches, Bob made a motion to amend his prior motion and made a new motion. Bob made a motion to accept the lowest bid of Steve's Road Maintenance for \$24 per mile for each round cut, for a term of two (2) years, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for Class 5 gravel for the 2008 season were now opened:

Mark Sand and Gravel's bid was for \$6.35 per ton.

Egge Construction Inc. bid was for \$7.39 per ton.

Mike made a motion to accept the lowest bid of \$6.35 per ton for Class 5 gravel for the 2008 season from Mark Sand and Gravel, Wayne seconded the motion, all in favor, motion carried.

Bids were now looked at for the mowing of the Dunn Town Hall property:

Codi Guck bid \$75 per time to cut the grass and trim the town hall property.

Zierke & Zierke Landscaping & Lawncare bid \$60 per time to cut the grass and trim the town hall property.

After discussion, Bob made a motion to accept the lowest bid of \$60 per time to mow & trim the town hall property from Zierke & Zierke Landscaping & Lawncare, Wayne seconded the motion, all in favor, motion carried.

Next the snowplowing bids we received last month were again discussed:

A bid from Lakes Snow Removal was for \$79.50 per hour based on fuel at \$2.50 per gallon.

Sonnenberg Excavating's bid was for \$ 82.50 per hour based on fuel at \$3.89 per gallon. The RFP's received were not based on the same base fuel rate which made it a lot harder to figure the actual cost per hour. Mike made up a sheet with 3 separate scenario's using the different base fuel rates and costs per hour. The results were so close to being the same that all the supervisors could do was to put it up for a vote of the three supervisors. Each supervisor was given a blank sheet of paper to write their choice. The clerk read the votes, there were two for Sonnenberg Excavating and one for Lakes Snow Removal. Mike then made a motion to accept the bid from Sonnenberg Excavating at \$82.50 per hour based on \$3.89 per gallon fuel, Wayne seconded the motion, all in favor, motion carried.

The supervisors told Torey they want to make a tour of the township roads next fall to discuss which roads he should/should not plow also where he needs to be more careful. Raising the wing was also discussed as a lot of corners are being dug up and a lot of gravel is being pushed into the ditches. We will keep trying to improve each year moving towards making more people happy.

Minutes

Minutes of the last meeting had been sent out and reviewed by board members and were also made available for those attending the meeting. There were no questions or corrections. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

Cheryl said that the hospital board had seen presentations from three (3) master planners and WIRFLI was contracted to come up with possible plans for campus improvements or plans for building new. The expense for the master planner, which will be around \$25,000 will come from the money market account.

As stated by the administrator, making changes to the campus and offering different services may provide the income to become self-sustaining and wean off the need of the tax revenue. Cheryl said by fall the board should be able to say this is our plan. They don't anticipate an increase in the levy. Someone asked if they get any funds via grants from the state or federal governments, Cheryl was not sure. Mike told Cheryl that he would like to attend the meeting when the master planner comes back to the board with his findings and suggestions.

Citizens Comments/Questions

Nellie French brought paperwork prior to the meeting concerning a variance she needs to do septic work at her property on Sunset Beach Lane. The supervisors will go look at the property this weekend and if okay, the chairman will sign and return to her.

Correspondence

We received five variance's from OTC. They will all be handled by the county.

Freedom Reins had put a Thank You ad in the Pelican Press concerning the donation given them by Dunn Township in March.

The clerk had received a call from Mrs. John Carlson (Cheryl) asking to use the town hall for a benefit breakfast for their son who had a fire at his home. The supervisors decided that they would not be able to let them use the hall because of our hall rental policy at this time. The motion stated that we would not rent out to private parties at all and would just rent to lake associations and organizations for meetings and picnics.

The chairman had received a letter from David Sholy who owns property on Midland Beach Road and asked the township to possibly clean out a culvert on his property that leads to the lake. There are two culverts one on top of the other and he feels the bottom one should be cleaned out for better flow to the lake. Otter Tail County land and Resource had gone to look at the situation and they felt that the top culvert, which was a 15" culvert was not plugged and water could flow from the wetland into Pelican Lake sufficiently. The township feels the current culverts are adequate to protect the township roads. Mike said he would send a letter to Mr. Sholy explaining there was no reason for cleaning the lower 12" culvert.

Old Business

Mike had drafted a letter to the Pelican Rapids Library concerning the donations given from entities (especially townships in the area). Several residents at the Annual Meeting brought up the fact that Dunn Township was giving a lot of money each year to help support the library and some felt that this was maybe too much and should be looked at before next year. It was suggested that we should contact the library and get figures to what other townships in the area were donating compared to Dunn. The supervisors reviewed the letter and authorized to send.

Hearing on Changing Zoning Ordinance

A hearing on changing the descriptive name of Section IV and under Section IV C. under special uses change #15, #16 and #17. After discussion Mike made a motion to accept the Amendment, changing the descriptive name of Section IV to read as follows: Permitted, Prohibited Buildings and Special Uses. Changing Section IV C. #15 to read Wind Turbines and Wind Towers, and changing #15 & #16 to #16 and #17 respectively. Wayne seconded the motion, all in favor, motion carried.

Supervisor Reports

All three supervisors had gone on the spring road tour on May 10th, there were no major concerns.

Mike had attended the Lake Lizzie Property Owners spring meeting on May 3rd. On their agenda was to discuss the town hall rental policy. Prior to the construction of the new town hall residents were told that the building would be available for them to rent. After renting out for a wedding reception and the terrible mess left, it was decided by the board to curtail the use by private parties altogether and just let lake associations or organizations rent the building. After discussion Mike told them that possibly if we could get volunteers to form a committee to set up new rules, regulations, fees etc. it could possibly be considered. Mike, when attending several lake association meetings and picnics this spring & summer will ask for volunteers to be on this committee.

New Business

A discussion was had on getting accident insurance coverage for the supervisors in case someone would get hurt when they are doing township jobs. The clerk had contacted the MAT insurance company to get costs and coverage. There were two separate coverages, Unit #1 had an annual fee of \$149.88, and Unit #2 cost \$184.92 annually which was better coverage. After discussion, Bob made a motion to get the Unit #2 coverage for each supervisor at an annual cost of \$184.92 each, Wayne seconded the motion, all in favor, motion carried.

Dustguard was discussed. The clerk was to call Dust Coating Inc. and let them know when we want our township done. Supervisors said to wait to call until we get gravel on the roads and Steve gets them graded.

Gene Miller was at the meeting to discuss his role at the upcoming special meetings on road work to be done on Knollwood Lane and S. Pelican Drive.

Spraying for thistle was discussed, no decision was made.

Special Meetings will be held on Friday May 23, 2008 to discuss road work on Knollwood Lane which will be at 7 P.M. and the S. Pelican Drive's meeting will follow at 8 P.M..

The next meeting will be held on Monday, June 9, 2008 at 7 P.M.

With no further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 9, 2008-7 P.M.**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out to board members and copies were available to those attending the meeting. Bob made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. The treasurer stated that she had received a property tax check from OTC for \$211,720.63 and had deposited the check in the checking account thinking we would need the money for road projects. After discussion and figuring we probably won't be billed for the road projects until August, Mike made a motion to transfer \$200,000 of the check into the Money Market Savings account in order to get some interest, leaving the balance of \$11,720.63 in the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Dunn Townships Representative on the Hospital District Board

Cheryl said that on June 10 the board and staff would meet with the master planner. He was meeting with them to get input. She thought they would get a time line on when he would have a plan ready. Cheryl was asked about the financials, she said that Ecumen does that and they are always late. She also said that the contract with Merit Care was renewed for leasing of the clinic space.

Jerry Neulieb of Central Specialties was at the meeting to discuss the time frame on the S. Pelican Drive project. He was requesting moving the starting date on this project to the first part of August as it is drier then and warmer. He said they could get the people who are going to do the reclaiming in with two machines getting that and the packing and reshaping done in one day. Possibly letting traffic drive on the reclaimed road for a few days and then doing the bituminous surfacing. They would put up signs showing loose gravel on that part of S. Pelican Drive to Hwy 59 or they could drive on the other portion of S. Pelican Drive over to 215th Avenue and then South to US Hwy 59. It would take approximately 2 weeks. Central Specialties will take care of all signage.

Gene Miller, Engineer on the project had no objections to the change in dates, also stating that it would be drier then which would be better. Wayne made a motion for Central Specialties to go ahead and start the S. Pelican Drive project the first part of August, Bob seconded the motion, all in favor, motion carried.

The supervisors asked Jerry when they would start the Knollwood and Dahl road projects. He said it would be after the fourth of July.

Faye Engkjer was at the meeting to discuss the free swimming program. Dunn Township had sponsored the program for many years and it was put on at several resorts in the area. When the Pelican Lake Association was formed they starting running the program and Dunn Township would be billed each year for the \$500. Faye has run the program for the last 20 years on her property and has had 40-80 kids each year. The lessons run for 4 weeks Tuesday through Thursday. The swimming instructor receives the \$500, Ms. Engkjer volunteers her property and time. She advertises the free lessons on three radio stations, in the Pelican Rapids Press and Becker County Record stating it is sponsored by Dunn Township and the Pelican Lake Association. She said most of the people taking advantage of the lessons are those who cannot afford to pay for lessons. Issues came up last year about insurance coverage for the program. Prior to this year Ms. Engkjer had a friend in the insurance business and he would bind coverage but now coverage must be paid for at a cost of around \$1000. She was at the meeting to request that the township raise the amount of their sponsorship to also cover the insurance. Wayne made a motion for Dunn Township to give up to \$1,500 to cover the swimming lessons and insurance, Bob seconded the motion, all in favor, motion carried.

The building insurance was due and the clerk had checked on the total cost to build the new structure in 2005 and was wondering if we should increase the coverage from \$200,000 to \$225,000 or \$250,000. Mike made a motion to increase the building insurance coverage to \$250,000, Wayne seconded the motion, all in favor, motion carried.

Correspondence

We received four variances from the county, all will be handled by Otter Tail County.

We received a letter from the OTC Highway Department concerning the replacement of the bridge on Old 59. The letter stated that the county was ready to start preliminary design work on replacing Bridge No. 4824 on Old 59 over the Pelican River. However, they believe that this bridge may be an excellent candidate for removal in lieu of replacement. The bridge has been on the repair/replacement list for many years and now they say they feel it would be a good candidate for removal. We feel that it would be no benefit to Dunn Township to remove the bridge as a majority of the road would still have to remain open and would need to be maintained. We feel there would be a lot of opposition to removal of the bridge. Bob made a motion for Mike and Judy to write a letter to the OTC Highway Department stating that Dunn Township wants the bridge replaced as there is no benefit to the township for its removal and we feel this is what the township residents would want, Wayne seconded the motion, all in favor, motion carried.

We received a letter from David Sholy who owns property on Midland Beach Road. He is concerned with the water flow through his property. There are two culverts, one on top of the other and he feels that the lower 12" culvert, which is plugged, was put at the desired height for the desired drainage and that the 15" culvert was put on top when the road was widened instead of extending the 12" culvert making it easier. He is not happy with the townships response on the issue and contacted OTC Land & Resource. The

supervisors feel that we will have to go along with whatever the county determines on the issue. Mr. Sholy will attend our July meeting and a decision will be made.

Old Business

None.

New Business

Lakeland General Store brought a 3.2 beer license application for the township to approve. Mike made a motion to approve the 3.2 beer license for Lakeland General Store and that the clerk sign the application, Bob seconded the motion, all in favor, motion carried.

Supervisor Reports

One of the supervisors mentioned that a culvert was still laying in the ditch on Birch Grove. The property owner is Randy Chapin and they have tried to reach him for some time on the phone and have had no luck so a letter will be sent asking him to remove or the township will have removed and charge him accordingly.

Applications for accident insurance were filled out by the supervisors and will be sent.

David Johnson had been contacted about spraying for weeds in the township. He will do with his spray coupe what he can and Bob will finish the rest.

275th Ave the Candor/Dunn line road is falling away. About 175 feet are involved and at a cost of approximately \$8500. It will be discussed with Candor and we will shop around for the best price. Mike made a motion for Dunn Township to spend up to \$5000 for the repair of 275th Ave., Wayne seconded the motion, all in favor, motion carried.

Crackseal was discussed. Randy Arntson had picked up material for doing the crackseal and mentioned that we may be able to get the same or near same price if we wanted to purchase ahead a time. Randy said he would pick up and store at his place if we wanted to purchase for next year. He gave Mike the phone number to call to check on a price for next year. After discussion they decided to purchase ahead of time if we could get a price of 47 to 51 cents. Mike will call.

Mike and Judy had attended the Pelican Point Association meeting on Saturday, June 7th, 2008. Mike gave them information on township activity, property taxes, discussed the road projects for this year and next. Also discussed was Snow removal, a bump in the road on Pelican Point Drive, a 5 supervisor board which will be on the ballot in November, the culvert on the Rod Larson property which has been a problem with blockage. There used to be an open ditch on the property for drainage and back in the 80's the property owner filled in the ditch and therefore is responsible for drainage. Even though it is a different property owner they will be responsible. Several of the other Pelican Point Property owners felt that this culvert is protecting many properties on Pelican Point and that they should help pay for any costs with the drainage into the lake. Someone mentioned that they were very pleased with the work and time that the

township supervisors had done trying to keep the culvert cleaned out. The swimming program was also discussed and the need for insurance coverage for the program.

The next meeting is on Monday, July 14, 2008 at 7 P.M. at the Dunn Town Hall.

