

**DUNN TOWNSHIP
MEETING MINUTES
MONDAY, JANUARY 11, 2010
7 P.M.—DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. Board members present were, David Johnson, Charles Kvale, Susan Pepelnjak, Jude Pare', Bob Dalman and Judy Sumpter. Mike Johnson was absent. Also present were Torey Sonnenberg, Jeff Stabnow, Lance Akers, Bruce Qvammen and George Dutton.

The Pledge of Allegiance was recited.

Agenda

The agenda was reviewed. Charles made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. Bob made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurer's Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried. The Treasurer said we needed to transfer money from MM Savings into the checking account to pay the bills. After discussion, Charles made a motion to transfer \$50,000 from the savings account into the checking account, David seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and discussed. Charles made a motion to pay the bills as presented, David seconded the motion, all in favor, motion carried.

Torey Sonnenberg, Dunn Townships snowplow contractor, was at the meeting to discuss snowplowing. David and Torey had driven the roads and discussed where snow was to be piled, cul-de-sac plowing and any other issues. Kurt Sleen had asked that 485th Street from County #31 be sanded to his place as he has semi's coming in and out and they were having trouble on the icy road. That was taken care of. The Supervisors had several compliments on the snowplowing. Torey was told to keep up the good work. Bruce Qvammen, who has developed Labrador Beach property on Franklin Lake suggested that we put directional arrows on the turn where 470th Street goes onto Labrador Beach Road as it is a pretty hazardous curve and thinks that would help warn people. George Dutton then asked for the floor to discuss the snowplowing done on Dutton Lane where his sister-in-law owns the property in question. Torey had driven in her driveway and pushed snow out of the way to make it easier for him to turn around. There was a lot of snow and he went to far in and ran over some raspberry bushes. Mr. Dutton was also worried about ruts and gravel being pushed off the driveway so she will have to replace it

in the spring, just like what has happened in past years and she's not happy about it. Torey said he was just making it so he wouldn't have trouble turning around and could not see there were raspberry bushes there because of all the snow. Mr. Dutton said that Mike and Bob had met with him earlier in the year and they told him the snowplowing problems wouldn't happen again and that they would relay instructions to the snowplow driver, that did not happen. After discussion, the supervisors told Mr. Dutton that the township would take care of any damage the snowplow had done to the property in the spring.

Citizens Comments/Questions/Those asking to be on the Agenda

Bruce Qvammen was at the meeting to have the township sign off on a plat for Puppy Point First Addition. The county had given their approval and the township had no objections, therefore the Chairman and the Clerk signed the plat.

Jeff Stabnow, Dunn Townships new engineer was at the meeting to discuss Dunn Townships road projects for 2010-2012. A discussion was had on Fish Lake Road where we will be doing preliminary work in 2010 to prepare the road for overlay planned for 2012. Jeff said that talking to people who drive the road all the time, especially in the spring, is one way to find out where there are problems in the road. Spring breakup, humps where culverts are etc. He said it would be good to do the repairs and let this settle for at least a year. Charles said he thinks we should spend enough to get the job done right. Jeff said if needed we could hire Central Specialties to do some sample drill spots to see what we're dealing with. They can drill down around five feet and don't charge that much to do it, so it may be worth hiring them for a day to check some of the worst spots in the road. Jeff was asked about when he thought we should get bids on the 2010 Franklin Lake Road project, he thought probably in March. Jeff was interested in knowing the history of road repair over the years. The clerk will e-mail him copies of our yearly road reports. Jeff was told to look at the shoulders on our roads as we do repairs in the future, as some hardly have any shoulders at all and should be added as repairs to the roads are made. Jeff will contact David to go look at the roads to be worked on so they can decide if we have to go through the DNR as it usually takes some time to get the proper permits. Supervisors told Jeff our first priority is Franklin Lake Road and second would be Fish Lake Road.

Lance Akers-Hospital District Board Member Report

Lance told the board that his health is much better now. He has been having trouble with blood clots but they feel they have the issue under control now. Lance had written reports for November & December and had made copies for the board members and those attending the meeting. Lance said that at the November meeting of the Hospital Board three items were considered. 1. YHR evaluating the facility. He said it's just in the thought process. He said it would be a Threshold Project which would be paid through rent and fees. 2. The new awning had been installed at the Merit Care Clinic and it was very much appreciated. 3. The Pelican Valley Health center is delivering Thanksgiving meals to seniors and is looking at how to expand this revenue. There is a waiting list at Riverfront Manor and the PVHC is nearly full. Jim McBride commented at that meeting, that representatives from other townships have either talked to or e-mailed him about

how he is representing his township. Lance said, this is very wrong. Lance added that he works for the residents of Dunn Township not for the town board itself.

Lance said that at the December 28th meeting, Laura Hagen reported that a vulnerable adult report had been filed, therefore the Federal Facility Inspectors came to the PVNH and Riverfront Manor to do a facility inspection. The incident with the resident occurred due to a heat register close to her bed, she was not injured, but still had to be reported.

The beds were moved farther from the heat registers to prevent this from happening again. 20 deficiencies were recorded, the staff is working on a plan of correction.

A new contract with YHR to include an engineer was discussed. A motion was made to move forward with the new contract subject to review by legal council. The recreational trail easement contract was discussed. Lance Akers will construct the trail in the spring. A complete copy of Lance's reports are available from the Clerk.

Correspondence

One county variance was received. The county will handle.

Old Business

There was no old business.

New Business

There was no new business.

Town Board Matters to go over

David said that Robin is working on getting prices for map holders for the zoning maps. Lance Akers said that he would get prices from his wife Peggy who works for Hannaher's in Fargo.

Conflicts of interest was then discussed. Charles had tried to contact Tami Norgard of the Vogel Law Firm to discuss the topic with her but she was unavailable. Charles feels we should allocate a certain amount of funds to get clarification of the conflict of interest rule in simple language making it easier to set up rules for the supervisors to follow.

After more discussion, Charles made a motion for the township to spend up to \$750 to have a lawyer give us a simplified version of the Conflicts of Interest statute, Bob seconded the motion, all in favor, motion carried. Charles will talk to Tami first, if she is not familiar with the statute he will contact someone who is.

At our February meeting we will be having the hearing on the Gosslee Beach Road vacation. The lawyer representing those who want the unused road vacated will be attending the meeting. Each of the supervisors must go look at the site of the road vacation prior to the meeting.

The Zoning Expansion Board is still waiting for an opinion from Peters & Peters concerning the first draft of Dunn Townships Comprehensive Land Use Plan sent them back in December.

The next meeting/hearing will be held on Monday, February 8, 2010 at 7 P.M. at the
Dunn Town Hall.

With no further business to discuss, Charles made a motion to adjourn the meeting, David
seconded the motion, all in favor, meeting was adjourned.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 8, 2010—7 P.M. TOWN HALL**

Interim chairman Mike Johnson called the meeting to order. Board members present were Bob Dalman, Mike Johnson, Susan Pepelnjak, Jude Pare', Charles Kvale and Judy Sumpter. David Johnson was absent. Others in attendance were, Lance Akers, Jeff Stabnow, Terry Karkela, Bard Miller and Tim Thompson.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to accept the agenda as written, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. Bob made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried. The Treasurer said that we would need to transfer funds from the MM account to the checking account to cover the bills. After discussion, Mike made a motion to transfer \$50,000 from our MM savings account to checking to cover the bills being paid, Charles seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. There was an invoice from Candor Township for grading and snowplowing of 275th Ave. the Dunn/Candor Line Road. The Supervisors decided not to pay this invoice until they talk to Candor as our line road agreement calls for each to take care of their portion of the road costs such as the grading & snowplowing. Also there was one invoice added to the claims list from Bob Dalman for bobcat rental. Charles made a motion to pay the invoices as presented with the removal of the Candor invoice and the added Dalman invoice, Jude seconded the motion, all in favor, motion carried. Mike will contact Candor Township Supervisor Brad Syltie concerning their invoice.

A hearing was now held on a Gosslee Beach Road vacation. Terry Karkela, the attorney handling the vacation was at the hearing to answer any questions. The road in question has never been used and is only on paper and property owners wanted to vacate it as it runs through the middle of their properties. A majority of the Supervisors had looked at the site. Bard Miller and Tim Thompson representing Lake Region Electric were at the hearing to be sure they would not lose their easement. Mr. Karkela showed them exactly where the road vacation was and that it did not interfere with their easement. Therefore,

Lake Region, represented by Mr. Miller and Mr. Thompson, had no objections to the vacation. The Supervisors had some questions concerning the vacation and any liabilities that could arise from our action. Mr. Karkela said that all property owners were in favor of moving forward with the road vacation and that if they changed their minds they would have 40 days to sue for damages and would have to prove that the action would lessen the value of their property by this action. He thought it would be very unlikely that anyone would do so. After discussion it was decided to move forward with the vacation. Charles made a motion to sign the resolution to vacate the old unused Gosslee Beach Road as described and for the clerk to sign the award of no damages concerning the vacation, Jude seconded the motion, all in favor, motion carried. Mr. Karkela will do the recording of the vacation and send copies to the township.

Torey Sonnenberg-Dunn Township's Snowplow Contractor

Snowplowing was discussed. Torey has been touching base with David and had been doing a good job. There is some snow piling up in certain areas which he can push back or if needed he can get Randy Arntson to do the job with his snowblower. Jude said that Don Ishaug had called him about his mailbox being knocked off again but it's pretty hard to stop some of that as the snow has been so heavy. Jude was told to suggest to Mr. Isaug that he should get a swing away mailbox post which really helps. Torey said that there was a mailbox over by John Barry's that is very hard to avoid and would like the supervisors to look at. Torey said maybe the property owner could move the box to the other side of his driveway. Also the overhanging trees on Fish Lake Road were discussed. They asked Torey if they interfered with his equipment and he said sometimes they do, but said he could make it and they could wait until spring to cut down.

Citizens Comments/Questions

There were none.

Jeff Stabnow-Township Engineer-Road Report

Jeff and David had driven Fish Lake Road to identify areas of concern. These issues were discussed. One issue on the East end of the road where there was a culvert that extended out between two cabins, with a wetland on the south side of the road, Jeff wanted to know if anyone knew of the situation. The Supervisors said they knew of the situation and would coordinate with the property owners so they could hook their drain pipe to the new culvert.

Jeff was asked when he could have the estimates available for the 2010 road projects ready so that the supervisors could work on the budget. He told the board he could have by next Wednesday and was told to give to David. He will have estimates on the following: Franklin Lake Road from Hwy 59 to Zion Lutheran Church, the balance of South Pelican Drive and the repairs on Fish Lake Road. A discussion was had on Fish Lake Road and how long we wanted to leave the repairs settle, as our plans are not to overlay until 2012. Jeff said that we could do a base lift instead of leaving it gravel, seeing it is such a heavily traveled road, and then leave the final lift until 2012. Also discussed were all the trees that are hanging over the road and need to be cut down. It was decided that we needed to mark the trees first and then we can decide when it is a good time to cut them.

Lance Akers-Hospital District Board Member

Lance said that election of officers was held at the January meeting and all officers will remain the same for 2010. The 2009 audit report was presented and we will get a copy after they have reviewed. All deficiencies cited had been completely corrected. Lance said he suggested that maybe they could do some improvements to the employee break room seeing they are not giving any raises.

For the month the nursing home had a gain of \$1472 and Riverfront Manor an increase of \$5087 and continues to be a waiting list. A complete copy of Lance's report can be obtained from the Clerk.

Correspondence

The annual Fire Department Meeting will be held on Thursday, February 18th. Several Supervisors will attend. Clerk will post notice of a quorum may attend the meeting.

We received a letter from the Otter Tail County Historical Society concerning a traveling exhibition "Between Fences" and coffee meetings to be held to discuss how fences have impacted the development of cities and townships. Everyone is welcome to attend.

We received information on Lobby day in St. Paul to be held tomorrow. No one will be able to attend.

The Spring Short Course is to be held on Monday, March 29th at the Courtyard Marriot in Moorhead, mark your calendar.

Old Business

None

New Business

None

Town Board Matters To Go Over

Map holders were discussed. Peggy Akers sent a couple of catalogs from Hannahers with ideas. The Clerk is to contact Peggy to get estimates on a couple of different ideas.

The Zoning Expansion Board had received a letter from Peters & Peters concerning the process that needs to be followed to move forward with zoning expansion. The Zoning Expansion Board will set up a meeting to discuss the letter and how they need to proceed. If there are any questions they will contact Peters & Peters.

Charles said he had contacted Tami Norgard concerning Conflict of Interest and asked her to write us a simplified version. He received an e-mail from Tami just before he left for the meeting and did not have time to print out, so will print and get to the Clerk who will make copies and get to all Supervisors to review. We will discuss at our March meeting.

The Retroreflectivity Sign Policy was discussed. After discussion, Charles made a motion to adopt the sign policy as written, Bob seconded the motion, all in favor, motion carried.

A Reserve Policy (Snowy Day Fund) talked about in an article in the Minnesota Township News was discussed. According to the article local governments should have a reserve fund of no less than 5 months of operating expenses. Mike will draw up a draft of a fund. This should be brought up at the annual meeting.

Bob brought up the Spring Road Tour saying that he had been making a list of things that need to be done and that others should do the same.

