

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 8, 2007-7 P.M.**

Chairman Wayne Olson called the meeting to order. Board members present were Mike Johnson, Wayne Olson, Bob Dalman, Carla Johnson and Judy Sumpter. Others present were Herb Johnson, Charles Kvarre, Cheryl Hovland, Steve Ehnert and Joel Johnson.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Citizens Comments/Questions

Charles Kvarre was upset about the snowplowing not being done in a timely manner and not putting the blade down to the pavement. He said that over the New Year's weekend they didn't come to plow until 10 p.m. that evening and by that time it was all packed down. Steve said it didn't stop snowing until 1:30 p.m. and that it takes them from 7-9 hours to plow all the roads in Dunn. Charles said that he left so much snow on 215 Ave., the road by his place, that the next day he went out and plowed the slush off. Steve told him that 215 Ave. was probably one of the last roads in Dunn to be plowed and that the slush was there because they had come back to put salt/sand on them therefore helping to thaw the roads making the slush. Charles said there is so much traffic on that road that it gets so packed down and rutted up and then they have to drive on that. Steve said they could possibly change where they start plowing in Dunn Township therefore getting 215th Ave. plowed earlier. He said they normally start plowing at Henry's Hill as it is so steep that it can be very dangerous if it gets very bad, and of course starting at one end of the township and then driving all the way over to the other side to do a road is very time consuming and costly. He said he does the best that he can and all the roads can't be the first to be done.

Correspondence

We received a letter from OTC Land & Resource saying that they had looked at the approaches at 49855 Fish Lake Road where David Ramage had put fill in the ditch so he could put sod. The inspector, Scott Ellingson, OTC, determined that it is in the road right-of-way and will be up to the township to arrive at a solution. He also stated that the county had no permits or plan on file allowing them to put the fill in the ditch like Elizabeth Ramage claimed. Mike stated that we had forwarded the letter we had written the Ramages to our attorney to review. The letter was concerning the fill put in the ditch and the townships concern about this approach blocking normal run off as no culvert was installed and it is definitely down hill. We stated in the letter that the Ramages would be responsible if there were any leakage over Fish Lake Road they would have to pay for a

culvert put under Fish Lake Road for safety if we have any issues in the next 5 years. We asked our attorney to review the letter to see if the letter would be binding in case we need to put a culvert in, as we recently had quite a bit of rain and it is very close to running over the road . Mike asked that Wayne and Bob go over before the next meeting to look at the situation and when we get the opinion from the attorney the Supervisors can make a decision.

We received the annual bridge report from OTC and there were several concerns about separation. Also the bridge abutment markers had been spray painted black so we will have to replace them, Wayne will handle. All of the structural concerns have been the same for many years without much change, but if they become to severe the county will close down Old 59 which would make many people unhappy. We will have to keep an eye on it. We are hoping that the county will come up with the funds to replace the bridge in the near future. OTC is having a meeting to discuss county highway and bridge improvements and the funds available for these type of improvements and to get public input on where the money available should go. Mike will be attending the meeting to try to sway them towards replacing the bridge on Old 59 in the very near future. Steve Ehnert said that several townships have applied for grants to replace bridges and had received funding. Two were Hobart and Lakeview Townships, Lakeview replacing one by Bucks Mill not very far from us that we could go look at. He was not sure if it was Federal or State funding but we would have to talk to someone on the board of either of those townships to find out how to go about getting the correct applications. Mike said for now we would be just doing some patching on Old 59 just in case the county decides to close the road. Someone mentioned that maybe there should be more restrictive regulations on weights of trucks driving Old 59, this is something we could consider.

Old Business

Cheryl Hovland, Dunn Townships Hospital District Board Member, was at the meeting to try to answer any questions the board or residents may have and to present a report she prepared. One question that she had been asked by Mike Johnson was that the Hospital District were requesting a levy of \$170,000 an increase of \$70,000 over the 2006 levy and wanted to know why such an increase and if it had been approved. Cheryl said that the levy for 2007 **had not** been approved and that \$20,000 was for a evaluation survey of the campus and building, \$110,000 to support operations and \$39,000 to pay a bond due in 2007. The board and residents would like Cheryl to ask Paul Gaebe, Hospital Board Administrator to give us a report on the Hospital Districts condition for the last 5 years. Cheryl said she thought he would even be willing to come to the next town board meeting. Mike stated that they would like the report ahead of time to review before the meeting.

Cheryl Hovland's compensation was discussed. She stated that she probably attended one to two meetings a month as she is also on the Long Range Planning Committee. After discussion Mike made a motion to pay Cheryl Hovland, Dunn Township's Hospital District Board Member a flat salary of \$100 per month for attending the Hospital District Board monthly meetings, preparing a monthly report for Dunn Township and attending township meetings upon request, Bob Dalman seconded the motion, all in favor, motion carried.

Mike Johnson was asked to give any updates on the Fire Hall issue. He said that Wayne Johnson from Scambler Township and he were meeting with Jeff Swanson the Detroit Lakes Fire Chief to get more figures on costs for the townships if we decide to go with a sub-station with the Detroit Lakes Fire Department. Mike said he and Wayne Johnson had received a request from the Pelican Rapids Press to answer questions concerning the new fire hall and how the two townships stood concerning the matter. He said they answered the questions to the best of their ability and returned them to the Press. Mike said that they have been pursuing the issue of volunteer fire fighters for a sub-station and have made inquiries and know of several that would volunteer. He said that it is a very slow process and he thought that it wouldn't be until June or July before we would have everything together so we could vote on what we should do. Charles Kvare asked if we are responsible to help pay for the new fire hall if they go ahead without our approval. Mike said we have forwarded the service agreement with the fire department to our attorney and he will review the agreement and give us an opinion in a couple of weeks. Charles Kvare said that he had talked to the Pelican Lake Association and they told him that they would be happy to help getting the information out on this issue.

New Business

Mike had some inquiries about Dunn Township having an election this March to replace Merle Miller on the board who passed away. Back in September before Merle passed away the board appointed Bob Dalman to replace Merle until his return or until his term expired. Merle's term does not expire until December 31, 2008, this board position will be on the 2008 November ballot. Since we voted last March to change the township election to November, all terms that would have expired in March 2007 were extended to November 2008.

The Clerk had written to the County Auditor asking for a number on what we could levy for 2008 without raising taxes. He gave us a figure of \$58,000 which we will need for our Road and Bridge Fund in order to have enough in the fund to work on Fish Lake Road and South Pelican Drive in future years.

Our next meeting will be on Monday, February 12, 2007 at 7 p.m. at the Dunn Town Hall.

The Annual Audit Meeting will be held on Monday, March 5, 2007 at 7 p.m.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 12, 2007--7 P.M.**

Chairman Olson called the meeting to order. Members present were Wayne, Bob, Mike and Carla. The Treasurer will be taking the minutes in the clerk's absence.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers Report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Report-Cheryl Hovland, Dunn Townships representative on the Hospital Board

Cheryl said that a Special Hospital District Board Meeting was held to work on a Mission Statement. It was suggested that a monthly letter be written and published in the Pelican Rapids Press to let people know what's going on. Maybe Administration would write this. The major issues are how to maintain the building and keep costs down.

Explanation of why we are called a Hospital District and we don't have a hospital.

Dan Sumpter thought that the Clinic and Nursing Home should be separate entities.

Orville Thorson explained how Dunn Township helped to get everyone out of the high Hospital Tax.

Correspondence

We received a letter from Bud Nornes a MN. State Representative from our district stating that he would like to assist us in any way he can and would welcome any questions, concerns, or suggestions we may have.

Old Business

Carla, co-owner of Lakeland General Store brought a form for the town board to sign saying that it was okay for WCEC, who does testing wells for MN Pollution Control, to put testing wells in the Dunn Township road right-of-way. She also brought a map of where the wells would be. After discussion the board decided that it was okay for them to put the wells in the township road right-of-way and signed the form. These wells are used to test for any petroleum leaks. They have been testing on the store property since 1989 when a leak was discovered and now they are expanding out from the store property putting two wells on state property and two in the township road right-of-way because the river is near the area and they want to be sure that there are no leaks closer to the river.

Mike discussed the fire service. He said that Don Solga had been asked questions, some he answered, some he did not. Mike stated that the service contract cannot be for more than 10 years. MAT has a contract that may be used. Wayne Johnson was at the Pelican Rapids city council meeting this evening and came by to report. He said Trevor Steeves,

Alan Martinson and Don Solga said that the city may pay for 34% of the proposed new fire hall and may rewrite the service agreement. Mayor Wayne Runnigen was up to speed with MAT's service agreement and thought that would be a good place to start. The city is looking at a 20 year bond at 6%. A dollar figure will be given us before our Annual Meetings so we know what to levy for our fire fund. Mike told about the advisement received from our attorney on the fire hall issue. This will be brought up at the Annual Meeting. Possibly having a Special Meeting in June and then have a vote on the issue this summer. Orville Thorson asked if we could share a substation with Becker County townships or townships that border us in Otter Tail. According to Wayne Johnson it sounded like Solga would finally get us some numbers. Dan Sumpter asked if the amount we pay includes equipment. He was told that, equipment, fire trucks, etc. are above our fire expense amount.

Wayne Johnson told us that the septic tank is frozen here at the town hall and that we should keep an eye on it.

New Business

Mike attended the OTC HWY Dept. Meeting concerning the county's 6 year plan for road/bridge repair. He wanted to ask about the bridge replacement on Old 59. He was told the sufficiency rating on that bridge is 67. Mike said that the budget on roads will be discussed at the Annual Meeting.

Mike said notice, Beauty Bay, Quiet Title road is not a platted road but has a street sign on it. He is wondering if we are responsible for this road and the maintenance. Orville Thorson said that if it is not used for 25 years it should be vacated. It is called Beauty Bay Road, check to see if it could be vacated.

Cheryl Hovland asked if we had any kind of a disaster plan.

Mr. & Mrs. Dan Sumpter complained about the snowplowing on their road. They said after the last snow it took him three days to come and plow.

The next scheduled meetings will be the Audit Meeting on March 5, 2007 at 7 p.m., the regular monthly meeting on March 12, 2007 at 7 p.m., and the Annual Meeting on March 13, 2007 at 7 p.m., all will be held at the Dunn Town Hall.

With no further business to discuss Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 12, 2007-7 P.M.**

Chairman Olson called the meeting to order. Board members present were Bob, Mike, Wayne and Judy, several residents were also in attendance.

The Pledge of Allegiance was recited.

Minutes

The Clerk read the minutes of the last meeting. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

The Clerk read the minutes of the Special Meeting held on March 5th where the proposed new fire hall was discussed. Bob made a motion to accept the minutes after revisions were made, Mike seconded the motion, all in favor, motion carried.

Treasurer's Report

The Clerk read the treasurer's report. Bob made a motion to accept the treasurer's report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. After discussion Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Cheryl Hovland

Cheryl presented a report to the board. The nursing home has 37 of 38 beds occupied and Riverfront Manor is fully occupied. Merit Care is reducing the square footage rented but Cheryl said the vacated space is being considered by another party. She said that she had received a message before coming to the meeting that Paul Gaebe, the Administrator has resigned his position and will leave on April 3rd. Ecumen (the management company) will provide an interim administrator and seek out a replacement.

Dan Passolt-Homeland Developers

Dan Passolt was at the meeting to talk to the board about dedicating a road to the township and having them take it over. He has 21 acres on Fish Lake (part of Echo Bay, he sold the rest) he will be developing the property and has already put a gravel road into the property. The gravel road is off of Marquardt Trail. The board explained to him that Marquardt Trail is not a township road and that they would not take over his road when we would have to use a non-township road to get to his to maintain. He was also told that any new developments must have their road built to township specs and needs to be blacktopped prior to petitioning the township to take over. The Supervisors told him that keeping it a private road is not the worst thing to do either as this would help keep traffic out of the development. He would do further research and get back to the township if necessary. He also told the board that he had bought the Moore Storage building off of Hwy 59 and that they want to possibly build another boat storage building with individual garage spaces, they may also divide the existing building into individual units. He was told they would need a Special Use Permit from the township prior to proceeding, he was provided with the form needed.

Correspondence

Received notice of the West Otter Tail Ag Weed meeting in Dalton on March 21st. All Supervisors will attend.

We received a land title summons from Svingen, Hagstrom, Karkela & Cline, PLLP concerning Paul and Krista Kuhlman who own property on Fish Lake. They have been having legal description problems with their property and therefore have had a new land survey done. The township is required by law to sign the Land Title Summons. Mike made a motion that the clerk should sign and return as required, Wayne seconded the motion, all in favor, motion carried.