With no other business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, Motion carried.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 14, 2008---7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. Board members present were Mike Johnson, Wayne Olson, Carla Johnson and Judy Sumpter. Bob Dalman was absent. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent to board members and reviewed. Copies were made available to others attending the meeting. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. The township CD for \$200,000 plus interest came due on July 11, 2008 and the treasurer wanted to know what she should do with the money. After a discussion concerning bills we will have to pay for road projects, Wayne made a motion to put \$50,000 into the checking account and the balance into the Money Market Account so the money would be available to pay those bills, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay all the bills except Dustcoating Inc. until we can talk to them as the amount of product was so much higher that in years past, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Hospital District Board Member Report

Cheryl stated that at the July 28th meeting, which she will be unable to attend, the Master Planner will be presenting his report to the board and then they will have a better idea of a plan for the future. She also said that she is on the Budget Committee and that they have been working on a budget. She said that there should be no increase in the levy.

Irene Steinbruek who owns property on Frieda Drive presented a petition to the board asking that the township take over the road as a gravel road to maintain. The Supervisors said that they will want our engineer to look at the road and see if it is up to Dunn Township specs and if it needs any work done prior to the board making a decision. We will recess the meeting until Wednesday evening at 7:30 P.M. when the Supervisors will meet at the site to look at the road. The engineer will also go look at the road and then report back to the board at our August 11, 2008 meeting and a decision will be made.

David Sholy who owns property on Midland Beach Road did not show up for the meeting to discuss a culvert issue on that road.

Howard Wergeland who lives on Fish Lake Way, off of Fish Lake Road, came to the meeting to be sure that the township crackseals his road as he had talked to Richard Arntson who was contracted to do the work and Fish Lake Way was not on the map he was given. He said that their road was missed in previous years and wanted to be sure it was not missed again. He was told that the contractor that had done the crack seal in previous years did not finish all the roads last year and that was probably why his was not done. He also said that Fish Lake Way was not on the plat map and that he should go to the Otter Tail County GIS department to be sure that it will be on the Dunn Township map in the new plat book. Mr. Wergeland will do so.

Correspondence

We received a copy of a plat map for “Ruby Park” in Pelican Circle, owner Roald Lund. The county hearing was held on July 9th and it was turned down by the county.

We received several county variances and all will be handled by Otter Tail County.

We received a letter from Don Solga the Pelican Rapids City Administrator concerning the new fire service agreement. He had sent letters earlier to the townships and cities involved in the fire district to vote on a start date for the new Fire Service Agreement and in order for the new agreement to start earlier than the January 1, 2010 start date of the original agreement we are now under he would need a 100% agreement on the time to convert to the new agreement. He did not receive 100% agreement on an inception date so we will need to sign the new fire service agreement and return to the city before December 31, 2008 as the agreement now says they need a 1 year notice of service, the new agreement would then start January 1, 2010. If we do not return by the end of the year they will assume we no longer need their services.

We received information on election judge training, the clerk will find judges and inform them of the times of the training courses which they will need to attend.

We received a letter back from the Pelican Rapids Library concerning donations they have received from other townships and cities in the area. We will make copies and have available for those attending the Annual Meeting in March 2009. A discussion was had at our 2008 Annual Meeting about how much we were giving to the library. Some felt we should give more, some felt less and some said we should leave as is, so this will give everyone a better idea as to what other townships in the area are giving and the residents can then decide what Dunn should do.

The letter from the OTC Hwy Department concerning the bridge on Old 59 was again discussed. Mike drafted a letter to them concerning the matter. The supervisors had talked to several residents who felt that we should keep the bridge, as it is a much better way of getting between Lakeland General Store and East Lake Lizzie Road rather than going out onto Hwy 59 with all the traffic going at high speeds. We told the county there

is no benefit to Dunn as far as costs go, as we will need to maintain the rest of the road anyway. The Bridge has been on the county list for repair for many years and hopefully they will get it to the top of the list in the next couple of years.

Old Business

The Candor/Dunn Line Road, 275th Ave, was discussed. Mike had talked to Brad Syltie of Candor, as the road had been washing away. They will put on hold for now as the road is passable. They will get back together and decide what they want to do and how much they want to spend on the road.

New Business

There was no new business.

Supervisor Reports

Wayne had taken care of some signs.

Randy Arntson was contacted to do tree removal after a storm knocked down many trees in Dunn Township.

We haven't heard anything from Mark Sand & Gravel about graveling the roads. Mike said that when he calls he will tell him just to put gravel on the parking lot at the town hall and some on Dutton Lane and leave the rest of the gravel roads as they already have dust guard on them.

Mike had talked to some residents on Fish Lake Road about dumping debris in the ditches, most had been removed.

Mike had been contacted by Trevor Steeves about putting a water hydrant in Dunn Township. No decisions had been made. It would cost the township around \$2000. All thought it was a good idea as it would give the department water accessibility closer to some of our residents who live farther from the city of Pelican Rapids.

Mike had attended an Otter Tail County junkyard ordinance meeting. He was very disappointed along with others attending, they were not very specific. He feels we should do our own.

We read in the Minnesota Township News that Statute §471.345, starting August 1, 2008, the requirements for sealed bids on contracts will change. Sealed bids will not be required for contracts expected to be less than \$100,000. Sealed bids will be required on contracts over \$100,000. Written quotes will be required on contracts between \$25,000 and \$100,000. Contracts under \$10,000 can be awarded on the open market without any advertising formalities.

Mike had an issue with a realtor who put up a for sale sign in the road right-of-way without getting permission from the township or the landowner. Right after the 4th of

July they put in a 6 foot post along Seifert Beach Road which was in the way for mowing and could be dangerous if an accident would occur. Mike contacted him and he wasn't too happy and wanted to see a township sign policy, which we do not have. Mike wrote him a letter and they finally removed the sign. Mike feels we need to establish a sign policy. We will look into that.

There are also concerns that we need to establish a more detailed zoning ordinance and has contacted Ben Olsen from Community Growth Institute who works with townships on establishing zoning ordinances. Mike will call him and ask that he attend our August meeting so he can give us a better idea of the costs involved and a time line for getting a new ordinance established.

Signs were discussed. The clerk was told to order three stop signs and let them know when they come in. A couple of signs need to be replaced.

Our next meeting will be held on August 11, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to recess the meeting until Wednesday evening at 7:30 P.M. at Freida Drive, Mike seconded the motion, all in favor, motion carried.

**Reconvened Meeting at the Site
Frieda Drive—Wednesday, July 16, 2008
7:30 P.M.**

Supervisors Wayne Olson and Mike Johnson met on Frieda Drive at 7:30 p.m. on Wednesday, July 16, 2008 and reconvened the Dunn Township July monthly meeting. After driving the road & reviewing the road file, they adjourned the meeting. A decision will be made on whether to accept the road petition at our August meeting.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 11, 2008
7 P.M.—DUNN TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present, Carla Johnson, Wayne Olson, Mike Johnson, Bob Dalman and Judy Sumpter. Also Present were Ben Oleson, Lida supervisors and several residents.

The Pledge of Allegiance was recited.

Wayne made a motion to approve the agenda, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members and had been read, copies were also made available to those attending the meeting. Mike made a motion to approve the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried. We still had not heard anything back from Dustcoating Inc., so will not pay the bill until we do. A lot more product was used than was used in prior years.

Ben Oleson from The Community Growth Institute to discuss zoning

Mr. Oleson explained to everyone just what Community Growth Institute does. They are available to help small cities and townships work on zoning issues. They will do whatever we want, from a very comprehensive plan which would entail setting up commercial, residential and agricultural zoning. They will also cover junkyard, lakeshore, and feedlot issues, any issues an individual township or city may have. He mentioned cities and townships they have worked with like Clitherall Township, Alexandria, Battle lake and Frazee to mention a few from our area. Someone asked how long it would take to do a new zoning ordinance and he explained that it all depended on how comprehensive a plan was desired. They have been working with Clitherall for almost three years now.

He said we could go as slow or fast as we liked. First we would hold a meeting with the Zoning Board and Town Board and then would hold public hearings to get ideas from the public. Being consistant from one party to another is the most important thing when enforcing any zoning ordinance. We could hire them to enforce the ordinance.

When writing zoning ordinances they follow all state laws making it very hard to challenge. The township can be more restrictive than the county but not less. Price

would range from \$3,000 to \$15,000 depending on how comprehensive a plan we wanted and could take a year to get done. First thing is to get all issues up front and go from there. We have several issues that need to be looked at like junkyards, don't think we can wait for the county on this one, feed lots, animal waste dumped in road ditches, and wind turbines just to mention a few. Everyone thanked Ben for attending our meeting and that we would get back to him after we discuss.

Cheryl Hovland-Hospital District Board Member report

Cheryl said that the master planner had presented their recommendations on July 28th for the facilities future development plan (based on board and staff input). At the August meeting the board will indicate what they want to focus on. There are several options, more private nursing home beds and dementia units were mentioned. Cheryl said that Medicare patients are reimbursed more. Mike asked Cheryl a question on the financial statement concerning the levy, Cheryl told Mike he would need to contact the hospital administrator. Mike plans on attending their August meeting.

Correspondence

We received a letter from Howard Wergeland concerning the recording of Fish Lake Way which was cut off from Fish Lake Road when John Barry changed the road back in 1998. OTC told Mr. Wergeland that the road was not recorded. The clerk will contact OTC and look into the recording of the road.

We received copies of 21 weed letters sent to township residents who have noxious weeds on their property and must remove.

Received several variances from the county to review, all will be handled by the county.

We received an invitation from the Pelican Rapids Library concerning a donor appreciation dinner to be held on Wednesday, August 27 at 6 p.m..

Old Business

Frieda Drive petition was again discussed. Gene Miller, township engineer, had gone and looked at the road also and presented a written opinion on the road. Frieda Drive does meet, or exceeds all the requirements of Dunn Township as a gravel road. Culverts are okay, and signage is good. After discussion it was decided to suspend our decision until our September meeting after we can talk to OTC seeing the road is within 1000 feet of the lake.

New Business

We had been contacted several times by a resident, Dan Lockler-Poss Beach Road, complaining that he had almost been hit several times coming out of his driveway. There are some big trees on the property next to him and he says these trees are blocking his view. Mike talked to him about it and he was severely rude. He wants the township to either cut the trees down, which are his neighbors, or wants a blind approach sign put up. Mike called Gene Miller to go look at the situation with him and with the

recommendation of our engineer a blind approach sign will be put up on the property line between two property owners. A Reduced Speed 20 MPH sign will also be put up.

Town Board Matter To Go Over

Discussed an approach built by Pat Wenino on Poss Beach Road. Mr. Wenino talked to Mike Johnson and he was told that the approach could be a maximum of 18 foot wide on top, no smaller than a 15 inch culvert with a 4:1 slope. He obtained a permit for the approach from the clerk and at that time she told him the same demensions and wrote this on the top of the permit. When Mike went to inspect the approach he found it to have a 24 foot top. He tried calling him, left a message and never heard back from him. We then drafted a letter asking him to attend our September meeting to discuss the reasons why he did not follow township policy. The board elected to go ahead and send the letter.

Dahl Road and Knollwood were supposed to be done by now but still have the paving left. South Pelican Drive is supposed to start Monday. The completion date on Knollwood and Dahl was August 1st and there is a \$500 per day penalty per road. Central Specialties will be attending our September meeting to negotiate the penalty. The supervisors are to think about how we want to handle this.

Our next meeting will be held on September 8, 2008 at 7 p.m. at the town hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 8, 2008—7 P.M.
DUNN TOWN HALL**

The meeting was called to order by Chairman Mike Johnson. Other board members present were Wayne Olson, Bob Dalman, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

The agenda was reviewed. A motion was made by Mike to accept the agenda as written, Bob seconded the motion, all in favor motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and copies were made available for those attending the meeting. Bob made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried. The clerk stated that we needed to transfer money from the savings to the checking account to pay the bills. Mike made a motion to transfer \$50,000 from Money Market Savings to the checking account, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills as presented, Wayne seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

Roald and Janet Lund were at the meeting to ask the town board to sign a Plat called Ruby Park, property owned by the Lunds. The plat had been approved by OTC. After review, the town board had no objections to the plat so Mike Johnson as chairman signed the plat.

Mike Ondracek who owns property at 50599 Fish Lake Road on Pelican Lake came to the meeting to discuss a building issue with the board. The property has been in the family for years and after a survey of the property was done, he finds that he has a building and a flower bed that are partially on the neighbors property. He wanted to know where he could place the building when he moves it. He had tried to purchase some of the neighbors property but they did not want to sell. Mike told him to mark where he wants to place it and he would stop and look at it next Saturday. He is less than a 1000 feet from the lake so he will have to get final approval from the county.

Report from Cheryl Hovland Dunn Townships PVHCD Board Member

Cheryl stated that both the nursing home and the River Front Manor are showing profits. She said that the proposed levy for the hospital district has been reduced to \$140,000 and is supposed to be finalized on September 22, 2008.

The supervisors asked that Cheryl contact the other board members on the budget committee and ask that they postpone the finalizing of the levy until October to give the townships time to look at the situation. She will contact them and then let Mike know the responses.

Correspondence

We received several variances, all to be handled by Otter Tail County.

We received information from the United Way showing Dunn Township as contributing \$1000.

We received information from MN Association of Townships Agency concerning our building insurance. They had a company come out and give an evaluation of the town hall and they wanted to know if we wanted to change our coverage from \$250,000 to full replacement cost coverage which would be \$399,618, an increase in premium of \$434.00 per year. After discussion Mike made a motion to change our insurance coverage on the town hall to full replacement coverage \$399, 618, an increase in cost of \$434 per year, Wayne seconded the motion, all in favor, motion carried. It was suggested that we have our fire extinguishers inspected and date tagged each year. The clerk will contact Thomas Fire and Safety out of Detroit Lakes to do the inspection.

A discussion was had concerning the Pelican Rapids Fire Department wanting to put a dry hydrant on Pelican Lake over by the Kohle/Strom Resort. The cost of the equipment, installation and upkeep would be the responsibility of Dunn Township. Mike said the cost would be between \$2 and \$3000 and the township must make a decision. After discussion it was decided that it would be in the townships interest to get the hydrant put in. It would especially be a benefit in the case of a fire on Pelican Lake. Trevor Steeves, the Pelican Rapids Fire Chief, told Mike that we may get most of the cost reimbursed through a federal agency, the Natural Resources Conservation Service. Wayne made a motion that Dunn Township should have the dry hydrant put in on Pelican Lake by The Kohler/Strom Resort at the cost of between two and \$3,000 to the township, Bob seconded the motion, all in favor, motion carried.