Charles said that he thinks we should have a list showing the total dollars that Dunn Township has paid out to the hospital district over the years. He will make up the list and the Clerk will make copies available to residents at the Annual Meeting.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 8, 2010—7 P.M.**

David Johnson called the meeting to order. Board members present were David Johnson, Mike Johnson, Jude Pare', Bob Dalman, Charles Kvale, Susan Pepelnjak, and Judy Sumpter. Others present were Jeff Stabnow, Lance Akers, and Mr. & Mrs. Rod Larson.

The Pledge of Allegiance was recited.

Jude made a motion to accept the agenda as written, Mike seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. One invoice from Lance Akers for \$49 was added to the claims list. Charles made a motion to accept the claims list as presented with the added invoice, Jude seconded the motion, all in favor, motion carried.

Torey Sonnenberg Snowplow Contractor

Torey was not in attendance.

Citizen Comments/Questions/Those asking to be on the Agenda

Lance Akers discussed the exposed culvert next to his driveway. He is nervous about the water flow through the culvert as he has two small children and wanted to know if he could put a grate on the end of it. David said that he has one laying in his yard that might work. Lance will stop and look at it. Also Lance said that it is very hard to mow and would like some work done there to make it easier to take care of. Lance will take care of this year and the Supervisors will look at this summer to see what they can do.

Jeff Stabnow Township Engineer Report

Jeff suggested to the board that we designate the township web site as the official publication for bids on our road projects over \$100,000. We would also use the Pelican Press for advertising. After discussion, Charles made a motion that Dunn Township use the township website for the official publication for road projects over \$100,000 along with the Pelican Press. We would try for six months and then analyze how it is working. Mike seconded the motion, all in favor, motion carried.

The 2010 road projects were then discussed. On Franklin Lake Road, Mike asked Jeff why we were only doing a 1" leveling course and 1 1/2" final lift, as on other projects we have done thicker overlays. Jeff said that Franklin Lake Road has no failed areas and therefore we don't need the thicker overlay. On Fish Lake Road where we have 19 hundred feet of broken down areas we will have to do a 2" leveling course before doing the final lift. S. Pelican Drive we will be doing a reclaim with a 1 1/2" leveling course and a 1 1/2" final lift. It was decided that we would hold off on doing anything with Fish Lake Road in 2010. We will do the balance of S. Pelican Drive and overlay Franklin Lake Road this year. Gosslee Beach Road was also discussed. Nothing had been done to the road since 1991 and the supervisors felt that we may be able to do just a seal coat on the road as it is not a high traffic road. Jeff was asked to go look at the road and see what he thinks. Someone brought up the Astec Company out of St. Cloud. Jeff said he knows of the company and they do a micro seal which is cheaper than an overlay and lasts from 8-10 years. He said this works quite well in low traffic areas and might work on Gosslee. He will go look at the road and we will discuss at the next meeting. Trees hanging over Fish Lake Road were again discussed. The Supervisors will look when they are on their spring road tour. Jeff was asked to mark the trees in question with flags. One large ash tree that has split and hangs over the road needs to be cut ASAP, we need to contact the property owner to have him remove by July 1st. The address is 50049 Fish Lake Road. The clerk will find the owners name and address and send him a letter asking him to remove the tree or get permission for the township to remove. Jeff said we would decide when to let for projects at next months meeting.

Lance Akers-Hospital District Board Member

Lance said that there were seven items up for consideration at the last PVHCD meeting. New regulations have caused nursing home staff to spend 1/2 to 1 hour of additional time with each resident documenting their activities. The head of environmental services has resigned and they will be advertising to fill the position. The board received the YHR contract and will now begin working with a mechanical engineer to evaluate the facility. A discussion was held on how to influence the state legislature to increase the reimbursement rates for nursing homes. Currently in MN every facility is losing \$20 per day per resident. A senior life seminar is being scheduled for April 6th. Lance will now be heading the Building and Grounds Committee. For a copy of the entire report, contact the township clerk.

Lance said that he would be meeting with Tami Norgard of the Vogel Law Firm tomorrow to discuss the resolution he has been working on to get fair representation for Dunn Township.

Randy Wanek would like to come to our April meeting to discuss hospital district issues and answer questions. The clerk will add him to the agenda. Lance also mentioned that he had done a lot of fund raising and believes he could raise funds for the facility.

Correspondence

The spring short course to be held in Moorhead on March 29th was discussed. Those planning on attending are Dave, Mike, Charles, Jude, and Judy.

The West Otter Tail Officers Association Meeting will be held on Thursday, March 18th. Registration is at 1:15 p.m. at the Underwood Community Center.

We received several contractors interested in doing our dust guard this year. The Clerk will contact Dustcoating Inc. and ask for a quote. A decision will be made at our next meeting.

We received a road allotment check of \$18,013.44 which was deposited into the checking account.

Old Business

None

New Business

None

Township Matters To Go Over

Mike discussed the budget/levy. Mike and David had worked on this to come up with the figures presented. A handout had been given to each board member for review. No one had any changes so Mike will present to the electors tomorrow evening at the Annual Meeting.

Putting a cap on the amount of donations that can be made each year was discussed. Charles made a motion to put the maximum amount of donations to 2% of the total levy amount each year, Jude seconded the motion, all in favor, motion carried.

The conflict of interest letter received from Tami Norgard was discussed. It was decided to do a separate policy on Conflicts of Interest. Mike will do a draft and bring for review in the next month or two. Everyone was in favor.

Susan asked that all board members get their payroll invoices to her by the first Monday of each month going forward as she will be downloading the township software and will be doing the payroll prior to our meeting.

The next meeting will be held on Monday, April 12, 2010 at 7 P.M.

With no further business to discuss, Jude made a motion to adjourn the meeting, Charles seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 12, 2010—7 P.M.-DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Charles Kvale, Jude Pare', Mike Johnson, Bob Dalman, Susan Pepelnjak and Judy Sumpter. Others present were Orville Thorson, Danny Sumpter, Jim Welder, Carla Johnson, Jeff Stabnow, Mr. & Mrs. Rod Larson, Steve Ehnert, Carla Johnson, Brad Poll, Jay Volden, Beth Schrupp and others.

The Pledge of Allegiance was recited.

Agenda

The agenda was reviewed. Charles Kvale made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting were sent out to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Charles made a motion to pay the bills as presented, Jude seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

Beth Schupp from Fair Hills Resort was at the meeting to ask the township to sign an application for the renewal of their full liquor license for the resort. With no objections, Mike made a motion to sign the application for a full liquor license for The Fair Hills Resort, Jude seconded the motion, all in favor, motion carried. The Chairman and Clerk signed the paperwork.

Carla Johnson was at the meeting representing her business, Lakeland True Value. They would like to renew their 3.2 beer off sale license and need the approval of the township. With no objections, Mike made a motion to sign the application for the 3.2 beer off sale license renewal for Lakeland True Value, Charles seconded the motion, all in favor, motion carried. The Chairman and Clerk signed the paperwork.

Hearing on the Dunn Township Zoning Comprehensive Plan

Faye Engkjer presented the zoning comprehensive plan to the town board for their approval. Copies were also made available to those attending the meeting. After discussion it was decided to table the decision until our next meeting so everyone has

more time to review. Any residents who have any questions on the comprehensive plan should contact a supervisor with their concerns or questions and they will be discussed at our May meeting. A decision will be made at that time whether to accept or not.

Brad Poll who lives on County Hwy 31 was at the meeting to get direction on who he is to contact concerning the rerouting of his driveway. He was told he would need to contact Otter Tail County for their approval first. They told him to mark out where he wants to put the driveway and then get a hold of them to come out and look to get their approval. The supervisors would then go look.

Jay Volden, who lives behind the old Dash-In was at the meeting to discuss a 100 foot strip of land that abuts his property. He would like to know who owns the property so that he could possibly purchase the portion that abuts his property to give him more space for building. He thinks it was an old road that used to go from Hwy 59 to Fish Lake Road. There is no way for the township to know who owns the property so they suggested Mr. Volden hire a lawyer to find out who owns that strip and then he can go from there.

Randy Wanek, the hospital administrator, who was on the agenda was not in attendance.

Jeff Stabnow, Dunn Township Engineer, Road Report

Jeff presented copies of the draft proposals for the 2010 road projects, South Pelican Drive and Franklin Lake Road. He asked if we wanted the striping in the contracts. He was told we would do that separate. Jeff will contact all contractors that have done work in our township/area about our upcoming projects. He will do the ads in the newspapers and send the clerk copies of any info we want to put on our web site.

There is a culvert that needs to be replaced on Franklin Lake Road so Jeff will add that to the bid form. Charles said there may be an issue by Haugen's Point on South Pelican Drive and if so it should be addressed on the bid form also. Jeff will go take a look and add to the bid form if necessary.

Jeff said that he had looked at Gosslee Beach Road as asked and said it was a good candidate for seal coating. He will discuss with contractors telling them that we have this project. There are also some patching areas and some shoulder work on 215th Ave. which Jeff will go look at. Jeff will talk to Central Specialties to see if they will do small repair jobs.

Jeff will go mark the trees that need to be cut along Fish Lake Road prior to the supervisors spring road tour so they can decide whether they need permission from property owners and whether they want to cut them down themselves or hire it done.

They may work on some of the culverts on Fish Lake Road this fall.

Mike had talked to the OTC hwy department about the bridge report we had received. We couldn't understand the deficiencies. After discussing with OTC we found out that it was not the bridge by the Dunnvilla Condos they were discussing but the bridge on S. Pelican Drive close to the Hilbert Isaacson property. One deficiency was a washout on upstream slope, another was the horizontal clearance signage which the supervisors will look at when on their road tour, they think the signs are too close to the road.

Lance Akers-Dunn Townships Hospital District Board Member

Lance was not in attendance.

Correspondence

We received thank You notes from the Pelican River Pheasants Forever and from the Pelican Rapids Library for the donations made in March.

We received information on upcoming MN LTAP workshops on sign maintenance. No one will attend.

We received a letter from a law firm in St. Michael, MN interested in doing legal work for townships. We have a township attorney and will not be contacting them.

Old Business

Rod Larson, Pelican Point, told the supervisors that the west end of the culvert is plugged again and he had tried to unplug it with a rake but that did not clear it. The Supervisors will get someone over there to clean it out and they may put a grate up so they can go in and clean the grate which is much easier than cleaning the culvert once it's plugged.

New Business

Faye Engkjer wanted to compliment the supervisors for keeping the taxes under control. She said she had several residents call her stating the same.

Town Board Business to Discuss

Dust guard bids were then discussed. We received five bids on the work.

Becker County Highway dust control program was \$.795 per gallon

Stenger's Dust Control-Detroit Lakes, MN was \$.99 per gallon

Fergus Power Pump-Fergus Falls, MN was \$.77 per gallon (only spread 9' & 18')

North Central Inc-Perham, MN was \$.80 per gallon

Dustcoating Inc.-Savage, MN was \$.76 per gallon

After discussion, Mike made a motion to hire Dustcoating Inc. out of Savage, Mn at \$.76 per gallon. We may discuss adding a binding agent with them to help the product stick to the roads better at an added cost. They have done a good job in past years and know our roads, where they have to turn around or back out on each road etc., Bob seconded the motion, all in favor, motion carried.

Next we discussed placing ads for gravel, mowing ditches and grading of township roads. Steve Ehnert, Steve's Road Maintenance, asked for the floor. His ditch mowing and grading contracts were running out this year and he told the board that he would extend both contracts for one more year at the same price if the town board would approve.

After discussion, Mike made a motion to extend Steve's contracts for ditch mowing and grading for one more year with the condition that it is okay under township regulations, Charles seconded the motion, all in favor, motion carried. The Clerk will contact a MN association of township attorney to get information on this issue and see if it is legal to do so.

Mr. Ehnert said that two roads that need a lot of gravel are the Lost Highway (whole distance 4-6 inches) and Tee Lake Road. Steve said he would make a gravel map prior to the supervisors spring road tour. David and another supervisor will go out with Steve to discuss some road issues and suggestions concerning grading.

The spring road tour date was discussed. It was decided to go on the tour on Saturday, May 1, 2010. The supervisors will meet at the town hall at 8 a.m.

Road Improvement Assessment Issues

Next on the agenda was to discuss road improvement assessment issues from several years ago that have been brought up several times, the last time being at the Annual Meeting. Most everyone felt this was an issue to be brought up at a regular meeting and it was decided to put on the April meeting agenda.

David said this has been an ongoing situation with no resolution. Orville Thorson asked for the floor. He said he wanted to thank David for what he'd done to try to resolve the issue. He too said this has gone on long enough and said we would be getting an answer on the issue by the next meeting. David said that since we received the letter from the State Auditor in 2007 that we have tried to do things right, hiring an engineer to do the bidding process correct. He said we just want to do things right going forward and think we are going in the right direction. Danny Sumpter said he thinks we just need to try to do things right. David said that Orville wanted us to send all the information to our attorney for a legal opinion, which we did and he told us that nothing more needed to be done. Charles and David did this for Orville to make him happy. Mike said that this will go on forever if we don't make a motion to stop all action on the issue.

Mike said, I'd like to make the following motion; Regarding Blyberg's Road, Boes Road, and 470th Street and Labrador Beach Road; That no further action will be taken by the Dunn Township Board nor by individual Town Board members regarding the previous paving of these roads unless and until legal action is initiated by a land owner along one of these roads. Jude seconded the motion, all in favor, David yes, Bob yes, Mike yes, Jude yes and Charles abstained from voting on the issue, motion passed.

