

**DUNN TOWNSHIP
MEETING MINUTES
MONDAY, JANUARY 11, 2010
7 P.M.—DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. Board members present were, David Johnson, Charles Kvale, Susan Pepelnjak, Jude Pare', Bob Dalman and Judy Sumpter. Mike Johnson was absent. Also present were Torey Sonnenberg, Jeff Stabnow, Lance Akers, Bruce Qvammen and George Dutton.

The Pledge of Allegiance was recited.

Agenda

The agenda was reviewed. Charles made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. Bob made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurer's Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried. The Treasurer said we needed to transfer money from MM Savings into the checking account to pay the bills. After discussion, Charles made a motion to transfer \$50,000 from the savings account into the checking account, David seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and discussed. Charles made a motion to pay the bills as presented, David seconded the motion, all in favor, motion carried.

Torey Sonnenberg, Dunn Townships snowplow contractor, was at the meeting to discuss snowplowing. David and Torey had driven the roads and discussed where snow was to be piled, cul-de-sac plowing and any other issues. Kurt Sleen had asked that 485th Street from County #31 be sanded to his place as he has semi's coming in and out and they were having trouble on the icy road. That was taken care of. The Supervisors had several compliments on the snowplowing. Torey was told to keep up the good work. Bruce Qvammen, who has developed Labrador Beach property on Franklin Lake suggested that we put directional arrows on the turn where 470th Street goes onto Labrador Beach Road as it is a pretty hazardous curve and thinks that would help warn people. George Dutton then asked for the floor to discuss the snowplowing done on Dutton Lane where his sister-in-law owns the property in question. Torey had driven in her driveway and pushed snow out of the way to make it easier for him to turn around. There was a lot of snow and he went to far in and ran over some raspberry bushes. Mr. Dutton was also worried about ruts and gravel being pushed off the driveway so she will have to replace it

in the spring, just like what has happened in past years and she's not happy about it. Torey said he was just making it so he wouldn't have trouble turning around and could not see there were raspberry bushes there because of all the snow. Mr. Dutton said that Mike and Bob had met with him earlier in the year and they told him the snowplowing problems wouldn't happen again and that they would relay instructions to the snowplow driver, that did not happen. After discussion, the supervisors told Mr. Dutton that the township would take care of any damage the snowplow had done to the property in the spring.

Citizens Comments/Questions/Those asking to be on the Agenda

Bruce Qvammen was at the meeting to have the township sign off on a plat for Puppy Point First Addition. The county had given their approval and the township had no objections, therefore the Chairman and the Clerk signed the plat.

Jeff Stabnow, Dunn Townships new engineer was at the meeting to discuss Dunn Townships road projects for 2010-2012. A discussion was had on Fish Lake Road where we will be doing preliminary work in 2010 to prepare the road for overlay planned for 2012. Jeff said that talking to people who drive the road all the time, especially in the spring, is one way to find out where there are problems in the road. Spring breakup, humps where culverts are etc. He said it would be good to do the repairs and let this settle for at least a year. Charles said he thinks we should spend enough to get the job done right. Jeff said if needed we could hire Central Specialties to do some sample drill spots to see what we're dealing with. They can drill down around five feet and don't charge that much to do it, so it may be worth hiring them for a day to check some of the worst spots in the road. Jeff was asked about when he thought we should get bids on the 2010 Franklin Lake Road project, he thought probably in March. Jeff was interested in knowing the history of road repair over the years. The clerk will e-mail him copies of our yearly road reports. Jeff was told to look at the shoulders on our roads as we do repairs in the future, as some hardly have any shoulders at all and should be added as repairs to the roads are made. Jeff will contact David to go look at the roads to be worked on so they can decide if we have to go through the DNR as it usually takes some time to get the proper permits. Supervisors told Jeff our first priority is Franklin Lake Road and second would be Fish Lake Road.

Lance Akers-Hospital District Board Member Report

Lance told the board that his health is much better now. He has been having trouble with blood clots but they feel they have the issue under control now. Lance had written reports for November & December and had made copies for the board members and those attending the meeting. Lance said that at the November meeting of the Hospital Board three items were considered. 1. YHR evaluating the facility. He said it's just in the thought process. He said it would be a Threshold Project which would be paid through rent and fees. 2. The new awning had been installed at the Merit Care Clinic and it was very much appreciated. 3. The Pelican Valley Health center is delivering Thanksgiving meals to seniors and is looking at how to expand this revenue. There is a waiting list at Riverfront Manor and the PVHC is nearly full. Jim McBride commented at that meeting, that representatives from other townships have either talked to or e-mailed him about

how he is representing his township. Lance said, this is very wrong. Lance added that he works for the residents of Dunn Township not for the town board itself.