Old Business

Dunn Township taking over Frieda Drive was again discussed. Mike had talked to Bill Kahler of OTC Land and Resource and they had no objections. Mike made a motion that Dunn Township should take over Frieda Drive as a township road on the recommendation of our township engineer Gene Miller, Wayne seconded the motion, all in favor, motion carried.

Bob and Mike had put up the blind approach sign on Poss Beach Road. We had a complaint from a gentleman who said he had many near misses because of his neighbors trees blocking their view coming out of their driveway.

The clerk is still working on getting Fish Lake Way recorded. She will be e-mailing Gustafson Design who had designed the road for John Barry in hopes that they can give us the legal description needed to record the road. She had also gone and talked to the GIS office and all the township roads that were not on our last plat map are now on there and will be listed as township roads.

Road Report from Gene Miller-Township Engineer

Knollwood and Dahl Road have finally been completed. He said that CSI had done a good job on both projects. Striping, the white solid fog line was brought up, Gene didn't think they really needed it but said if they do it they should only go in 6 inches instead of the regular 12 inches. Gene said one person, a Mrs. Peltier had complained about a flap gate that was at the end of her culvert and had been removed, she wanted it put back. On S. Pelican Drive he said that the road could be done by Thursday. When done it will be just like a new road.

On 275th Ave. the Candor/Dunn Line Road they want to get done as soon as we can. They will do the delineation and a partial survey on Thursday. Gene has the wetlands marked and will get together with OTC Land and Resource to get their okay.

New Business

The town hall rental committee, who are rewriting the Town Hall Rental Policy had met on September 3 and were going to meet again on September 10th. Paying them for their help was discussed. Bob made a motion to pay each member of the Town Hall Rental Committee \$25 per meeting, Mike seconded the motion, all in favor, motion carried.

Mark Sand & Gravel has still not delivered any gravel which has been very frustrating.

Dunn Lane was discussed. More and more people are blocking their driveways so there is no room for the snowplow to turn around. Mike will contact the beach captain and ask that the people on the beach must pick out a place for the plow to turn around or we will discontinue plowing the road.

The removal of old sign posts was discussed. Candor township supervisors had asked Mike why he was pulling them out as they just cut them off at ground level and pound them down. Bob said that his brother had a cordless saw they could probably use just to see how that would work. Some people attending the meeting thought that this was not a good idea as after some years the posts work their way up out of the ground and someone could hit them, or when they work on roads they could wreck their equipment. One thought using a tractor and a loader was the answer, but we have lots of them and they are scattered all over the township and could get pretty costly. No decision was made.

Our next meeting will be on Monday, October 6, 2008 at 7 p.m. at the Dunn Town Hall. Our regular meeting date is a holiday and we are unable to hold a meeting.

With no further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

DUNN TOWNSHIP MEETING MINUTES
OCTOBER 6, 2008—7 P.M.
DUNN TOWN HALL

Chairman Mike Johnson called the meeting to order. Other board members present were Bob Dalman, Carla Johnson and Judy Sumpter. Supervisor Wayne Olson was not in attendance. Several others were in attendance.

The Pledge of Allegiance was recited.

Mike made a motion to approve the agenda, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes were made available to those attending the meeting and had been sent out to board members for review. Bob made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. After discussion concerning transferring money from savings to the checking account, Mike made a motion for the treasurer to transfer \$330,000 from MM savings into the checking account to cover the bills being paid, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. We needed to add an invoice for \$2500 for the purchase of land from the Duane Huseby's for 2.5 acres needed for the repair of 275th Ave. the Dunn/Candor Line Road to the claims list, Candor will pay the other \$2500. Bob made a motion to add the invoice for \$2500 to the claims list, Mike seconded the motion, all in favor, motion carried.

The next discussion was had concerning Central Specialties bill for the three road projects that they had completed. Jerry Neuleib, from CSI was at the meeting to negotiate any penalties that we may implement, due to the fact that the jobs were not finished on time. They were 15 days late on both Knollwood Lane and Dahl Road at \$500 per day penalty, according to the contracts, for a total of \$15,000. Mr. Neulieb said that they had issues with scheduling and that we had a good price as the price has jumped 20-30% and fuel is higher. The Supervisors said that CSI was supposed to put up detour signs for the residents so they wouldn't have to drive on S. Pelican Drive when they were working on it, but the signs were never put up. After more discussion the supervisors each took a sheet of paper and wrote down what they thought the penalty should be for finishing the roads late. One wrote \$7000 and the other \$6000 so in fairness they split between the two and penalized them \$6500. Mr. Neulieb wasn't too happy with the decision. The supervisors did tell him that we must penalize as that's what was in the contract and if we do not they would expect the same next time, along with others that may be hired by the township. The total bill was for \$323,589.48, with the \$6500 deducted made the total invoice for payment of \$317,089.48. A check for \$400 for

MPCA for a General-storm-water permit for 275th Ave. was also added to the bills. Bob made a motion to pay the bills as listed, Mike seconded the motion, motion carried.

Bids for 275th street repair were now opened. Two bids were received, one from The Tradesman Construction Inc, for \$49,337.75 and one from Ottertail Aggregate, Inc. of Ottertail, MN for \$40,761.00. After discussion, Mike made a motion to award the bid to the lowest bidder, Ottertail Aggregate for \$40, 761, giving our engineer, Gene Miller, the chance to negotiate changes to get a lower cost, Bob seconded the motion, all in favor, motion carried.

Torey Sonnenberg, our snow plow contractor was not in attendance. Chris Haugrud, who was asked to attend the meeting to discuss snow removal on 490th Street was at the meeting. He said if Mr. Sonnenberg would plow the road each time he plows the rest of the roads it should be fine. Everyone thought that a snow fence put up in Oberg's field on the North side of 490th Street would be a good idea and would help stop some of the large drifts on the road. Bob is to call Oberg's and ask permission to put it up. When the supervisors are ready to put up, they will stop and talk to Chris to see exactly where it should be put up.

The clerk has appointed Doug Winter as her Deputy Clerk to take over if she is unable to attend any meetings. Thanks Doug!

Cheryl Hovland Dunn Townships representative on the PVHCD Board

Cheryl was unable to attend the meeting.

A discussion was had about the PVHCD levy. Mike told everyone that we had sent a letter to the board members and to Mr. Wanek, Hospital Administrator concerning the levy and that we had received a very generic reply from him. We had asked that they delay finalizing the levy and to read out letter at their meeting, which they did not do. The question is what is our next step. They can change their levy by mid December or it will stay as is. This does not give us much time to get them to change their mind. They are levying \$100,000 for operations and they already have a surplus of over \$700,000. They are abusing their privilege and Dunn Township pays 45% of it. In 1997 Dunn Township passed a resolution that their tax contributions should go towards debt reduction only, none to go towards operations. The Hospital Administrator at that time Mr. Bichler, said that the clinic could be leased and that the hospital district would no longer be taxed for operations. The only way Dunn could get out of the hospital district is for all the other entities in the hospital district to agree to let us out and that will never happen as Dunn pays 45% of the tax.

What's the next move. Options were discussed. Holding a concerned taxpayer meeting was one recommendation. Residents said that we should have an attorney there or it would not have an impact. They will not listen otherwise. It was suggested that we get a committee together and go talk to Tami Norgard from Vogel Law Firm in Fargo. Be sure to ask for the Government Rate. She was our attorney when we fought the \$500,000 the hospital district had earmarked for a community center in Pelican Rapids. She is a very good lawyer. Mike made a motion to hold a special meeting for concerned taxpayers with the option of contacting Tami Norgard to represent the township on the matter, Bob seconded the motion, all in favor motion carried.

Gene Miller, Township Engineer's Report

Gene said that Jerry Neulieb told him he thought the penalty was too high and thought it should have been around \$3000 instead.

Gene said there is still some gravel running onto Dahl Road by the Bread & Breakfast. He had received a complaint.

He said all the roads are now done and that they had done a good job.

The roads should be in good shape for striping on Wednesday or Thursday.

Correspondence

Received notice of the West Otter Tail County officers association meeting to be held in Otter Tail City at the OTC Operations Center on Tuesday, October 28th at 7 P.M.. Mike plans on attending.

Received a phone message from Barb Stanton, who lives on Gem Lane off of East Lake Lizzie Road. She walks her dog all the time and saw a deer in the ditch that had been hit by a car and asked if someone could remove it. Mike removed it that evening and she wanted to thank him for his quick response.

Received an invitation to the OTC Historical Society's Annual meeting. No one was able to attend.

Received two county variances, both will be handled by the county.

We received a proposal from Super Septic for the dry hydrant to be put in by Kohler/Stroms Resort on Pelican Lake. The proposal was for \$2583.39, Mike signed and returned a copy to them.

Old Business

Received an approximate cost of \$16,450 from Community Growth Institute to work out a comprehensive plan & zoning ordinance for Dunn Township. We will discuss at our next annual meeting in March 2009.

Mike had met four times with an appointed Town Hall Rental Committee who worked on a new rental policy. Committee members were, Faye Engkjer, Helen Friend, Sue Kautzman, and Yvonne Palmer. We want to thank them for their help. The clerk is going to send copies of the new policy to the supervisors so they can review and it will be discussed at our November meeting with hopes of adopting.

New Business

There was no new business.

The supervisors fall road trip was discussed. After discussion it was decided they would go on Saturday, November 1st, meeting at the town hall at 8 a.m..

Our next meeting will be held on November 10, 2008 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, meeting adjourned.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 14, 2008—7 P.M.
DUNN TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpster. Also present were Gene Miller, Torey Sonnenberg, Cheryl Hovland and several township residents.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and reviewed. Minutes were also made available to those attending the meeting. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland Dunn Townships Hospital Board Representative

Cheryl said that the new Administrator is doing a wonderful job. She said that the assisted living facility and the nursing home are running at full capacity and have had to turn people away. She felt that residents were getting excellent care. They have made a new contract with Nova Care, who provides therapy services to the community. They have met with OAKS to determine if there are any needs or services that are not being met. The financial reports were not available at the time of their meeting.

Correspondence

Received notice about a lobby day at the state capital on Tuesday February 12th. No one would be attending.

We received a letter from the OTC Highway Department, stating that they were unsuccessful in gaining a funding grant for sign replacement in 2007. 12 Counties had applied and only 6 were funded. They will re-submit the application in 2008.

Citizens Comments/Questions/Concerns/or Those asking to be on the agenda

Charles Kvare came to the meeting to discuss our road policy established in September 2007. He is not happy with the section that states that any new development must have their road paved before Dunn Township will consider taking over the road. He felt that the platted properties that he is selling are not high-end properties and will probably never want their road blacktopped and he thinks the township should be able to consider taking over this type of gravel road. The Supervisors said that possibly if the covenants

of these properties stated that they will never be blacktopped then it could possibly be a consideration. Charles was told that he could just have the snowplow come in for \$30 per time and have the property owners split the costs, which probably wouldn't amount to that much.

Torey Sonnenberg the townships snowplow contractor came to the meeting to clarify some of the roads he is snowplowing. He discussed 255th Ave that goes to Senn's Beach Road and also the Linden Park Road with the Supervisors and a turn around spot on each road was decided.

Gene Miller, township engineer, came to the meeting to tell the Supervisors that he had placed ads in the Pelican Rapids Press and a Construction Bulletin (for regional publication) for three road projects, Dahl Road, Knollwood Lane and Pelican Drive South. Sealed bids to be opened at the beginning of the February 11, 2008 meeting. He brought specs for Pelican Drive South to overlay the road, but what he was supposed to have brought were estimates for reclaiming the surface, adding oil and putting back onto the road, which would give us a surface that would last as long as a totally new road with a life span of approximately 25 years. He was asked to bring those estimates to the next meeting on February 11th. Gene had placed the Pelican Drive South project in the ads so he will cancel the ad in the Construction Bulletin and change the ad in the PRPress next week to omit that project and we will explain to those requesting specs that we will not be doing that project at this time. Sealed bids received for the other two road projects will be publicly opened at the beginning of the February 11th meeting. Gene also said that OTC is in the process of changing the land use laws and that it will be a lot harder to do anything without approval from them. He said that we should take a copy of the specs for the Knollwood Lane and Dahl Road projects to Kyle at Land and Resource prior to our starting the projects. After completing the projects there will be a form we will have to fill out concerning the wetlands.

Old Business

There was no old business.

New Business

A Franklin Lake Road issue was discussed. Scott Harris who owns property next to the road, has horses and has been dumping horse manure in the ditches, on the road and in the public access. The Game Warden had talked to him about removing the manure from the public access but looks as though he just drug it out onto and along the road. The township needs to talk to him immediately to make him stop doing this and also to clean up everything from the road and ditches that he has already dumped or in the spring it will be a mess along with having a bad odor. Property owners coming back in the spring would not appreciate this. If he does not comply with our request, we will have to turn the issue over to the MPCA. Mike will go talk to him.

Supervisors Reports

Mike had replaced the stop sign at the end of East Lake Lizzie Road up by Hwy 59. Not sure what happened to the one that was there but he couldn't find it so put up a new one.

Mr. Kvarre asked Mike about the new fire service contract that Don Solga, Pelican Rapids City Administrator is working on. Mike told him that the new formula for calculating the division of costs to the townships and the cities in the district is a lot fairer, but every township has to agree to the new way of calculation or we will have to stay with the old service agreement that is in force until 2009. Some township would be paying more with the new formula so can't quite see everyone agreeing. Kvarre asked about the full share half share we have been paying on new equipment. Mike told him that the full share/half share would be gone and would be figured with the same formula.