The grass fire on the Jim Welder property was discussed. Jim was billed for the fire by the city of Pelican Rapids and said that it didn't start on his property but in a ditch and burned towards his place. He said he had not been burning earlier in the day that started up again. He said Lance Akers drove by and saw the fire and woke him up around 1 a.m. and called the fire department. After more discussion Bob made a motion for the township to pay the fire bill seeing it started in the ditch and was not started by the property owner, David seconded the motion, all in favor, Bob yes, David yes, Mike yes, Jude yes, Charles no, motion carried. Charles said we have issues here. Mike said he thinks we'll have to do each one case by case going through all the facts and circumstances to come up with a decision on who pays the bill.

An approach on Poss Beach Road was then discussed. David & Jude had gone to look at the property and said that the property owner next door doesn't have a culvert so the water will just sit there but a culvert is needed on this property. The ditch is not very deep so they will tell the contractor to dig the ditch out enough so that he can use a 15

inch culvert like our road policy specifies. Jude will tell DuVane Jacobson who will be putting in the approach.

Bob said that someone approached him about putting up Horse Riding signs on Tee Lake Road. Everyone said, where will this end, they ride horses on lots of roads. After further discussion, the supervisors said that if the gentleman is willing to pay for them they will put them in.

Jim Welder brought up micro-surfacing done by Astec out of St. Cloud, MN. He said with this process they do two lifts. One to fill in the dips and cracks and the second lift to smooth out the surface. He said it costs about half the cost of asphalt and has a life expectancy of around 10 years. He was told that Jeff Stabnow, our engineer had heard of the process and may get a hold of them concerning Gosslee Beach Road to see if they would be interested in doing that.

Charles asked the clerk to call John Okeson, the Becker County Engineer to get a copy of the US DOT Road Maintenance Manual. She will do so.

The next meeting will be held on Monday, May 10, 2010 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 10, 2010—7 P.M. DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. Board members present were, David, Charles Kvale, Jude Pare', Bob Dalman, Susan Pepelnjak and Judy Sumpter. Supervisor Mike Johnson was absent. Others present were Jeff Stabnow, Lance Akers, Les Rotz, Jim Johnson, John Schmidt and others.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to approve the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been sent out to board members for review and made available to those attending the meeting. The Chairman asked for any corrections or additions and Charles asked that the sentence, stating that Mr. Thorson felt that all information wasn't sent to the attorney, on page four paragraph two be stricken from the minutes, as Charles said we took everything he gave us to the attorney. Charles then made a motion to accept the minutes after this correction is made, Bob seconded the motion, all in favor, motion carried.

Treasurer's Report

The Treasurers report was read. Jude made a motion to accept the report as read, Charles seconded the motion, all in favor, motion carried.

Bills

The Clerk asked about one invoice, from Vogel Law Firm, which she had not added to the claims list as she wanted to check with the Supervisors first. After discussion it was decided to hold that bill until next month as we have some issues with it and we need to discuss further before paying.

Charles made a motion to pay those bills on the claims list, Jude seconded the motion, all in favor, motion carried.

Opening of Sealed Proposals on South Pelican Drive and Franklin Lake Road

Chairman Johnson opened the sealed bids on the 2010 road projects. Bids were received from Central Specialties and from Mark Sand & Gravel along with all bid bonds.

Franklin Lake Road bids.....	Mark Sand & Gravel....	\$86,155.00
	Central Specialties.....	\$95,599.75

South Pelican Drive Base bids.....	Mark Sand & Gravel....	\$193,000.00
	Central Specialties.....	\$200,250.00

South Pelican Drive..Pelican Circle.....	Mark Sand & Gravel....	\$79,700.00
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Central Specialties.....\$88,666.00

The bid totals on South Pelican Drive are: Mark Sand & Gravel....\$272,700.00

Central Specialties.....\$288,910.00

Jeff Stabnow checked all extensions and all were correct. Mr. Stabnow recommended that the board of Supervisors award the contracts to Mark Sand and Gravel on both projects as he had the lowest bids.

Charles asked Jeff if we needed to do Pelican Circle at this time or could we do later if we felt we wanted to. Jeff said we could do later if we so wished. Charles felt we had other roads that were in worse shape. Charles then made a motion to accept the lowest bids from Mark Sand & Gravel on the Franklin Lake Road project of \$ 86,155.00 and the base bid on South Pelican Drive of \$193,000, not doing Pelican Circle at this time, Jude seconded the motion, all in favor, motion carried.

Gravel Bids

The Chairman opened the only bid received for gravel for the township roads for 2010 and that was Egge Construction at \$6.11 per ton. The bid was for the same amount as last year. Charles made a motion to accept the bid from Egge Construction for gravel to spread on Dunn Township roads by June 1, 2010 at \$6.11 per ton, Jude seconded the motion, all in favor, motion carried. David will contact Mr. Egge with instructions to contact Mr Stabnow and himself prior to spreading so Jeff can do the testing and two Supervisors can be checkers.

Citizens Comments/Questions/Those Asking To Be On The Agenda

Charles Lenthe was not in attendance.

Moore Engineering did not attend the meeting.

Jim Johnson was at the meeting to represent John Schmidt until he could get to the meeting. They were requesting that gravel be put on a minimum maintenance road off of County Hwy #31. Mr. Johnson stated that he and Mr. Schmidt own property next to the minimum maintenance road and both cut wood on their properties and haul out to their homes. He stated that there are three or four bad spots that need gravel. Bob said that we had put some gravel on the road several years back and that they would need someone with a single axle truck to spread the gravel as you can't get back there with anything bigger. David and Bob will go see where and how much is needed and will hire someone to do it. There are several contractors in the area that have the right size truck.

The Zoning Comprehensive Plan was again discussed. Residents were to contact the Supervisors if they had any questions on the plan. None of the Supervisors had been contacted. Charles made a motion for Dunn Township to adopt the Comprehensive Plan presented at our April 12, 2010 meeting, Jude seconded the motion, all in favor, motion carried. Charles said that the Zoning Expansion Board will meet with Mr. Peters on June 8th at 7 P.M. at the Dunn Town hall.

Les Rotz, Scambler Township Supervisor, was at the meeting to discuss seal coating of 215th Ave., which is a Scambler/Dunn town line road. Mr. Rotz had contacted Otter Tail

County to join with the county for seal coating and they estimated it would cost around \$17,284 per mi. Bids will be accepted at the county on May 19th and then we will know what the cost will be. Mr. Rotz wants to know for sure that Dunn will pay for our part of the road, which is 1 ½ miles. Everyone felt we should do so. Also discussed was seeing if we could possibly add Gosslee Beach Road to the county list. Charles made a motion to join in with Scambler in the seal coating of 215th Ave. paying for our portion of the road which is from State Hwy #34 North on 215th Ave. 1 ½ miles. Also, seeing if we can add Gosslee Beach Road to be done at the same time, motion will depend on actual pricing, Bob seconded the motion, all in favor, motion carried. Mr. Rotz asked that we get him a letter stating that we would pay our share of the road and get the letter to him by Thursday night prior to their town board meeting. Jeff will help draft the letter.

Jeff Stabnow-Township Engineer Report

Jeff said that he had marked the road right-of-way (33 feet) on Fish Lake Road. He put ribbons on trees that need to be cut. He said the first thing that will need to be done is notifying the landowners for permission to cut certain trees. Charles said he would contact an independent contractor who does tree cutting for Lake Region Electric and see if they would come out, look at Fish Lake Road and give us an estimate of what they would charge to do the work including all notifications to the landowners. Charles said they do this all the time so know exactly what needs to be done in this situation. It was decided to leave until the next meeting to make a decision giving the independent contractor time to come take a look along with Jeff.

Lance Akers-PVHCD Board Member

Lance gave his report stating that there were five items up for consideration at the April 26th meeting. The OAKS program was discussed and the amount of work the volunteers do at the facility. The mechanical engineer for YHR surveyed the facility and is in the process of an evaluation. There is a new director of environmental services at the facility. The organizational By-Laws were reviewed by the Krekelberg Law Firm, only small changes are needed. No action will be taken until after the second review in May. Lance said that on April 6 an educational seminar was held on Life Decisions for Seniors. There was a good attendance and another seminar will be held in the fall.

The nursing home had a down census for this month with at least two potential residents choosing the Good Sam facility because they were guaranteed private rooms. Lance also mentioned that a major piece of legislation that would boost the revenue for Health Districts has passed the House and Senate and has been submitted to the governor to be signed.

Lance, Charles and Les Rotz will get together Friday morning to discuss the PVHCD. Scambler will need to be billed for legal fees.

Correspondence

We received one variance, the county will handle.

We received a letter from the MN Department of Agriculture concerning workshops being held in the state to prepare for the invasion of the emerald ash borer. Lance Akers volunteered to attend one of the workshops.

Old Business

Mike Johnson had prepared a rewrite of Article 9 of our Road Policy concerning Statutory Conflicts of Interest. The Supervisors are to review prior to the June meeting where we will discuss, do any revisions, and possibly accept.

New Business

There was no new business.

Township Matters to Discuss

The township voted at the April 12th meeting to extend Steve's Road Maintenance contracts for the mowing of road ditches and the grading of the township roads if it is lawful to do so. The Clerk wrote to Mr. Hartnett a MN Association of Townships attorney and he stated; if the contract is expected to be less than \$25,000 you can just extend. Therefore, we will extend those two contracts and the Clerk will send contract extension forms for Mr. Ehnert to sign and return.

The mowing bids were opened on May 1st by the Supervisors prior to their road tour. We received three bids as follows: Zierke & Zierke..\$55 per time, Lakes Area Services..\$55 per time and Chris & Codi Guck \$50 per time. As low bidders, the Gucks were awarded the contract of mowing at the town hall. The Supervisors were worried about insurance coverage so the Clerk wrote the township attorney to see if we need to get something from the insurance company saying they are covered when mowing at the hall. The attorney suggested we get something from their insurance carrier to have on file.

Charles prepared a Road Tour Report and each supervisor was given a copy, also a copy will be left in the road section book for further reference.

The large ash tree that was hanging over Fish Lake Road had been cut down by the property owner Jason Ohman. We had written a letter concerning the matter back in April.

Jude had taken raspberry bushes over to Dutton Lane (George Dutton was there) to replace those knocked down by our snowplow driver and we will be bringing a load of gravel in to fix the driveway. George wants to be there when they deliver the gravel also. His sister-in-law owns the property.

Lance Akers wants permission to level out the dirt above the culvert by his place so he can mow easier and make it look better. The supervisors had no problem with giving him permission to do so. The clerk will provide him a letter giving him permission to do so.

An estimate, (which had been requested) was received from Lakes Area Services for repair work next to the culvert at Zion Church that keeps washing out. During the discussion there were several different ideas concerning what should be done there and Lance Akers wanting to also bid the job. It was decided that two supervisors, Lance

Akers and Wes Pare' (Lakes Area Services) would meet at the site on Friday, May 14th at 5:30 to decide for sure exactly what they want done and then Lance and Wes can bid the job. A decision will be made at our June meeting.

The next meeting will be held on Monday, June 14, 2010 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Bob made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 14, 2010-7 P.M. DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Mike Johnson, Charles Kvale, Jude Pare', Bob Dalman, Susan Pepelnjak and Judy Sumpter. Others present were, Jeff Stabnow, Paul Horn, Herb Johnson, Chris Guck and others.

The Pledge of Allegiance was recited.

Agenda

The agenda was reviewed. Jude made a motion to accept the agenda as written, Bob seconded the motion, all in favor, motion carried.

Minutes

The minutes of the last meeting had been sent to board members for review and made available for those attending the meeting. Charles made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Mike made a motion to accept the report as read, Jude seconded the motion, all in favor, motion carried. The Clerk reported that we had received our June property tax settlement check from Otter Tail County for \$249,776. It was decided to put the check directly into the checking account so we can pay for the 2010 road projects being completed. Setting up a reserve fund for unexpected emergencies was discussed. It was decided at the annual meeting that we would set aside \$20,000 per year for 5 years for a maximum of \$100,000. A separate account will be set up for this fund. Mike made a motion to open a separate money market account putting \$20,000 in that account as a Reserve Fund for emergencies, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Charles made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Citizens Comments/Questions/Those Wishing To Be On The Agenda

Faye Engkjer was at the meeting to discuss funding for the upcoming swimming lesson program. She was told the township had made a motion in May 2009 stating that Dunn Township would pay up to \$750 per year after receiving a bill from the PLPOA each year going forward until such a time that the cost goes up.

Faye, as secretary of the zoning commission, asked the township for funds to send postcards to residents giving dates of meetings to discuss zoning expansion. After discussion, Charles made a motion to have Faye check prices at Midwest Printing in

Detroit Lakes and she would then get in touch with David to see if it was okay to go ahead, Mike seconded the motion, all in favor, motion carried.

Chuck Lenthe, Anderson Passe, who was hired to do the township sign inventory, was at the meeting to discuss signs and answer any questions anyone had concerning the new federal retroreflectivity regulations. He discussed some speed limit signs that are not enforceable and could be removed. Mike asked if we could combine black and yellow advisory speed signs with black and yellow advisory warning signs-usually a Dead End or a Curve sign. Mr. Lenthe said we could. He was told that Dunn had chosen to do the blanket replacement method and would be doing the northwest quadrant this year. Mr. Lenthe said he felt that when residents ask for special signs like "Watch For Children" the people who want them should pay for them. He asked if there were any more questions, there were not.