Old Business

Mike gave a fire hall update. The city of PR had proposed to pick up \$10,000 plus their percentage which combined would be about 30% of the cost of the new fire hall. A statement made by the city administrator in the PR Press stated that if the city of PR were to build a new fire hall just to serve the city it would cost around \$500,000 which is half of the cost of the new proposed fire hall, therefore, they should pay 50% of the cost. On March 5th we held a special meeting to discuss an open letter to be sent to the cities and townships and it was decided to go ahead and send. The letter sent out asked the other townships to support our effort in getting the city of PR to pay the 50% lowering everyone else's share. A date and time for an informational meeting on the proposed new fire hall was discussed. Everyone thought that June would be a good time as all the snowbirds should have returned by then and most people will have opened their cabins. It was decided that a Saturday morning should be a good time for everyone, so June 9, 2007 at 9:30 a.m. was the tentative date set. After the informational meeting a survey would be sent out to all residents to fill out showing what they feel the township should do, stay with PR, go with DL, or stay with PR but not help pay for the new fire hall. They would then return the survey to the board. After going over the survey's returned, the board would make their decision.

Charles Kvare asked about the opt out option on the current service agreement with the City of PR for fire service. He was told that either the city or the townships have a one year opt out clause and can be implemented at any time. Mike was also told that Lida did not act on the letter, they will bring it up at their Annual Meeting but the board will offer no opinion.

New Business

The Clerk had received three quotes on a new computer, one from Pro Systems in D.L. for \$1203, Gateway for \$1273, and Dell for \$1407 all quotes were for computer, keyboard, mouse, monitor, video card, speakers, DVD-RW Drive, and windows Vista Business operating system, data transfer was not included in the quotes, Pro will charge \$65 per hour. Mike made a motion for the Clerk to purchase the new computer from Pro Systems who has the lowest bid, Wayne seconded the motion, all in favor, motion carried.

A discussion was had concerning the compensation for a Moderator who is asked to preside at any meeting. We have been paying them only \$25 and everyone felt that this was not enough, after discussing Wayne made a motion to compensate a Moderator \$75 per meeting retroactive with the PR Fire District Meeting held in November 2006 which Robin Johnson was moderator, Mike seconded the motion, all in favor, Motion carried.

Changing to a five Supervisor board instead of a three member board was discussed. Everyone thought that a five member board would make it easier to follow the open meeting law, as it is now, a quorum (which is two with a three member board) of board members are unable to discuss an issue without violating the open meeting law. With a five member board two would be able to handle an emergency situation between meetings without violating the pen meeting law. An estimated cost per year to add the two supervisors was around \$3200. We will bring up at the Annual Meeting to get some input from the residents.

Steve Ehnert's snowplowing contract is up May 1st, 2007. The Supervisors thought we should advertise for bids. Have them bid separately on the plowing and the grading. Orville Thorson brought up the idea of the township purchasing our own equipment, building a storage building and hiring someone to take care of and run the equipment and possibly do other odd jobs that need to be done. This is something that could be looked at. Then someone asked if it would be practical to purchase a one ton truck with blade and box for sand/gravel mix so we could go out and blade off the slush when it thaws as Steve doesn't go back out to get rid of it. Decided to bring up at the Annual Meeting to see what the residents think.

The next meeting will be held on April 9, 2007 at 7 p.m. at the town hall. We will hold the Re-organizational Meeting following the regular meeting.

Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 9, 2007--7 P.M.**

Chairman Olson called the meeting to order. Board members present were Mike, Wayne, Bob, Judy and Carla. There were several residents in attendance also.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting were read. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurer's report was read. Bob made a motion to accept the report as presented, Mike seconded the motion, all in favor, motion carried. The Treasurer told the board that she had to transfer \$20,000 from the Money Market Savings account in March after she returned from Hawaii because of all the checks that had to be written for donations, the ambulance service and fire expenses. Bob made an after the fact motion that allowed the treasurer to transfer \$20,000 to cover the March disbursements, Wayne seconded the motion, all in favor, motion carried. The Treasurer told the board that she would need to transfer \$30,000 in April to cover expenses. Mike made a motion for the Treasurer to transfer \$30,000 from Money Market Savings into the checking account to cover expenses, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland-Dunn Township's Hospital District Board Member

Cheryl stated that the administrator Paul Gaebe did resign and left his position April 4th. The nursing home has a 92% occupancy and had a gain of over \$16,000 this month and River Front Manor has full occupancy with a waiting list with a gain of \$4000 for the month. Ecumen will handle finding someone to replace the administrator, Vickie Thompson has been named interim administrator.

Dan Merten's was at the meeting to discuss the township cartway he lives on which is across from Franklin Lake the address being 47470 Cty. Hwy 31, he wanted to discuss the townships maintenance of the road. He said that some years ago the township agreed to maintain the road up to his yard and hauled in gravel to make a turn around spot for the grader & snowplow. He said that the road maintenance equipment is just too heavy for the road and has ruined a culvert which he wants the township to replace, he would then like the road maintenance equipment to turn around before the slough. The Supervisor's will look at the situation when they go on their spring road tour and try to figure out where to build a new turn around, will look at the culvert situation, and look to see if the road needs to be built up.

Jerome Dalman, son of deceased Jeanette Dalman, was at the meeting to talk to the board about possibly blocking the township road, Holbrook Road, that goes back to his mothers

property. He said since her passing the buildings have been empty and there has been a lot of traffic, cars and 4-wheelers going back into the property and would like to be able to barricade the road at her property line for now to keep the traffic out. If he sells the property he would then like to reopen the road. The Supervisor's told him they would look at the Minnesota Township laws to see if this is possible and we would then get back to him.

Mr. and Mrs. Jerry Kuehl who own property on Fish Lake Road were at the meeting to discuss a plugged township culvert that is causing their property to flood. First the Supervisors said they would get a hold of Egge's to have them replace the culvert, to see when they could do it and find out how long the road would need to be closed to finish the repairs. After discussion someone mentioned that maybe someone could drill a 3-4" hole in the culvert to drain some of the water. Two contractors were mentioned that could possibly do the drilling, one was Ripley's out of Erhard, and ACS out of Perham. Wayne will contact both tomorrow to try to arrange the drilling. He will then contact the Kuehl's with the information.

After advertising in the Pelican Press for RFP's for the snowplowing and grading for Dunn Township for the 2007-08 season, we received one bid for the grading from Steve Ehnert, and one for the snowplowing from Sonnenberg Excavating. No decision was made at this time, we will recess the meeting and reconvene next Monday evening at 7 p.m. to announce the boards decision.

Tom Zeoff of Moore Engineering was at the meeting to have the Chairman sign a plat called Haggart's Addition which is in Section 4, on Pelican Lake. Chairman Olson signed the plat.

Correspondence

Three Otter Tail County variances had been received, all are under Lakeshore Management regulations and will be handled by OTC lakeshore regulations.

We received a bid from Zierke & Zierke Lawn Services for the mowing and trimming at the town hall. The Clerk was asked to write to Codi Guck who mowed at the hall last year to see if he wants to put in a bid, then the Supervisors will make a decision, possibly at the May meeting.

Old Business

Mike discussed the proposed fire hall issue. Laura Broustad was at the meeting to say that this was the first she had heard of the issue and that she had checked with her insurance carrier and that her insurance would double if it was decided to go with D.L. Mike told her that we do not even know if D.L. would be willing to service Dunn Township and that their city council meeting was to be tomorrow night and hopefully they will make a decision. Other things were brought up like why would you want to change fire departments when it will cost just as much or more, we are not sure of the exact cost as they have not made a decision yet. Mike had talked to Bruce Roel who works for the MN State Colleges & Universities, Office of the Chancellor and is also the coordinator for the Fire Center about being a mediator between the City of PR and the Townships to help try and come up with a compromise between the two. A tentative date

had been set for the meeting but Mike had not heard from him for a week or so, so was unsure what that meant. We still plan on having an informational meeting in June to let residents know the facts on the issue and after the meeting we plan on sending out a survey for residents to fill out and return with their opinion of what Dunn should do. After receiving the surveys back the board would then make a decision.

New Business

A discussion was had about compensation for John Kvare who had gone out and put cones out to warn people of a spot on 490th Street that was sinking into the slough. It was decided to send him a check for \$25 for his help. Egge's hauled gravel in the next day and Chris Haugrud, leveled it out. It looks as though the road will need to be built up in that area. The supervisors will keep a watch on it and look again when they go on their spring road tour and then will make a decision on what needs to be done.

The purchasing of barricades, flashing lights, and some orange flags to have on hand was discussed. The clerk will call and get some prices and then we can decide on Monday night what we should order.

Bob thinks there should be a 30 mph speed limit sign placed after the bridge and before you get to the condo's.

The guardrail on Old 59 was discussed, some has been knocked down and some, or most of it needs repair. The Supervisors will look at it when they go on their spring road tour. Sign placement was also discussed and the Clerk will look into prior to our May meeting. Weeds will also be looked at when the Supervisors go on their spring road tour which will be on Saturday, May 12th. They will meet at the town hall at 9 a.m. to start their tour.

Our next meeting will be held on Monday May 14, 2007 at 7 p.m. at the town hall. We will now recess the meeting so the Supervisors can go look at the drainage problem on Fish Lake Road, we will reconvene the meeting on Monday, April 16, 2007 at 7 p.m..

RECONVENED/SPECIAL TOWNSHIP MEETING **APRIL 16, 2007 AT 7 P.M.**

The meeting was reconvened to address the water/culvert issue on Fish Lake Road. Chairman Olson called the meeting to order. The water drainage problem on Fish Lake Road was discussed. The Supervisors went to look at the situation and then they decided to contact the Hitterdahl Fire Department to see if they could come out with a 6" pump to help transfer the water out of Mr. Kuehl's yard. They also contacted Jerome Dalman to ask if he could come with a machine to clean out the township culvert close to the property. The fire department came out on April 10th and 11th and pumped for a total of 8 hours. Then on April 12th Mr. Dalman came out and bored through the culvert so it would allow water to go through. They believe a lot of the problem was caused by beaver. Bob now has built a culvert extender grate so it will be easier to see the start of any blocking problems. It was discussed whether we should pay the two vendors now or wait until the next meeting which is not until May 14th. After discussion it was decided that we should pay them now as they were so prompt on coming out to help with the problem. Wayne made a motion that we should pay the Hitterdahl Fire Department and

Mr. Dalman now instead of waiting until the May meeting, Mike seconded the motion, all in favor, motion carried.

The **Special Meeting** will now be held to discuss the bids received for grading and snowplowing for Dunn Township for the coming year. We received two bids by the deadline date of April 9th, one from Steve Ehnert for the grading and one from Torey Sonnenberg for the snowplowing. We also received a bid from Randy Arntson for both the grading and snowplowing but did not receive until Friday, April 13th. The Supervisors asked Mr. Sonnenberg how many other townships he was plowing and he stated he has only one other and that is Candor Township. He said that Candor only takes about 7 hours so that if he would get the contract for Dunn Township too he would start with two trucks in Dunn and would go to Candor later. They then asked Mr. Arntson how many townships that he was plowing and he stated that he has the contract with Scambler Township and that is all. Mr. Ehnert brought up the fact that Mr. Arntson was late getting his RFP's in and therefore it should be invalid. The Supervisors agreed that they should follow the deadline of April 9th as it was published in the Pelican Press for three weeks. Charles Kvale told the supervisors that they could decline all RFP's and start over again. He stated that he has not been happy with the snow removal on his road, 215 Ave., for several years and that he had discussed it with Mr. Ehnert but has seen no improvement. He told the supervisors that they should make a decision not only on price but also on performance. Jerry Black was also at the meeting to voice his disapproval of snow removal by his property, stating that he and his neighbors have had a lot of damage to their property (sod being dug up) due to the snowplowing. Mr. Ehnert suggested that seeing Mr. Kvale is not happy with the snowplowing on 215th Ave that maybe Mr. Arntson could plow all of 215th Ave. as he will have to do the south end for Scambler anyway. Mr. Sonnenberg said he would not have any objections to that if he should get the Dunn Contract and Mr. Arntson had no objections. The Supervisors said that they feel they need to follow the deadline where the bids are concerned. Wayne then made a motion to award the contracts for one year to Mr. Ehnert for the grading and Mr. Sonnenberg for the snowplowing, Bob seconded the motion, all in favor, motion carried. After the motion was made, Charles stated that he thought we should add that the one year contracts are subject to performance. Mike then made a motion to amend the previous motion and then made a motion to award the contracts for one year, subject to their performance, to Steve Ehnert for the grading and to Torey Sonnenberg for the snowplowing, Wayne seconded the motion, all in favor, motion carried. Mike will contact Scambler Township about Mr. Arntson plowing all of 215th Ave. and Scambler then billing Dunn for his time.