Robin Johnson stopped to ask a few questions of the board. He asked what procedure would have to be followed if he decided to do something with his property that is on the corner of Hwy 59 and Hwy 34. He had reviewed the Zoning Ordinances on line, but wanted to check with the board for the procedure. He was told he would have to fill out a Special Use Permit and present to the Clerk along with a check for the permit application. A hearing date would then be set. At the hearing the Zoning Board will hear all persons and shall advise the Town Board whether it recommends approval or disapproval. The Town Board then has 60 days to take action on the application.

A discussion was had with the Clerk & Treasurer about appointing deputies. The Clerk had talked to one person but she would not be able to do it. Another person was suggested and the Clerk will contact her when she returns in March. The Treasurer will try to find someone also. The Supervisors felt that this could be important if one of us became very ill and would be unable to attend meetings for a long period of time.

Mike had talked to someone from Land & Resource who said that we could use Rodeo spray in wetlands, the concern being where the beaver levelers are. Bob will check with the elevator where he works to see if they carry it or know anything about its safety etc.

The Clerk brought up the possibility of purchasing a new copy machine for the office as she is having trouble with the one we have and it only does single pages and when doing copies of long documents it gets to be a very long process. We had talked about the purchase last May but was decided to hold off as at the time we had a lot of expenses. Mike made a motion to authorize the Clerk to spend up to \$2000 on a new copy machine, Wayne seconded the motion, all in favor, motion carried.

The next meeting will be held on Monday, February 11, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 11, 2008—7 P.M.**

Chairman Olson Called the Meeting to order. Board members present were Wayne Olson, Bob Dalman, Mike Johnson, and Carla Johnson. Carla will take the minutes in the Clerk's absence.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been send out and reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Townships Hospital District Board Member Report

Cheryl stated that Laura Hagen, who is a social worker, brought statistics on admission requests and potential residents are being turned away due to being full. Questioned if layaway beds should be opened or beds for short term stay only.

She stated that Mr. Wanek, Hospital Administrator, would be willing to come to our Annual Meeting if we would like him to. Mike will contact him about attending and possibly spending 10-15 minutes informing and answering questions from residents of Dunn Township.

Opening of Bids received on two township road projects/Dahl Road & Knollwood Lane

At this time the sealed bids received for the two projects were opened.

The bids were then read aloud:

Central Specialties- \$49,162.50 for Knollwood--\$68,502.00 for Dahl Road

Mark Sand & Gravel-\$54,825.00 for Knollwood--\$75,350.00 for Dahl Road

Lakes Paving-\$59,692.00 for Knollwood--\$72,320.25 for Dahl Road

Howard's Frieveway-\$57,059.94 for Knollwood--\$81,537.10 for Dahl Raod

After Review, the projects were awarded to the lowest bidder on both projects who was Central Specialties with bids of \$49,162.50 and \$68,502.00. A letter will be sent to them stating they were awarded the projects and asking them to provide us with a beginning project date.

Correspondence

We received some letters requesting donations. These letters will be discussed at the Annual Meeting on March 11th.

Information was received on a workshop in St Cloud on drainage issues. The Lake Region District 5 Meeting will be held on Saturday, February 16th at St. Mary's.

We received a letter from Dave Scholy about a culvert on Fish Lake Road. Land & Resource had checked it out and some individuals have been brushing out and now culverts are handling the job. There are two culverts, a 12 inch and a 15 inch. There are Clemson Levelers at this location.

Charles Kvale was at the meeting to have the township okay and sign his plat known as Kvale's Beauty Bay South 2nd Addition. Chairman Olson signed the plat.

Old Business

Scott Harris was sent a letter concerning the horse manure problem on Franklin Lake Road. He had cleaned up some of it but not all. Wayne will go talk to him again.

New Business

Bob is making a sign holder for the back room and will install when ready.

Gene Miller, township engineer, was at the meeting to discuss South Pelican Drive. He had misunderstood what the supervisors wanted to do on this road and was asked to bring estimates on what he thought it would cost to do a full depth reclamation of the road. He brought several estimates for doing this with different depth overlays. They then discussed the different options and also discussed splitting the project in two sections, doing part this spring and the rest later. Mike asked Gene to get numbers on actual cost. Wayne made a motion that Mike should review the figures that Gene submits and he can make a decision according to the township budget, Bob seconded the motion, all in favor, motion carried.

Mike talked about the fire meeting. He said the City is requesting a full share for 2007 and a ½ share for 2008, so we will be paying 1 ½ shares up front. We will be going to semi-annual payments.

There will be a Shoreland Management meeting next Tuesday, February 19th. Gene Miller will attend, Mike cannot.

Jerry Stainbrook hit a dog on Fish Lake Road and asked that the owner pay for damages, the owner said no. Dog had no leash or collar. The Sheriff would not come out unless dog bites someone.

Wayne had put up bump signs on the Lost Highway, 470th Street.

With no further business to discuss, Bob made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____
Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 10, 2008---7 P.M.**

Chairman Olson called the meeting to order. Board members present were Bob Dalman, Mike Johnson, Carla Johnson, Wayne Olson and Judy Sumpter.

The Pledge of Allegiance were recited.

Minutes

Minutes of the last meeting had been sent out and reviewed. Wayne made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the treasurers report as read, Mike seconded the motion, all in favor, motion carried. The treasurer said that she needed to transfer funds from Money Market Savings to the checking to pay the bills. Mike made a motion to allow the Treasurer to transfer \$20, 000 from M M Savings to the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland's Report on the Hospital District

She stated that the nursing home is full and turning away people and that the board is envisioning what they need to do to fulfill the need of the community. She said if they bring back some beds that have not been in use to make more room for new residents, this could mean that some the residents who have private rooms might have to give them up in order to make room for the extra beds. Some of those people could possibly go elsewhere if they were asked to give up those private rooms.

Cheryl also said that the Hospital Administrator would be attending our Annual Meeting tomorrow night to answer questions residents may have.

Gene Miller, engineer, brought the plans for the South Pelican Drive road project. We will be splitting this project due to cost. The approximate cost of doing this portion is \$285,000. The project is to be started September 8, 2008 and be completed by October 15th. Sealed bids to be opened at the April 14, 2008 board meeting. A discussion was had about the costs of all the plans that were sent out on the other two road projects with no bids received back. It was said that we could charge them to have the plans sent out, everyone thought this was a good idea. Wayne made a motion for Gene to include a phrase in the published ads that those requesting the project plans would need to include a check for \$50 to cover the costs, Bob seconded the motion, all in favor, motion carried. A discussion was also had about having an informational meeting for the property owners on Knollwood Lane and S. Pelican Drive. The date set for the meetings was May 23, 2008 with Knollwood Lane's meeting at 7 P.M. and S. Pelican Drive at 8 P.M. Gene will be at the meetings to answer questions on the projects. Clerk will notify property owners and put an ad in the Pelican Press twice prior to the meetings.

Getting permits on all three road projects was discussed, Gene said we should talk to Kyle at Land and Resource showing him the plans and he would give us the right forms to fill out for the permits. Mike said that he will be unable to do it as he is too busy right now, so Gene said he will handle.

Correspondence

Jerry Black had called three of the board members complaining about the snowplowing, stating that he had dug up sod on his property, put sand/salt on the road, which they do not want, left parts that fell off of his plow and came in to plow even though they had put an orange cone at the end of the road. He lives on Pelican Bass Lane and this is not a township road therefore the township has nothing to do with the plowing of his road. The property owners hire their own snowplowing contractor, they do not have to hire the contractor that does the township roads, it is not the townships business.

Ron Gunderson who says he is a representative of T-Mobile called saying that T-Mobile will be adding an antenna to an existing tower in Dunn Township and is asking for a letter from the township stating that there are no zoning requirements for this project. The supervisors asked the Clerk to call Mr. Gunderson and tell him we need a letter from T-Mobile stating exactly what they will be doing and the location of the project. Also stating what their exact request from the township is.

We received the invoice from Ringdahl Ambulance for Service in 2008. The amount was the same as last year \$10,687.50 which calculates out at \$12.50 per capita. After discussion, Mike made a motion to pay Ringdahl Ambulance Service the \$10, 687.50, Bob seconded the motion, all in favor, motion carried.

Received a notice from OTC Land & Resource about the West Otter Tail Ag Weed Meeting and West Otter Tail Township Officers Meeting on Wednesday, March 26th at the Underwood Community Center starting at 9:30 A.M. Bob and Wayne plan on going.

We received the Annual Bridge Inspection Report which the supervisors reviewed.

Received information on Spring Road Maintenance Courses to be held in St. Cloud, no one will be attending.

The Spring Short Course, put on by the Minnesota Association of Townships, will be held on Monday, March 31, 2008. All board members plan on attending.

We received a proposal from Super Septic Inc. to remove the old guard rails on Old 59. The proposal was for \$2305.00, which would include removing rail cable the posts and filling holes with sand. Mike had talked to H & R Construction twice last fall about the removal of the guard rails but they never came and looked. We will put the proposal on hold for now until we can check to see if there are any more guard rails that need removing.

We received the fire expense bill for \$32,546.67. We will put on hold for at least a month until we find out what all the expenses are for. We also received a copy of the new service agreement which would replace the old agreement on January 1, 2010. There has been interest by several entities to convert to the new agreement prior to this date. In order to do so all entities have to be in agreement. The city has given all entities three options to choose from concerning the inception date and everyone is supposed to mark one and return to the city ASAP. Mike said that with the new contract some townships will be paying more but have probably been paying less in past years while others will pay less. The three options are: Option 1-Change to new fire service agreement in 2008-retroactive to January 1, 2008. Option 2-Plan to change to new fire service agreement on January 1, 2009. Option 3-Plan to change to new fire service agreement on January 1, 2010. After discussion, Wayne made a motion to go with option 1-changing to the new fire service agreement retroactive to January 1, 2008, Bob seconded the motion, all in favor, motion carried. Clerk is to e-mail Don Solga with that information and ask for a read receipt so we know he received it.

Received a copy of a letter sent to Steve Ehnert concerning snowplowing of the cul-de-sac on Fish Lake Way on Pelican Lake. The letter came from Howard Wergeland who owns property there. The clerk is to write Mr.Wergeland stating that the letter had been brought up at our March 10 meeting.

Old Business

Dunn going to a five member board was discussed. We will bring up at the Annual Meeting tomorrow night to get input from the electors to see how they feel about it and whether we should put on the question on the November ballot. If the electors give good response to the idea we will make a motion at our April meeting to put on the ballot in November.

New Business

There was none.

Supervisor Reports

Wayne says he'll talk to Scott Harris on the horse manure problem when it starts to melt and we can see better where it is.

Mike had been to the fire hall meeting and had gone to a OTC Shoreland Management Meeting. The OTC Board of Commissioners has been working on changing some of the shoreland regulations for some time now and Mike said that they hardly changed anything. Mike said we need to put up bump signs on the Lost Hwy. Also changing tonnage signs on our roads in the spring was discussed. Mike suggested that we make up a map of the roads that have these signs when we change them this spring, that way anyone on the board could go change them when the time comes. We change when OTC does the county roads.

Crackseal was discussed. Mike said that Scambler had put an ad for RFP's on crackseal and had no response. The idea of buying equipment, possibly with another township was brought up. We will look on the internet to see if we can get an idea what the equipment would cost. This year, Lakeview Township, never got all of the roads done and we were on the bottom of the list so a couple of roads were done late in the season. The supervisors still decided to put an ad in the press requesting RFP's and clerk was to send a copy to Lakeview township. Bids to be received by our May 12th meeting.

The contracts for snowplowing and grading were only one year contracts so an ad for RFP's for that will be put in press also, sealed bids to be received by mail prior to April 14th or hand delivered to the Dunn Town Hall from 6:30 to 7 P.M. Bids to be opened at 7 P.M.

A zoning ordinance expansion was discussed. The supervisors feel we need to have a more restrictive ordinance, more restrictive than OTC so the township will have a say in what happens in our township. We feel we probably need to hire a consultant who would do a study of the township and make recommendations to our Zoning Board. Mike had contacted Doug Winter, chairman of the Dunn Township Zoning Board. This will be discussed at our Annual Meeting tomorrow night also to get electors input on the matter.

The proposed levy for 2008 was discussed. What is proposed is, General: \$68,636, Road & Bridge: \$351,902, and Fire: \$54,362 for a total of \$474,900 an increase of \$69,010. This will not increase taxes. Wayne made a motion to bring the proposed budget before the electors at the Annual Meeting for their approval, Mike seconded the motion, all in favor, motion carried.

Kurt Sleen had talked to Bob and said that the Lost Hwy was losing gravel and he said the reason was because we put dust guard on the road and thought we should not do this next year. No one had ever heard of this before. Also we would have people really mad if we didn't keep the dust down.

The next meeting will be held on Monday, April 14, 2008 at 7 P.M.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 14, 2008—7 P.M.**

Chairman Johnson called the meeting to order. All board members were in attendance, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Sealed bids for the South Pelican Drive Road Project were now opened read:

Central Specialties of Alexandria, bid was:.....\$ 219,400.00

Mark Sand and Gravel of Fergus Falls, bid was:..\$ 252,450.00

Lakes Paving of Detroit Lakes, bid was:.....\$ 242,307.50

The low bid is from Central Specialties. After review, Bob made a motion to accept the lowest bid of \$ 219,400 from Central Specialties for the S. Pelican Drive Road Project, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for snowplowing were now opened and read:

Sonnenberg Excavating of Vergas, bid was...\$82.50 per hour based on \$3.89 per gal. gas

Lakes Snow Removal of Pelican Rapids, bid was...\$79.50 per hour based on \$2.50 per gal. gas

After a discussion, Mike made a motion to table the bids for snow removal until our May 12th meeting giving more time for comparison , Bob seconded the motion, all in favor, motion carried.