Jeff Stabnow-Township Engineer Report

Franklin Lake Road and South Pelican Drive have been completed. We went slightly over budget because of the widening of shoulders in certain areas. Mark Sand & Gravel could not do the small patching jobs we have for 2010, so Jeff had talked to Driveway Services about those. They gave him a quote of \$2200 for Wood Lake Lane, \$700 for Sunset Beach Road and \$1400 for patching Gosslee Road. Jeff thought that now would be a good time to repair Pelican Point. Jeff is to contact them and come up with new bids.

Lance Akers-Hospital District Board Member

Lance was not in attendance. With no responses to e-mails sent him, it was decided that two supervisors need to go talk to Lance prior to the PVHCD's next meeting to let him know we want to move forward with the resolution. Charles & David will contact him.

Correspondence

We received two variances from the county, county will handle.

We received a letter from OTC Land & Resource stating that the MN Legislature has extended the sanitation code until February 2012, so the OTC board has postponed a county ordinance adoption and will continue with the current sanitation code.

Received information on the summer short course to be held in Fergus Falls on June 28th. Not everyone was sure if they could attend, so those attending will pay their own way and get reimbursed from the township.

We received a thank you note from the Historical Society for our donation in March.

Old Business

The Conflict of Interest document given to each supervisor for review was gone over. After discussion, Charles made a motion to adopt the revised version of the Conflict of Interest and add to our road policy as Article 9, Mike seconded the motion, all in favor, motion carried.

Chris Guck was at the meeting to discuss the insurance coverage information we had asked for. Mr. Guck said he had contacted his insurance company and that they would not cover him or his son mowing at the town hall seeing they are getting paid for doing it. Mr. Guck said that at the time the township asked for bids on the mowing job, insurance coverage information had not been asked for and asked that we continue to let them do the job for the rest of the year. He said that it would be just he or his son doing the job, no one else. David said he figured we would have to go along with it seeing that providing insurance information was not part of the criteria for the bidding and we did accept the bid. After further discussion it was decided to allow Chris and Codi Guck to continue mowing for the rest of the year. Clerk will check on township insurance to see if we can provide coverage.

New Business

There was no new business.

Town Matters To Go Over

David said that dust guard application would be done on Monday the 21st. Jude said he could help David if they bring two trucks. Someone on Newport Beach Road had said that we didn't go far enough back on their road last year. David said it wasn't wide enough to go all the way but will go as far back as they can.

Lakes Area Services will do the culvert work at Zion Church as he had been asked to submit a bid prior to our last meeting.

The thistle/weeds on the property at the corner of Hwy 59 and 245th Ave. was discussed. Someone will contact the property owner about mowing/spraying.

Tree removal along Fish Lake Road was discussed. Terry Rainen owns a good portion of the property where there are trees that need to be removed as they are impacting the road and will impact the new road. Charles suggested that Bob Dalman go talk to him first as he knows him and then we'll go from there.

Continued discussion from our last meeting about seal coating 215th Ave. and Gosslee Beach Road was had. Jeff said the bids to OTC came in around \$17,000 per mile.

It would cost around \$26,000 for 215th Ave and around \$12,000 for Gosslee Beach Road. Crackseal for 215th Ave would be around \$2,700 and Gosslee around \$2,700.

Mike suggested that we not crackseal Gosslee but change the sealcoat coverage from 3000 to 3400 which would add around \$1,200 in costs instead of \$2,700 for cracksealing. Charles made a motion that we crackseal and sealcoat 215th Ave. & just sealcoat Gosslee with the added oil level, to be done after July 4th, Mike seconded the motion, all in favor, motion carried.

Gravel had been brought to Dutton Lane and spread as asked to repair where the snowplow had driven and left ruts.

Gravel had not been delivered to the low maintenance road as Bob & David had to go look at it first to decide where gravel is needed. Mike said we should talk to property owners and tell them to cut down some trees to make it wider so a truck can get in to deliver the gravel.

David & Mike will go over to check on a driveway being paved by the property owner (Fiedler) near Zion Church to be sure they don't make it so high that it will force the water to run over the township road.

Jude had talked to Dana Tomlinson, the contractor for Mark Askew who wants to move his approach on Pelican Point Drive. Jude and David will go look at the project to okay.

A discussion concerning the culvert under Pelican Point Road was had. Jeff said he had gotten an estimate from Mike Hough to replace the culvert for \$6,390.00 under the road to the catch basin on the property line. That is for hardware and installation, we will have to install a grate for easier cleaning.

Paul Horn, who lives on Pelican Point and is representing the Concerned Residents of Pelican Point Drive, told the board that he was most appreciative of the road and wants to keep it in good driving condition. He said he has been on the beach since 1952. He gave a history of what he could find on the culvert on private property and said he could not find anything on an open ditch there. He said the road was reconstructed in 1955 and the alignment was changed. Mr. Horn then asked to read a proposal he had brought before the town board concerning the drainage problems and keeping the township road in good driving condition. He stated that there have been two long-standing issues of mutual concern. One is the deteriorating condition of areas of the driving surface of Pelican Point Drive and the other is a perpetual problem with the drainage of the wetland on the West side of Pelican Point Drive. The two issues are related due to the fact that if the wetland does not drain properly the high water level contributes to the deterioration of the road. In the spring it has come close to running over the road.

There have been many discussions about how to deal with the problems. Numerous attempts have been made by the Pelican Point Association and the township of keeping the inlet clean so that flow from the wetland to the lake is maintained. To date none of these solutions have been a lasting solution. The culvert draining the wetland must pass through private property in addition to the township right-of-way in order to reach it's ultimate outlet on Pelican Lake. Therefore, there are many involved when trying to come up with a lasting solution. The solution seems to be the replacement of the existing drainage structure.

Their proposal is, that the Pelican Point Association and/or willing residents of Pelican Point, will fund all costs associated with the replacement of the entire culvert from the wetland to the outlet on Pelican Lake. The structure would be engineered by the township, permits and agreements required with directly affected private land owners would be obtained, and the actual construction, would be supervised by the township and the township engineer. Going forward, maintenance required to maintain the flow through the culvert at the proper level would be managed by the township and it's staff. During the 2010 construction season, the Township will repair the deteriorated areas of Pelican Point Drive. In the future, repairs will be made as needed per the Township's road maintenance plan.

A discussion was then had on the proposal. Easements would have to be obtained so the township can maintain flow and a contract drawn up. Financial liability was discussed and Supervisors felt the township should be responsible for the inlet side and the Association the outlet. Mr. Horn thought the Association would go along with that. Mr. Horn said that he would like to present the proposal to the Association at their next meeting if the township would agree to the proposal.

Charles moved that Dunn Township agrees in concept to the proposal presented by Paul Horn, subject to contract language if approved by the Pelican Point Association, David seconded the motion, all in favor, motion carried. Mr. Horn asked who he should contact if the association agrees and a contract is drawn up. David as Chairman would be his contact and David would get the contract to our attorney for review.

A discussion was had on billing Scambler Township for sharing in the costs of legal work done on the PVHCD Resolution. Mike will do the calculations using the breakdown of funding used by the PVHCD.

Mr. Horn asked if it would be okay if the Pelican Point Association could work with Hough to get their work done. Supervisors said that would be fine.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, all in favor, Motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 12, 2010—7 P.M.—DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Charles Kvaré, Jude Pare', Mike Johnson, Bob Dalman, Susan Pepelnjak, and Judy Sumpter. Also present were Lance Akers his kids and Jeff Stabnow.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

The minutes had been sent to board members for review and made available to those attending the meeting.

Treasurers Report

The treasurers report was read. Transferring money from savings to checking was discussed. Mike made a motion to accept the treasurers report and to transfer \$150,000 from Savings to the checking account, Jude seconded the motion, all in favor, motion carried. The \$ 20,000 transfer to the Reserve Account will be done in July as there were forms that had to be signed prior to the bank opening that account.

Bills

After reviewing the claims list, Charles asked Jeff about the overrun of expense on the Franklin Lake Road and S. Pelican Drive projects. Jeff said there was about an \$11,000 overrun due to extra asphalt and wider shouldering. Nothing was done without his authorization as was stated in the contract. Jude made a motion to pay the bills as listed on the claims list, Bob seconded the motion, all in favor, motion carried.

Citizen Comments, Questions

A road vacation request was received from the Niles Law Firm to vacate a portion of a public road located in Pelican Lake Park and second addition of Pelican Lake Park described as follows: That portion of the Alley/Old Road is located adjacent to lots 35 through 50 of Pelican Lake Park and within Lots 3 through 14 of the Second Addition to Pelican Lake Park. After review of maps enclosed and seeing that the road in question was an old unused road, Charles made a motion to sign the Notice of No Objection and return to them, Jude seconded the motion, all in favor, motion carried.

Jeff Stabnow, Dunn Township Engineers Report

Jeff said that South Pelican Drive and Franklin Lake Road were done. He also mentioned that some of the new shouldering down by Zion Church had washed out into the grass.

Lance said that he was working with Zion to get the issue fixed.

Jeff had gotten clarification from Morris Seal Coat that they would sealcoat Gosslee Beach Road at the same unit price quoted to OTC. Scambler was to have added Gosslee to the list they sent to OTC but did not. Driveway Services would be doing the patching for the township. Bids received were for Sunset Beach Road at \$700, Gosslee Beach Road \$1400, and Woodlake Lane \$2200. Jeff will need to get a new quote on Woodlake and will get one on the patching/repair on Pelican Point Drive. After some discussion about funds to do all the work, it was decided that we should leave Pelican Point Drive, which will cost between \$10,000-\$15,000 and Wood Lake Lane until fall. David then made a motion to do the patching on Sunset Beach Road at a cost of \$700 and Gosslee Beach Road at \$1400. Seal coating will be done as planned on 215th Avenue and Gosslee as dates had already been scheduled, Charles seconded the motion, all in favor, motion carried.

Jeff had talked to Rod Larson and his neighbor on Pelican Point about meeting on Friday to sign an easement so the township can go on his property to do repair to the drainage system. He said he had not had any contact from Rod Larson but understood he was looking for other bids on the project.

Lance Akers-PVHCD Board Member

Lance told the board that he was ill when we had our last meeting.

At the June 28, 2010 Hospital Board meeting he said there were four items up for discussion. (1) Was the death of Randy Wanek. Ecumen searched for an interim Facility Administrator and Tom Opatz, a financial expert from Ecumen was asked to step in until a new administrator is hired. A committee has been formed to review likely candidates for the job. (2) Legislative update Part 2-The nursing home funding bill was resubmitted and the Governor has signed it. It uses Federal funding to boost medical assistance which in rough estimates could mean approximately \$100,000 more in medical assistance reimbursement for the facility. (3) The nursing home was in need of a new freezer at the cost of around \$3000. The board approved this expense. (4) Environmental Services is in need of a new carpet extractor. Mark was authorized to try out several different ones and offer recommendations at the August meeting.

After his report, Lance asked for the floor to discuss e-mails he had received and stating that he did not like the tone of the e-mails. Mike had asked Lance for copies of information he had received concerning changing the voting system of the hospital district and he was very upset about the tone used in the e-mail. We wanted the information to send to our attorney for review. Lance was asked why he was so upset as all that we wanted was copies of the information he had received. The signed petitions with 193 signatures we had received concerning detachment from the PVHCD was brought up and the motion made at the Annual Meeting to spend up to \$75,000 to get from under the Hospital District. Lance stated that the petitions we had received with signatures was not done correctly and would be thrown out in a court of law. Lance was asked if he, as Dunn Township's representative was going to do what the people wanted. Lance said that he will vote his conscience based on the best information that he has.

They asked Lance if he thought PVHCD had adequate voting, he said no. Lance then left the meeting.

A discussion was had on whether to send the info Lance had given us to our attorney. It was decided to see what happens in the Otsego issue before we send the extra info to Tami.

Charles said he didn't think a full time administrator was needed at the PVHCD. He then brought up the idea he had discussed some years ago about sharing an administrator with a like size district and that maybe we should send the hospital district a letter stating the idea. David made a motion that we should send the hospital district a letter pointing out that this would be an opportune time to share a Hospital Administrator with a like size hospital district instead of hiring a full time administrator. Charles will talk to Les Rotz of Scambler Township to see if they want to be included. Mike seconded the motion, all in favor, motion carried.

Correspondence

We received a thank you note from Helen Friend representing Knollwood Lane residents about the good work done on South Pelican Drive. They were very pleased.

Received a thank you card from the Randy Wanek Family for the flowers for his funeral. The clerk had written an e-mail to "Riding On Angels Wings" about cashing their check we sent as a donation back in March. Received an e-mail response and she stated she had not received the check. Lance Akers said that he sent the check to her along with some other material, she had gotten that so thinks the check is still in with that. Lance will check on that.

Old Business

Local Board of Review was discussed. Dunn Township made a resolution back in 1998 transferring our local board of review duties to the Otter Tail County Assessor's Office. Dustguard has been completed and the Clerk is to send invoices to Foam Solutions, Kozy Bay and Newport Beach for reimbursement for doing their private roads. Culvert repair by Zion had been done. The thistle/weeds on the property at 245th Ave & Hwy 59 has been taken care of. The new paved driveway by Zion Church had been checked on and had been done properly. An approach to be moved on Pelican Point Drive, Mark Askew owner, was okay and a permit was issued.