Sand/salt mix put on the roads in the winter was brought up. A stronger mix can be used on some roads. Steve said that we would then have to have two separate mixes, but could be done. He said that he mixes the sand/salt in October so the board will discuss and get back to him prior to that.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Clerk _____ Judy Sumpter,

Chairman _____ Wayne Olson,

**DUNN TOWNSHIP
MEETING MINUTES
MAY 14, 2007-7 P.M.**

Chairman Olson called the meeting to order. Board members present were Mike, Wayne, Bob, Carla and Judy. There were several others in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Mike asked the Clerk to change one sentence on page three of the minutes. Mike then made a motion to accept the minutes as amended, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the Treasurers report, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Fire Hall Issue Update by Mike Johnson

Mike stated that DL has recently announced that it won't provide Dunn Township the option of using their fire department for fire service. He then read a statement he had prepared sharing his thoughts on this fact, here is some of what he wrote. He said that as elected township supervisors, the Dunn Town Board is directed to serve the wishes of the majority of the residents and taxpayers of the township. At the Annual Meeting in March 2006 a vote of Dunn residents told the board they should not support the proposed new fire hall. As a result of that vote, the Dunn town board attempted to find other options for Dunn Township. Since that vote there have been several developments. The proposed fire hall cost has come down, we have discovered that property insurance would increase for some residents if we would use DL as our fire service. DL and Pelican Fire Departments do not have an Automatic Mutual Aid Agreement to better protect part of Dunn Township. And only in February did we know that the cost of service for DL versus PR would be roughly the same. All of this information would help the property owners make an informed decision to guide their elected township supervisors regarding fire service. The very foundation of government is to provide information, then offer options so that the majority can make an informed choice and let the majority rule. That is exactly what the Dunn Supervisor's attempted to do, and had pledged to follow the wishes of the people of Dunn. Unfortunately, there have been a vocal few that prefer not to join in this process. I've read that these same people say that the majority of the people of Dunn support the new fire hall in PR, yet they have done everything in their power to ensure that we won't have the chance to find out. The Dunn supervisor's were gathering information for an advisory vote, these vocal few refused to let the vote be

held. The June Informational Meeting planned will no longer be held. He asked if anyone had any questions, there were none.

Cheryl Hovland-Dunn Township's Hospital District Board Member

Cheryl said that they have been interviewing candidates for the new Hospital Administrator. This will not be a shared position with Sunnyside Nursing Home as in the past as they no longer want that. She said that the new Administrator will be involved in strategic planning with staff and management, and also more actively involved in the townships and meetings to inform the public of happenings in the Hospital District. The Board will also be more involved in what the administrator does. She said that a family had donated \$30,000. Someone asked about the occupancy of the nursing home and the assisted living facility. She said that the assisted living facility was at full capacity and the nursing home bed status is up and down with short stays of Hospice Patients.

Citizens Questions/Comments

Beth Kaldahl representing The Fair Hills Resort was at the meeting to ask the town board to give the okay for them to get a liquor license from the OTC. Mike made a motion to allow Fair Hills Resort to get a liquor license from OTC and that the clerk should sign the application, Bob seconded the motion, all in favor, motion carried.

Carla Johnson co-owner of Lakeland General Store asked the town board to give their permission for them to obtain a off-sale beer license from OTC. The town board had no objections and Wayne made a motion to allow Lakeland General Store to obtain an off-sale beer license from OTC, Mike seconded the motion, all in favor, motion carried.

Terry Schritz who owns property at 47769 Sunset Beach Road was at the meeting to ask the town board for permission to bore under the road to put pipes for his drain field, pipes for water and run electrical wire to his back lot. He did not have any drawn plans so the Supervisor's asked that when he gets the plans drawn up that he bring a copy to a meeting or leave with the clerk and the supervisor's will go over and sign if they are okay.

Randy Wasvick, OTC weed inspector was asked to attend our meeting to answer any questions we may have about weed spraying. He was asked who could spray township road ditches and if they needed to obtain a license. He said that anyone hired by the township may do the spraying and do not need a license as long as they do not use any restricted use pesticides. He was asked if he knew any contractors who do weed spraying and he said there were only two that he knew of and that was Carr's Tree Service and a company out of Park Rapids. He said there were more people who used to do it but the costs were just to high with insurance costs and the cost of a commercial license it just didn't pay. Clerk was to check to see if our insurance would cover someone hired by the township to do the spraying. Someone asked when the spraying should be done and he said that we should spray now (within the next couple of weeks) and again in October. Must be done before blossoms appear or the spray won't kill them. We appreciated Mr. Wasvick for coming out to our meeting. Bob will do the spraying within the next couple

of weeks but will need to find someone to drive for him. Charles Kvaré told about a spraying device he had bought from Johanson Implement in DL, Bob will go look at it.

Correspondence

We received seven variances from the County. They are all under OTC Shoreland Management regulations so they will handle.

We received thank you notes from Someplace Safe, the Josh Hanson Memorial fund, and Freedom Rein's Therapeutic Riding had placed a thank you ad (picture) to Dunn Township residents in the Pelican Rapids Press.

Old Business

Barricading Holbrook Road at the Jeanette Dalman property line was discussed. It was decided that we will vacate that portion of the township road rather than temporarily closing by resolution. Clerk will check the process for vacating and will start the process.

Lawn mowing at the town hall was discussed. Mike made a motion to have Codi Guck (who mowed last year) mow the town hall at \$50 per time, Wayne seconded the motion, all in favor, motion carried.

The contracts for graveling the roads in Dunn Township for the year 2007 were gone over. We received three bids, one from John Kvaré for \$7 a ton, one from Heisler for \$7 per ton and one from Egge Construction for \$4.86 per ton. Mike made a motion to accept the lowest bid from Egge Construction for \$4.86 based on the quality of the gravel, if not acceptable we will look at the gravel of the other contractors. Wayne seconded the motion, all in favor, motion carried.

Other Matters to discuss

Carol Schmaltz had a question for Mike asking him if he had asked the Pelican Lake Association to write a letter to the editor. Mike said that he had been asked to attend the Pelican Lake Association Meeting and they had asked him if he wanted them to write a letter to the editor he had told them that they could do whatever they felt was in the interest of Dunn Township residents.

Getting a web site started for Dunn Township was discussed, the clerk stated that the cost would be around \$120 per year. Bob made a motion for the clerk to go ahead with setting up a web site as soon as possible, Wayne seconded the motion, all in favor, motion carried.

The Road Policy was gone over and changes were made. The clerk will make revisions and Mike will take to the OTC engineer to go over and okay before adopting the policy.

A workbench for the back room was discussed, we need a place to work on and for sign storage. Bob had talked to someone who had an 8' workbench for sale so will find out more information on it before the next meeting and then we will decide whether we will purchase that one or have one built.

Wayne was asked about spraying for spiders on the outside of the town hall, as they were really bad last year. Wayne said that the name of the spray is Tempo and that he would take care of it.

The culvert of Randy Chapin, who lives on Birch Grove, was discussed. He did not put in the right size culvert so Mike will go talk to him about replacing it with the right one. Then if he doesn't comply we will take further steps to get it corrected.

Ordering a permanent barricade for the end of 490th Street that ends at Pelican Drive South was discussed. Wayne will go look at the one that was placed at the end of 470th Street off East Lake Lizzie Road and then he will decide what we need to order.

A discussion was had about sending a letter to the lake associations to have them remind their members that it is a misdemeanor to put leaves/branches/debris in township ditches (nothing to be placed in the road right-of-way without signing a waiver of township liability) and no parking in cul-de-sacs. Clerk will draft a letter and get approval before sending.

Purchasing a different copy machine was discussed. Mike had talked to Coopers in Fergus and they had given prices on a new and used one. Someone thought we should get quotes from another vendor before purchasing, the clerk will check in DL. She will also call Coopers to check to see if the service agreement goes up a lot as the machine gets older.

The cartway by Dave Bulik was discussed. Roger Lewis who owns property next to Mr. Bulik has been complaining about Mr. Bulik taking down a fence he puts up on his property blocking him from driving through. We have been unable to find the road vacation on that end of the cartway and if we are unable to find it we may vacate the whole cartway as it is unusable. A decision will be made at the June meeting.

The road at 47470 Cty. Hwy 31, concerning the township maintaining the road was discussed. Dan Mertens lives at the end of the road and says that the road maintenance equipment is just too heavy for the road and wants the township to make a new turn around prior to the slough. Bob had asked Don Schroeder to look at a couple of problem roads and come to the meeting to tell the supervisor's what he thought should be done to repair them along with where a new turn around could be build on this road. It was decided that we would recess the meeting so the supervisor's and Don Schroeder could go look at the three road issues and make decisions on how to proceed. They will meet at the town hall at 7 p.m. on Friday evening May 18th.

The next meeting will be held on June 11, 2007 at 7 p.m. at the town hall.

The meeting will now be recessed until Friday evening so the supervisors can go out and look at three road issues. The washout on 490th Street, the new turn around at 47470 Cty.

Hwy 31 across from Franklin Lake and 470th Street & Boe's Drive off of State Hwy 59 where there are shouldering problems.

**Meeting Reconvened
Friday May 18th, 2007 at 7 P.M.**

Mike Johnson and Bob Dalman met Don Schroeder at the town hall at 7 p.m.. They drove over to Dan Merten's to look at his road. It was decided that we put a "T" or "Y" at the end of the existing cartway for turn around of the snow plow. We will need to run a centerline on the road and also obtain easements from the owners-Randy Vareberg and Dan Mertens. We will need quite a bit of fill and probably two culverts for this project. There is a back slope part way down this road that would provide adequate fill for the project. It is on Dr. Tom Musacchla's land and we will need to contact him about fill. We'll also have to contact the DNR about filling in the edge of a swamp there, and Lake Region about moving some telephone poles. The expected cost-under \$20,000.

They then drove to 470th off of Hwy. 59 to look at the shoulders. The shoulders for almost the full length of that road need to be expanded. We'll need easements from the property owners along the south side of the road, and we'll have to notify property owners on the north side. We'd also like to have some major trees cut down along the north side, on farm land belonging to Homan or Seifert. We'll need permission, and probably have to hire someone to do the cutting. This would be a late fall project so that there is less traffic and the asphalt is not soft. Also, we will have to touch base with Shoreland Management to ensure we're okay on this project. Expected cost-under \$20,000.

Next they drove to 490th Street and looked at the road west of Haugrud's. We'll need to use a filler as well as a new gravel top. We'll probably have to have an engineer spec out the needs on this road. Cost unknown.

At 9:30 p.m. they returned to the town hall. Bob made a motion to adjourn the meeting, Mike seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 11, 2007-7 P.M.**

The meeting was called to order by the Chairman Wayne Olson. All board members were present, Bob Dalman, Wayne Olson, Mike Johnson, Carla Johnson, and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes had been sent out and reviewed by all board members. Copies had been made available to residents attending the meeting. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Township Hospital District Board Member's Report

Cheryl said that a new administrator had been hired. His name is Randy Wanek who's wife is the new Superintendent of Schools in Pelican Rapids. He will start on July 1st. She said that the Board will be more involved in his responsibilities, part of which will be to visit townships to answer questions and give updates. She said she feels that he will be a very good Administrator.

Cheryl said that the Nursing Home has 94% occupancy and had a loss of \$21, 841 for the month. The Assisted Living facility is full and has two on the waiting list. They had a gain of \$3,954 for the month.

Health South Physical Therapy, which leases part of the building, will soon be bought out so the Board is considering another lease with Mobility Plus, which will be determined in the next month or so. They have also given new job descriptions at the Nursing Home, they will combine Maintenance, Housekeeping, and Laundry into Environmental Services Director with staff cross trained.

Reading of the Letter from the State Auditor and the Response Letter

The Clerk now read the letter received from Nancy Bode, Assistant Legal Council for the State Auditors Office concerning contracting procedures used by Dunn Township in 2005 in connection with the paving of 470th St.-Boe's Drive and Blyberg's Road. Stating that proper procedures were not followed according to the statutes of the State of Minnesota. She then gave information on procedures that must be followed to comply with Minnesota contracting laws and also recommended that Dunn seek assistance from the

Minnesota Association of Township's and the Towns attorney prior to awarding any road construction projects in the future. A complete copy of the letter is attached.

The Clerk now read the response letter written to Nancy Bode of the Office of the State Auditor. In the letter it was explained that two of the members of the Board of Supervisors that were on the board in 2005 have been replaced, one by the March election in 2006 and one was appointed to replace the passing of our then Chairman of the board. Since the 2006 election actions have been taken by the board to come into compliance with the policies and procedures laid out by the State of Minnesota and other authorities. These actions have been taken to ensure that Dunn Township is following correct policies and procedures and for the proper construction of roads and their maintenance in Dunn Township. We stated that we feel we have come a long way in the past 14 months, but we acknowledge that we still have issues to address and will make every attempt to follow the recommendations pointed out in her letter. A complete copy of the Response Letter is attached.