Only one bid for grading was received which was from Steve Ehnert for \$ 81.50 per hour based on gas at \$3.74 per gallon. After review, Mike made a motion to accept the bid for grading for \$ 81.50 per hour from Steve Ehnert for a term of two years, Wayne seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been reviewed by board members and copies were made available to those attending. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the treasurers report as read and for the treasurer to transfer \$50,000 from savings to the checking account to cover bills being paid, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and the fire service bill was discussed. We had questions on the fire service bill but Mike had gotten answers to those questions so we will pay. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

She said that the nursing home had an occupancy level of 99.46% and the River Front Manor had one apartment open for rent. The revenues were down for the nursing home because Medicare usage was low due to the occupancy level. Cheryl said that 25% of nursing homes in Minnesota are losing money. The board is meeting with three Master Planners, of which they will choose one to do a feasibility study on whether to repair the current building or build a new building. Mike asked what it would cost to hire the Master Planner to do the study. Cheryl thought around \$25,000. Mike wanted to know when the next meeting was, Cheryl will let him know.

Beth from Fair Hills and Five Lakes Resort was at the meeting asking the township to approve their applying for a wine and beer license. She also said that they were applying for a full liquor license from the county. A letter from the township approving the wine license was given to her.

Correspondence

Clerk had a call from Doris Quamme who lives on Seifert Beach Road who had her mailbox knocked down by the snowplow. She was told that the township is not responsible for any personal property that is within the township right-of-way.

Received thank you notes from Pheasants Forever and the Pelican Public Library for donations the township had made in March,

Received an e-mail thank you from Helen & Tom Friend for the outstanding snowplowing job.

Carla gave us information on “Where There’s Smoke”, Managing and Working with Fire Departments that was discussed at the Spring Short Course in Moorhead on March 31st.

Old Business

We received a quote from Super Septic, Inc. for \$ 2,305.00 for removal and the disposal of the guard rail cable and posts along Old 59. Mike had also contacted another contractor last fall to come and look but never heard anything from them. Bob made a motion for Super Septic, Inc. to go ahead and remove, dispose of materials and fill in the post holes of the guard rail on Old 59 for a total of \$ 2,305.00, Wayne seconded the motion, all in favor, motion carried.

We will be having a Special Meeting on Friday, May 23, 2008 for property owners on Knollwood Lane and South Pelican Drive to discuss repairs to be done on their roads this spring. Gene Miller, the project engineer, will be on hand to answer any questions

The supervisors said that 490th Street by Chris Haugruds was not getting plowed and he wasn’t happy. His son is now in school and the bus needs to pick him up and either go all the way through 490th Street or turn around in Chris’s driveway. The supervisors said we will have to have a discussion next fall along with Chris Haugrud making some decisions on what we need to do so the school bus can pick up his son for school at his

home. Clerk is to send a letter to Chris Haugrud asking him to attend the September meeting.

New Business

Adding a sign section to our Road Policy and Standards was discussed. We will work on this in the coming months. And if Otter Tail County does not get the grant this year to replace the signs in the county we will have to start replacing with the new regulation reflective signs.

The supervisors said that Mike McNabb from Lida Township had told them that OTC had used sign posts for sale. Clerk is to call Rick West and find out the details. It was decided to get 20 pieces if they are still available.

Township Items to Discuss

The Supervisors spring road tour was discussed. They decided to meet at the Town Hall on Saturday, May 10, 2008 at 8 a.m. and leave from there. They will mark for weight limit signs on Birch Grove.

The motion for a five (5) man board question to be put on the ballot in November was again discussed. Bob made a motion to submit the question, providing for a five man supervisor board for the township of Dunn to the electors for a vote at the next township election on November 4, 2008, Wayne seconded the motion, all in favor, motion carried.

The clerk is to call Becky Sorenson about framing the photo map of Dunn Township given to the township by Gene Miller, township engineer.

Mike brought up the fact that Scambler can collect gravel tax, we will have to look into this.

The clerk is to order another dozen orange flags.

The next meeting will be on Monday, May 12, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 12, 2008
7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Wayne Olson, Carla Johnson, Bob Dalman and Judy Sumpter.

The Pledge of Allegiance was recited.

Sealed bids for crack sealing were now opened:

Arntson Construction LLC's bid was for \$180 per hour, which will include blowing out the cracks and then filling them. The cost of tar will be separate, but he will be willing to pick up and store if needed.

This was the only bid received for crack sealing. After discussion, Mike made a motion to accept the bid of \$180 per hour from Arntson Construction LLC, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for mowing Dunn Township ditches were now opened:

Steve's Road Maintenance bid was for \$24 per mile per round cut, with a .50 cent gas clause, but the most it could go up was \$1 per mile.

Wells Road Grading's bid was for \$40 per mile for each round cut.

After discussion, Bob made a motion to accept the lowest bid from Steve's Road Maintenance for \$24 per mile for each round cut, even with the .50 cent gas clause the most it could cost would be \$25 per mile, Wayne seconded the motion, all in favor, motion carried.

After more discussion concerning the length of the contract for mowing ditches, Bob made a motion to amend his prior motion and made a new motion. Bob made a motion to accept the lowest bid of Steve's Road Maintenance for \$24 per mile for each round cut, for a term of two (2) years, Wayne seconded the motion, all in favor, motion carried.

Sealed bids for Class 5 gravel for the 2008 season were now opened:

Mark Sand and Gravel's bid was for \$6.35 per ton.

Egge Construction Inc. bid was for \$7.39 per ton.

Mike made a motion to accept the lowest bid of \$6.35 per ton for Class 5 gravel for the 2008 season from Mark Sand and Gravel, Wayne seconded the motion, all in favor, motion carried.

Bids were now looked at for the mowing of the Dunn Town Hall property:

Codi Guck bid \$75 per time to cut the grass and trim the town hall property.

Zierke & Zierke Landscaping & Lawncare bid \$60 per time to cut the grass and trim the town hall property.

After discussion, Bob made a motion to accept the lowest bid of \$60 per time to mow & trim the town hall property from Zierke & Zierke Landscaping & Lawncare, Wayne seconded the motion, all in favor, motion carried.

Next the snowplowing bids we received last month were again discussed:

A bid from Lakes Snow Removal was for \$79.50 per hour based on fuel at \$2.50 per gallon.

Sonnenberg Excavating's bid was for \$ 82.50 per hour based on fuel at \$3.89 per gallon. The RFP's received were not based on the same base fuel rate which made it a lot harder to figure the actual cost per hour. Mike made up a sheet with 3 separate scenario's using the different base fuel rates and costs per hour. The results were so close to being the same that all the supervisors could do was to put it up for a vote of the three supervisors. Each supervisor was given a blank sheet of paper to write their choice. The clerk read the votes, there were two for Sonnenberg Excavating and one for Lakes Snow Removal. Mike then made a motion to accept the bid from Sonnenberg Excavating at \$82.50 per hour based on \$3.89 per gallon fuel, Wayne seconded the motion, all in favor, motion carried.

The supervisors told Torey they want to make a tour of the township roads next fall to discuss which roads he should/should not plow also where he needs to be more careful. Raising the wing was also discussed as a lot of corners are being dug up and a lot of gravel is being pushed into the ditches. We will keep trying to improve each year moving towards making more people happy.

Minutes

Minutes of the last meeting had been sent out and reviewed by board members and were also made available for those attending the meeting. There were no questions or corrections. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovlands Hospital District Report

Cheryl said that the hospital board had seen presentations from three (3) master planners and WIRFLI was contracted to come up with possible plans for campus improvements or plans for building new. The expense for the master planner, which will be around \$25,000 will come from the money market account.

As stated by the administrator, making changes to the campus and offering different services may provide the income to become self-sustaining and wean off the need of the tax revenue. Cheryl said by fall the board should be able to say this is our plan. They don't anticipate an increase in the levy. Someone asked if they get any funds via grants from the state or federal governments, Cheryl was not sure. Mike told Cheryl that he would like to attend the meeting when the master planner comes back to the board with his findings and suggestions.

Citizens Comments/Questions

Nellie French brought paperwork prior to the meeting concerning a variance she needs to do septic work at her property on Sunset Beach Lane. The supervisors will go look at the property this weekend and if okay, the chairman will sign and return to her.

Correspondence

We received five variance's from OTC. They will all be handled by the county.

Freedom Reins had put a Thank You ad in the Pelican Press concerning the donation given them by Dunn Township in March.

The clerk had received a call from Mrs. John Carlson (Cheryl) asking to use the town hall for a benefit breakfast for their son who had a fire at his home. The supervisors decided that they would not be able to let them use the hall because of our hall rental policy at this time. The motion stated that we would not rent out to private parties at all and would just rent to lake associations and organizations for meetings and picnics.

The chairman had received a letter from David Sholy who owns property on Midland Beach Road and asked the township to possibly clean out a culvert on his property that leads to the lake. There are two culverts one on top of the other and he feels the bottom one should be cleaned out for better flow to the lake. Otter Tail County land and Resource had gone to look at the situation and they felt that the top culvert, which was a 15" culvert was not plugged and water could flow from the wetland into Pelican Lake sufficiently. The township feels the current culverts are adequate to protect the township roads. Mike said he would send a letter to Mr. Sholy explaining there was no reason for cleaning the lower 12" culvert.

Old Business

Mike had drafted a letter to the Pelican Rapids Library concerning the donations given from entities (especially townships in the area). Several residents at the Annual Meeting brought up the fact that Dunn Township was giving a lot of money each year to help support the library and some felt that this was maybe too much and should be looked at before next year. It was suggested that we should contact the library and get figures to what other townships in the area were donating compared to Dunn. The supervisors reviewed the letter and authorized to send.

Hearing on Changing Zoning Ordinance

A hearing on changing the descriptive name of Section IV and under Section IV C. under special uses change #15, #16 and #17. After discussion Mike made a motion to accept the Amendment, changing the descriptive name of Section IV to read as follows: Permitted, Prohibited Buildings and Special Uses. Changing Section IV C. #15 to read Wind Turbines and Wind Towers, and changing #15 & #16 to #16 and #17 respectively. Wayne seconded the motion, all in favor, motion carried.

Supervisor Reports

All three supervisors had gone on the spring road tour on May 10th, there were no major concerns.

Mike had attended the Lake Lizzie Property Owners spring meeting on May 3rd. On their agenda was to discuss the town hall rental policy. Prior to the construction of the new town hall residents were told that the building would be available for them to rent. After renting out for a wedding reception and the terrible mess left, it was decided by the board to curtail the use by private parties altogether and just let lake associations or organizations rent the building. After discussion Mike told them that possibly if we could get volunteers to form a committee to set up new rules, regulations, fees etc. it could possibly be considered. Mike, when attending several lake association meetings and picnics this spring & summer will ask for volunteers to be on this committee.

New Business

A discussion was had on getting accident insurance coverage for the supervisors in case someone would get hurt when they are doing township jobs. The clerk had contacted the MAT insurance company to get costs and coverage. There were two separate coverages, Unit #1 had an annual fee of \$149.88, and Unit #2 cost \$184.92 annually which was better coverage. After discussion, Bob made a motion to get the Unit #2 coverage for each supervisor at an annual cost of \$184.92 each, Wayne seconded the motion, all in favor, motion carried.

Dustguard was discussed. The clerk was to call Dust Coating Inc. and let them know when we want our township done. Supervisors said to wait to call until we get gravel on the roads and Steve gets them graded.

Gene Miller was at the meeting to discuss his role at the upcoming special meetings on road work to be done on Knollwood Lane and S. Pelican Drive.

Spraying for thistle was discussed, no decision was made.

Special Meetings will be held on Friday May 23, 2008 to discuss road work on Knollwood Lane which will be at 7 P.M. and the S. Pelican Drive's meeting will follow at 8 P.M..

The next meeting will be held on Monday, June 9, 2008 at 7 P.M.

With no further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 9, 2008-7 P.M.**

Chairman Johnson called the meeting to order. All board members were present, Mike Johnson, Bob Dalman, Wayne Olson, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out to board members and copies were available to those attending the meeting. Bob made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. The treasurer stated that she had received a property tax check from OTC for \$211,720.63 and had deposited the check in the checking account thinking we would need the money for road projects. After discussion and figuring we probably won't be billed for the road projects until August, Mike made a motion to transfer \$200,000 of the check into the Money Market Savings account in order to get some interest, leaving the balance of \$11,720.63 in the checking account, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Dunn Townships Representative on the Hospital District Board

Cheryl said that on June 10 the board and staff would meet with the master planner. He was meeting with them to get input. She thought they would get a time line on when he would have a plan ready. Cheryl was asked about the financials, she said that Ecumen does that and they are always late. She also said that the contract with Merit Care was renewed for leasing of the clinic space.

Jerry Neulieb of Central Specialties was at the meeting to discuss the time frame on the S. Pelican Drive project. He was requesting moving the starting date on this project to the first part of August as it is drier then and warmer. He said they could get the people who are going to do the reclaiming in with two machines getting that and the packing and reshaping done in one day. Possibly letting traffic drive on the reclaimed road for a few days and then doing the bituminous surfacing. They would put up signs showing loose gravel on that part of S. Pelican Drive to Hwy 59 or they could drive on the other portion of S. Pelican Drive over to 215th Avenue and then South to US Hwy 59. It would take approximately 2 weeks. Central Specialties will take care of all signage.

Gene Miller, Engineer on the project had no objections to the change in dates, also stating that it would be drier then which would be better. Wayne made a motion for Central Specialties to go ahead and start the S. Pelican Drive project the first part of August, Bob seconded the motion, all in favor, motion carried.

The supervisors asked Jerry when they would start the Knollwood and Dahl road projects. He said it would be after the fourth of July.