New Business

A discussion was had about a supervisor volunteering to go to the Lake Lizzie Association and Franklin Lake Association annual meetings to inform residents of road and sign work we will be doing this year. Charles said he could not do it as he is representing Lake Region, David said he was available and would do it.

Charles was asked if he had taken care of the township property line issue. He had not, but said he would take care of soon.

Township Matters To Go Over

Bids for the new retroreflectivity signs were gone over. M-R Sign out of Fergus Falls was \$3065.67, Dakota Fence was \$3789.96 and Newman Sign out of Jamestown was \$2930.74. There were around 98 signs needed. A discussion was had concerning the

bids. Dakota Fence was more than \$700 higher and would not be considered. Newman signs out of Jamestown was the lowest bidder by \$134.93 and would wave the shipping on the initial order but would charge shipping on any other signs ordered. M-R Signs are in Fergus Falls with whom we have done business for a long time was only slightly higher than the lowest bid, because of their location the supervisors can pick up signs as needed and don't have to pay any shipping. The supervisors felt awarding the contract to M-R Sign was in our best interest for the reasons previously stated. Bob then made a motion to award the contract for the signs needed to do the first quarter of the sign replacement, approximately 1/3 of the total signs to M-R Signs at a bid of \$3065.67. Jude seconded the motion, all in favor, motion carried. Mike will contact all the bidders. No one had contacted Terry Rainen about removing trees on Fish Lake Road. He has around 6 trees to be removed, some will be in the road right-of-way when the repairs are done to Fish Lake Road and others could possibly fall on the township road and cause a hazard.

Mike and Bob had attended the Summer Short Course in Fergus Falls. Discussed was a Conflict of Interest resolution to be written up at the beginning of the year giving permission for township Supervisors to do tree cutting, filling holes etc. The board members would have to approve. Mike will try to find a sample resolution so we can write one up for the rest of the year and then do another one the beginning of each year going forward.

The Zoning Expansion meeting was discussed. David and Charles said that they reviewed numbers 1-8 on our present zoning ordinance. They used our present Zoning Ordinance and a draft ordinance written by Peters & Peters to compare as they went along. Their next meeting is tomorrow night and they will review number 9-16.

Gerald Jacobson will take care of putting gravel on the minimum maintenance road off of Hwy 31. Egge's will deliver the gravel.

David and Charles had attended the Pelican Point Property Owners Association Meeting on June 26th. They said they had come to an agreement with the association concerning the Pelican Point culvert issue. The township will do the engineering on the project. The association will draw up a contract for the township to sign. After receiving, we will take to our township lawyer for his review before signing. Property owners will sign an easement so the township can go on their property to open up the culvert when needed.

Our next meeting will be on Monday, August 9, 2010 at 7 p.m. with the Primary Election on Tuesday, August 10, 2010. The polls will be open at the town hall from 7 a.m. to 8 p.m.

With no further business to discuss, Charles made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 10, 2010-7 P.M**

Chairman David Johnson called the meeting to order. Board members present were David Johnson, Mike Johnson, Bob Dalman, Jude Pare', Charles Kvale, Susan Pepelnjak, and Judy Sumpter. Others present were Paul Horn, Steve Kantrud, Jim Fiedler, Jeff Stabnow, Lance Akers, Rich Slagle, Faye Engkjer and others.

The Pledge of Allegiance was recited.

Agenda

Charles made a motion to accept the agenda as written, Jude seconded the motion, all in favor, motion carried.

Minutes

The minutes had been sent out for review and made available for those attending the meeting. There were no correction or additions. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. The treasurer told the board that the bank had made an error when setting up the Reserve Account and had transferred \$20,000 twice instead of once. She had called the bank and they had transferred \$20,000 back into checking. Jude made a motion to accept the treasurers report as read, Charles seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Charles made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried. Jeff Stabnow was asked if he had kept the engineering cost for Pelican Point separate, he said he had. Clerk will make note of that as the Pelican Point Property Owners Association will pay those costs.

Citizens Comments/Questions

Rich Slagle, and other property owners from Washburn Beach on Lake Lizzie were at the meeting to discuss flooding issues on their properties. They believe the issues have been caused by an abandoned culvert which lies under Old 59. Their thoughts concerning a solution, are to keep the water on the west side of Old 59. Mr. Slagle feels that he and Dr. Holten are carrying the brunt of the flooding and doesn't feel this is right and is asking the township for assistance in getting the problem fixed. He told the board that he had talked to the MN Hwy Department, OTC Shoreland Management and OTC Land & Resource and current records pertaining to the culverts installation or abandonment could not be found. He met with Bill Kalar early this spring and they discussed the situation and Mr. Kalar told him they could not drain the water directly into the lake.

Mr. Slagle said that in a conversation with Highway engineers they stated that water being drained from the hill and field properties had flowed to the river through the ditch

and down a sloping section of land before the new Hwy 59 was built and not across residential properties. Blueprints for the section of Old 59/Washburn Beach were brought out and reviewed. No documentation could be found to show the culvert in question. He said until three years ago no one knew the culvert even existed. He said the culvert may have been leaking small amounts of water for a few years but has only recently broken open enough to allow a greater amount of water to flow onto their properties. Bubbling was observed and the culvert was located by digging down three feet to the top of the culvert. The property owners feel this was probably the “break out” of the water. Mr. Slagle has spent \$5000 to repair, replace items and Mr. Holten is faced with overloading of his drain field and the contamination of his well casing. Slagle suggests that we stop flow through the culvert and have the water from the hill and fields drain along the West side of Old 59 continue under the stub road to the river. Some ditch sloping would be needed. Mike wanted to ensure that all options had been explored including those options not involving township funds, and felt those questions need to be asked at the on-site meeting. Charles said it’s easy to see why there has been a problem this year. He also said that he felt that if Old 59 was turned back to Dunn Township by the state that they should be involved. It was suggested we proceed by having Mr. Slagle set up a meeting with two supervisors, Charles Kvale and David Johnson, Jeff Stabnow our township engineer, Bill Kalar from OTC Land & Resource, M. Samuels, Otter Tail County, Mark Waisanen, MN DOT and property owners. He said he would do so. A complete copy of Mr. Slagle’s letter to the town board is available from the town clerk.

Jeff Stabnow-Township Engineer Report

Jeff said that the seal coating had been done on the town line road 215th Ave. but that Morris Seal Coat had forgotten to do Gosslee Beach Road. He had talked to them and they will come back and do the road at the same unit price this week or next. Charles mentioned that a bunch of oil had been left on 215th Ave., possibly an oil line break and felt this could possibly damage the integrity of the seal coating, Jeff will contact Morris Seal Coat to see if it was them and have them clean it up.

Lance Akers-Dunn Townships PVHCD Board Representative

Lance presented his report in which there were four items up for consideration. (1) A new freezer for the nursing home was installed. (2) New carpet extractors are being tested to replace the old one. (3) The nursing home funding bill was resubmitted and signed into law. Ecumen is now studying the legislation to gauge the impact on PVHCD. (4) The need for private rooms was discussed. Lance’s complete report is available from the town clerk.

Faye Engkjer had several questions for Lance concerning the hospital district. One question Faye asked was concerning the resolution he had suggested to present to the hospital district board to get better voting representation for Dunn Township. Lance said he found out by talking to several MN State officials that this is a legislative process and cannot be done by resolution. Faye then asked Lance to provide her with the name of the resident who took the petition for detachment to Zion Church for signatures as discussed at our last meeting. She also requested copies of the approved minutes of the PVHCD. Lance said he would provide her with both. She told Lance that the residents of Dunn Township want detachment from the hospital district per a motion made at the annual

town meeting and he is on the board to represent the residents doing what they want. Lance said there is a right and a wrong time to petition for detachment and now is not the right time. He said we will pay off the original debt in 2011 and then we could petition for detachment. Lance then asked if anything had been done with the information he had provided to the board at the last meeting. He was told no, as we do not want to spend any more money on lawyers at this time.

Charles told Lance, who is on the search committee for a new administrator, that we do not need a full time administrator at Pelican Rapids and could share an administrator with Lake Park as had been done in the past and would hope the committee would take this under consideration before hiring an administrator. Lance said they would take it under advisement. Mike said that the hospital district should not be levying for operating expenses at all and that this has been brought up numerous times. The hospital district stopped levying for two years and then started in again. Lance said that the levy amount has been going down in the past few years. Lance was asked, do we really need a management company managing the manager? Charles told Lance to please help us.

Correspondence

We received notice of the District 9 meeting in Ulen, MN at the Ulen High School on Tuesday, September 7, 2010 at 7 P.M.

Received a letter from the state concerning market value credit reductions.

Received a call from Gordon Rustad who owns property on Pelican Lake. He said he and his wife had attended the PLPOA meeting where the PVHCD was discussed. He says anything the township can do to get out from under this foolishness would be appreciated.

Old Business

Jude said that the tree hanging over the road on Senn's Beach has been removed. Gravel had been put on the Minimum Maintenance Road off of #31.

New Business

We need to lay a strip of black top where the road is washing away on the very end of the Pelican Point Road.

Lance Akers has been working with Zion Church to solve a water flow problem caused by the church grading off the top of the cemetery parking lot which now drains towards the Fiedler & Prieb properties. Additionally, a portion of Franklin Lake Road is contributing to the overall water run-off problem. He would like to see Zion Church and Dunn Township come to an agreement to change the water flow to alleviate the water problem. Lance brought maps of the existing water flow and the proposed water flow patterns for the board to review. At this time he only had rough estimates on what costs would be incurred. Lance was told to get more concrete figures on cost and then the board will discuss.

Town Matters To Go Over

We had received invoices from the City of PR for fire calls made by the fire department. One for \$400 was for a grass fire at 21265 S. Pelican Drive and the other two were for a chimney fire at Bruce Pearson's home and a brush/grass fire, property located on Fish Lake Road. The bills totaled \$1016.40 including interest added on and Bruce had not paid them. They want the township to pay and put on his taxes. After discussion it was decided to have the city bill the property owner on S. Pelican Drive and Jude will go talk to Mr. Pearson. If either resident has objections they should come to our September meeting.

No one had talked to Terry Rainen about the trees that need to be cut on Fish Lake Road.

Bridget Tompkins had contacted the clerk concerning grading/graveling the road at 460th Street and 270th Ave. Chairman Johnson went over to take a look at the road and said that it had washed out some from the heavy rains but looked like some gravel had been put on it a few years back. 460th is a town line road with Lida so it was decided to take a look at the line road agreement and Mike said he would get in contact with Mike McNabb to decide who is responsible for the minimum maintenance road.

Charles had attended a pre-construction meeting, at the site, for the Pelican Point Drive project on Friday, August 6th at 11:00 A.M. Charles said that the Pelican Point Property Owners Association has awarded the contract for work on the project to Mike Hough. Mr. Hough will replace the 12" culvert with a 15" one. On the East side of the culvert under the road will be a new transition structure of 18" plastic culvert which will go across the Rod Larson Property. The township will provide a grate/intake structure for the West end of the new culvert. Jeff Stabnow will work with Mike from MGK Welding on design.

The draft agreement was gone over with questions on ongoing expenses and ownership of culvert under the road. Someone asked who is the owner of the culvert and who is responsible for it's maintenance. Jeff says the township should be. The association will be responsible for maintenance of the transition to the lake. We still need to get an easement from Rod Larson, which is forthcoming.

There was some disagreement from Mike and Paul Horn said, "when you get it figured out let us know" and left the meeting. After more discussion, David made a motion that Dunn Township shall repair and maintain the culvert under Pelican Point Drive and the intake grate on the West end of the culvert. The Pelican Point Property Owners Association shall pay for all engineering expenses using the Dunn Township engineer, and all repair & maintenance from the transition to Pelican Lake. Also, to leave the agreement as written and to take to our township attorney for review and approval. Charles seconded the motion, all in favor, motion carried.

David discussed a drainage problem on Birch Grove. A resident had called him explaining that there was a drainage problem and that it had been there for years and that he had taken care of it up to now but is unable to do it anymore. David had gone to look and had talked to the resident and said there is a washout about a foot deep and that the inside ditch is higher than the tar causing the drainage problem. David had talked to

Steve Ehnert (our grading contractor) and he said he will fill in the hole and will reshape the edge of the ditch so the water will go down across the ditch.

A Conflict of Interest Resolution was discussed. The resolution would enable the supervisors to go out and do some of the work like cutting trees, sign work, digging out culverts etc. This can be done if the cost is less than what we'd have to pay someone else to do the job. There would be one resolution per supervisor so they could do some of these things on their own. Mike will put together. We would have to redo the resolutions each year.

Bob will have the OTC weed inspector go look at a couple of places with thistle and have him send out letters asking them to take care of them.

With no further business to discuss, Bob made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 13, 2010-7 P.M.**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Mike Johnson, Jude Pare', Charles Kvale, Bob Dalman, Susan Pepelnjak and Judy Sumpter. Others present were Jeff Stabnow, Arlan Stangeland, Terry Raynen, Mike Tuomala, Emery & Carol Kraft, Vic Haugrud, Wasburn Lane property owners and several others.

The Pledge of Allegiance was recited.

Agenda

A zoning update was added under Old Business. With that correction made, Charles made a motion to accept the agenda as written, Bob seconded the motion, all in favor motion carried.