Lance said that at the December 28th meeting, Laura Hagen reported that a vulnerable adult report had been filed, therefore the Federal Facility Inspectors came to the PVNH and Riverfront Manor to do a facility inspection. The incident with the resident occurred due to a heat register close to her bed, she was not injured, but still had to be reported.

The beds were moved farther from the heat registers to prevent this from happening again. 20 deficiencies were recorded, the staff is working on a plan of correction.

A new contract with YHR to include an engineer was discussed. A motion was made to move forward with the new contract subject to review by legal council. The recreational trail easement contract was discussed. Lance Akers will construct the trail in the spring. A complete copy of Lance's reports are available from the Clerk.

Correspondence

One county variance was received. The county will handle.

Old Business

There was no old business.

New Business

There was no new business.

Town Board Matters to go over

David said that Robin is working on getting prices for map holders for the zoning maps. Lance Akers said that he would get prices from his wife Peggy who works for Hannaher's in Fargo.

Conflicts of interest was then discussed. Charles had tried to contact Tami Norgard of the Vogel Law Firm to discuss the topic with her but she was unavailable. Charles feels we should allocate a certain amount of funds to get clarification of the conflict of interest rule in simple language making it easier to set up rules for the supervisors to follow.

After more discussion, Charles made a motion for the township to spend up to \$750 to have a lawyer give us a simplified version of the Conflicts of Interest statute, Bob seconded the motion, all in favor, motion carried. Charles will talk to Tami first, if she is not familiar with the statute he will contact someone who is.

At our February meeting we will be having the hearing on the Gosslee Beach Road vacation. The lawyer representing those who want the unused road vacated will be attending the meeting. Each of the supervisors must go look at the site of the road vacation prior to the meeting.

The Zoning Expansion Board is still waiting for an opinion from Peters & Peters concerning the first draft of Dunn Townships Comprehensive Land Use Plan sent them back in December.

The next meeting/hearing will be held on Monday, February 8, 2010 at 7 P.M. at the
Dunn Town Hall.

With no further business to discuss, Charles made a motion to adjourn the meeting, David
seconded the motion, all in favor, meeting was adjourned.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 8, 2010—7 P.M. TOWN HALL**

Interim chairman Mike Johnson called the meeting to order. Board members present were Bob Dalman, Mike Johnson, Susan Pepelnjak, Jude Pare', Charles Kvale and Judy Sumpter. David Johnson was absent. Others in attendance were, Lance Akers, Jeff Stabnow, Terry Karkela, Bard Miller and Tim Thompson.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to accept the agenda as written, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. Bob made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried. The Treasurer said that we would need to transfer funds from the MM account to the checking account to cover the bills. After discussion, Mike made a motion to transfer \$50,000 from our MM savings account to checking to cover the bills being paid, Charles seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. There was an invoice from Candor Township for grading and snowplowing of 275th Ave. the Dunn/Candor Line Road. The Supervisors decided not to pay this invoice until they talk to Candor as our line road agreement calls for each to take care of their portion of the road costs such as the grading & snowplowing. Also there was one invoice added to the claims list from Bob Dalman for bobcat rental. Charles made a motion to pay the invoices as presented with the removal of the Candor invoice and the added Dalman invoice, Jude seconded the motion, all in favor, motion carried. Mike will contact Candor Township Supervisor Brad Syltie concerning their invoice.

A hearing was now held on a Gosslee Beach Road vacation. Terry Karkela, the attorney handling the vacation was at the hearing to answer any questions. The road in question has never been used and is only on paper and property owners wanted to vacate it as it runs through the middle of their properties. A majority of the Supervisors had looked at the site. Bard Miller and Tim Thompson representing Lake Region Electric were at the hearing to be sure they would not lose their easement. Mr. Karkela showed them exactly where the road vacation was and that it did not interfere with their easement. Therefore,

Lake Region, represented by Mr. Miller and Mr. Thompson, had no objections to the vacation. The Supervisors had some questions concerning the vacation and any liabilities that could arise from our action. Mr. Karkela said that all property owners were in favor of moving forward with the road vacation and that if they changed their minds they would have 40 days to sue for damages and would have to prove that the action would lessen the value of their property by this action. He thought it would be very unlikely that anyone would do so. After discussion it was decided to move forward with the vacation. Charles made a motion to sign the resolution to vacate the old unused Gosslee Beach Road as described and for the clerk to sign the award of no damages concerning the vacation, Jude seconded the motion, all in favor, motion carried. Mr. Karkela will do the recording of the vacation and send copies to the township.

Torey Sonnenberg-Dunn Township's Snowplow Contractor

Snowplowing was discussed. Torey has been touching base with David and had been doing a good job. There is some snow piling up in certain areas which he can push back or if needed he can get Randy Arntson to do the job with his snowblower. Jude said that Don Ishaug had called him about his mailbox being knocked off again but it's pretty hard to stop some of that as the snow has been so heavy. Jude was told to suggest to Mr. Isaug that he should get a swing away mailbox post which really helps. Torey said that there was a mailbox over by John Barry's that is very hard to avoid and would like the supervisors to look at. Torey said maybe the property owner could move the box to the other side of his driveway. Also the overhanging trees on Fish Lake Road were discussed. They asked Torey if they interfered with his equipment and he said sometimes they do, but said he could make it and they could wait until spring to cut down.