Faye Engkjer was at the meeting to discuss the free swimming program. Dunn Township had sponsored the program for many years and it was put on at several resorts in the area. When the Pelican Lake Association was formed they starting running the program and Dunn Township would be billed each year for the \$500. Faye has run the program for the last 20 years on her property and has had 40-80 kids each year. The lessons run for 4 weeks Tuesday through Thursday. The swimming instructor receives the \$500, Ms. Engkjer volunteers her property and time. She advertises the free lessons on three radio stations, in the Pelican Rapids Press and Becker County Record stating it is sponsored by Dunn Township and the Pelican Lake Association. She said most of the people taking advantage of the lessons are those who cannot afford to pay for lessons. Issues came up last year about insurance coverage for the program. Prior to this year Ms. Engkjer had a friend in the insurance business and he would bind coverage but now coverage must be paid for at a cost of around \$1000. She was at the meeting to request that the township raise the amount of their sponsorship to also cover the insurance. Wayne made a motion for Dunn Township to give up to \$1,500 to cover the swimming lessons and insurance, Bob seconded the motion, all in favor, motion carried.

The building insurance was due and the clerk had checked on the total cost to build the new structure in 2005 and was wondering if we should increase the coverage from \$200,000 to \$225,000 or \$250,000. Mike made a motion to increase the building insurance coverage to \$250,000, Wayne seconded the motion, all in favor, motion carried.

Correspondence

We received four variances from the county, all will be handled by Otter Tail County.

We received a letter from the OTC Highway Department concerning the replacement of the bridge on Old 59. The letter stated that the county was ready to start preliminary design work on replacing Bridge No. 4824 on Old 59 over the Pelican River. However, they believe that this bridge may be an excellent candidate for removal in lieu of replacement. The bridge has been on the repair/replacement list for many years and now they say they feel it would be a good candidate for removal. We feel that it would be no benefit to Dunn Township to remove the bridge as a majority of the road would still have to remain open and would need to be maintained. We feel there would be a lot of opposition to removal of the bridge. Bob made a motion for Mike and Judy to write a letter to the OTC Highway Department stating that Dunn Township wants the bridge replaced as there is no benefit to the township for its removal and we feel this is what the township residents would want, Wayne seconded the motion, all in favor, motion carried.

We received a letter from David Sholy who owns property on Midland Beach Road. He is concerned with the water flow through his property. There are two culverts, one on top of the other and he feels that the lower 12" culvert, which is plugged, was put at the desired height for the desired drainage and that the 15" culvert was put on top when the road was widened instead of extending the 12" culvert making it easier. He is not happy with the townships response on the issue and contacted OTC Land & Resource. The

supervisors feel that we will have to go along with whatever the county determines on the issue. Mr. Sholy will attend our July meeting and a decision will be made.

Old Business

None.

New Business

Lakeland General Store brought a 3.2 beer license application for the township to approve. Mike made a motion to approve the 3.2 beer license for Lakeland General Store and that the clerk sign the application, Bob seconded the motion, all in favor, motion carried.

Supervisor Reports

One of the supervisors mentioned that a culvert was still laying in the ditch on Birch Grove. The property owner is Randy Chapin and they have tried to reach him for some time on the phone and have had no luck so a letter will be sent asking him to remove or the township will have removed and charge him accordingly.

Applications for accident insurance were filled out by the supervisors and will be sent.

David Johnson had been contacted about spraying for weeds in the township. He will do with his spray coupe what he can and Bob will finish the rest.

275th Ave the Candor/Dunn line road is falling away. About 175 feet are involved and at a cost of approximately \$8500. It will be discussed with Candor and we will shop around for the best price. Mike made a motion for Dunn Township to spend up to \$5000 for the repair of 275th Ave., Wayne seconded the motion, all in favor, motion carried.

Crackseal was discussed. Randy Arntson had picked up material for doing the crackseal and mentioned that we may be able to get the same or near same price if we wanted to purchase ahead a time. Randy said he would pick up and store at his place if we wanted to purchase for next year. He gave Mike the phone number to call to check on a price for next year. After discussion they decided to purchase ahead of time if we could get a price of 47 to 51 cents. Mike will call.

Mike and Judy had attended the Pelican Point Association meeting on Saturday, June 7th, 2008. Mike gave them information on township activity, property taxes, discussed the road projects for this year and next. Also discussed was Snow removal, a bump in the road on Pelican Point Drive, a 5 supervisor board which will be on the ballot in November, the culvert on the Rod Larson property which has been a problem with blockage. There used to be an open ditch on the property for drainage and back in the 80's the property owner filled in the ditch and therefore is responsible for drainage. Even though it is a different property owner they will be responsible. Several of the other Pelican Point Property owners felt that this culvert is protecting many properties on Pelican Point and that they should help pay for any costs with the drainage into the lake. Someone mentioned that they were very pleased with the work and time that the

township supervisors had done trying to keep the culvert cleaned out. The swimming program was also discussed and the need for insurance coverage for the program.

The next meeting is on Monday, July 14, 2008 at 7 P.M. at the Dunn Town Hall.

With no other business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, Motion carried.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 14, 2008---7 P.M. TOWN HALL**

Chairman Johnson called the meeting to order. Board members present were Mike Johnson, Wayne Olson, Carla Johnson and Judy Sumpter. Bob Dalman was absent. Several residents were also in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent to board members and reviewed. Copies were made available to others attending the meeting. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. The township CD for \$200,000 plus interest came due on July 11, 2008 and the treasurer wanted to know what she should do with the money. After a discussion concerning bills we will have to pay for road projects, Wayne made a motion to put \$50,000 into the checking account and the balance into the Money Market Account so the money would be available to pay those bills, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay all the bills except Dustcoating Inc. until we can talk to them as the amount of product was so much higher than in years past, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland Hospital District Board Member Report

Cheryl stated that at the July 28th meeting, which she will be unable to attend, the Master Planner will be presenting his report to the board and then they will have a better idea of a plan for the future. She also said that she is on the Budget Committee and that they have been working on a budget. She said that there should be no increase in the levy.

Irene Steinbruek who owns property on Frieda Drive presented a petition to the board asking that the township take over the road as a gravel road to maintain. The Supervisors said that they will want our engineer to look at the road and see if it is up to Dunn Township specs and if it needs any work done prior to the board making a decision. We will recess the meeting until Wednesday evening at 7:30 P.M. when the Supervisors will meet at the site to look at the road. The engineer will also go look at the road and then report back to the board at our August 11, 2008 meeting and a decision will be made.

David Sholy who owns property on Midland Beach Road did not show up for the meeting to discuss a culvert issue on that road.

Howard Wergeland who lives on Fish Lake Way, off of Fish Lake Road, came to the meeting to be sure that the township crackseals his road as he had talked to Richard Arntson who was contracted to do the work and Fish Lake Way was not on the map he was given. He said that their road was missed in previous years and wanted to be sure it was not missed again. He was told that the contractor that had done the crack seal in previous years did not finish all the roads last year and that was probably why his was not done. He also said that Fish Lake Way was not on the plat map and that he should go to the Otter Tail County GIS department to be sure that it will be on the Dunn Township map in the new plat book. Mr. Wergeland will do so.

Correspondence

We received a copy of a plat map for “Ruby Park” in Pelican Circle, owner Roald Lund. The county hearing was held on July 9th and it was turned down by the county.

We received several county variances and all will be handled by Otter Tail County.

We received a letter from Don Solga the Pelican Rapids City Administrator concerning the new fire service agreement. He had sent letters earlier to the townships and cities involved in the fire district to vote on a start date for the new Fire Service Agreement and in order for the new agreement to start earlier than the January 1, 2010 start date of the original agreement we are now under he would need a 100% agreement on the time to convert to the new agreement. He did not receive 100% agreement on an inception date so we will need to sign the new fire service agreement and return to the city before December 31, 2008 as the agreement now says they need a 1 year notice of service, the new agreement would then start January 1, 2010. If we do not return by the end of the year they will assume we no longer need their services.

We received information on election judge training, the clerk will find judges and inform them of the times of the training courses which they will need to attend.

We received a letter back from the Pelican Rapids Library concerning donations they have received from other townships and cities in the area. We will make copies and have available for those attending the Annual Meeting in March 2009. A discussion was had at our 2008 Annual Meeting about how much we were giving to the library. Some felt we should give more, some felt less and some said we should leave as is, so this will give everyone a better idea as to what other townships in the area are giving and the residents can then decide what Dunn should do.

The letter from the OTC Hwy Department concerning the bridge on Old 59 was again discussed. Mike drafted a letter to them concerning the matter. The supervisors had talked to several residents who felt that we should keep the bridge, as it is a much better way of getting between Lakeland General Store and East Lake Lizzie Road rather than going out onto Hwy 59 with all the traffic going at high speeds. We told the county there

is no benefit to Dunn as far as costs go, as we will need to maintain the rest of the road anyway. The Bridge has been on the county list for repair for many years and hopefully they will get it to the top of the list in the next couple of years.

Old Business

The Candor/Dunn Line Road, 275th Ave, was discussed. Mike had talked to Brad Syltie of Candor, as the road had been washing away. They will put on hold for now as the road is passable. They will get back together and decide what they want to do and how much they want to spend on the road.

New Business

There was no new business.

Supervisor Reports

Wayne had taken care of some signs.

Randy Arntson was contacted to do tree removal after a storm knocked down many trees in Dunn Township.

We haven't heard anything from Mark Sand & Gravel about graveling the roads. Mike said that when he calls he will tell him just to put gravel on the parking lot at the town hall and some on Dutton Lane and leave the rest of the gravel roads as they already have dust guard on them.

Mike had talked to some residents on Fish Lake Road about dumping debris in the ditches, most had been removed.

Mike had been contacted by Trevor Steeves about putting a water hydrant in Dunn Township. No decisions had been made. It would cost the township around \$2000. All thought it was a good idea as it would give the department water accessibility closer to some of our residents who live farther from the city of Pelican Rapids.

Mike had attended an Otter Tail County junkyard ordinance meeting. He was very disappointed along with others attending, they were not very specific. He feels we should do our own.

We read in the Minnesota Township News that Statute §471.345, starting August 1, 2008, the requirements for sealed bids on contracts will change. Sealed bids will not be required for contracts expected to be less than \$100,000. Sealed bids will be required on contracts over \$100,000. Written quotes will be required on contracts between \$25,000 and \$100,000. Contracts under \$10,000 can be awarded on the open market without any advertising formalities.

Mike had an issue with a realtor who put up a for sale sign in the road right-of-way without getting permission from the township or the landowner. Right after the 4th of

July they put in a 6 foot post along Seifert Beach Road which was in the way for mowing and could be dangerous if an accident would occur. Mike contacted him and he wasn't too happy and wanted to see a township sign policy, which we do not have. Mike wrote him a letter and they finally removed the sign. Mike feels we need to establish a sign policy. We will look into that.

There are also concerns that we need to establish a more detailed zoning ordinance and has contacted Ben Olsen from Community Growth Institute who works with townships on establishing zoning ordinances. Mike will call him and ask that he attend our August meeting so he can give us a better idea of the costs involved and a time line for getting a new ordinance established.

Signs were discussed. The clerk was told to order three stop signs and let them know when they come in. A couple of signs need to be replaced.

Our next meeting will be held on August 11, 2008 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to recess the meeting until Wednesday evening at 7:30 P.M. at Freida Drive, Mike seconded the motion, all in favor, motion carried.

**Reconvened Meeting at the Site
Frieda Drive—Wednesday, July 16, 2008
7:30 P.M.**

Supervisors Wayne Olson and Mike Johnson met on Frieda Drive at 7:30 p.m. on Wednesday, July 16, 2008 and reconvened the Dunn Township July monthly meeting. After driving the road & reviewing the road file, they adjourned the meeting. A decision will be made on whether to accept the road petition at our August meeting.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 11, 2008
7 P.M.—DUNN TOWN HALL**

Chairman Johnson called the meeting to order. All board members were present, Carla Johnson, Wayne Olson, Mike Johnson, Bob Dalman and Judy Sumpter. Also Present were Ben Oleson, Lida supervisors and several residents.

The Pledge of Allegiance was recited.

Wayne made a motion to approve the agenda, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members and had been read, copies were also made available to those attending the meeting. Mike made a motion to approve the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried. We still had not heard anything back from Dustcoating Inc., so will not pay the bill until we do. A lot more product was used than was used in prior years.

Ben Oleson from The Community Growth Institute to discuss zoning

Mr. Oleson explained to everyone just what Community Growth Institute does. They are available to help small cities and townships work on zoning issues. They will do whatever we want, from a very comprehensive plan which would entail setting up commercial, residential and agricultural zoning. They will also cover junkyard, lakeshore, and feedlot issues, any issues an individual township or city may have. He mentioned cities and townships they have worked with like Clitherall Township, Alexandria, Battle lake and Frazee to mention a few from our area. Someone asked how long it would take to do a new zoning ordinance and he explained that it all depended on how comprehensive a plan was desired. They have been working with Clitherall for almost three years now.

He said we could go as slow or fast as we liked. First we would hold a meeting with the Zoning Board and Town Board and then would hold public hearings to get ideas from the public. Being consistant from one party to another is the most important thing when enforcing any zoning ordinance. We could hire them to enforce the ordinance.

When writing zoning ordinances they follow all state laws making it very hard to challenge. The township can be more restrictive than the county but not less. Price

would range from \$3,000 to \$15,000 depending on how comprehensive a plan we wanted and could take a year to get done. First thing is to get all issues up front and go from there. We have several issues that need to be looked at like junkyards, don't think we can wait for the county on this one, feed lots, animal waste dumped in road ditches, and wind turbines just to mention a few. Everyone thanked Ben for attending our meeting and that we would get back to him after we discuss.

Cheryl Hovland-Hospital District Board Member report

Cheryl said that the master planner had presented their recommendations on July 28th for the facilities future development plan (based on board and staff input). At the August meeting the board will indicate what they want to focus on. There are several options, more private nursing home beds and dementia units were mentioned. Cheryl said that Medicare patients are reimbursed more. Mike asked Cheryl a question on the financial statement concerning the levy, Cheryl told Mike he would need to contact the hospital administrator. Mike plans on attending their August meeting.