The Chairman then asked if there were any questions concerning the letters, there were none. Betty Pyle who lives on Boe's Drive said that she was very happy with the job that was done on her road and felt that Chairman Miller was very concerned about costs and was trying to do the best for the residents of Dunn Township. Cheryl Hovland said she thought the Clerk was doing a good job with keeping records etc. Thanks to both of these residents for their vote of confidence as we do try to do what's best for our residents.

Correspondence

The only correspondence received was the Historical Society Newsletter.

Old Business

We had not heard from OTC Engineer, Rick West who was sent a copy of the Dunn Township's proposed Road Policies and Procedures. We asked that he go over and give any suggestions or corrections to us before we adopt. The Clerk will call next Monday if we have not heard from him.

Terry Schritz who owns property at 47769 Sunset Beach, had stopped and dropped off a drawing of his plan for boring under Sunset Beach Lane to place water and sewer lines and electricity to his lot on the other side of the road. After looking at the plan the Dunn Town Board had no objections to his boring under Sunset Beach Lane and it was okay for the Clerk to issue him a driveway permit.

The red and white barricade panels and posts for the end of 490th Street had been received. Wayne will install prior to July 1st.

Mike had heard from Dan Egge about graveling the roads. He told Mike that they were way behind because of the weather but would do ASAP.

Bob will go with the OTC Weed Inspector tomorrow at 1 o'clock to look at the weeds in Dunn Township. OTC will contact anyone who needs to be contacted concerning weed infractions.

Margret Seeb, Midland Beach Lane, had called about the snowplow sinking in on her property this spring when it was turning around. Mike had contacted Mr. Ehnert but he said that the grader won't be able to do any thing as it is still soft because of all the rain. He thought the township should haul in a load of black dirt to fill in the holes. Bob has some black dirt so will go look at the situation and possibly haul in a load to help level out her yard.

Someone had contacted Wayne about the culvert we bored through on Fish Lake Road this spring to open up for drainage. He thought that the culvert had caved in. Bob will contact Jerome Dalman who did the boring and they will go look at it.

Dunvilla Drive has a water problem. Mike said that we will be hauling in 3 to 4" of new gravel when Egge's gravel the roads which should help considerably.

New Business

The hiring of an engineer was discussed. Mike had met with three different engineers, Gene Miller, Jeff Stabnow and Heyer Land Surveyors out of DL. We had not heard back from Mr. Stabnow so, Mike recommended that we give the Dahl Road project to Gene Miller and the 490th Street project to Heyer Engineering. We can then compare costs of each engineer and possibly decide at a later date if we just want to use one engineer for all our projects in the future.

We will not need an engineer on the Dan Mertens project but will need to get easements from property owners before going ahead with the new turn around.

On 470th Street off of Hwy 59, shoulders need to be built. We will need to get permission to cut some big trees before we can do the work. Betty Pyle thought the owner of the property that the trees are on is Keith Homan, Mike will give him a call.

New Town Line Road Maintenance Agreements, one with Scambler and one with Candor Township had been drafted and the Clerk will send the respective agreement to the Chairman of each township to go over to see if they are in agreement with or if they have any changes or corrections they would like make. We would then ask that they return or get in touch with us prior to August 1st so we can move forward with getting new line road agreements adopted.

Clerk is to get a hold of Kathy Josephson or Tom Langseth of Pelican Township to get a copy of the latest agreement that they have with Dunn Township concerning the town line road.

We have a resident who lives right off of County Hwy 31 that has a lot of old cars (looks like a junk yard) that are sitting next to the road and it's a mess. We would like to ask that he remove the eyesore but when talking to the OTC Sheriff's office they said that we

better have some specifics in our Zoning Ordinance that says what constitutes a junkyard. The Zoning Ordinance, as it is now, does not distinguish that. It was decided that we need to have a Zoning Board meeting within the next month or so to update the ordinance to specify what is a junkyard. The Clerk will contact Paul Horvick, Chairman of the township zoning board to set up a date for a meeting to discuss the matter.

The next meeting will be July 9, 2007 at 7 p.m. at the town hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNNTOWNSHIP
MEETING MINUTES
JULY 9, 2007 7 P.M.**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. Engineers Gene Miller and David Heyer, and several residents were at the meeting.

The Pledge of Allegiance was recited.

The opening and reading of sealed RFP's for the 215th Ave. project was next on the agenda. We did not receive any bids on this project and therefore it was decided to close the bidding. We will talk to Egge Construction who is doing a project for Scambler Township at the north end of 215th Ave. and see if they can do our project at the same time.

David Heyer, an engineer from Detroit Lakes, who was hired to do the specs on our 490th Street project, came to the meeting to bring us information on the project. He said the project would cost around \$40,000 and therefore we did not need sealed bids. Approximately 600 feet of road needs to be raised about 2' 3" at lowest point and would use around 3400 cubic yards of fill which they can possibly purchase from Don Johnson whose pit is close to the project site. This would be needed for a 24' top which would allow for shrinkage and settlement. He will do a spec sheet and give to the clerk by next Monday and then Mike can contact Mr. Johnson to negotiate a price, and secure at least two bids for the project.

Gene Miller, an engineer who was hired to do specs on the Dahl Road project, was at the meeting to inform the board of his findings. He said that the road has mostly shoulder deterioration with one very bad spot with swampy areas on both sides of the road. He suggested we rip rap on the north side for sure and possibly the south. He said we don't know what type of soil is below the culvert, so he doesn't know what the best thing to do in this area would be. One suggestion was to have a boring company come out and do some sampling so we would know exactly what we are dealing with and then could make a decision as what to do in this area. The cost would be \$2500 for the boring, but at least we would then know what we are dealing with. The supervisors decided to go ahead with the boring, Mr. Miller will notify them. Adding a cul-de-sac at the end of Dahl Road was discussed and it was decided to go talk to the property owner before deciding, it would be offset to the right. We will be doing repairs and overlay, we will not widen the road. Approximate cost will be around \$90,000. Mr. Miller said that a culvert is needed in the driveway at 25687 Dahl Road, one of the supervisors will go talk to him. After a discussion, by unanimous vote it was decided to hold a special meeting to discuss the project. Mr. Miller will stake out the road and will attend the meeting to answer any questions. All property owners will be sent a letter to inform them of the date and time of the meeting. The Special Meeting will be held on Monday evening, August 6, 2007 at 7:30 P.M. at the town hall. Notice will be put in the Pelican Press.

Minutes

Minutes of the last meeting had been sent out to board members and they had gone over. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried. The treasurer asked for approval for her to transfer \$50,000 to checking. Mike made a motion to give the treasurer permission to transfer \$50,000 from the Money Market Savings account into the checking account, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland Hospital District Board Member Report

Cheryl stated that the board is working with the new administrator and seems to be going well. The assisted living facility has full occupancy and has a gain of \$23,700 for the year. The nursing home has 34 beds occupied with 4 admissions soon which will make the facility full. They have a net gain of \$50,916 for the year. Health South Therapy will remain with Select Medical with their lease agreement. Thanks Cheryl.

Citizens Comments/Questions

Helen Friend was at the meeting representing the property owners on Knollwood Lane. She brought a petition signed by residents who would like to have the road resurfaced. She said there are ten year round residents on the road. She was told that we have several “can’t wait projects” that have to be done this year and the cost will be even more than what we have budgeted for, so we will not be able to do Knollwood until next year. She seemed to understand but wants their road to be the first project to get done next year. She brought up a couple of other issues over in their area. Dell Arneson who owns property close to theirs, lets motorcycles and 4-wheelers race on his property without mufflers on the machines and it’s really noisy. Another thing was that there is shooting going on over there and in their direction. She was told that the sheriff would have to be called on these issues.

Correspondence

Three variances were received from the county. All were under OTC Lakeshore Management so the county will handle.

We received a letter from the state demographer stating the 2006 population and household estimates for Dunn Township. The number of residents was estimated at 874 with a household estimate of 421.

We received information on the MN Association of Townships Summer Shortcourse in Fergus Falls on July 24th. The clerk will attend.

Old Business

Dan Mertens came to the meeting to discuss what the township plans are for the cartway that goes to his property at 47470 County Hwy 31. Mr. Mertens does not want the grader to go all the way to his driveway as the equipment is too heavy for the road. Mike had gotten easements signed by Mertens and his neighbors to be able to work on the road making a new turn around before the slough. It was thought that maybe the fill needed could be gotten from one of the neighbors but Mike had talked to him and he was not really in favor of that as they were going to take from his bluff and he doesn't want the dirt disturbed. Mike told Dan that he thought the fill should come from his property. Mr. Mertens said that he would consider that but would have some conditions that would need to be followed.

1. Top soil would have to be put back on wherever they take the fill from.
2. He wants the township to replace another culvert, a 15" in the middle of his driveway.
3. There is a bluff above his driveway and he would want them to fill the low spot- there is swamp grass there now. He said it only gathers water in the spring.

The township will get Don Schroeder over to walk the property along with a supervisor and Mr. Mertens.

We had received the signed encroachment agreement we asked Michael Scherweit, 25339 Midland Beach Lane to sign and return to us concerning a large boulder he had placed in the road right-of-way. The agreement makes Mr. Scherweit solely responsible for any claims or suits for damages or injury arising from his placing the boulder in the road right-of-way.

The township Road Policy and Standards was again discussed. We had given a copy to the county engineers office to go over and make any suggestions and we had received it back from them. It was decided that Mike and Judy go over the suggestions made by their office, make any changes and bring back to the next meeting. They will mark any changes that we need to discuss with the rest of the board, we will go over them and then adopt at the August meeting.

Bob had talked to Duane Seifert about signing an easement form for work we need to do on 470th St. off of Hwy 59. His property would be affected if we would do the project which would be shoulder widening with ditch grading. Mr. Seifert wanted to meet with the supervisors and the contractor to go over exactly what we plan on doing before he signs the easement. Keith Homan, who's property would also be affected by the project, stated he would not sign the easement unless Mr. Seifert signed his. Bob will try to set up a time for all to meet before the next meeting.

New Business

The clerk said that she was asked by Carol Kraft, who is on the Lake Lizzie Association board whether the Lake Assoc. could use the Town Hall for their meetings. She said that they were using Zion Church now and making a donation of \$25 for each time they used it. Everyone thought we should let the Lake Associations use the building for their meetings at a charge of \$25 each time. The clerk will notify them.

The next meeting will be held on Monday, August 13, 2007 at 7:00 P.M. at the Town hall.

With not further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk_____

Wayne Olson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 13, 2007-7 P.M.
TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Mike Johnson, Wayne Olson, Carla Johnson, Bob Dalman and Judy Sumpter. David Heyer and Gene Miller township engineers were also present along with several residents.

The Pledge of Allegiance was recited.

Sealed RFP's for the 490th Street project were now opened. We received two bids on the project, one from Don Schroeder for \$ 7,950.00 and the other from Ackling Construction Co. for \$ 21,376.00. After review and discussing the quote sheets, Mike made a motion to accept the lowest bid from Don Schroeder for \$ 7,950, Wayne seconded the motion, all in favor, motion carried.

Gene Miller the engineer for the Dahl Road Project was at the meeting to get final direction on the work to be done on Dahl Road. One was whether or not the township wanted to add a blacktopped cul-de-sac at the end of Dahl Road. At the Special Meeting held on August 6th the property owner of the land where the cul-de-sac would go did not want them to add the blacktopped cul-de-sac as he said it would become a racetrack for youngsters driving go-carts in the area. The township decided not to add the cul-de-sac as the owner said that emergency vehicles and the snowplow can continue to turn around on his property just like they have always done. There were three places where water runs across the road and brings sand/gravel onto the road and he needs to know what the township wants done to alleviate those problems. One place is at the driveway of Gordon Berg, he has no culvert and doesn't think he needs one. The board figures that with the added three inches of new bituminous this would bring the road up high enough to stop the run-off from his driveway and stop the problem there. The supervisors will go back and check this area after the road is completed to be sure this has fixed the problem and if not they will ask Mr. Berg to install a culvert in his driveway. In the wetland area where the culvert is heaving, borings had been done to see what we were dealing with. Several things could have been done in this 150 foot area but a decision was made to replace the culvert putting rock below it and to put a Petro Mat down on the top of the road and then put the new 3 inch bituminous surface over that. Gene said there would be some cracking and may need repair sooner than the more expensive options but will cost a lot less, so this was the option the Supervisors decided to go with. There were also other culverts that needed to be replaced. Gene can now do the specs on the project. After more discussion about when we should do the work on Dahl Road, it was decided the best option was to wait until next spring to do the project as the bidding would be a lot better early in 2008 before contractors have all their work set up for the year, and there isn't really enough time this fall with all the time dated regulations needed to be followed. Notice for sealed bids will be put in the paper in January, with bids to be opened at the February meeting and project completion date to be set for June 1st, 2008.