Citizens Comments/Questions

There were none.

Jeff Stabnow-Township Engineer-Road Report

Jeff and David had driven Fish Lake Road to identify areas of concern. These issues were discussed. One issue on the East end of the road where there was a culvert that extended out between two cabins, with a wetland on the south side of the road, Jeff wanted to know if anyone knew of the situation. The Supervisors said they knew of the situation and would coordinate with the property owners so they could hook their drain pipe to the new culvert.

Jeff was asked when he could have the estimates available for the 2010 road projects ready so that the supervisors could work on the budget. He told the board he could have by next Wednesday and was told to give to David. He will have estimates on the following: Franklin Lake Road from Hwy 59 to Zion Lutheran Church, the balance of South Pelican Drive and the repairs on Fish Lake Road. A discussion was had on Fish Lake Road and how long we wanted to leave the repairs settle, as our plans are not to overlay until 2012. Jeff said that we could do a base lift instead of leaving it gravel, seeing it is such a heavily traveled road, and then leave the final lift until 2012. Also discussed were all the trees that are hanging over the road and need to be cut down. It was decided that we needed to mark the trees first and then we can decide when it is a good time to cut them.

Lance Akers-Hospital District Board Member

Lance said that election of officers was held at the January meeting and all officers will remain the same for 2010. The 2009 audit report was presented and we will get a copy after they have reviewed. All deficiencies cited had been completely corrected. Lance said he suggested that maybe they could do some improvements to the employee break room seeing they are not giving any raises.

For the month the nursing home had a gain of \$1472 and Riverfront Manor an increase of \$5087 and continues to be a waiting list. A complete copy of Lance's report can be obtained from the Clerk.

Correspondence

The annual Fire Department Meeting will be held on Thursday, February 18th. Several Supervisors will attend. Clerk will post notice of a quorum may attend the meeting.

We received a letter from the Otter Tail County Historical Society concerning a traveling exhibition "Between Fences" and coffee meetings to be held to discuss how fences have impacted the development of cities and townships. Everyone is welcome to attend.

We received information on Lobby day in St. Paul to be held tomorrow. No one will be able to attend.

The Spring Short Course is to be held on Monday, March 29th at the Courtyard Marriot in Moorhead, mark your calendar.

Old Business

None

New Business

None

Town Board Matters To Go Over

Map holders were discussed. Peggy Akers sent a couple of catalogs from Hannahers with ideas. The Clerk is to contact Peggy to get estimates on a couple of different ideas.

The Zoning Expansion Board had received a letter from Peters & Peters concerning the process that needs to be followed to move forward with zoning expansion. The Zoning Expansion Board will set up a meeting to discuss the letter and how they need to proceed. If there are any questions they will contact Peters & Peters.

Charles said he had contacted Tami Norgard concerning Conflict of Interest and asked her to write us a simplified version. He received an e-mail from Tami just before he left for the meeting and did not have time to print out, so will print and get to the Clerk who will make copies and get to all Supervisors to review. We will discuss at our March meeting.

The Retroreflectivity Sign Policy was discussed. After discussion, Charles made a motion to adopt the sign policy as written, Bob seconded the motion, all in favor, motion carried.

A Reserve Policy (Snowy Day Fund) talked about in an article in the Minnesota Township News was discussed. According to the article local governments should have a reserve fund of no less than 5 months of operating expenses. Mike will draw up a draft of a fund. This should be brought up at the annual meeting.

Bob brought up the Spring Road Tour saying that he had been making a list of things that need to be done and that others should do the same.

Charles said that he thinks we should have a list showing the total dollars that Dunn Township has paid out to the hospital district over the years. He will make up the list and the Clerk will make copies available to residents at the Annual Meeting.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 8, 2010—7 P.M.**

David Johnson called the meeting to order. Board members present were David Johnson, Mike Johnson, Jude Pare', Bob Dalman, Charles Kvale, Susan Pepelnjak, and Judy Sumpter. Others present were Jeff Stabnow, Lance Akers, and Mr. & Mrs. Rod Larson.

The Pledge of Allegiance was recited.

Jude made a motion to accept the agenda as written, Mike seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. One invoice from Lance Akers for \$49 was added to the claims list. Charles made a motion to accept the claims list as presented with the added invoice, Jude seconded the motion, all in favor, motion carried.

Torey Sonnenberg Snowplow Contractor

Torey was not in attendance.