Correspondence

We received a letter from Howard Wergeland concerning the recording of Fish Lake Way which was cut off from Fish Lake Road when John Barry changed the road back in 1998. OTC told Mr. Wergeland that the road was not recorded. The clerk will contact OTC and look into the recording of the road.

We received copies of 21 weed letters sent to township residents who have noxious weeds on their property and must remove.

Received several variances from the county to review, all will be handled by the county.

We received an invitation from the Pelican Rapids Library concerning a donor appreciation dinner to be held on Wednesday, August 27 at 6 p.m..

Old Business

Frieda Drive petition was again discussed. Gene Miller, township engineer, had gone and looked at the road also and presented a written opinion on the road. Frieda Drive does meet, or exceeds all the requirements of Dunn Township as a gravel road. Culverts are okay, and signage is good. After discussion it was decided to suspend our decision until our September meeting after we can talk to OTC seeing the road is within 1000 feet of the lake.

New Business

We had been contacted several times by a resident, Dan Lockler-Poss Beach Road, complaining that he had almost been hit several times coming out of his driveway. There are some big trees on the property next to him and he says these trees are blocking his view. Mike talked to him about it and he was severely rude. He wants the township to either cut the trees down, which are his neighbors, or wants a blind approach sign put up. Mike called Gene Miller to go look at the situation with him and with the

recommendation of our engineer a blind approach sign will be put up on the property line between two property owners. A Reduced Speed 20 MPH sign will also be put up.

Town Board Matter To Go Over

Discussed an approach built by Pat Wenino on Poss Beach Road. Mr. Wenino talked to Mike Johnson and he was told that the approach could be a maximum of 18 foot wide on top, no smaller than a 15 inch culvert with a 4:1 slope. He obtained a permit for the approach from the clerk and at that time she told him the same demensions and wrote this on the top of the permit. When Mike went to inspect the approach he found it to have a 24 foot top. He tried calling him, left a message and never heard back from him. We then drafted a letter asking him to attend our September meeting to discuss the reasons why he did not follow township policy. The board elected to go ahead and send the letter.

Dahl Road and Knollwood were supposed to be done by now but still have the paving left. South Pelican Drive is supposed to start Monday. The completion date on Knollwood and Dahl was August 1st and there is a \$500 per day penalty per road. Central Specialties will be attending our September meeting to negotiate the penalty. The supervisors are to think about how we want to handle this.

Our next meeting will be held on September 8, 2008 at 7 p.m. at the town hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 8, 2008—7 P.M.
DUNN TOWN HALL**

The meeting was called to order by Chairman Mike Johnson. Other board members present were Wayne Olson, Bob Dalman, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

The agenda was reviewed. A motion was made by Mike to accept the agenda as written, Bob seconded the motion, all in favor motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and copies were made available for those attending the meeting. Bob made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried. The clerk stated that we needed to transfer money from the savings to the checking account to pay the bills. Mike made a motion to transfer \$50,000 from Money Market Savings to the checking account, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills as presented, Wayne seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

Roald and Janet Lund were at the meeting to ask the town board to sign a Plat called Ruby Park, property owned by the Lunds. The plat had been approved by OTC. After review, the town board had no objections to the plat so Mike Johnson as chairman signed the plat.

Mike Ondracek who owns property at 50599 Fish Lake Road on Pelican Lake came to the meeting to discuss a building issue with the board. The property has been in the family for years and after a survey of the property was done, he finds that he has a building and a flower bed that are partially on the neighbors property. He wanted to know where he could place the building when he moves it. He had tried to purchase some of the neighbors property but they did not want to sell. Mike told him to mark where he wants to place it and he would stop and look at it next Saturday. He is less than a 1000 feet from the lake so he will have to get final approval from the county.

Report from Cheryl Hovland Dunn Townships PVHCD Board Member

Cheryl stated that both the nursing home and the River Front Manor are showing profits. She said that the proposed levy for the hospital district has been reduced to \$140,000 and is supposed to be finalized on September 22, 2008.

The supervisors asked that Cheryl contact the other board members on the budget committee and ask that they postpone the finalizing of the levy until October to give the townships time to look at the situation. She will contact them and then let Mike know the responses.

Correspondence

We received several variances, all to be handled by Otter Tail County.

We received information from the United Way showing Dunn Township as contributing \$1000.

We received information from MN Association of Townships Agency concerning our building insurance. They had a company come out and give an evaluation of the town hall and they wanted to know if we wanted to change our coverage from \$250,000 to full replacement cost coverage which would be \$399,618, an increase in premium of \$434.00 per year. After discussion Mike made a motion to change our insurance coverage on the town hall to full replacement coverage \$399, 618, an increase in cost of \$434 per year, Wayne seconded the motion, all in favor, motion carried. It was suggested that we have our fire extinguishers inspected and date tagged each year. The clerk will contact Thomas Fire and Safety out of Detroit Lakes to do the inspection.

A discussion was had concerning the Pelican Rapids Fire Department wanting to put a dry hydrant on Pelican Lake over by the Kohle/Strom Resort. The cost of the equipment, installation and upkeep would be the responsibility of Dunn Township. Mike said the cost would be between \$2 and \$3000 and the township must make a decision. After discussion it was decided that it would be in the townships interest to get the hydrant put in. It would especially be a benefit in the case of a fire on Pelican Lake. Trevor Steeves, the Pelican Rapids Fire Chief, told Mike that we may get most of the cost reimbursed through a federal agency, the Natural Resources Conservation Service. Wayne made a motion that Dunn Township should have the dry hydrant put in on Pelican Lake by The Kohler/Strom Resort at the cost of between two and \$3,000 to the township, Bob seconded the motion, all in favor, motion carried.

Old Business

Dunn Township taking over Frieda Drive was again discussed. Mike had talked to Bill Kahler of OTC Land and Resource and they had no objections. Mike made a motion that Dunn Township should take over Frieda Drive as a township road on the recommendation of our township engineer Gene Miller, Wayne seconded the motion, all in favor, motion carried.

Bob and Mike had put up the blind approach sign on Poss Beach Road. We had a complaint from a gentleman who said he had many near misses because of his neighbors trees blocking their view coming out of their driveway.

The clerk is still working on getting Fish Lake Way recorded. She will be e-mailing Gustafson Design who had designed the road for John Barry in hopes that they can give us the legal description needed to record the road. She had also gone and talked to the GIS office and all the township roads that were not on our last plat map are now on there and will be listed as township roads.

Road Report from Gene Miller-Township Engineer

Knollwood and Dahl Road have finally been completed. He said that CSI had done a good job on both projects. Striping, the white solid fog line was brought up, Gene didn't think they really needed it but said if they do it they should only go in 6 inches instead of the regular 12 inches. Gene said one person, a Mrs. Peltier had complained about a flap gate that was at the end of her culvert and had been removed, she wanted it put back. On S. Pelican Drive he said that the road could be done by Thursday. When done it will be just like a new road.

On 275th Ave. the Candor/Dunn Line Road they want to get done as soon as we can. They will do the delineation and a partial survey on Thursday. Gene has the wetlands marked and will get together with OTC Land and Resource to get their okay.

New Business

The town hall rental committee, who are rewriting the Town Hall Rental Policy had met on September 3 and were going to meet again on September 10th. Paying them for their help was discussed. Bob made a motion to pay each member of the Town Hall Rental Committee \$25 per meeting, Mike seconded the motion, all in favor, motion carried.

Mark Sand & Gravel has still not delivered any gravel which has been very frustrating.

Dunn Lane was discussed. More and more people are blocking their driveways so there is no room for the snowplow to turn around. Mike will contact the beach captain and ask that the people on the beach must pick out a place for the plow to turn around or we will discontinue plowing the road.

The removal of old sign posts was discussed. Candor township supervisors had asked Mike why he was pulling them out as they just cut them off at ground level and pound them down. Bob said that his brother had a cordless saw they could probably use just to see how that would work. Some people attending the meeting thought that this was not a good idea as after some years the posts work their way up out of the ground and someone could hit them, or when they work on roads they could wreck their equipment. One thought using a tractor and a loader was the answer, but we have lots of them and they are scattered all over the township and could get pretty costly. No decision was made.

Our next meeting will be on Monday, October 6, 2008 at 7 p.m. at the Dunn Town Hall. Our regular meeting date is a holiday and we are unable to hold a meeting.

With no further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Mike Johnson, Chairman _____

DUNN TOWNSHIP MEETING MINUTES
OCTOBER 6, 2008—7 P.M.
DUNN TOWN HALL

Chairman Mike Johnson called the meeting to order. Other board members present were Bob Dalman, Carla Johnson and Judy Sumpter. Supervisor Wayne Olson was not in attendance. Several others were in attendance.

The Pledge of Allegiance was recited.

Mike made a motion to approve the agenda, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes were made available to those attending the meeting and had been sent out to board members for review. Bob made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Bob made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. After discussion concerning transferring money from savings to the checking account, Mike made a motion for the treasurer to transfer \$330,000 from MM savings into the checking account to cover the bills being paid, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. We needed to add an invoice for \$2500 for the purchase of land from the Duane Huseby's for 2.5 acres needed for the repair of 275th Ave. the Dunn/Candor Line Road to the claims list, Candor will pay the other \$2500. Bob made a motion to add the invoice for \$2500 to the claims list, Mike seconded the motion, all in favor, motion carried.

The next discussion was had concerning Central Specialties bill for the three road projects that they had completed. Jerry Neuleib, from CSI was at the meeting to negotiate any penalties that we may implement, due to the fact that the jobs were not finished on time. They were 15 days late on both Knollwood Lane and Dahl Road at \$500 per day penalty, according to the contracts, for a total of \$15,000. Mr. Neulieb said that they had issues with scheduling and that we had a good price as the price has jumped 20-30% and fuel is higher. The Supervisors said that CSI was supposed to put up detour signs for the residents so they wouldn't have to drive on S. Pelican Drive when they were working on it, but the signs were never put up. After more discussion the supervisors each took a sheet of paper and wrote down what they thought the penalty should be for finishing the roads late. One wrote \$7000 and the other \$6000 so in fairness they split between the two and penalized them \$6500. Mr. Neulieb wasn't too happy with the decision. The supervisors did tell him that we must penalize as that's what was in the contract and if we do not they would expect the same next time, along with others that may be hired by the township. The total bill was for \$323,589.48, with the \$6500 deducted made the total invoice for payment of \$317,089.48. A check for \$400 for

MPCA for a General-storm-water permit for 275th Ave. was also added to the bills. Bob made a motion to pay the bills as listed, Mike seconded the motion, motion carried.

Bids for 275th street repair were now opened. Two bids were received, one from The Tradesman Construction Inc, for \$49,337.75 and one from Ottetail Aggregate, Inc. of Ottetail, MN for \$40,761.00. After discussion, Mike made a motion to award the bid to the lowest bidder, Ottetail Aggregate for \$40, 761, giving our engineer, Gene Miller, the chance to negotiate changes to get a lower cost, Bob seconded the motion, all in favor, motion carried.

Torey Sonnenberg, our snow plow contractor was not in attendance. Chris Haugrud, who was asked to attend the meeting to discuss snow removal on 490th Street was at the meeting. He said if Mr. Sonnenberg would plow the road each time he plows the rest of the roads it should be fine. Everyone thought that a snow fence put up in Oberg's field on the North side of 490th Street would be a good idea and would help stop some of the large drifts on the road. Bob is to call Oberg's and ask permission to put it up. When the supervisors are ready to put up, they will stop and talk to Chris to see exactly where it should be put up.

The clerk has appointed Doug Winter as her Deputy Clerk to take over if she is unable to attend any meetings. Thanks Doug!

Cheryl Hovland Dunn Townships representative on the PVHCD Board

Cheryl was unable to attend the meeting.

A discussion was had about the PVHCD levy. Mike told everyone that we had sent a letter to the board members and to Mr. Wanek, Hospital Administrator concerning the levy and that we had received a very generic reply from him. We had asked that they delay finalizing the levy and to read out letter at their meeting, which they did not do. The question is what is our next step. They can change their levy by mid December or it will stay as is. This does not give us much time to get them to change their mind. They are levying \$100,000 for operations and they already have a surplus of over \$700,000. They are abusing their privilege and Dunn Township pays 45% of it. In 1997 Dunn Township passed a resolution that their tax contributions should go towards debt reduction only, none to go towards operations. The Hospital Administrator at that time Mr. Bichler, said that the clinic could be leased and that the hospital district would no longer be taxed for operations. The only way Dunn could get out of the hospital district is for all the other entities in the hospital district to agree to let us out and that will never happen as Dunn pays 45% of the tax.

What's the next move. Options were discussed. Holding a concerned taxpayer meeting was one recommendation. Residents said that we should have an attorney there or it would not have an impact. They will not listen otherwise. It was suggested that we get a committee together and go talk to Tami Norgard from Vogel Law Firm in Fargo. Be sure to ask for the Government Rate. She was our attorney when we fought the \$500,000 the hospital district had earmarked for a community center in Pelican Rapids. She is a very good lawyer. Mike made a motion to hold a special meeting for concerned taxpayers with the option of contacting Tami Norgard to represent the township on the matter, Bob seconded the motion, all in favor motion carried.

Gene Miller, Township Engineer's Report

Gene said that Jerry Neulieb told him he thought the penalty was too high and thought it should have been around \$3000 instead.

Gene said there is still some gravel running onto Dahl Road by the Bread & Breakfast. He had received a complaint.

He said all the roads are now done and that they had done a good job.

The roads should be in good shape for striping on Wednesday or Thursday.

Correspondence

Received notice of the West Otter Tail County officers association meeting to be held in Otter Tail City at the OTC Operations Center on Tuesday, October 28th at 7 P.M.. Mike plans on attending.