Ambrose Nowacki was at the meeting to discuss the speed bumps on Senn's Beach Road. He wanted to know if the township would do anything about them. He was told that the 225th Ave was the road that had been overlayed not Senn's Beach Road and that Senn's is a private road and therefore the property owners would have to make the decision to remove the speed bumps and pay for the removal. The Supervisors asked what it would cost and he said that Superior Lakeside would do it for \$200, they told him why don't the property owners just get it done.

Will Blasczyk brought a plat asking the board to okay and sign. The plat named Lake Hills Ranch Estates is on Little Pelican Lake and had been okayed by the Otter Tail County. After a discussion, and no objections, the board decided to have Wayne Olson as Chairman and Judy Sumpter as Clerk sign the plat.

Charles Kvare was at the meeting to talk to the board about a plat named Kvare's Beauty Bay South 2nd Addition which the township had already signed in December 2006. Changes had to be made on it as two signatures, one from the land surveyor and one from Charles's bank, so wanted to know if the Supervisors would okay so when he gets the changes made the Chairman and Clerk could sign without him having to wait until the September meeting. The supervisors said that this would be okay as we had already signed it earlier, and as long as he wasn't making any changes to the plat itself it would be okay. He will get in contact with the Clerk and Chairman when ready for their signatures.

Cheryl Hovland Hospital District Board Representatives Report

Cheryl brought a history of the Pelican Valley Health Center for our information, the hospital districts financial report, and comments on other activities during July. She stated that the new Administrator seemed to be working out well and that they had gotten good reports from the MN Dept. of Health. The nursing home had a loss of \$35,000 with a net gain for the year of \$37,500 and the assisted living facility had full occupancy with a gain of \$4,000 for the month and \$27,800 for the year. She thought that the township residents need to be informed and it was suggested that she and possibly the administrator give a report at the Annual Meeting in March and possibly any questions residents may have. Thanks Cheryl.

Minutes

The minutes of the last meeting had been sent out and everyone had read. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Correspondence

Received information on Election Assistance for Individuals with Disabilities grants that are available for counties, cities and townships. The clerk will look into applying for a grant for Dunn Township.

Received the Certification for the payable 2008 Property Levy which needs to be sent to the county auditor. The Clerk will handle.

Received a Lake Network Management Survey from NDSU. The survey is voluntary so the Clerk will decide whether we need to fill out and return.

Received an e-mail from Dave Bulik our Canine Control Officer concerning his talking to the Humane Society in Fergus Falls about taking animals that are not claimed at Weckwerth's in Pelican after they have been there a few days so we can avoid paying to have the animals euthanized and cremated. They said they would take them if they were not full, and if they are full they would take them as soon as they have room, which is usually only a couple of days. Dave will also talk to Weckwerth's so they will contact him about picking up the animals and taking to Fergus.

Old Business

A discussion was had about Mark Goettel, who has parked an old trailer house and two cars visible from Hwy 59 and Fish Lake Road. Mike had talked to MNDOT who is in the process of conveying that property to Mr. Goettel. Mike called Goettel and made a deal with him, the vehicles will be moved by September 1st, 2007 and within one year after the conveyance of that property from MNDOT Goettel will either move the trailer or place it behind or alongside a storage building he is planning for that location. Mike talked to MNDOT again and asked that they make the conveyance contingent on his taking care of the requests made by the township.

We had received the signed new line road agreement back from Candor Township and all that needed to be done was for us to sign and date and it would then be in effect. The Supervisors and the Clerk then signed and dated the agreement and it is now in effect. The Clerk will make a copy and send to Candor Township for their records.

The cartway going back to Dan Merten's was discussed. We are unable to abandon the road so Mike and Judy will look at the proper procedure to vacate the road and bring to the next meeting. It would cost around \$10,000 to make a new turn around and we feel that is just too much to put into a road with only one property owner using it.

New Business

We ran an ad for RFP's for striping in Dunn and had received only one quote which was from Swanston Equipment from Fargo, ND. Mike made a motion to accept the quote from Swanston Equipment for \$4550.83 for 6.5 miles of striping, Wayne seconded the motion, all in favor, motion carried.

Compensation for the Zoning Board Members was discussed. We all feel we cannot expect them to do it for nothing and feel they should be compensated. It was decided to pay those who attend the Annual Meeting in the fall \$50 each, \$25 for other meetings called during the year and \$12 per hour for any extra work done between meetings, and this will take effect on September 1, 2007.

Supervisors Reports

Bob had finished the weed spraying. He had been over to look at the culvert on Fish Lake Road, he said it is fine, someone had complained that it was partially blocked again. He had met with Duane Seifert concerning the 470th Street project, we would be adding shoulders to part of the road which would entail getting easements from Seifert and other property owners as we would be going out of the road right-of-way. The 470th project was then discussed and Mike made a motion to table the project for this year, Wayne seconded the motion, all in favor, motion carried.

Mike had been over to Dahl Road and talked to Gordon Berg about putting in a culvert and to other property owners. Someone had complained about the reflective barricade at the end of 470th Street so he had gone to look at it. The Supervisors decided to remove the entire barricade as it is in very poor condition and they also felt that there is no need to replace it. Mike will take care of. He had hired trapper Dave to get rid of the beaver over on Pelican Point, but he had not done so as the water is too high but will do when the water goes down. He had attended the Zoning Board meeting called to discuss defining what a junkyard is in the Dunn Township Zoning Ordinance. He and Doug Winter were asked to put something together and get back to the rest of the board.

Wayne had talked to several people who called about the plugged culvert on Pelican Point, and had gotten Kevin Sherbrooke over there to clean the culvert and to trap beaver.

Zach Carlson stopped at the town hall to talk to the supervisors about a cartway that goes off of 275th Ave. in Section 25 that goes partway back to property owned by his Dad, John Carlson, who is planning on building a new house on the property and the road needs to be upgraded. What they want to know is how far the cartway C-654A, now known as 478th Street goes. After looking at the description of the cartway recorded by the township it goes in 1320 feet where there is a turn-around now and therefore they would be responsible for any costs of upgrading from that point. We will have our attorney send him a letter regarding the matter.

The Road Policy and Standards was discussed. Charles Kvale after reading some of the policy wanted to discuss the part on new developments where we have that the township will not take over any new development roads until they are blacktopped. After more discussion it was decided to table until next month. Charles thought we should have our attorney go over before adopting. The Clerk will write to one of the township attorney's to get their opinion. Mike and Judy will go over again, make any changes mentioned and the board will go over again at the September meeting and hopefully adopt.

The Supervisors discussed the Randy Chapin culvert matter over on Birch Grove Drive. He had obtained a permit for an approach from the Clerk and he stated that he had talked to Wayne who had told him he didn't need a culvert, the clerk then wrote this on the permit. After going over there and looking exactly where he was putting his approach Wayne told him he did need a culvert. The contractor put in a small culvert, not the 15" that is required by Dunn Township. Chapin's were asked to replace the culvert with a 15 inch by the township and they are now going after the contractor who refuses to do so as the permit states that they don't need one. After the board discussed the situation they decided to make an exception this one time as the culvert appears to be adequate. The Clerk will call and let them know.

The Clerk mention that it would be nice for her to have a scanner in the office for scanning pages into the computer and sending info via e-mail. She said she should be able to purchase one for around \$125. Wayne made a motion for the clerk to purchase a scanner with a cost not over \$150, Bob seconded the motion, all in favor, motion carried.

The next meeting will be on September 10, 2007 at 7 p.m. at the town hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpster, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 10, 2007-7 P.M.
TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. There were several residents in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and had been reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. Purchasing a CD was discussed seeing we are not resurfacing Dahl Road this fall and will not need so much money available. Carla said we could get 5% on a 10 month flexible CD. With the flexible CD if interest goes up you can change the rate one time during the 10 month period and can also withdraw half the amount without penalty if needed. Mike made a motion to purchase a \$200,000 10 month flexible CD from State Bank & Trust at the rate of 5%, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland's Hospital District report

Cheryl brought some information on the outstanding bonds for the Hospital District as had been requested, she said if there were any questions the supervisors should contact the Administrator or Vicky Thompson from whom she had obtained the information. She stated that the Health Center has a gain of \$32,000 for the year and the and River Front Manor is showing a gain of \$30,000 for the year. She said there were no major expenses in the near future just some repair issues with the building. She was asked if the levy would increase this year, she said no there would be no increase.

Beverly Slotten came to the meeting to discuss possibly applying for Federal Funds to help construct a bicycle/walking path in Dunn Township, this has been discussed several times over the years with one application being submitted back in 2001 from which we did not receive any funding. Approximately \$600,000 will be available for Transportation Enhancement projects in 2012. She had received a letter about a workshop to be held on the Transportation Enhancement funds on September 25, 2007 at the West Central Initiative Offices in Fergus Falls and she would like to see some of the members of the town board attend this meeting. The funding would require a 20% local match. The two roads of interest for a bicycle/walking path, which have been discussed previously, are East Lake Lizzie Road and South Pelican Drive. The approximate costs which were calculated by the assistant OTC Engineer in 2006 are: East Lake Lizzie Road approximate cost \$340,710, our 20% match would be approximately \$68,000. South Pelican Drive approximate cost of \$549,750 with the local

match of 20% being approximately \$109,950. Beverly was told we could do in two phases doing East Lake Lizzie Road first. Mike said Dunn Township has no extra funds for such a project and therefore the taxes would need to be raised in order to pay for such a project. There were also a lot of unanswered questions like, what would the project look like, how the property owners along East Lake Lizzie would feel about such a project, and how we could handle the area where the cabins are right next to the road. We have two major road projects that must be done in the next few years and we came up with a budget and are securing \$30,000 per year in order to hopefully have enough funds when the time comes to fix those two roads, Fish Lake Road and South Pelican Drive.

Therefore, we will have no reserve funds. He asked Beverly do you feel residents would be willing to pay more taxes, or does she think we could get donations in order to fund such a project.

The supervisors told her she needed to get some the questions answered and then come before the residents at the Annual Meeting to see how they felt and if the question should be put on the ballot in November 2008.

Jean Porter was at the meeting to discuss acquiring a variance on their property on Dahl Road to put in their new holding tank. Mike had been out to the property prior to the meeting to look over the site and after looking over the drawing provided to the supervisors by Mrs. Porter, Mike made a motion to allow the variance as long as it is put as per the drawing provided, Bob seconded the motion, all in favor, motion carried. The clerk will provide a letter of approval to Mrs. Porter for OTC Land & Resource.

Correspondence

We had received one variance letter from OTC which was under Lakeshore Management and they will handle.

The Annual District 9 Annual Meeting and Election will be held on September 18, 2007 in Rothsay. No one will be able to attend.

Received a letter from OTC Engineer showing county snowplow trucks that will be available in May 2008. We are not interested in purchasing any of the trucks listed.

Old Business

There was no old business.

New Business

Supervisor Reports:

Mike had been over to Little Pelican on Dahl Road and noticed a culvert down in the low land off Grobe Beach Road that was partially plugged and he talked to the owner of the property and telling him that he should clean it out this fall as it could be a problem in the spring. The owner of the property is Arlan Erlandson and his address is 26292 County Hwy 20, Detroit Lakes, MN 56501-9434.

Mike had talked to Don Schroeder who is repairing 490th Street and he told him we could pay him right off of his bid. Mike removed the end of road barricade at the end of 460th Street that was in very poor condition, he feels we do not need to replace. He had also talked to property owners on Pelican Point and if they cannot come up with an agreement between the township and themselves they will have to pay for the culvert cleanout.

Mike also sprayed weeds along the roads to be striped. He had also talked to someone who may be putting up a commercial building next year for Recreational Sales right across from the Condo garages off South Pelican Drive. This property is under

Shoreland Management and therefore we probably won't have much say in whether he can or not.

Mike had talked to Lakeview Township who is doing the crack seal on the township roads and they felt that South Pelican Drive should be seal coated as they say it is pretty bad and will take them one whole day to do the crack seal on the road. Mike will talk to Gene Miller one of our township engineers to find out what he thinks about seal coating, and the clerk will contact Seal Coating Inc. to get an approximate cost per mile.

The cartway that goes back to Dan Merten's place was again discussed. Because of the high cost of building a new turn around, a decision was made not to do this fall and therefore the winter maintenance of the cartway was discussed. We will plow only if Mr. Merten's lets the snowplow turn around by his driveway as previously done, otherwise he will have to plow the road himself. Someone will talk to him and how he feels about it.

After some discussion on the Road Policies & Standards we had been working on for some time, Mike made a motion to adopt the Dunn Township Road Policies & Standards which will go into effect immediately, Bob seconded the motion, all in favor, motion carried. The clerk will put on the web site for reference.