Citizen Comments/Questions/Those asking to be on the Agenda

Lance Akers discussed the exposed culvert next to his driveway. He is nervous about the water flow through the culvert as he has two small children and wanted to know if he could put a grate on the end of it. David said that he has one laying in his yard that might work. Lance will stop and look at it. Also Lance said that it is very hard to mow and would like some work done there to make it easier to take care of. Lance will take care of this year and the Supervisors will look at this summer to see what they can do.

Jeff Stabnow Township Engineer Report

Jeff suggested to the board that we designate the township web site as the official publication for bids on our road projects over \$100,000. We would also use the Pelican Press for advertising. After discussion, Charles made a motion that Dunn Township use the township website for the official publication for road projects over \$100,000 along with the Pelican Press. We would try for six months and then analyze how it is working. Mike seconded the motion, all in favor, motion carried.

The 2010 road projects were then discussed. On Franklin Lake Road, Mike asked Jeff why we were only doing a 1" leveling course and 1 1/2" final lift, as on other projects we have done thicker overlays. Jeff said that Franklin Lake Road has no failed areas and therefore we don't need the thicker overlay. On Fish Lake Road where we have 19 hundred feet of broken down areas we will have to do a 2" leveling course before doing the final lift. S. Pelican Drive we will be doing a reclaim with a 1 1/2" leveling course and a 1 1/2" final lift. It was decided that we would hold off on doing anything with Fish Lake Road in 2010. We will do the balance of S. Pelican Drive and overlay Franklin Lake Road this year. Gosslee Beach Road was also discussed. Nothing had been done to the road since 1991 and the supervisors felt that we may be able to do just a seal coat on the road as it is not a high traffic road. Jeff was asked to go look at the road and see what he thinks. Someone brought up the Astec Company out of St. Cloud. Jeff said he knows of the company and they do a micro seal which is cheaper than an overlay and lasts from 8-10 years. He said this works quite well in low traffic areas and might work on Gosslee. He will go look at the road and we will discuss at the next meeting. Trees hanging over Fish Lake Road were again discussed. The Supervisors will look when they are on their spring road tour. Jeff was asked to mark the trees in question with flags. One large ash tree that has split and hangs over the road needs to be cut ASAP, we need to contact the property owner to have him remove by July 1st. The address is 50049 Fish Lake Road. The clerk will find the owners name and address and send him a letter asking him to remove the tree or get permission for the township to remove. Jeff said we would decide when to let for projects at next months meeting.

Lance Akers-Hospital District Board Member

Lance said that there were seven items up for consideration at the last PVHCD meeting. New regulations have caused nursing home staff to spend 1/2 to 1 hour of additional time with each resident documenting their activities. The head of environmental services has resigned and they will be advertising to fill the position. The board received the YHR contract and will now begin working with a mechanical engineer to evaluate the facility. A discussion was held on how to influence the state legislature to increase the reimbursement rates for nursing homes. Currently in MN every facility is losing \$20 per day per resident. A senior life seminar is being scheduled for April 6th. Lance will now be heading the Building and Grounds Committee. For a copy of the entire report, contact the township clerk.

Lance said that he would be meeting with Tami Norgard of the Vogel Law Firm tomorrow to discuss the resolution he has been working on to get fair representation for Dunn Township.

Randy Wanek would like to come to our April meeting to discuss hospital district issues and answer questions. The clerk will add him to the agenda. Lance also mentioned that he had done a lot of fund raising and believes he could raise funds for the facility.

Correspondence

The spring short course to be held in Moorhead on March 29th was discussed. Those planning on attending are Dave, Mike, Charles, Jude, and Judy.

The West Otter Tail Officers Association Meeting will be held on Thursday, March 18th. Registration is at 1:15 p.m. at the Underwood Community Center.

We received several contractors interested in doing our dust guard this year. The Clerk will contact Dustcoating Inc. and ask for a quote. A decision will be made at our next meeting.

We received a road allotment check of \$18,013.44 which was deposited into the checking account.

Old Business

None

New Business

None

Township Matters To Go Over

Mike discussed the budget/levy. Mike and David had worked on this to come up with the figures presented. A handout had been given to each board member for review. No one had any changes so Mike will present to the electors tomorrow evening at the Annual Meeting.

Putting a cap on the amount of donations that can be made each year was discussed. Charles made a motion to put the maximum amount of donations to 2% of the total levy amount each year, Jude seconded the motion, all in favor, motion carried.

The conflict of interest letter received from Tami Norgard was discussed. It was decided to do a separate policy on Conflicts of Interest. Mike will do a draft and bring for review in the next month or two. Everyone was in favor.

Susan asked that all board members get their payroll invoices to her by the first Monday of each month going forward as she will be downloading the township software and will be doing the payroll prior to our meeting.

The next meeting will be held on Monday, April 12, 2010 at 7 P.M.