Received a phone message from Barb Stanton, who lives on Gem Lane off of East Lake Lizzie Road. She walks her dog all the time and saw a deer in the ditch that had been hit by a car and asked if someone could remove it. Mike removed it that evening and she wanted to thank him for his quick response.

Received an invitation to the OTC Historical Society's Annual meeting. No one was able to attend.

Received two county variances, both will be handled by the county.

We received a proposal from Super Septic for the dry hydrant to be put in by Kohler/Stroms Resort on Pelican Lake. The proposal was for \$2583.39, Mike signed and returned a copy to them.

Old Business

Received an approximate cost of \$16,450 from Community Growth Institute to work out a comprehensive plan & zoning ordinance for Dunn Township. We will discuss at our next annual meeting in March 2009.

Mike had met four times with an appointed Town Hall Rental Committee who worked on a new rental policy. Committee members were, Faye Engkjer, Helen Friend, Sue Kautzman, and Yvonne Palmer. We want to thank them for their help. The clerk is going to send copies of the new policy to the supervisors so they can review and it will be discussed at our November meeting with hopes of adopting.

New Business

There was no new business.

The supervisors fall road trip was discussed. After discussion it was decided they would go on Saturday, November 1st, meeting at the town hall at 8 a.m..

Our next meeting will be held on November 10, 2008 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, meeting adjourned.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
NOVEMBER 10, 2008-7 P.M.**

Chairman Mike Johnson called the meeting to order. Board members present were Mike Johnson, Judy Sumpter, Bob Dalman and Carla Johnson. Supervisor Wayne Olson was absent. Several residents were in attendance.

The Pledge of Allegiance was recited.

Mike made a motion to approve the agenda as written, Bob seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been sent out and made available for those attending the meeting. Bob made a motion to accept the minutes with one correction (in the paragraph written concerning the PVHCD, it should have been a \$700,000 surplus instead of \$70,000) Mike seconded the motion, all in favor, motion carried.

Treasurer

The treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor motion carried. Carla stated that we received tax settlement monies deposited in November for \$168, 480.18 and a check for State Ag Credit of \$4911.70. Transferring money from MM Savings to checking was discussed. Mike made a motion to transfer \$35,000 from MM Savings to the checking account to pay the bills, Bob seconded the motion, all in favor, motion carried.

Bills

Bob made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried.

Torey Sonnenberg was at the meeting to discuss snow removal. 490th Street that goes by Chris Haugruds place was discussed. Torey was told he should plow the road every time he plows as the school bus goes through that road. They discussed other snowplowing issues, Dunn Lane (where everyone blocks their driveway so the snowplow has no place to turn around), Ottoson Road where there is one major bump. Several other roads were discussed as to where he is supposed to turn around or how far he is supposed to plow. The supervisors will mark a township map showing where he is to plow.

Cheryl Hovland, Dunn Townships Representative on the PVHD Board

Cheryl told the board that a levy of \$140,000 was passed by the Hospital Board. Several residents were at that meeting objecting to the \$100,000 being levied for operations. Mike Johnson, Chairman Dunn Township and Tami Norgard, Dunn Townships lawyer voiced their objection to the hospital district levying for operating funds. Cheryl said that the hospital board has a lot of power. She did not file for re-

election and therefore, Lance Akers who received 18 write-in votes at the November 4th General Election, will be Dunn Township's representative on the Hospital Board starting January 1st, 2009.

Gene Miller, Dunn Townships Engineer

Gene said that Ottertail Aggregate is working on 275th Ave (Dunn/Candor Line Road). Even though we had been getting lots of rain, they had been working the ground to keep it from getting muddy. They were getting a scraper in today and gravel should be on by Friday.

Mike said he would like Gene to get figures on repairing several roads that will need work in 2009 so he can work up a budget for 2009. Old 59 will need work (we will do minimum repair in 2009). The rest of S. Pelican Drive needs to be reclaimed and resurfaced, Franklin Lake Road west of the public access where the slough is being undermined needs to be fixed, by Stroms Resort, Ottoson Road where there is a large hump just past the culvert will need to be dug out and repaired and the culvert on Midland Beach Road needs to be replaced.

Mike and Gene had met with the Candor Town Board on 275th Ave and they finally agreed to go ahead with the repair.

Correspondence

We received an invitation from Moore Engineering to attend an open house on December 3rd, no one will be able to attend.

We received a thank you from Roald and Janet Lund for improvement and repair on S. Pelican Drive, they are very appreciative of the good work.

We received one variance from Otter Tail County. The county will handle.

Next on the agenda was whether to adopt the new rental hall policy drawn up by the rental committee consisting of Sue Kautzman, Faye Engkjer, Helen Friend, Yvonne Palmer, and Mike Johnson. The new revised Rental Hall Policy was gone over. Some of the changes made were to charge a \$300 rental fee with a \$400 damage deposit per event. The food will have to be catered, a licensed security person will need to be hired by the renter with documentation and need to be at the event at the hall. The rental hall policy committee will come over to the hall after an event to decide what, if any of the deposit money will be needed to clean the hall. If adopted, in order to let residents know that the hall will be available for rent, ads will be put in the lake directories and ads would be put in the Pelican Rapids Press in March, April and May. After more discussion Mike made a motion to accept the new rental hall policy as written, Bob seconded the motion, all in favor, motion carried. We would like to thank the committee for all their hard work putting this new rental hall policy together.

Mike had taken our post puller over to Don Moen to have him repair it after it was bent pulling our posts. Don replaced the 6 ton cylinder with a 8 ton cylinder and he didn't

want anything for repairing it. After discussing it with the rest of the board, Mike made a motion to buy Don a \$50 gift certificate from the Cornfield Café and a \$50 certificate from Lakeland True Value, Bob seconded the motion, all in favor, motion carried. The Treasurer will purchase the certificates and send to him along with a thank you note.

Fall Road Trip

Everything went well. They will need to go out again and cut down a couple of trees. A tentative date was set for November 22, depending on the weather.

A Special Election was discussed. We need to have the special election to fill the two (2) supervisor positions within 60 days of the November 4th election date where the five (5) man supervisor board question was approved by the electors. There is only a weeks time where we can hold the election which is December 29th to January 2nd, due to the publishing & posting times required. After discussion it was decided to hold the Special Election on Tuesday, December 30th, 2008 with the polls open from 4 P.M. to 8 P.M. and have three (3) election judges on hand.

Ordering no passing zone signs for S. Pelican Drive was discussed. It was decided to order two “No Passing Zone” and two smaller signs with “Next 1.5 Miles” to go below the no passing zone signs. Also discussed was a “School Bus Stop Ahead” sign for over by Jim Fitzgeralds on East Lake Lizzie Road where a child was almost hit when a car came up over the hill as a child got off the school bus. The clerk will check the price and we’ll go from there.

A discussion was had about the speeders on township roads. Mike will talk to Brian Schluter to see if he could send someone out once a month to sit on different roads in the township with hopes of making people slow down.

Mike had attended the West Otter Tail township meeting in Otter Tail City and he was told that the land in this area is still holding its value. He was also told that the state ran out of money for the retroreflectivity sign program so this means each township will need to get all reflective signage up by January 2012. Also, Mike mentioned that the county is going to a 6 inch fog lines.

Two letters drafted concerning the PVHDC levy issue will be sent out. The two letters were read. One written by Tami Norgard, our township attorney, to Rebecca Otto, MN State Auditor, and one written by Mike Johnson to Heidi Hillman from Larson Allen LLP an internal auditing firm who will be auditing the PVHCD books. The letters communicate the PVHCD continuing to levy taxes for operating funds which they had promised years earlier they would not do. Dunn Township is paying over 45% of the tax levy, the balance paid by six other townships and two cities.

The next meeting will be held on December 8, 2008 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Bob made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Michael Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
DECEMBER 8, 2008
7 P.M.--DUNN TOWN HALL**

Chairman Johnson called the meeting to order. Board member present were Mike Johnson, Bob Dalman, Judy Sumpter and Carla Johnson. Wayne Olson was absent.

The Pledge of Allegiance was recited.

Mike made a motion to accept the agenda as written, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out and were made available for review. Bob made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers

The treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Bob made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried. A discussion was had on the bill from Otter Tail Aggregate who was the contractor on 275th Ave the Candor/Dunn Line Road. The initial bid on the project was for \$40, 761.00, after modifications to the project were made, the total invoice ended up at \$34, 275, our half being \$17,137.50. With 20% being held back until spring because of work that will need to be done then, the total due would be \$27, 420, our half being \$13, 710. Mike made a motion to approve the Otter Tail Aggregate invoice for our payment amount of \$13, 710 with the condition that Candor Township also approves the invoice, Bob seconded the motion, all in favor, motion carried. We will wait to send check until we talk to Candor Township.

Gene Miller, Township Engineer, Road Report

Gene said that 275th Ave. has been completed except work that needs to be done in the spring and we must establish a new right-of-way seeing the road was moved. We will need to vacate the old portion of the road and record the new easement. Gene had talked to Meadowland Surveying about doing the Certificate of Survey and legal description for the newly relocated 275th Ave. at a cost not to exceed \$1900 with completion in 3-5 weeks. Mike made a motion to approve the estimate of Meadowland Surveying for no more than \$1900 to do the research on the 275th Ave. project, Bob seconded the motion, all in favor, motion carried.

Gene had gone out to specific roads and worked up estimates for Dunn Township 2009 road projects as requested by the board at the November meeting.

On **Old 59**, he suggested overlaying only a portion of the road and then do spot repairs on the rest. Estimated cost \$118, 375.

On **Otteson Road**, culvert work, asphalt repair, and asphalt skim patch for an estimated \$4, 940.

Franklin Lake Road, Rip Rap, Culvert work and a section of asphalt repair for an estimate of \$9800.

Midland Beach Road, Culvert work and 4 patches repaired, for an estimate of \$6, 260. Land and resource will be involved because of the culvert issue (stacked culverts).

South Pelican Drive, finish the other portion of the road not done this year. Reclaim and put 3” of asphalt down. Gene suggested a 24 foot wide asphalt surface, 1 foot shoulders, making the drivable surface 22 feet. Estimated cost \$101, 100.

The Supervisors will go over the estimates and decide what projects to go ahead with for 2009 and decide when to advertise for bids.

Torey Sonnenberg, Snowing Plow Contractor

Torey was at the meeting to discuss any issues with snowplowing. We will be adding Frieda Drive to his list to snowplow as the township took over the road this summer, but the rest will stay the same. We had received a letter from Zion Church on Franklin Lake Road asking that he plow the road early on Sunday mornings so that parishioners can get to church. He will do so. The supervisors also marked a map of roads to be plowed and they discussed turn around points on the roads.

A resident suggested that Torey go out and get the snow off the major roads, even when there are only small amounts so they don't get packed down. He suggested doing that when the county plows their roads. Another resident said that he felt that if he has to plow his driveway the township should plow their roads also. A resident that lives on Fish Lake Road said he thought that Torey had done a great job of snowplowing last year. He said that last year was the first time in many years he could see the asphalt and the edges of the road when he got done plowing. Mike made a motion that Torey should go out and plow the following major roads, even with small amounts of snow, so they don't get packed down. Fish Lake Road, East Lake Lizzie Road, Franklin Lake Road, South Pelican Drive, and Old 59. Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Townships Representative on the Hospital Board

Cheryl said that the financials from the nursing home and the assisted living looked encouraging. Mike asked Cheryl if the PVHCD needed to follow the mandate. Cheryl said there were no indications that they will apply for a grant. Mike said he would be very upset if they are to follow the mandate and have not applied for a grant. This is Cheryl's last meeting, as she did not run for re-election to the board. We want to thank Cheryl for her work on the board and wish her the best going forward. Lance Akers, who was elected in November, will now take over as the Dunn Township Representative on the hospital board.

Correspondence

We received a map from the U.S. Census Bureau who is conducting a Boundary and Annexation Survey to update Dunn Township legal boundaries. We will go over, mark changes and return.

Old Business

The new Fire Service Contract was discussed. It needed to be signed and returned to the city of Pelican by December 31, 2008. The contract must be signed and returned to them one year in advance of the contract going into effect. On the new service contract, which takes effect on January 1, 2010, the costs per township and city will be based on a new formula. We will also be paying twice a year starting in 2010 instead of just once, for cash flow purposes for the city.

New Business

Snow removal at the town hall was discussed. We had received an e-mail from Wayne Johnson and he said he would plow it for the same amount as last year at \$65 per hour, with a one hour minimum. Mike made a motion to accept the bid of \$65 per hour with a one hour minimum from Wayne Johnson, Super Septic for one year, Bob seconded the motion, all in favor, motion carried.

We discussed using an engineer on road projects for 2009. We discussed what it cost us so far for an engineer this year, which was around \$30,000 and if we thought we should continue to use one. Everyone thought that Gene had done a great job, had saved the township money on road projects, and made sure that everything that needed to be done was done properly. Gene Miller, our 2008 engineer, was offering the township a 10% discount if we would pay a retainer prior to December 31, 2008. No one thought that the 10% discount was enough to make much of a difference, therefore, Mike made a motion not to pay a retainer to Mr. Miller for 2009, Bob seconded the motion, all in favor, motion carried. We will continue to use G. A. Miller Engineering in 2009.

Mike received a call from David Gross who owns property on Little Pelican Lake informing us that he will be vacating an old road on his property and will post notice of the vacation at Lakeland and publish it in the Pelican Rapids Press.

Town Board Matters To Go Over

The Special Election, to elect two more supervisors, to be held on December 30th, 2008 was discussed. The polls will be open from 4 to 8 P.M. at the town hall. Mike Johnson, Sue Pelelnjak and Judy Sumpter will be the election judges.

The Re-organizational Meeting will be held on Monday, January 5, 2009 at 7 P.M..

The January regular meeting will be held on Monday January 12, 2009 at 7 P.M. at the town hall with the 2008 Annual Audit Meeting to follow.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk_____

Mike Johnson, Chairman_____