Because Columbus Day falls on our regular meeting date the next meeting will be held on Thursday, October 4th, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
OCTOBER 4, 2007--7 P.M.**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. Gene Miller, Torey Sonnenberg, and several other residents were in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. A \$200,000 CD had been purchased. Mike made a motion to accept the treasurers report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The supervisors discussed what to pay Dave Hagen who had gone and set traps at Pelican Point to trap beaver. Mike made a motion to pay him \$75, Bob seconded the motion, all in favor, motion carried.

A discussion was had on what to pay Don Schroeder for his work on 490th St. Heyer Land Surveying said he should be paid less than his bid as he had to move less fill than the 3400 Cu. Yards his bid was figured on, but Mr. Schroeder said he had to landscape the Johnson pit and therefore felt he should be paid off of his bid. After more discussion, Mike made a motion to pay Don Schroeder \$7,950 his original bid, Wayne seconded the motion, all in favor, motion carried.

Wayne made a motion to pay the bills except the Heyer Engineering invoice for \$2820, which we had received just prior to the meeting, Bob seconded the motion, all in favor, motion carried. The Clerk will contact Mr. Heyer to let him know that he will not get paid until the November meeting.

Cheryl Hovland Dunn Township's Hospital District Board Representative

Cheryl Hovland, Dunn's Hospital Board Member, was not able to attend the meeting but left a report which we made copies of for all those interested. Mike had talked to Randy Wanek, the new Administrator, about the Hospital Districts outstanding bonds. Mr. Wanek said that he would come to Dunn Township's Annual meeting to answer any questions residents may have.

Citizens Comments/Questions

Gene Miller, township engineer, came to the meeting to discuss Knollwood Lane which will need to be overlaid next spring. He said there were two culvert problems, a couple of animal holes that will need filling, we will need to rip rap the area where the road runs through the slough, a few drainage problems that will need to be looked at and maybe

upgrading the cul-de-sac. Gene asked if we would be upgrading the road to specs described in our road policy. He was told that the specs described in our Road Policy & Standards are for newly constructed roads. We will not upgrade Knollwood, just do the overlay, replace the culverts and fix any other issues. They also told Gene we would hold a special meeting to inform the property owners what we are going to do to the road and possibly give them an approximate time of when the work will be done. They told Gene to do the specs and have them ready for the December meeting.

South Pelican Drive was then discussed. Gene was asked about seal coating the road and he said he was not in favor seal coating. He also said he felt that the road needed to be repaired next year not 3-5 years down the road as the board was told earlier. He mentioned a couple of different ways we could do the repair and said we should possibly get bids for both ways and then we could decide which way to go. We will discuss more at our December meeting.

Torey Sonnenberg, snowplowing contractor, wanted to check with the supervisors about when they wanted him to plow the roads. Are they going to call him or is he supposed to do at his discretion. He was told he should decide when the roads need to be plowed. He also wants a map of roads he is to plow and those roads he is supposed to plow but bill to someone else. We will get a map ready for him and give him a list of the roads that are to be billed elsewhere.

Correspondence

Received one variance from OTC, they will handle.

We received notice of the West Otter Tail Officers Assoc. Meeting in Fergus Falls on October 23rd at 7 p.m. at the Otter Tail Power Community Rooms. Mike will attend.

Received a letter from Carr's Tree Service, Inc. offering their services, it will be kept for further reference.

Received a letter from the Historical Society looking for contributions to help restore the Township Historical Monument at the North edge of Pelican Rapids. The total project cost is \$12,000 and they have received \$5,550 so far, leaving a balance of \$6,450. This is something that will be brought up at the Annual Meeting in March so the electors can decide what to contribute.

We received a letter from the OTC Hwy Dept. concerning Funds available for Township Sign Replacement. The state is soliciting counties for the second round of funding. The aid would be for 90 percent of the costs and the townships would have to pay only 10 percent. All the townships in a county must sign a County/Township Agreement for Town Road Sign Replacement Program and return to the county by October 26, 2007. The meeting was held in the Community Center in Ottertail, MN on September 27th and Mike attended the meeting and brought the agreement back to be signed. We see no reason why not to sign the agreement, if the county would receive the funding the county will inspect the old signs, they will replace the ones that need replacing and add extra

ones where needed. How can we go wrong. The chairman and the clerk signed the agreement and send back to the county.

Old Business

A discussion was then had about the Mertens Cartway off of County Hwy #31. The township supervisors had decided that spending \$10,000 (estimates to build a new turn around) on a Cartway that had only one resident using was too much to spend and discussed with Mr. Mertens about just replacing the culverts and putting more gravel on the turn around now used. Mr. Mertens said this will work if they don't grade the road in the spring when the road is soft and raise the snowplow wing when they get to the corner and just drives the rest of the way to turn around. Torey Sonnenberg, who was hired for snow removal, was at the meeting and said that would be fine with him if Mr. Merten's would clean the rest of the road and the turn around, Mr. Merten's said he would. We will have to inform Steve's Road Maintenance about not grading the road in the spring when Mr. Merten's will put an orange cone out as a reminder. We will have Don Schroeder do the work. Clerk will call Don and have him go look and see what size culverts we need and have him go pick them up at Becker County. Also he is to call Bob or Mike when he is ready for gravel and they will contact Egge's. The township wants him to pack the gravel after it is spread.

Les Wahl, Pelican Point Association President, was at the meeting to discuss the culvert situation on Pelican Point. There have been a lot of problems with a plugged culvert on Pelican Point and property owners have expected the township to take care of cleaning it out. The property owners, back in 1988 filled in the ditch which has stopped the natural flow of the water and therefore it is the responsibility of the property owners to cover the costs of any work that needs to be done. The township would hire the work done and pay the bill and would then invoice The Pelican Point Association in the spring prior to their Annual Meeting at which time they can be discuss what was done and okay the invoice for reimbursement to Dunn Township. We then read an e-mail Mike had written to Rod Larson (copy attached) the property owner where the ditch was covered up telling him that if the Pelican Point Association does not pay for the work done the township would put this amount on his property taxes.

Sherry Steckler came with a set of plans here husband Mike had drawn up for a solution to the problem. It was an elaborate plan which would cost around \$6000. The plan would include putting in a Clemson leveler. Everyone felt this would be a more permanent plan but felt we should try something less elaborate this fall at least and see what happens. The township had sent in a trapper to see if he could trap some beaver but trapper Dave said that the beaver dam was not active at this point. He also said it was just like quicksand when he went in to set the traps, pretty dangerous. Mr. Wahl speaking on behalf of the Association said we need to do something this fall and said we should contact Egge Construction, whom Mike had talked to earlier, and have them come in pull out the black pipe, clean out and put the pipe back in and see what happens. If more work needs to be done that can be decided next spring. Mr. Wahl was asked what he thought the property owners would think about paying for the work done, he said I know they will say they think the township should pay for it seeing they pay so much in taxes. Mike then said, should the township open the ditch back up like it was originally

to get the natural water flow? He said we wouldn't have any problems if we did that. Mr. Wahl didn't think they would want that. We will go ahead and contact Egge's.

New Business

Mike had called H & R Construction to go look at the guardrails on Old 59 Road and on the Candor/Dunn Line road. They will get back to us with a bid.

Supervisor Reports

Mike had sprayed the weeds around the town hall. He met with the trail committee and gave them a few ideas for them to work on, he said they seemed enthused. He attended the Sign Replacement Meeting in Ottertail, MN. He will talk to our attorney about the drafted Junkyard Ordinance prior to the next meeting.

Townboard Matters Discussed

A date for road inspection was discussed. The Supervisors decided they would need two Saturdays to accomplish what they need to do. They will meet at the town hall on two Saturdays, October 20th and October 27th at 8 a.m. to go on the road tours.

Brushing was discussed, the clerk had talked to Steve Ehnert about it and he said he could do it but couldn't get at it until the end of October. It was decided to have Steve do it if he says he can get done before November 15, the clerk will call to see if he can do it by then.

The snow fence on the north side of 490th Street was brought up, but decided to put on the agenda for next month.

The next meeting will be held on Monday, November 12, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
NOVEMBER 12, 2007—7 P.M.**

Chairman Olson called the meeting to order. Board members present were, Mike Johnson, Wayne Olson, Bob Dalman and Judy Sumpter, Carla Johnson was absent. Others present were Cheryl Hovland, Ron Hanusch, Herb Johnson and Gene Miller.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and read. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers Report was read. Wayne made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried. Wayne made a motion to allow the Clerk to transfer \$10,000 from Money Market Savings to the checking account in order to pay the bills, Mike seconded the motion, all in favor, motion carried.

Cheryl Hovland Report On The Hospital District

Cheryl stated that the Financials looked pretty good. She also said that they had put in some new windows in the nursing home and completed the landscaping at Riverfront Manor. She thanked Mike and Judy for attending the focus group meeting on November 5th. The Health Center is operating at a \$16,100 gain, and Riverfront Manor is showing a gain of \$35,296. Each month Cheryl prepares a report which is made available to everyone attending our meeting.

Gene Miller, township engineer came to the meeting to discuss projects for the township. He had talked to Scambler Township about going together with Dunn on projects for next spring when soliciting bids but Scambler declined as they will be assessing property owners on their project and don't want any complications. Gene said it should work out anyway as all RFP notices for both Scambler & Dunn Township will go in the paper in January and that all the projects are in the same proximity. He said that asphalt prices are down, which is surprising. He will bring the specs and estimates on Knollwood and Dahl Road to the December meeting. A discussion was had on South Pelican Drive. Gene says that he wouldn't wait the 3-5 years to overlay like we were told previously, as the part going North and South is pretty bad. The portion going East and West could be left longer as it is not nearly as bad. Therefore, Gene said we could split the project making the cost a little more affordable. The Supervisors asked if he could bring estimates for South Pelican Drive, dividing into separate sections cost wise and bring to the December meeting so the board can make a decision on it. The Supervisors also asked that Gene bring us interim bills so we will know more where we are at. Gene said he would do that.

Correspondence

We received a notice from Don Solga, City Administrator, that a fire service agreement meeting would be held on October 25th at the library. Mike and Wayne attended the meeting, more information concerning the meeting later in the minutes.

We received a notice from Randy Wanek, the new Hospital Administrator, about a meeting to be held at the Pelican Valley Health Center on November 5th. Mike and Judy attended. Information on the meeting later in the minutes.

Old Business

Mike and Wayne gave information on the October 25th fire service agreement meeting. They stated that the meeting went really well. A discussion was had about changing the formulas for coming up with the percentages each entity has to pay, adding population (based on census), the market value would be determined on 100% Structure value, 50% of land value, tax exempt property would be included. Mr. Solga calculated the new formula percentage based on 2006 fire service data and sent out to each township comparing the different percentage from the old formula and the new formula for their township. Under the old formula Dunn was paying 28.137% and under the new formula, if approved, would be 22.226%, 5.911% less. Before changing to the new formula it has to be approved by the City of Pelican Rapids and every entity in the fire district has to agree to the change otherwise we will have to stay with the old formula until the service agreement ends in 2009. Solga said that the city will be asking for semi-annual payments instead of the yearly payments we have been making in the past, for cash flow purposes. They will be moving into the new fire hall sometime in November and will be getting an appraisal of the old fire hall. Someone asked who owns the new fire hall, he was told that the EDA will own and lease to the city.

Solga also told everyone that they are working with Detroit Lakes on a mutual aid contract which some of the townships had asked for some time ago.

Putting up a snow fence on 490th Street was discussed. Two Supervisors felt that it wasn't necessary and voted against doing it, one felt it was needed and voted for doing it. Therefore, with a two to one vote, they will not put up the fence this year. Mike will call Chris Haugrud, who lives on 490th Street, to let him know the decision.

The revised version of the Dunn/Scambler Line Road Agreement received from Scambler was gone over. There were some issues with the agreement, Mike will talk to Wayne Johnson about them. It was decided to put the agreement on hold until the December meeting.

New Business

There was no new business.

Supervisors Reports

Bob and Mike went on the fall road tour on Saturday, October 20 and also October 27th, checking roads for any work that needed to be done. They worked on the Pelican Point culvert along with Randy Dalman with his skid steer, pulling the black pipe. Everything seems to be running good, for now at least, and they will keep checking it.

They did some tree cutting and sign work as they went along.

Mike had met with Don Schroeder over at Dan Mertens cartway. He was not done yet but Mike marked where we wanted the gravel and will call Egge's when Mr. Schroeder is ready for it.

Mike had attended the West Otter Tail County Officers meeting held in Fergus Falls on October 23rd saying that it was a good meeting. Brian Schlueter the OTC Sheriff brought a list of calls they received from Dunn Township residents and what they were concerning, very interesting, lots of calls. Mike from OTC Solid Waste said that Otter Tail County is working on a Zoning and Junkyard Ordinance so we will not do any more on our junkyard ordinance until we find out if OTC finishes theirs and puts in force. Rick West, OTC Engineer said that every township went along with the MN Pilot Sign Project, town road sign replacement program, a Federal Aid project. The townships will be responsible for 10% of the cost of the project in their township. The county and consultant will come out and inspect signage in 2008 and in 2009 they will add and replace signs as needed. After this is done the state will require each township to have their signs inspected each year. The county can be hired to do the inspection and this is probably what we will do so that it is done right and all signs will be up to date going forward.