With no further business to discuss, Jude made a motion to adjourn the meeting, Charles seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 12, 2010—7 P.M.-DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Charles Kvale, Jude Pare', Mike Johnson, Bob Dalman, Susan Pepelnjak and Judy Sumpter. Others present were Orville Thorson, Danny Sumpter, Jim Welder, Carla Johnson, Jeff Stabnow, Mr. & Mrs. Rod Larson, Steve Ehnert, Carla Johnson, Brad Poll, Jay Volden, Beth Schrupp and others.

The Pledge of Allegiance was recited.

Agenda

The agenda was reviewed. Charles Kvale made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting were sent out to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Charles made a motion to pay the bills as presented, Jude seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

Beth Schupp from Fair Hills Resort was at the meeting to ask the township to sign an application for the renewal of their full liquor license for the resort. With no objections, Mike made a motion to sign the application for a full liquor license for The Fair Hills Resort, Jude seconded the motion, all in favor, motion carried. The Chairman and Clerk signed the paperwork.

Carla Johnson was at the meeting representing her business, Lakeland True Value. They would like to renew their 3.2 beer off sale license and need the approval of the township. With no objections, Mike made a motion to sign the application for the 3.2 beer off sale license renewal for Lakeland True Value, Charles seconded the motion, all in favor, motion carried. The Chairman and Clerk signed the paperwork.

Hearing on the Dunn Township Zoning Comprehensive Plan

Faye Engkjer presented the zoning comprehensive plan to the town board for their approval. Copies were also made available to those attending the meeting. After discussion it was decided to table the decision until our next meeting so everyone has

more time to review. Any residents who have any questions on the comprehensive plan should contact a supervisor with their concerns or questions and they will be discussed at our May meeting. A decision will be made at that time whether to accept or not.

Brad Poll who lives on County Hwy 31 was at the meeting to get direction on who he is to contact concerning the rerouting of his driveway. He was told he would need to contact Otter Tail County for their approval first. They told him to mark out where he wants to put the driveway and then get a hold of them to come out and look to get their approval. The supervisors would then go look.

Jay Volden, who lives behind the old Dash-In was at the meeting to discuss a 100 foot strip of land that abuts his property. He would like to know who owns the property so that he could possibly purchase the portion that abuts his property to give him more space for building. He thinks it was an old road that used to go from Hwy 59 to Fish Lake Road. There is no way for the township to know who owns the property so they suggested Mr. Volden hire a lawyer to find out who owns that strip and then he can go from there.

Randy Wanek, the hospital administrator, who was on the agenda was not in attendance.

Jeff Stabnow, Dunn Township Engineer, Road Report

Jeff presented copies of the draft proposals for the 2010 road projects, South Pelican Drive and Franklin Lake Road. He asked if we wanted the striping in the contracts. He was told we would do that separate. Jeff will contact all contractors that have done work in our township/area about our upcoming projects. He will do the ads in the newspapers and send the clerk copies of any info we want to put on our web site.

There is a culvert that needs to be replaced on Franklin Lake Road so Jeff will add that to the bid form. Charles said there may be an issue by Haugen's Point on South Pelican Drive and if so it should be addressed on the bid form also. Jeff will go take a look and add to the bid form if necessary.

Jeff said that he had looked at Gosslee Beach Road as asked and said it was a good candidate for seal coating. He will discuss with contractors telling them that we have this project. There are also some patching areas and some shoulder work on 215th Ave. which Jeff will go look at. Jeff will talk to Central Specialties to see if they will do small repair jobs.

Jeff will go mark the trees that need to be cut along Fish Lake Road prior to the supervisors spring road tour so they can decide whether they need permission from property owners and whether they want to cut them down themselves or hire it done.

They may work on some of the culverts on Fish Lake Road this fall.

Mike had talked to the OTC hwy department about the bridge report we had received. We couldn't understand the deficiencies. After discussing with OTC we found out that it was not the bridge by the Dunnvilla Condos they were discussing but the bridge on S. Pelican Drive close to the Hilbert Isaacson property. One deficiency was a washout on upstream slope, another was the horizontal clearance signage which the supervisors will look at when on their road tour, they think the signs are too close to the road.

Lance Akers-Dunn Townships Hospital District Board Member

Lance was not in attendance.

Correspondence

We received thank You notes from the Pelican River Pheasants Forever and from the Pelican Rapids Library for the donations made in March.

We received information on upcoming MN LTAP workshops on sign maintenance. No one will attend.

We received a letter from a law firm in St. Michael, MN interested in doing legal work for townships. We have a township attorney and will not be contacting them.

Old Business

Rod Larson, Pelican Point, told the supervisors that the west end of the culvert is plugged again and he had tried to unplug it with a rake but that did not clear it. The Supervisors will get someone over there to clean it out and they may put a grate up so they can go in and clean the grate which is much easier than cleaning the culvert once it's plugged.