Minutes

The minutes had been sent out for review to all board members and copies made available to everyone attending the meeting. Mike asked Mr. Slagle a question concerning a sentence in the minutes on page 1 stating that (Mr. Kalar told him that they could not **pump** the water directly into the lake). Mr. Slagle asked that it be changed to read that Mr. Kalar told him that they could not **drain** the water directly into the lake. With that word being corrected, Mike made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Mike seconded the motion, all in favor motion carried. After discussion, it was decided that we needed to transfer money from savings to checking to cover expenses. Mike made a motion to transfer \$50,000 from MM savings into the checking account, Charles seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

Vic Haugrud, and Emery & Carol Kraft were at the meeting to discuss a culvert under Edlynn Beach Trail close to their properties. They are having standing water problems because the culvert is not draining properly and would like for the township to lower the culvert. The Supervisors had been over there to look at the situation and are not sure that this will help as right now the lake is so high it is backing up into the culvert. They had used a transit and the culvert has about a 2" tilt towards the lake. Vic says it would be in the townships interest to fix the culvert rather than to have to raise the road later on. Emery says the culvert will drain better if it is lowered. Everyone felt that the township

and Lakeshore Management needed to be involved. After further discussion, Charles made a motion that the township should get elevations and make a request to Lakeshore Management to see what we can and cannot do with the culvert under EdLynn Beach Trail, Mike seconded the motion, all in favor, motion carried. David will handle.

Arlan Stangeland was at the meeting to discuss the plugging of the two culverts on Lake Lizzie causing high water problems. He said the DNR will keep the dams clear but will not clear the culverts when plugged. He says that Pelican and Lida townships have paid for the costs to date but feels that the Lake Lizzie Assoc. & Dunn Township should also share in the costs, ½ Lake Association and ½ Townships (Lida, Pelican and Dunn). He was told that if the Lake Association would come to the board and ask for help we would probably help out with the costs.

Bob had talked to Terry Raynen and asked him to attend our meeting to discuss trees on his property on Fish Lake Road that may have to be removed or trimmed before work begins on the road. He has no objection to the township cutting down or trimming back trees in the township right-of-way if common sense is used. Someone mentioned that we usually expect the property owner to have the trees removed that are out of the right-of-way and Mr. Raynen said he would not pay for removal but the township could trim as needed. Jeff Stabnow will show him what needs to be done.

Lance Akers-Hospital District Board Member

Lance was unable to attend our meeting but had provided a written report for review. A copy may be obtained from the township clerk. After review of the report, there were concerns by several of the supervisors concerning their suggestion to set the levy at \$130,000, even though this is a preliminary number. After discussion it was decided to write a letter to the PVHCD Board stating our concern about going from \$90,000 last year to \$130,000 this year. Mike will handle.

Correspondence

Received notice of the OTC Historical Society Annual Meeting on September 23rd.

Bob Becker from Fargo, ND had stopped and talked to the clerk about his using a metal detector on the town hall property. The request was denied as everyone felt that if we let one person do it, others would want to. The clerk will call him to inform him of the decision.

Notification was received on two workshops to be put on by the MN Local Technical Assistance Program. No one will attend.

Received an e-mail from Wayne Johnson asking that he have a chance to bid on the snowplowing at the town hall and the hydrant on Pelican Lake. An ad will be put in the Pelican Press and RFP's to be opened at the October meeting.

Received an e-mail from Ulteig Engineers concerning remarking of a portion of the township property. Charles will provide them the survey done some years back by Moore Engineering and show them what we want remarked.

Old Business

The Washburn Culvert issue was discussed. Charles, David, Jeff Stabnow, Bill Kalar, Slagle, Gunkelman, Holten, Roger Brakke and Steve Kantrud (Dunvilla Condos) met at the site. They saw the 1928 maps/reports from OTC and they show no culverts. They looked at the newer map after new Hwy 59 was built and it shows no culvert. Mr. Slagle said that Roger Brakke said to plug the culvert and let it run. Most felt we cannot just plug the culvert as we need a plan to where the water will run. One of the Washburn property owners said that if we drain it into the river the current will take any sediment out, but if we drain into the lake you would have sediment over time.

Charles said that the township would consider doing the boring under the road, only in our right-of-way and the Washburn property owners and the condos work out an agreement and bring back to us. Mike said he would abstain from voting on the issue as he is a property owner in the Dunvilla Condos, but suggested we read the motion made at our December 14, 2009 meeting concerning this issue which reads as follows: **“ Mike made a motion stating that after careful consideration the Dunn Town Board declares they can not plug said culvert, nor assist one property owner(s) with their water issues to the detriment of other property owners, Jude seconded the motion, all in favor, motion carried.”**

Steve Kantrud who represents the Dunvilla Condos said that even if only 3 or 4 people are affected the entire condo association has to approve anything they do. After more discussion, David made a motion that the township would pay the cost of drilling under the road, approximately \$2,500, if this is the plan that is decided upon by the Dunvilla Condo Association & the Washburn property owners, Charles seconded the motion, David voted yes, Bob yes, Charles yes and Jude yes, Mike abstained from voting, motion carried.

Bridget Tompkins who lives on the road that goes to Otter Lake at 460th Street & 270th Ave. had contacted us looking for someone to work on the road, gravel & grade. Seeing 460th Street is a shared town line road with Lida, Mike had contacted Mike McNabb and discussed with him. That portion of 460th is Lida's responsibility so they will handle.

The water flow problem at Zion Church was then discussed. Mike Tuomala, representing the church was at the meeting to ask the township to pay \$1,200 to put the culvert under the township road. The total cost of the project will be around \$2,800 and Zion will pay the difference. David made a motion to pay \$1,200 to put the culvert under Franklin Lake Road with Zion Church paying the balance. Charles seconded the motion, all in favor motion carried. Jeff needs to provide a letter in order for them to obtain the permits needed.

Charles gave a zoning update. There will be a zoning meeting on Monday evening the 20th which Peters & Peters will attend. A public hearing will be held on Wednesday September 22nd. Both meetings will be at 7 p.m.

New Business

Bob said the Supervisors need to look at 245th Ave. because if the water gets any higher it will run over the road. They had put rock & gravel there in 2009 but may need more.

Township Matters To Go Over

On the fire call invoices received, Bruce Pearson had given a check to Jude and the clerk delivered to city hall. On the invoice concerning the fire call at 21265 S. Pelican Drive which was billed directly to the township, the clerk is to write the fire chief and tell him they need to bill the property owner first.

Bob had tried to call Randy Wasvick, the OTC weed inspector, but he was on vacation so will try again.

The Pelican Point issue was again discussed. David, Charles and Mike had gone over the agreement to take to the township lawyer. The easement which was going to be with Rod Larson and the Pelican Point Association was changed to be just with the Pelican Point Association and David had delivered to Nycklemoe for any revisions. He had not returned it to us to act on tonight so we will recess the meeting until Monday, September 20th at 6:30 to review and hopefully agree upon and sign so we can take to the Pelican Lake Association for their signatures. Jeff will be overseeing the project for the association. They believe Hough will be working on the project later in September dependent on the water level.

Jude and Mike had attended the District 9 Meeting in Ulen. They said there were a lot of politicians there, election year. One important bill being worked on was trying to get money for the new sign retroreflectivity replacement law going into effect January 2015.

Fish Lake Road work was discussed. We will put the new culverts in next fall, let settle for a year and then do more work.

Striping of S. Pelican Drive was discussed. No decision was made at this time.

Ditch mowing was discussed. David will contact Steve to see when he plans on starting.

Mike then made a motion to recess the meeting until next Monday, September 20th, 2010 at 6:30 p.m. to look over the agreement with the Pelican Point Association, Jude seconded the motion, all in favor, motion carried. David will contact Nycklmoe to see what the holdup is and that we need by next Monday.

Our next regular meeting will be held on Tuesday October 12, 2010 at 7 P.M. as Monday is a holiday (Columbus Day) and our meeting can not be held,

Reconvene the meeting on Monday, September 20, 2010 at 6:30 P.M.

The recessed September 13, 2010 meeting was reconvened on Monday, September 20, 2010 at 6:30 P.M. David Johnson called the meeting to order. Board members present were, David Johnson, Mike Johnson, Charles Kvale, Jude Pare', Bob Dalman and Judy

Sumpter. The meeting was recessed on September 13th as we had not received the Pelican Point Drainage Agreement from our township Lawyer. We now had received a copy of the agreement from our township lawyer, Mr. Nycklemoe and the supervisors reviewed it. David asked if anyone had any questions, Charles said he questioned the wording of #8, but after discussion it was decided to leave as is.

A discussion was had as to whether to let the Pelican Point Association go ahead and do the work as scheduled for late September, even though we will be unable to get a signed agreement prior to the associations annual meeting which is not until the end of June 2011. Charles said he had talked to Paul Horn, representative from Pelican Point, and was told that the association had \$14,000 set aside for the project and therefore decided that there was no reason why we would not let them go ahead as long as the bills were paid. Hough will be billing the association direct.

We are having an intake screen/grate made for the slough side of the culvert under Pelican Point road and have agreed to pay for it. It should be done this week.

Charles made a motion to approve and sign the Pelican Point Drain Agreement subject to approval. If the association does not sign the agreement by July 1st, 2011 it will be no longer valid or enforceable. Mike seconded the motion, all in favor, motion carried.

It was decided to still put the grate/screen in even if the association doesn't do the rest.

Clerk is to send a copy of the signed agreement to Paul Horn for his review.

With no further business, Mike made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
TUESDAY, OCTOBER 12, 2010—7 P.M.**

Chairman David Johnson called the meeting to order. All board members were present, David Johnson, Mike Johnson, Jude Pare', Charles Kvale, Bob Dalman, Susan Pepelnjak and Judy Sumpter.

Others attending were, Joel Frinstad, Phil Danz, Jeff Stabnow, and Greg Ballard.

The Pledge of Allegiance was recited

Agenda

The Supervisors fall road inspection date was added under township matters, and under New Business, the informal meeting with Lida and Pelican Townships concerning the culvert issues on Lake Lizzie discussed by Arlan Stangeland at our September meeting. After the additions Mike made a motion to accept the agenda, Charles seconded the motion, all in favor, motion carried.

Minutes

Bob asked for a correction to be made concerning rock & gravel hauled on 245th Ave. on page 4. Gravel was hauled there in 2009 not earlier this year. With the correction made, Mike made a motion to accept the minutes, Jude seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Jude made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

RFP's Opened For Snowplowing At Town Hall and Dry Hydrant

We received three quotes for the snowplowing at the town hall & dry hydrant: Arntson Construction...\$55 per hour, Super Septic...\$60 per hour and Lakes Area Services \$55 Per Hour. Arntson & Lakes Area Services had the lowest bids. After discussion Charles made a motion that Arntson Construction & Lakes Area Services rebid the job of snowplowing at the town hall and the dry hydrant on Pelican Lake and to submit bids to the Chairman, David Johnson on or before October 22, 2010, 10 days from today, Bob seconded the motion, all in favor, motion carried.

Citizens Comments/Questions

Greg Ballard was at the meeting to discuss a ditch fire that took place on his property on Pelican Dr. South back in July. He had not started the fire and believes a cigarette thrown out a car window may have started it, a neighbor called in the fire. He had just received a bill from the fire department and was wondering what the township process

was in paying for ditch fires. He was told him that he should have been billed back in July instead of them billing the township. The procedure is that the fire department bills the property owner, the property owner contacts their insurance company to see if they will pay. In most cases they will pay that cost if the insured's buildings were in danger. If their insurance company will not pay, the property owner may approach the township for help. Mr. Ballard will contact his insurance company.

Jeff Stabnow-Township Engineer

Jeff had met with the DNR and OTC Land & Resource concerning the culvert on EdLynn Beach Trail down by Emery Kraft's place. Emery & Vic Haugrud had attended our September meeting asking that the township lower the culvert to help drain the water standing on their properties. Mr. Stabnow was told by both the DNR & OTC Land and Resource that the culvert can not be lowered. David will talk with Emery & Vic explaining the findings.

Jeff discussed work that needs to be done on Wood Lake Lane. He talked about patching the area 20 feet on the west side that needs repair. Also 125' to the end of the contrast to the East, concrete needs to be replaced, same as what was done last year on the West side. A cost estimate is under \$5000 depending how deep the muck goes. He said we could just gravel this fall and blacktop next year. This project will be hard to bid as you don't know exactly what you'll find, maybe just bid on yardage in & out. We will get a couple of quotes and leave for the November meeting to make a decision. Charles said that we should get a couple of quotes on the Wood Lake Lane project, look at them at our November meeting and decide what to do.

Charles brought up the spill on 215th Ave. Jeff said it was not a fuel leak, their sweeper blew out a filter. They added absorbent and said it will not change the integrity of the road. It will stay darker but nothing needs to be done. Jeff was asked if he was comfortable with it, he said he was.

Lance Akers-Hospital District Board Mamber

Lance was not in attendance and had not provided a report. Someone said that he has had at least two weeks since their last meeting to submit a report but had not. He is supposed to be representing Dunn and getting reports to us. Someone said that maybe this should be brought up at the Annual Meeting. Lance is supposed to monitor & document what's happening at those meetings for the township.

Correspondence

We received a thank you note from Riding On Angels Wings for the donation made in March.

Received a letter from Whit Whitman concerning the Pelican Point Culvert issue. He felt that the

property owners should not pay for work on the culvert under the township road as the property owners had to pay to bring the road up to specs before the township took over the road. The issue will be discussed under old business.