Mike found out that Dunn Township is seventh on the County list for bridge replacement.

Mike and Judy attended the meeting at the Pelican Valley Health Center. They were given a tour of the nursing home and the assisted living center. The purpose of the meeting was to get information from residents, under the hospital district, concerning the needs going forward in terms of nursing home and assisted living care. Several ideas were mentioned, one being the possibility of a short term care section, of which they have had calls on, and a memory loss section to keep these patients out of the general population. Mike told them that they should come up with some ideas with details and costs involved and then bring before the people to see what their feelings are before making any decisions. Mr. Wanek will be coming to our Annual Meeting to answer any questions anyone may have.

The clerk had written to one of the township attorneys concerning putting the question of a possible trail project on the November 2008 ballot. The attorney stated that this is not a question that can be put on the November ballot and that is a decision that the Town Board must make. A vote can be taken at the annual meeting but the vote is only an advisory vote and is not binding. Now that the Supervisors found out that it is their decision they want the trail project committee, if they want to go forward, to send out a survey which would include all information on the possible project with a section showing if the property owner is in favor of the project or not. It must be sent to all property owners in Dunn Township, possibly in May or June when the snowbirds are back, this would be at the trail committee's expense, the township will not be involved. They would then have them return the survey to the town board by possibly July first. The town board would then go through all the surveys to see what the people want and then make a decision. The board would like some members of the trail committee to attend the December meeting bringing a sample survey if possible.

Mike had talked to Arnie Miller who owns property off of South Pelican Drive and US Hwy 59. He is in the process of selling the property, contingent to Otter Tail County approval, to Jerry's Recreational Docks & Lifts. If this all comes about the township will receive notice from the county and the clerk is to notify the Supervisors so we can set up a meeting of the Zoning Board to discuss. The board is worried that if approved it may end up looking like a junkyard.

The next meeting will be held on Monday, December 10, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 8, 2007-7 P.M.**

Chairman Wayne Olson called the meeting to order. Board members present were Mike Johnson, Wayne Olson, Bob Dalman, Carla Johnson and Judy Sumpter. Others present were Herb Johnson, Charles Kvale, Cheryl Hovland, Steve Ehnert and Joel Johnson.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Citizens Comments/Questions

Charles Kvale was upset about the snowplowing not being done in a timely manner and not putting the blade down to the pavement. He said that over the New Year's weekend they didn't come to plow until 10 p.m. that evening and by that time it was all packed down. Steve said it didn't stop snowing until 1:30 p.m. and that it takes them from 7-9 hours to plow all the roads in Dunn. Charles said that he left so much snow on 215 Ave., the road by his place, that the next day he went out and plowed the slush off. Steve told him that 215 Ave. was probably one of the last roads in Dunn to be plowed and that the slush was there because they had come back to put salt/sand on them therefore helping to thaw the roads making the slush. Charles said there is so much traffic on that road that it gets so packed down and rutted up and then they have to drive on that. Steve said they could possibly change where they start plowing in Dunn Township therefore getting 215th Ave. plowed earlier. He said they normally start plowing at Henry's Hill as it is so steep that it can be very dangerous if it gets very bad, and of course starting at one end of the township and then driving all the way over to the other side to do a road is very time consuming and costly. He said he does the best that he can and all the roads can't be the first to be done.

Correspondence

We received a letter from OTC Land & Resource saying that they had looked at the approaches at 49855 Fish Lake Road where David Ramage had put fill in the ditch so he could put sod. The inspector, Scott Ellingson, OTC, determined that it is in the road right-of-way and will be up to the township to arrive at a solution. He also stated that the county had no permits or plan on file allowing them to put the fill in the ditch like Elizabeth Ramage claimed. Mike stated that we had forwarded the letter we had written the Ramages to our attorney to review. The letter was concerning the fill put in the ditch and the townships concern about this approach blocking normal run off as no culvert was installed and it is definitely down hill. We stated in the letter that the Ramages would be responsible if there were any leakage over Fish Lake Road they would have to pay for a

culvert put under Fish Lake Road for safety if we have any issues in the next 5 years. We asked our attorney to review the letter to see if the letter would be binding in case we need to put a culvert in, as we recently had quite a bit of rain and it is very close to running over the road . Mike asked that Wayne and Bob go over before the next meeting to look at the situation and when we get the opinion from the attorney the Supervisors can make a decision.

We received the annual bridge report from OTC and there were several concerns about separation. Also the bridge abutment markers had been spray painted black so we will have to replace them, Wayne will handle. All of the structural concerns have been the same for many years without much change, but if they become to severe the county will close down Old 59 which would make many people unhappy. We will have to keep an eye on it. We are hoping that the county will come up with the funds to replace the bridge in the near future. OTC is having a meeting to discuss county highway and bridge improvements and the funds available for these type of improvements and to get public input on where the money available should go. Mike will be attending the meeting to try to sway them towards replacing the bridge on Old 59 in the very near future. Steve Ehnert said that several townships have applied for grants to replace bridges and had received funding. Two were Hobart and Lakeview Townships, Lakeview replacing one by Bucks Mill not very far from us that we could go look at. He was not sure if it was Federal or State funding but we would have to talk to someone on the board of either of those townships to find out how to go about getting the correct applications. Mike said for now we would be just doing some patching on Old 59 just in case the county decides to close the road. Someone mentioned that maybe there should be more restrictive regulations on weights of trucks driving Old 59, this is something we could consider.

Old Business

Cheryl Hovland, Dunn Townships Hospital District Board Member, was at the meeting to try to answer any questions the board or residents may have and to present a report she prepared. One question that she had been asked by Mike Johnson was that the Hospital District were requesting a levy of \$170,000 an increase of \$70,000 over the 2006 levy and wanted to know why such an increase and if it had been approved. Cheryl said that the levy for 2007 **had not** been approved and that \$20,000 was for a evaluation survey of the campus and building, \$110,000 to support operations and \$39,000 to pay a bond due in 2007. The board and residents would like Cheryl to ask Paul Gaebe, Hospital Board Administrator to give us a report on the Hospital Districts condition for the last 5 years. Cheryl said she thought he would even be willing to come to the next town board meeting. Mike stated that they would like the report ahead of time to review before the meeting.

Cheryl Hovland's compensation was discussed. She stated that she probably attended one to two meetings a month as she is also on the Long Range Planning Committee. After discussion Mike made a motion to pay Cheryl Hovland, Dunn Township's Hospital District Board Member a flat salary of \$100 per month for attending the Hospital District Board monthly meetings, preparing a monthly report for Dunn Township and attending township meetings upon request, Bob Dalman seconded the motion, all in favor, motion carried.

Mike Johnson was asked to give any updates on the Fire Hall issue. He said that Wayne Johnson from Scambler Township and he were meeting with Jeff Swanson the Detroit Lakes Fire Chief to get more figures on costs for the townships if we decide to go with a sub-station with the Detroit Lakes Fire Department. Mike said he and Wayne Johnson had received a request from the Pelican Rapids Press to answer questions concerning the new fire hall and how the two townships stood concerning the matter. He said they answered the questions to the best of their ability and returned them to the Press. Mike said that they have been pursuing the issue of volunteer fire fighters for a sub-station and have made inquiries and know of several that would volunteer. He said that it is a very slow process and he thought that it wouldn't be until June or July before we would have everything together so we could vote on what we should do. Charles Kvare asked if we are responsible to help pay for the new fire hall if they go ahead without our approval. Mike said we have forwarded the service agreement with the fire department to our attorney and he will review the agreement and give us an opinion in a couple of weeks. Charles Kvare said that he had talked to the Pelican Lake Association and they told him that they would be happy to help getting the information out on this issue.

New Business

Mike had some inquiries about Dunn Township having an election this March to replace Merle Miller on the board who passed away. Back in September before Merle passed away the board appointed Bob Dalman to replace Merle until his return or until his term expired. Merle's term does not expire until December 31, 2008, this board position will be on the 2008 November ballot. Since we voted last March to change the township election to November, all terms that would have expired in March 2007 were extended to November 2008.

The Clerk had written to the County Auditor asking for a number on what we could levy for 2008 without raising taxes. He gave us a figure of \$58,000 which we will need for our Road and Bridge Fund in order to have enough in the fund to work on Fish Lake Road and South Pelican Drive in future years.

Our next meeting will be on Monday, February 12, 2007 at 7 p.m. at the Dunn Town Hall.

The Annual Audit Meeting will be held on Monday, March 5, 2007 at 7 p.m.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 12, 2007--7 P.M.**

Chairman Olson called the meeting to order. Members present were Wayne, Bob, Mike and Carla. The Treasurer will be taking the minutes in the clerk's absence.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers Report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Report-Cheryl Hovland, Dunn Townships representative on the Hospital Board

Cheryl said that a Special Hospital District Board Meeting was held to work on a Mission Statement. It was suggested that a monthly letter be written and published in the Pelican Rapids Press to let people know what's going on. Maybe Administration would write this. The major issues are how to maintain the building and keep costs down.

Explanation of why we are called a Hospital District and we don't have a hospital.

Dan Sumpter thought that the Clinic and Nursing Home should be separate entities.

Orville Thorson explained how Dunn Township helped to get everyone out of the high Hospital Tax.

Correspondence

We received a letter from Bud Nornes a MN. State Representative from our district stating that he would like to assist us in any way he can and would welcome any questions, concerns, or suggestions we may have.

Old Business

Carla, co-owner of Lakeland General Store brought a form for the town board to sign saying that it was okay for WCEC, who does testing wells for MN Pollution Control, to put testing wells in the Dunn Township road right-of-way. She also brought a map of where the wells would be. After discussion the board decided that it was okay for them to put the wells in the township road right-of-way and signed the form. These wells are used to test for any petroleum leaks. They have been testing on the store property since 1989 when a leak was discovered and now they are expanding out from the store property putting two wells on state property and two in the township road right-of-way because the river is near the area and they want to be sure that there are no leaks closer to the river.

Mike discussed the fire service. He said that Don Solga had been asked questions, some he answered, some he did not. Mike stated that the service contract cannot be for more than 10 years. MAT has a contract that may be used. Wayne Johnson was at the Pelican Rapids city council meeting this evening and came by to report. He said Trevor Steeves,

Alan Martinson and Don Solga said that the city may pay for 34% of the proposed new fire hall and may rewrite the service agreement. Mayor Wayne Runningen was up to speed with MAT's service agreement and thought that would be a good place to start. The city is looking at a 20 year bond at 6%. A dollar figure will be given us before our Annual Meetings so we know what to levy for our fire fund. Mike told about the advisement received from our attorney on the fire hall issue. This will be brought up at the Annual Meeting. Possibly having a Special Meeting in June and then have a vote on the issue this summer. Orville Thorson asked if we could share a substation with Becker County townships or townships that border us in Otter Tail. According to Wayne Johnson it sounded like Solga would finally get us some numbers. Dan Sumpter asked if the amount we pay includes equipment. He was told that, equipment, fire trucks, etc. are above our fire expense amount.

Wayne Johnson told us that the septic tank is frozen here at the town hall and that we should keep an eye on it.

New Business

Mike attended the OTC HWY Dept. Meeting concerning the county's 6 year plan for road/bridge repair. He wanted to ask about the bridge replacement on Old 59. He was told the sufficiency rating on that bridge is 67. Mike said that the budget on roads will be discussed at the Annual Meeting.

Mike said notice, Beauty Bay, Quiet Title road is not a platted road but has a street sign on it. He is wondering if we are responsible for this road and the maintenance. Orville Thorson said that if it is not used for 25 years it should be vacated. It is called Beauty Bay Road, check to see if it could be vacated.

Cheryl Hovland asked if we had any kind of a disaster plan.

Mr. & Mrs. Dan Sumpter complained about the snowplowing on their road. They said after the last snow it took him three days to come and plow.

The next scheduled meetings will be the Audit Meeting on March 5, 2007 at 7 p.m., the regular monthly meeting on March 12, 2007 at 7 p.m., and the Annual Meeting on March 13, 2007 at 7 p.m., all will be held at the Dunn Town Hall.

With no further business to discuss Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 12, 2007-7 P.M.**

Chairman Olson called the meeting to order. Board members present were Bob, Mike, Wayne and Judy, several residents were also in attendance.

The Pledge of Allegiance was recited.

Minutes

The Clerk read the minutes of the last meeting. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

The Clerk read the minutes of the Special Meeting held on March 5th where the proposed new fire hall was discussed. Bob made a motion to accept the minutes after revisions were made, Mike seconded the motion, all in favor, motion carried.