New Business

Faye Engkjer wanted to compliment the supervisors for keeping the taxes under control. She said she had several residents call her stating the same.

Town Board Business to Discuss

Dust guard bids were then discussed. We received five bids on the work.

Becker County Highway dust control program was \$.795 per gallon

Stenger's Dust Control-Detroit Lakes, MN was \$.99 per gallon

Fergus Power Pump-Fergus Falls, MN was \$.77 per gallon (only spread 9' & 18')

North Central Inc-Perham, MN was \$.80 per gallon

Dustcoating Inc.-Savage, MN was \$.76 per gallon

After discussion, Mike made a motion to hire Dustcoating Inc. out of Savage, Mn at \$.76 per gallon. We may discuss adding a binding agent with them to help the product stick to the roads better at an added cost. They have done a good job in past years and know our roads, where they have to turn around or back out on each road etc., Bob seconded the motion, all in favor, motion carried.

Next we discussed placing ads for gravel, mowing ditches and grading of township roads. Steve Ehnert, Steve's Road Maintenance, asked for the floor. His ditch mowing and grading contracts were running out this year and he told the board that he would extend both contracts for one more year at the same price if the town board would approve.

After discussion, Mike made a motion to extend Steve's contracts for ditch mowing and grading for one more year with the condition that it is okay under township regulations, Charles seconded the motion, all in favor, motion carried. The Clerk will contact a MN association of township attorney to get information on this issue and see if it is legal to do so.

Mr. Ehnert said that two roads that need a lot of gravel are the Lost Highway (whole distance 4-6 inches) and Tee Lake Road. Steve said he would make a gravel map prior to the supervisors spring road tour. David and another supervisor will go out with Steve to discuss some road issues and suggestions concerning grading.

The spring road tour date was discussed. It was decided to go on the tour on Saturday, May 1, 2010. The supervisors will meet at the town hall at 8 a.m.

Road Improvement Assessment Issues

Next on the agenda was to discuss road improvement assessment issues from several years ago that have been brought up several times, the last time being at the Annual Meeting. Most everyone felt this was an issue to be brought up at a regular meeting and it was decided to put on the April meeting agenda.

David said this has been an ongoing situation with no resolution. Orville Thorson asked for the floor. He said he wanted to thank David for what he'd done to try to resolve the issue. He too said this has gone on long enough and said we would be getting an answer on the issue by the next meeting. David said that since we received the letter from the State Auditor in 2007 that we have tried to do things right, hiring an engineer to do the bidding process correct. He said we just want to do things right going forward and think we are going in the right direction. Danny Sumpter said he thinks we just need to try to do things right. David said that Orville wanted us to send all the information to our attorney for a legal opinion, which we did and he told us that nothing more needed to be done. Charles and David did this for Orville to make him happy. Mike said that this will go on forever if we don't make a motion to stop all action on the issue.

Mike said, I'd like to make the following motion; Regarding Blyberg's Road, Boes Road, and 470th Street and Labrador Beach Road; That no further action will be taken by the Dunn Township Board nor by individual Town Board members regarding the previous paving of these roads unless and until legal action is initiated by a land owner along one of these roads. Jude seconded the motion, all in favor, David yes, Bob yes, Mike yes, Jude yes and Charles abstained from voting on the issue, motion passed.

The grass fire on the Jim Welder property was discussed. Jim was billed for the fire by the city of Pelican Rapids and said that it didn't start on his property but in a ditch and burned towards his place. He said he had not been burning earlier in the day that started up again. He said Lance Akers drove by and saw the fire and woke him up around 1 a.m. and called the fire department. After more discussion Bob made a motion for the township to pay the fire bill seeing it started in the ditch and was not started by the property owner, David seconded the motion, all in favor, Bob yes, David yes, Mike yes, Jude yes, Charles no, motion carried. Charles said we have issues here. Mike said he thinks we'll have to do each one case by case going through all the facts and circumstances to come up with a decision on who pays the bill.

An approach on Poss Beach Road was then discussed. David & Jude had gone to look at the property and said that the property owner next door doesn't have a culvert so the water will just sit there but a culvert is needed on this property. The ditch is not very deep so they will tell the contractor to dig the ditch out enough so that he can use a 15

inch culvert like our road policy specifies. Jude will tell DuVane Jacobson who will be putting in the approach.

Bob said that someone approached him about putting up Horse Riding signs on Tee Lake Road. Everyone said, where will this end, they ride horses on lots of roads. After further discussion, the supervisors said that if the gentleman is willing to pay for them they will put them in.

Jim Welder brought up micro-surfacing done by Astec out of St. Cloud, MN. He said with this process they do two lifts. One to fill in the dips and cracks and the second lift to smooth out the surface. He said it costs about half the cost of asphalt and has a life expectancy of around 10 years. He was told that Jeff Stabnow, our engineer had heard of the process and may get a hold of them concerning Gosslee Beach Road to see if they would be interested in doing that.