Received two variances, both will be handled by the county.

Old Business

The new Pelican Point Agreement received from Rod Larson was discussed. The agreement just deals with Rod & Betty Larson not with the Pelican Lake Association as with the previous agreement. Dunn Township would be responsible for the culvert under the township road, Rod & Betty Larson the rest. Someone mentioned that the agreement should say Rod & Betty Larson or any future owners of that property. Our attorney Mr. Nycklemoe drew up an agreement earlier and charged us \$500, Mike said we need to discuss this with him as everyone felt it was way too high. We did not pay that invoice but will hold until the November meeting. After discussion it was decided that Mike and David will go talk to Mr. Nycklemoe about the cost of drawing up the agreement and have him look at the new agreement drawn up by Rod Larson.

Charles and David will talk to Faye Engkjer and Paul Horn.

The Washburn Lane culvert issue was next on the agenda. Rich Slagles lawyer, Joel Frinstad, was at the meeting representing him along with Phil Danz who lives on Washburn Lane. Mr. Frinstad said that all the water is coming off the large hill next to the road, most of which is owned by the Dunvilla Condos and is the major cause of the problem. The Condos, at their Directors Meeting, rejected the idea of granting an easement on condo property, and encourage the affected owners on Washburn Lane to continue to search out ways to solve this issue utilizing their own properties. Mr. Frinstad brought up the motion made by the town board last December stating that we could not plug a culvert for the purpose of protecting one property owner to the detriment of another property owner. He said the culvert has been plugged for some time and just recently opened up causing the problem. He feels that it's practical to plug the culvert. Maybe, he said, an adjustable plug that can be opened or closed a little at a time would be an answer. Someone said that Rich was asked if he could go through his own property and build a catch basin, he said no. Mr. Frinstad said that Rich had gotten an estimate to do just that and it was about \$4000. Phil said the culvert had been plugged for decades until last year when the extra water pressure caused it to open. Phil said that he could monitor the adjustable plug on a daily basis. Jeff's analysis for the last two years of water running over the road by the condos is that it was only 1 to 2 inches deep and wouldn't expect any different if the culvert was plugged. Mr. Frinstad said that the condos closed off the culvert by their property, which he felt was the natural flow to the river. He felt we should restrict the flow of water from the culvert by using a grate. After much more discussion, David made a motion to put an adjustable gate valve on the culvert and that Jeff Stabnow, our engineer, would figure out how far we leave it open. Leave at a restricted level. In the case of an emergency, it would be Jeff's call to open or close the grate further. Rich has to abide by what Jeff decides. Charles seconded the motion. A discussion was then had. Phil said that the only time there are issues are in the spring not otherwise. He said we should try just for one year, then address each year after that.

Mike asked at this time that the audience be restricted from commenting while the town board discussed the issue. Charles said, does Jeff want the responsibility, maybe the control should be within the town board not put on Jeff. He said Rich will have to pump at times. Mike said he would like to see an agreement from Rich saying that he would follow whatever decision was made on the release of the water from the culvert. Joel

Frinstad said he didn't think Mr. Slagle would have a problem with that. David withdrew his previous motion and made a new motion. David made a motion to attach a adjustable gate valve to the culvert under Old 59 near Washburn Lane and have our Dunn Township Engineer come up with a restrictor level, with the stipulation that it will be on a one year trial basis and that Rich Slagle will have to abide by the decision made by our township engineer. Mike seconded the motion, all in favor, motion carried.

New Business

Charles was at an informal meeting with Tom Langseth, Pelican Township and Mike McNabb of Lida Township to discuss the concerns of Arlan Stangeland about the Lake Lizzie water levels caused by plugged culverts and asking Dunn Township to contribute funds to help pay for the cleaning of those culverts. Charles said that Pelican Township had just gone ahead and had the work done and had not submitted a request to the DNR. Charles told them that if the procedures were followed that Dunn would consider paying 1/3 of the cost of the townships portion, the amount that the DNR did not pay. When we receive a bill from Lida we will look at it and make a decision.

Township Matters To Go Over

Charles had reminded Ulteig Land Surveyors out of Detroit Lakes to remark the township property line on the South East, next to the Kurt Sleen property so we know exactly where our property line is. They will do so sometime when they drive by the property.

The Conflict of Interest forms had been typed and were available but it was decided to table until the next meeting as we will need a motion for each supervisor.

No call had been made to the weed inspector.

There was no zoning update as there had been no meetings. Charles said it has been disappointing as only one person showed up to the public zoning hearing.

A discussion was had about needing shelving/pegboard in the mechanical/storage room. Mike suggested giving Jude the authority to go ahead and do sometime this winter when he is not busy. Everyone was in agreement. Jude will take care of.

The fall road tour date was discussed. It was decided to do the tour on Saturday, October 30th. Supervisors available will meet at the town hall at 8 a.m.

David said he had talked to Torey Sonnenberg, our snowplow contractor, and they will meet to take a look at several places to see where Torey needs to turn around and where to place the snow. Places to be looked at are Dan Mertens, Boe's Beach Road, Dutton Lane, meet with George Dutton, and Dunn Lane.

Our next meeting will be held on Monday, November 8, 2010 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Charles seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
NOVEMBER 8, 2010—7 P.M.**

Chairman David Johnson called the meeting to order. All board members were present, Mike Johnson, David Johnson, Bob Dalman, Jude Pare', Charles Kvare, Judy Sumpter and Susan Pepelnjak. Jeff Stabnow, Faye Engkjer, Randy Arntson and several others were in attendance.

The Pledge of Allegiance was recited.

Agenda

Items added were Old 59 Culvert to Town Board Matters and Service Appreciation Awards was added to New Business. After additions, Charles made a motion to approve the agenda, Jude seconded the motion, all in favor, motion carried.

Minutes

The minutes had been sent to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Charles seconded the motion, all in favor, motion carried.

Treasurer's Report

The treasurer's report was read. Jude made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried. The Clerk said that we had received a check from OTC for property tax settlements in the amount of \$ 193,522.37. She will deposit into the MM Savings account.

Bills

The Nycklemoe invoice for \$500 was discussed. The supervisors were not happy with the new contract Mr. Nycklemoe had written on the Pelican Point issue as he did not add what the supervisors wanted him to concerning the township taking care of the culvert under the township road. David and Mike will go talk to him and have him look at the contract Rod Larson had sent us. There were four additions to the claims list, Pare' for \$33.36, D. Johnson for \$139.37, Dalman Gravel for \$225 and M. Johnson for \$15.11. Mike made a motion to pay the bills after the additions, Jude seconded the motion, all in favor, motion carried.

Citizens Questions/Comments

Torey Sonnenberg our snowplow contractor was at the meeting. David and Torey had looked at all issues concerning the snowplowing for this winter. On Boe's Road the snowplow will turn around on top of the hill. Torey said he will probably be getting the sand/salt mixture from the county this year and had already talked to them. The township will trim some trees that are in the way for snowplowing. Torey will bill us for the snowplowing done in October next month.

A concerned resident who lives on Fish Lake Road was at the meeting to discuss what work was going to be done on the township road. She was told we would be replacing

culverts and fixing bad spots in the road next year after Labor Day and would also be cutting down or trimming a few trees. She was wondering if we could possibly add a walking path when we were doing the repair. She was told the township would support the walking path but residents would have to get the funding for that type of project.

Jeff Stabnow-Township Engineer Report

Jeff said he had looked at an "Inline Water Level Control Structure" for the culvert under Old 59 which would cost around \$1012. This would control the water going to Washburn Lane. Jeff said dirt would have to be excavated out. Loretel has lines running close to the culvert which they would have to move. Jeff said it would take about two weeks to get if we order. Charles made a motion to purchase the culvert structure recommended by Mr. Stabnow and include everything needed to complete the project, Mike seconded the motion, all in favor, motion carried.

A discussion was then had. The clerk is to send a bill to Rich Slagle for engineering work done on the project so far, clerk will do so.

Jeff had talked to Dan Sumpter concerning water issues on the Lost Highway. Jeff said we need to make a grade raise of 1 foot for about 275 feet which would take about 350 tons of class 5 with a good clay binder. We would also have to hire Steve Ehnert to grade the road. After discussion, Mike made a motion to order the product needed to raise the Lost Highway 1 foot in the area needed and to get done ASAP, Jude seconded the motion, all in favor, motion carried.

Jeff then discussed 245th Ave. which due to the high water has a passage of less than 12 feet wide to drive on. He said we need good gravel hauled in with a good binder & rock to hold the sides. Jeff requested a bid from Randy Arntson for the work. The bid was for \$ 4900 to do the initial gravel/rock work. The muskrat activity was then discussed. Jeff said he had seen where they used 1 ¼" chain link fencing material to keep them out by building into the embankment. A resident was concerned how long the project would take. She was told about 1 ½ days. She also requested that the township inform the residents before they start as she has an ill husband and may need to get out in an emergency. Charles made a motion to accept the proposal of \$4900 from Arntson Construction to do the work on 245th Avenue, doing the fence as an add on option, Mike seconded the motion, all in favor, motion carried.

Beaver problems were then discussed. Randy said he had the phone number for Scott Mackner who does work for the state of MN and Becker County as a beaver control officer. Randy said that he has done some work for Scambler Township. We have a beaver problem on Franklin Lake Road. We got the phone number from Randy and someone will give him a call.

Lance Akers-Hospital District Board Member

The clerk was asked if she had seen or heard from Lance, she had not. One of the supervisors said his response is disappointing to say the least. We did hear from the new administrator that the hospital district did certify their levy at \$90,000. We have been paying Lance to go to the meetings and then report back to us and this is not happening. Mike made the following motion, that effective immediately, Dunn Township will only pay their Pelican Valley Hospital District representative for township meetings that they

personally attend and at which they provide a PVHD update, Charles seconded the motion, all in favor, motion carried.

Correspondence

Notice was received concerning the West Otter Tail County Officers Meeting to be held on Monday, November 22, 2010 at 7 P.M. at the Otter Tail Power Community Room in Fergus Falls. Mike may attend.

Clerk had received information on putting an ad in the Pelican Directory again this year. Clerk was told to go ahead and put in again, ¼ page town hall rental ad, same as before.

Old Business

Pelican Point culvert/agreement. Mike and David will meet with Rolph Nyklemoe concerning the agreement. They will have Mr. Nycklemoe review the new agreement Rod Larson sent us and we will go from there. Charles said that the grate that he had asked Pelican Welding to build for the Pelican Point Drive culvert has not been done and if it is not completed soon he will go pick up the material and take somewhere else.

Chairman Johnson had received only one rebid on the snowplowing at the town hall & dry hydrant and that was from Lakes Area Services for \$55 per hour. We asked Lakes Area Services and Arntson Construction to rebid the job as the bids were the same. David made a motion to accept the bid of \$55 per hour from Lakes Area Services for the snowplowing at the town hall and dry hydrant, Bob seconded the motion, all in favor, motion carried.

New Business

The election Results are as follows:

Dunn Township had 401 ballots cast on November 2 and 69 Absentee ballots cast for a total of **470** votes.

Seat C: Duane Seifert received 443 votes and was declared supervisor

Seat D: Charles Kvare received 425 votes and was declared supervisor

Seat E: Jude Pare' received 459 votes and was declared supervisor

Clerk Position: Faye Engkjer received 429 votes and was declared clerk

Plaques were discussed for two retired/retiring board officers. Mike made a motion to purchase plaques from Trophy House with inscriptions noting years of service for Carla Johnson 17 years and Judy Sumpter 14 years and present at the March meeting, Charles seconded the motion, all in favor, motion carried.

Town Matters To Go Over

Conflict of Interest resolutions for supervisors were discussed. Five resolutions are needed one for each supervisors to allow them to maintain roads and right-of-way, signage, tree removal and other miscellaneous. Chairman called for a vote on the resolution for David Johnson to do Dunn Township work from November 1, 2010 to October 31, 2011 for \$15 per hour, Mike voted yes, Bob voted yes, Charles voted yes, Jude voted yes, David abstained from voting, resolution passed.

Chairman call for a vote on the resolution for Charles Kvale to do Dunn Township work from November 1, 2010 to October 31, 2011 for \$15 per hour, Mike voted yes, David voted yes, Jude voted yes, Bob voted yes and Charles abstained from voting, resolution passed.

Chairman called for a vote on the resolution for Mike Johnson to do Dunn Township work from November 1, 2010 to October 31, 2011 for \$15 per hour, David voted yes, Charles voted yes, Jude voted yes, Bob voted yes and Mike abstained from voting, resolution passed.

Chairman called for a vote on the resolution for Jude Pare' to do Dunn Township work from November 1, 2010 to October 31, 2011 for \$15 per hour, David voted yes, Mike voted yes, Charles voted yes, Bob voted yes and Jude abstained from voting, resolution passed.

Chairman called for a vote on the resolution for Bob Dalman to do Dunn Township work From November 1, 2010 to October 31, 2011 for \$15 per hour, David voted yes, Jude voted yes, Mike voted yes, Charles voted yes and Bob abstained from voting, resolution passed.

Road signs by Kurt Sleen were then discussed. Jude said that Kurt does not want to buy another sign. It was decided a caution and a speed limit sign are needed. They will look at the engineering report from Anderson, Passe to see what they suggested. Check on Blind Approach sign, put up old sign for now.

Faye Engkjer, zoning committee secretary was at the meeting to discuss a couple of questions the zoning committee had that they wanted the town board to decide. The first question was if we want to send someone out to look at property prior to issuing building permits. Mike said he thought there should be an onsite review. After further discussion, Charles made a motion to charge \$30 for a building permit and have two township supervisors inspect the site and give okay before clerk issues permit, Mike seconded the motion, all in favor, motion carried.

Mike made a motion to charge a \$30 fee, effective immediately, to build an approach in Dunn Township. This will be added to our Road Policy, Jude seconded the motion, all in favor, motion carried.

Special Use permits were then discussed. Mike made a motion to charge \$60 for a Special Use Permit with at least two zoning board members to inspect prior to issuing permit, Bob seconded the motion, all in favor, motion carried.

Who was on the six member zoning board was discussed. Clerk will send the list to Faye with their term ending dates.

Woodlake Lane quotes. Jeff had requested quotes on the Woodlake Lane project from Egge's Construction and Dunn Transfer. We received the quote from Dunn Transfer for \$ 2794.66, Egge's called and did not want to bid the project. Mike made a motion to accept the bid from Dunn Transfer for \$2794.66 to do the work on Woodlake Lane, David seconded the motion, David voted yes, Mike voted yes, Bob voted yes, Jude voted yes, Charles abstained from voting, motion passed. Clerk is to send list of property owners on Woodlake lane to Charles so he can notify them when they will be working on the road.

Next to discuss was Mr. Sholy concerning the culvert on Midland Beach Lane. David said the county was unable to meet last Friday and was supposed to contact him to set up a time to meet at the site. Mr. Sholy will come down for the meeting. David will call the county again tomorrow.

Mike had a sample letter concerning maintenance of Minimum Maintenance Roads that had been sent out by Candor Township to property owners along Minimum Maintenance Roads in their township. Mike felt it may be a good idea for Dunn to do also. Supervisors are to review the letter until our next meeting at which time we will discuss.

Charles gave a report on the October 30th fall road tour which all five supervisors went on. Charles said they had cut some trees down. Charles had called Lake Region to pick up wood left by them trimming trees, they will pick up. There is an extremely large hole on Gosslee Beach Road right next to County Hwy 20, Charles will contact the county to fix. Next month we will discuss getting quotes on brushing and also develop the standards. The plan is to do a quarter of the township each year going forward.

Bob Dalman said he had a call from Al Kuvaas saying that Candor had hired a cat to do road work and he had removed Mr. Kuvaas's driveway and he needs to get it back in ASAP. The road is a town line road, Candor/Dunn. Mike will talk to Brad Syltie of Candor and try to get it straightened out.

Our next meeting will be held on Monday, December 13, 2010 at 7 P.M. at the town hall.

With no further business to discuss, Charles made a motion to adjourn the meeting, Jude seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

David Johnson, Chairman _____

**DUNN TOWNSHIP MEETING
DECEMBER 13, 2010
7 P.M.--DUNN TOWN HALL**

Chairman David Johnson called the meeting to order. All board members were in attendance, David Johnson, Mike Johnson, Susan Pepelnjak, Jude Pare', Bob Dalman, Charles Kvare and Judy Sumpter. Others in attendance were, John Kvare, Jordan Arntson, Faye Engkjer, George Dutton, Gary Green and others.

The Pledge Of Allegiance was recited.

Agenda

Jude made a motion to accept the agenda as written, Charles seconded the motion, all in favor motion carried.

Minutes

The minutes of the last meeting had been sent to board members for review and made available to those attending the meeting. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Charles made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried. The treasurer said we needed to transfer funds from the savings to checking to cover the bills. After discussion, Mike made a motion to transfer \$75,000 from the savings account into checking, Jude seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills as presented, Jude seconded the motion, all in favor, motion carried.

Citizen Comments/Questions

George Dutton was at the meeting to discuss his wanting to put in a new approach on a minimum maintenance road. He wants to sell five acres of land to his daughter and son-in-law to build a home on and would need to build an approach to get onto the property. Where he would like to build the approach, would only be about 30 feet more for the snowplow. He wants the township to decide how wide they want the approach to make it easier for the snowplow to turn around. After further discussion, it was decided that David and Torey Sonnenberg would meet with George at the site to decide just how the approach should be built.

Torey discussed snowplowing saying that they had moved the trailer on Boe's Beach Road so made it much easier to turn around. Charles said that he had a complaint from Dalmer Lammers about the snowplowing and Charles had told him that Mr. Springer does not want the township on his property, therefore, there is no turn around. Charles

told Mr. Lammers he will have to get together with his neighbors to determine a place for the plow to turn around.

Torey said that he had gotten his sander fixed and that he had used 80 yards of sand/salt mix so far. He is getting the mix from Otter Tail County and that they would be billing the township.

Jeff Stabnow-Township Engineer Report

Mr. Stabnow was not in attendance but had contacted the supervisors and told them he had looked at the apparatus on the culvert on Old 59 and says it should work for what we want it for and will figure out a lock for it. Mike was still concerned about how much water will travel down to where the condos are and cause problems. Jeff will shoot more elevations in the spring.

Jeff told David that the work on 245th Ave. went fine and that the work on Wood Lake Lane went a little over on the cost but he okayed, signed a copy of the invoice and sent to the clerk.

Charles said that Dunn Transfer had hauled 8.5 loads of muck out of the job on Wood Lake Lane to Jim Fitzgeralds. Someone had told them that Mr. Fitzgerald, who lives just a short distance from Wood Lake Lane may be looking for fill so they had contacted him and they agreed on \$10 per load. Jeff went over there to verify the amount. The clerk was told to send him an invoice for \$85.

Lance Akers-Dunn Township PVHCD Representatives Report

Lance was again not in attendance and had not supplied a report on the hospital district. A motion was made last month, effective immediately, to discontinue paying our PVHCD representative unless they personally attend our monthly town board meeting and provide a PVHCD update. Charles said we had not notified Lance and felt this was not right. Charles wanted the clerk to contact a MN township attorney concerning the matter to see if we can discontinue paying our representative. After we hear from the MAT attorney we will decide whether to send a letter to Lance stating our position.

Mike then made a motion to rescind his motion from last month as follows; I make the following motion, that effective immediately, Dunn Township will only pay their Pelican Valley Hospital District representative for township meetings that they personally attend and at which they provide a PVHD update. Mike then made a motion that effective on January 1, 2011 Dunn Township will only pay their Pelican Valley Hospital District representative for township meetings that they personally attend and at which they provide a PVHD update, Charles seconded the motion, all in favor, motion carried.

Correspondence

We received information on a Drainage & Wetland Conference on February 3, 2011 at the St. Cloud Civic Center. No one will be attending.

We received information from the OTC Highway Department concerning purchasing signs through the county as they were putting out for bids. We had checked on that earlier and could not save any money so will purchase on our own.

Received info on several MN Local Technical Assistance Program workshops held in 2011, no one plans on attending.

We received information from the US Department of Interior, fish & wildlife, concerning them securing a wetland easement in Section 24 of Dunn Township. The wetland easement will help protect the wetlands while allowing agricultural use. The property owner is Robert Fitzgerald. They will be meeting with the OTC commissioners on December 21st at 10 a.m. to request certification of this tract. The supervisors had no objections to easement.

Old Business

No work was done on the Pelican Point culvert issue as Hough didn't get around to it before the ground frozen. We had received the new Pelican Point Agreement from Rod Larson and all Supervisors had reviewed. Charles made a motion to authorize the Chairman and Clerk to sign the Pelican Point Culvert Agreement, Mike seconded the motion, all in favor, motion carried. The clerk is to send the signed Pelican Point Agreement along with the engineering bill from Jeff to Rod Larson. Charles had tried to call M.G.K. Welding in Pelican Rapids to see if they had built the grate for the culvert but the phone had been disconnected. He will continue to try to contact them.

New Business

We received a copy of the OTC proposed Wind Energy Conversion System Ordinance which the Clerk distributed to town board and zoning board members for review. The ordinance will be presented at a public hearing tomorrow December 14, 2010 at 1 p.m. at the Government Services Center. Faye Engkjer, the zoning advisory board secretary will attend the meeting.

David said that he had heard that J & J Agronomy, out of Cormorant, had obtained a license for ditch spraying so we could keep them in mind next year if we need spraying done.

Township Matters To Go Over

On the Old 59 culvert issue, Rich Slagle had been sent the engineering costs and he felt he should not have to pay the entire bill. David called him and after discussion Rich said he would pay the total engineering costs. He said it may take him a few months but he would pay it all. He had sent a partial payment of \$300. The clerk is to send a revised invoice after each payment.

Faye gave a zoning update. She told the board that they will probably have meetings until March. The attorney Peters had drawn up a format for the new ordinance. After discussion, Mike said the zoning committee needs to give the town board direction and then they can vote on it.

The chairman said that a letter had been sent to David Sholy concerning the culvert on Midland Beach Road culvert with a copy going to OTC. The letter summarized the meeting held on Wednesday, November 10, 2010 at the site. The letter states that Dunn Township has done our best to ensure we follow the recommendations of OTC Land & Resource and they have affirmed we have fulfilled that obligation regarding the culvert

on Midland Beach Road. While Dunn is obligated to maintain the roads & culverts in our township, the heights of those culverts around wetlands is established by OTC Land & Resource Management.

We again discussed Minimum Maintenance Roads and asking property owners to maintain the roads by removing trees in the road right-of-way. The Clerk was unable to find resolutions declaring these roads minimum maintenance roads. Clerk will e-mail a MAT attorney concerning the matter and we will wait until we hear back.

Gary Green, who is a retired contractor, was at the meeting to discuss getting paid for unauthorized cat work he had done on 485th Street. He was doing some work for Candor Township on 275th Ave. and just went ahead and did some work on 485th on his own without contacting anyone from Dunn Township. Chairman Johnson said that we cannot pay for unauthorized work. After more discussion, the supervisors suggested to Mr. Green to go to property owners along the portion of road he worked on and ask them to help out with the costs. Townships are governed by MN rules and we must follow those rules. Mr. Green thanked the board and then left the meeting to let the board further discussed the matter. By unanimous vote, it was decided that Dunn Township can not pay Mr. Green, or anyone for unauthorized work they do. The Clerk is to send a letter to Mr. Green telling him of the decision.

Lakes Area Services/Jude could not find the culvert on Allen Lane to clean it out. It was decided to wait until spring and if unable to find culvert we may have to put in a new one. We will need to contact OTC Land & Resource before proceeding.

Judy will contact Lake Region to put in a new bulb in the security light SE of the building.

Faye Engkjer, incoming Clerk, said that she has appointed Mike Johnson as deputy clerk and he has accepted the position.

Ms. Engkjer would like to have a locked mail box at the town hall so she doesn't have to drive into Pelican Rapids to pick it up. Clerk is to check at the PR post office to see what can be done and what the rules & regulations are. Supervisors will decide at the next meeting.

This is Mike Johnson's last town board meeting as a supervisor and just wanted to say that he would miss everyone. Charles said that Mike has a good handle on what's going on with the Hospital District and had asked Mike if he would consider working on that issue when he is off the board, he said he would. Charles then made a motion to authorize Mike to work on the PVHCD issue and report back to the board at some of the town board meetings, Jude seconded the motion, David-yes, Bob-yes, Jude-yes, Charles-yes and Mike abstained from voting, motion carried.

A motion was made by Jude Pare to recess the meeting until Wednesday, December 15, 2010, at 7 P.M. to meet with Andy MacArthur from Couri, MacArthur & Ruppe, P.L.L.P.

from St. Michael, MN, regarding his representing Dunn Township in the PVHCD issue, David seconded the motion, all in favor, motion carried.

**December Monthly Meeting Reconvened
Wednesday, December 15, 2010, 7 P.M.**

At 7pm, Wednesday, December 15, the Dunn town board continued our December monthly town board meeting to meet with Andy MacArthur of the Couri, MacArthur & Ruppe, P.L.L.P. law firm. Andy was introduced to the board members and we discussed their law firm's involvement in the Otsego/Hospital District issue.

- Change statutes; Andy discussed the use of the M.A.T.T. lobbyists in an effort to change the statute. He suggested that the more townships that would be willing to be involved (by passing a resolution in support of a change to the statute) the better. We also discussed the process for getting a change to the existing statute made. We informed Andy of our discussions with Marquart and Norness.
- PVHD specifics; Andy was provided some background information on Dunn townships involvement with the PVHD. We discussed the request for census information from the PVHD. Andy said he would review the information we provided and follow up on that request. Andy also thought that we should be able to get a copy of the PVHD board minutes the day after the minutes are approved by their board.
- We discussed how an injunction works and whether that avenue should be explored.
- We discussed our relationship with our Hospital District Representative.
- Andy provided a copy of a proposed legal services document and answered questions regarding communications, fees, etc. He stated that any agreement would be 'at will', and subject to cancellation immediately, if so requested by the township.

At that time Andy left the meeting. After further discussion, Charles made a motion to accept the proposal from Couri, MacArthur & Ruppe. Bob seconded and the motion was approved unanimously. Mike will contact Andy regarding our decision and ask him to proceed on our request for census information from the PVHD along with a request for a copy of the PVHD by-laws. Mike will contact Marquart/Nornes and inform them that C.M.&R. will be representing Dunn township.

At that time Jude made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk_____

David Johnson, Chairman_____