Charles asked the clerk to call John Okeson, the Becker County Engineer to get a copy of the US DOT Road Maintenance Manual. She will do so.

The next meeting will be held on Monday, May 10, 2010 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 10, 2010—7 P.M. DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. Board members present were, David, Charles Kvale, Jude Pare', Bob Dalman, Susan Pepelnjak and Judy Sumpter. Supervisor Mike Johnson was absent. Others present were Jeff Stabnow, Lance Akers, Les Rotz, Jim Johnson, John Schmidt and others.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to approve the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. The Chairman asked for any corrections or additions and Charles asked that the sentence, stating that Mr. Thorson felt that all information wasn't sent to the attorney, on page four paragraph two be stricken from the minutes, as Charles said we took everything he gave us to the attorney. Charles then made a motion to accept the minutes after this correction is made, Bob seconded the motion, all in favor, motion carried.

Treasurer's Report

The Treasurers report was read. Jude made a motion to accept the report as read, Charles seconded the motion, all in favor, motion carried.

Bills

The Clerk asked about one invoice, from Vogel Law Firm, which she had not added to the claims list as she wanted to check with the Supervisors first. After discussion it was decided to hold that bill until next month as we have some issues with it and we need to discuss further before paying.

Charles made a motion to pay those bills on the claims list, Jude seconded the motion, all in favor, motion carried.

Opening of Sealed Proposals on South Pelican Drive and Franklin Lake Road

Chairman Johnson opened the sealed bids on the 2010 road projects. Bids were received from Central Specialties and from Mark Sand & Gravel along with all bid bonds.

Franklin Lake Road bids.....	Mark Sand & Gravel....	\$86,155.00
	Central Specialties.....	\$95,599.75

South Pelican Drive Base bids.....	Mark Sand & Gravel...	\$193,000.00
	Central Specialties.....	\$200,250.00

South Pelican Drive..Pelican Circle.....	Mark Sand & Gravel....	\$79,700.00
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Central Specialties.....\$88,666.00

The bid totals on South Pelican Drive are: Mark Sand & Gravel....\$272,700.00

Central Specialties.....\$288,910.00

Jeff Stabnow checked all extensions and all were correct. Mr. Stabnow recommended that the board of Supervisors award the contracts to Mark Sand and Gravel on both projects as he had the lowest bids.

Charles asked Jeff if we needed to do Pelican Circle at this time or could we do later if we felt we wanted to. Jeff said we could do later if we so wished. Charles felt we had other roads that were in worse shape. Charles then made a motion to accept the lowest bids from Mark Sand & Gravel on the Franklin Lake Road project of \$ 86,155.00 and the base bid on South Pelican Drive of \$193,000, not doing Pelican Circle at this time, Jude seconded the motion, all in favor, motion carried.

Gravel Bids

The Chairman opened the only bid received for gravel for the township roads for 2010 and that was Egge Construction at \$6.11 per ton. The bid was for the same amount as last year. Charles made a motion to accept the bid from Egge Construction for gravel to spread on Dunn Township roads by June 1, 2010 at \$6.11 per ton, Jude seconded the motion, all in favor, motion carried. David will contact Mr. Egge with instructions to contact Mr Stabnow and himself prior to spreading so Jeff can do the testing and two Supervisors can be checkers.

Citizens Comments/Questions/Those Asking To Be On The Agenda

Charles Lenthe was not in attendance.

Moore Engineering did not attend the meeting.

Jim Johnson was at the meeting to represent John Schmidt until he could get to the meeting. They were requesting that gravel be put on a minimum maintenance road off of County Hwy #31. Mr. Johnson stated that he and Mr. Schmidt own property next to the minimum maintenance road and both cut wood on their properties and haul out to their homes. He stated that there are three or four bad spots that need gravel. Bob said that we had put some gravel on the road several years back and that they would need someone with a single axle truck to spread the gravel as you can't get back there with anything bigger. David and Bob will go see where and how much is needed and will hire someone to do it. There are several contractors in the area that have the right size truck.

The Zoning Comprehensive Plan was again discussed. Residents were to contact the Supervisors if they had any questions on the plan. None of the Supervisors had been contacted. Charles made a motion for Dunn Township to adopt the Comprehensive Plan presented at our April 12, 2010 meeting, Jude seconded the motion, all in favor, motion carried. Charles said that the Zoning Expansion Board will meet with Mr. Peters on June 8th at 7 P.M. at the Dunn Town hall.

Les Rotz, Scambler Township Supervisor, was at the meeting to discuss seal coating of 215th Ave., which is a Scambler/Dunn town line road. Mr. Rotz had contacted Otter Tail

County to join with the county for seal coating and they estimated it would cost around \$17,284 per mi. Bids will be accepted at the county on May 19th and then we will know what the cost will be. Mr. Rotz wants to know for sure that Dunn will pay for our part of the road, which is 1 ½ miles. Everyone felt we should do so. Also discussed was seeing if we could possibly add Gosslee Beach Road to the county list. Charles made a motion to join in with Scambler in the seal coating of 215th Ave. paying for our portion of the road which is from State Hwy #34 North on 215th Ave. 1 ½ miles. Also, seeing if we can add Gosslee Beach Road to be done at the same time, motion will depend on actual pricing, Bob seconded the motion, all in favor, motion carried. Mr. Rotz asked that we get him a letter stating that we would pay our share of the road and get the letter to him by Thursday night prior to their town board meeting. Jeff will help draft the letter.

Jeff Stabnow-Township Engineer Report

Jeff said that he had marked the road right-of-way (33 feet) on Fish Lake Road. He put ribbons on trees that need to be cut. He said the first thing that will need to be done is notifying the landowners for permission to cut certain trees. Charles said he would contact an independent contractor who does tree cutting for Lake Region Electric and see if they would come out, look at Fish Lake Road and give us an estimate of what they would charge to do the work including all notifications to the landowners. Charles said they do this all the time so know exactly what needs to be done in this situation. It was decided to leave until the next meeting to make a decision giving the independent contractor time to come take a look along with Jeff.

Lance Akers-PVHCD Board Member

Lance gave his report stating that there were five items up for consideration at the April 26th meeting. The OAKS program was discussed and the amount of work the volunteers do at the facility. The mechanical engineer for YHR surveyed the facility and is in the process of an evaluation. There is a new director of environmental services at the facility. The organizational By-Laws were reviewed by the Krekelberg Law Firm, only small changes are needed. No action will be taken until after the second review in May. Lance said that on April 6 an educational seminar was held on Life Decisions for Seniors. There was a good attendance and another seminar will be held in the fall.

The nursing home had a down census for this month with at least two potential residents choosing the Good Sam facility because they were guaranteed private rooms. Lance also mentioned that a major piece of legislation that would boost the revenue for Health Districts has passed the House and Senate and has been submitted to the governor to be signed.

Lance, Charles and Les Rotz will get together Friday morning to discuss the PVHCD. Scambler will need to be billed for legal fees.

Correspondence

We received one variance, the county will handle.

We received a letter from the MN Department of Agriculture concerning workshops being held in the state to prepare for the invasion of the emerald ash borer. Lance Akers volunteered to attend one of the workshops.

Old Business

Mike Johnson had prepared a rewrite of Article 9 of our Road Policy concerning Statutory Conflicts of Interest. The Supervisors are to review prior to the June meeting where we will discuss, do any revisions, and possibly accept.

New Business

There was no new business.

Township Matters to Discuss

The township voted at the April 12th meeting to extend Steve's Road Maintenance contracts for the mowing of road ditches and the grading of the township roads if it is lawful to do so. The Clerk wrote to Mr. Hartnett a MN Association of Townships attorney and he stated; if the contract is expected to be less than \$25,000 you can just extend. Therefore, we will extend those two contracts and the Clerk will send contract extension forms for Mr. Ehnert to sign and return.

The mowing bids were opened on May 1st by the Supervisors prior to their road tour. We received three bids as follows: Zierke & Zierke..\$55 per time, Lakes Area Services..\$55 per time and Chris & Codi Guck \$50 per time. As low bidders, the Gucks were awarded the contract of mowing at the town hall. The Supervisors were worried about insurance coverage so the Clerk wrote the township attorney to see if we need to get something from the insurance company saying they are covered when mowing at the hall. The attorney suggested we get something from their insurance carrier to have on file.

Charles prepared a Road Tour Report and each supervisor was given a copy, also a copy will be left in the road section book for further reference.

The large ash tree that was hanging over Fish Lake Road had been cut down by the property owner Jason Ohman. We had written a letter concerning the matter back in April.

Jude had taken raspberry bushes over to Dutton Lane (George Dutton was there) to replace those knocked down by our snowplow driver and we will be bringing a load of gravel in to fix the driveway. George wants to be there when they deliver the gravel also. His sister-in-law owns the property.

Lance Akers wants permission to level out the dirt above the culvert by his place so he can mow easier and make it look better. The supervisors had no problem with giving him permission to do so. The clerk will provide him a letter giving him permission to do so.

An estimate, (which had been requested) was received from Lakes Area Services for repair work next to the culvert at Zion Church that keeps washing out. During the discussion there were several different ideas concerning what should be done there and Lance Akers wanting to also bid the job. It was decided that two supervisors, Lance

Akers and Wes Pare' (Lakes Area Services) would meet at the site on Friday, May 14th at 5:30 to decide for sure exactly what they want done and then Lance and Wes can bid the job. A decision will be made at our June meeting.

The next meeting will be held on Monday, June 14, 2010 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____