Treasurer's Report

The Clerk read the treasurer's report. Bob made a motion to accept the treasurer's report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. After discussion Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Cheryl Hovland

Cheryl presented a report to the board. The nursing home has 37 of 38 beds occupied and Riverfront Manor is fully occupied. Merit Care is reducing the square footage rented but Cheryl said the vacated space is being considered by another party. She said that she had received a message before coming to the meeting that Paul Gaebe, the Administrator has resigned his position and will leave on April 3rd. Ecumen (the management company) will provide an interim administrator and seek out a replacement.

Dan Passolt-Homeland Developers

Dan Passolt was at the meeting to talk to the board about dedicating a road to the township and having them take it over. He has 21 acres on Fish Lake (part of Echo Bay, he sold the rest) he will be developing the property and has already put a gravel road into the property. The gravel road is off of Marquardt Trail. The board explained to him that Marquardt Trail is not a township road and that they would not take over his road when we would have to use a non-township road to get to his to maintain. He was also told that any new developments must have their road built to township specs and needs to be blacktopped prior to petitioning the township to take over. The Supervisors told him that keeping it a private road is not the worst thing to do either as this would help keep traffic out of the development. He would do further research and get back to the township if necessary. He also told the board that he had bought the Moore Storage building off of Hwy 59 and that they want to possibly build another boat storage building with individual garage spaces, they may also divide the existing building into individual units. He was told they would need a Special Use Permit from the township prior to proceeding, he was provided with the form needed.

Correspondence

Received notice of the West Otter Tail Ag Weed meeting in Dalton on March 21st. All Supervisors will attend.

We received a land title summons from Svingen, Hagstrom, Karkela & Cline, PLLP concerning Paul and Krista Kuhlman who own property on Fish Lake. They have been having legal description problems with their property and therefore have had a new land survey done. The township is required by law to sign the Land Title Summons. Mike made a motion that the clerk should sign and return as required, Wayne seconded the motion, all in favor, motion carried.

Old Business

Mike gave a fire hall update. The city of PR had proposed to pick up \$10,000 plus their percentage which combined would be about 30% of the cost of the new fire hall. A statement made by the city administrator in the PR Press stated that if the city of PR were to build a new fire hall just to serve the city it would cost around \$500,000 which is half of the cost of the new proposed fire hall, therefore, they should pay 50% of the cost. On March 5th we held a special meeting to discuss an open letter to be sent to the cities and townships and it was decided to go ahead and send. The letter sent out asked the other townships to support our effort in getting the city of PR to pay the 50% lowering everyone else's share. A date and time for an informational meeting on the proposed new fire hall was discussed. Everyone thought that June would be a good time as all the snowbirds should have returned by then and most people will have opened their cabins. It was decided that a Saturday morning should be a good time for everyone, so June 9, 2007 at 9:30 a.m. was the tentative date set. After the informational meeting a survey would be sent out to all residents to fill out showing what they feel the township should do, stay with PR, go with DL, or stay with PR but not help pay for the new fire hall. They would then return the survey to the board. After going over the survey's returned, the board would make their decision.

Charles Kvare asked about the opt out option on the current service agreement with the City of PR for fire service. He was told that either the city or the townships have a one year opt out clause and can be implemented at any time. Mike was also told that Lida did not act on the letter, they will bring it up at their Annual Meeting but the board will offer no opinion.

New Business

The Clerk had received three quotes on a new computer, one from Pro Systems in D.L. for \$1203, Gateway for \$1273, and Dell for \$1407 all quotes were for computer, keyboard, mouse, monitor, video card, speakers, DVD-RW Drive, and windows Vista Business operating system, data transfer was not included in the quotes, Pro will charge \$65 per hour. Mike made a motion for the Clerk to purchase the new computer from Pro Systems who has the lowest bid, Wayne seconded the motion, all in favor, motion carried.

A discussion was had concerning the compensation for a Moderator who is asked to preside at any meeting. We have been paying them only \$25 and everyone felt that this was not enough, after discussing Wayne made a motion to compensate a Moderator \$75 per meeting retroactive with the PR Fire District Meeting held in November 2006 which Robin Johnson was moderator, Mike seconded the motion, all in favor, Motion carried.

Changing to a five Supervisor board instead of a three member board was discussed. Everyone thought that a five member board would make it easier to follow the open meeting law, as it is now, a quorum (which is two with a three member board) of board members are unable to discuss an issue without violating the open meeting law. With a five member board two would be able to handle an emergency situation between meetings without violating the pen meeting law. An estimated cost per year to add the two supervisors was around \$3200. We will bring up at the Annual Meeting to get some input from the residents.

Steve Ehnert's snowplowing contract is up May 1st, 2007. The Supervisors thought we should advertise for bids. Have them bid separately on the plowing and the grading. Orville Thorson brought up the idea of the township purchasing our own equipment, building a storage building and hiring someone to take care of and run the equipment and possibly do other odd jobs that need to be done. This is something that could be looked at. Then someone asked if it would be practical to purchase a one ton truck with blade and box for sand/gravel mix so we could go out and blade off the slush when it thaws as Steve doesn't go back out to get rid of it. Decided to bring up at the Annual Meeting to see what the residents think.

The next meeting will be held on April 9, 2007 at 7 p.m. at the town hall. We will hold the Re-organizational Meeting following the regular meeting.

Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 9, 2007--7 P.M.**

Chairman Olson called the meeting to order. Board members present were Mike, Wayne, Bob, Judy and Carla. There were several residents in attendance also.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting were read. Mike made a motion to accept the minutes as read, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurer's report was read. Bob made a motion to accept the report as presented, Mike seconded the motion, all in favor, motion carried. The Treasurer told the board that she had to transfer \$20,000 from the Money Market Savings account in March after she returned from Hawaii because of all the checks that had to be written for donations, the ambulance service and fire expenses. Bob made an after the fact motion that allowed the treasurer to transfer \$20,000 to cover the March disbursements, Wayne seconded the motion, all in favor, motion carried. The Treasurer told the board that she would need to transfer \$30,000 in April to cover expenses. Mike made a motion for the Treasurer to transfer \$30,000 from Money Market Savings into the checking account to cover expenses, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Bob made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland-Dunn Township's Hospital District Board Member

Cheryl stated that the administrator Paul Gaebe did resign and left his position April 4th. The nursing home has a 92% occupancy and had a gain of over \$16,000 this month and River Front Manor has full occupancy with a waiting list with a gain of \$4000 for the month. Ecumen will handle finding someone to replace the administrator, Vickie Thompson has been named interim administrator.

Dan Merten's was at the meeting to discuss the township cartway he lives on which is across from Franklin Lake the address being 47470 Cty. Hwy 31, he wanted to discuss the townships maintenance of the road. He said that some years ago the township agreed to maintain the road up to his yard and hauled in gravel to make a turn around spot for the grader & snowplow. He said that the road maintenance equipment is just too heavy for the road and has ruined a culvert which he wants the township to replace, he would then like the road maintenance equipment to turn around before the slough. The Supervisor's will look at the situation when they go on their spring road tour and try to figure out where to build a new turn around, will look at the culvert situation, and look to see if the road needs to be built up.

Jerome Dalman, son of deceased Jeanette Dalman, was at the meeting to talk to the board about possibly blocking the township road, Holbrook Road, that goes back to his mothers

property. He said since her passing the buildings have been empty and there has been a lot of traffic, cars and 4-wheelers going back into the property and would like to be able to barricade the road at her property line for now to keep the traffic out. If he sells the property he would then like to reopen the road. The Supervisor's told him they would look at the Minnesota Township laws to see if this is possible and we would then get back to him.

Mr. and Mrs. Jerry Kuehl who own property on Fish Lake Road were at the meeting to discuss a plugged township culvert that is causing their property to flood. First the Supervisors said they would get a hold of Egge's to have them replace the culvert, to see when they could do it and find out how long the road would need to be closed to finish the repairs. After discussion someone mentioned that maybe someone could drill a 3-4" hole in the culvert to drain some of the water. Two contractors were mentioned that could possibly do the drilling, one was Ripley's out of Erhard, and ACS out of Perham. Wayne will contact both tomorrow to try to arrange the drilling. He will then contact the Kuehl's with the information.

After advertising in the Pelican Press for RFP's for the snowplowing and grading for Dunn Township for the 2007-08 season, we received one bid for the grading from Steve Ehnert, and one for the snowplowing from Sonnenberg Excavating. No decision was made at this time, we will recess the meeting and reconvene next Monday evening at 7 p.m. to announce the boards decision.

Tom Zeoff of Moore Engineering was at the meeting to have the Chairman sign a plat called Haggart's Addition which is in Section 4, on Pelican Lake. Chairman Olson signed the plat.

Correspondence

Three Otter Tail County variances had been received, all are under Lakeshore Management regulations and will be handled by OTC lakeshore regulations.

We received a bid from Zierke & Zierke Lawn Services for the mowing and trimming at the town hall. The Clerk was asked to write to Codi Guck who mowed at the hall last year to see if he wants to put in a bid, then the Supervisors will make a decision, possibly at the May meeting.

Old Business

Mike discussed the proposed fire hall issue. Laura Broustad was at the meeting to say that this was the first she had heard of the issue and that she had checked with her insurance carrier and that her insurance would double if it was decided to go with D.L. Mike told her that we do not even know if D.L. would be willing to service Dunn Township and that their city council meeting was to be tomorrow night and hopefully they will make a decision. Other things were brought up like why would you want to change fire departments when it will cost just as much or more, we are not sure of the exact cost as they have not made a decision yet. Mike had talked to Bruce Roel who works for the MN State Colleges & Universities, Office of the Chancellor and is also the coordinator for the Fire Center about being a mediator between the City of PR and the Townships to help try and come up with a compromise between the two. A tentative date

had been set for the meeting but Mike had not heard from him for a week or so, so was unsure what that meant. We still plan on having an informational meeting in June to let residents know the facts on the issue and after the meeting we plan on sending out a survey for residents to fill out and return with their opinion of what Dunn should do. After receiving the surveys back the board would then make a decision.

New Business

A discussion was had about compensation for John Kvare who had gone out and put cones out to warn people of a spot on 490th Street that was sinking into the slough. It was decided to send him a check for \$25 for his help. Egge's hauled gravel in the next day and Chris Haugrud, leveled it out. It looks as though the road will need to be built up in that area. The supervisors will keep a watch on it and look again when they go on their spring road tour and then will make a decision on what needs to be done.

The purchasing of barricades, flashing lights, and some orange flags to have on hand was discussed. The clerk will call and get some prices and then we can decide on Monday night what we should order.

Bob thinks there should be a 30 mph speed limit sign placed after the bridge and before you get to the condo's.

The guardrail on Old 59 was discussed, some has been knocked down and some, or most of it needs repair. The Supervisors will look at it when they go on their spring road tour. Sign placement was also discussed and the Clerk will look into prior to our May meeting. Weeds will also be looked at when the Supervisors go on their spring road tour which will be on Saturday, May 12th. They will meet at the town hall at 9 a.m. to start their tour.

Our next meeting will be held on Monday May 14, 2007 at 7 p.m. at the town hall. We will now recess the meeting so the Supervisors can go look at the drainage problem on Fish Lake Road, we will reconvene the meeting on Monday, April 16, 2007 at 7 p.m..

RECONVENED/SPECIAL TOWNSHIP MEETING **APRIL 16, 2007 AT 7 P.M.**

The meeting was reconvened to address the water/culvert issue on Fish Lake Road. Chairman Olson called the meeting to order. The water drainage problem on Fish Lake Road was discussed. The Supervisors went to look at the situation and then they decided to contact the Hitterdahl Fire Department to see if they could come out with a 6" pump to help transfer the water out of Mr. Kuehl's yard. They also contacted Jerome Dalman to ask if he could come with a machine to clean out the township culvert close to the property. The fire department came out on April 10th and 11th and pumped for a total of 8 hours. Then on April 12th Mr. Dalman came out and bored through the culvert so it would allow water to go through. They believe a lot of the problem was caused by beaver. Bob now has built a culvert extender grate so it will be easier to see the start of any blocking problems. It was discussed whether we should pay the two vendors now or wait until the next meeting which is not until May 14th. After discussion it was decided that we should pay them now as they were so prompt on coming out to help with the problem. Wayne made a motion that we should pay the Hitterdahl Fire Department and

Mr. Dalman now instead of waiting until the May meeting, Mike seconded the motion, all in favor, motion carried.

The **Special Meeting** will now be held to discuss the bids received for grading and snowplowing for Dunn Township for the coming year. We received two bids by the deadline date of April 9th, one from Steve Ehnert for the grading and one from Torey Sonnenberg for the snowplowing. We also received a bid from Randy Arntson for both the grading and snowplowing but did not receive until Friday, April 13th. The Supervisors asked Mr. Sonnenberg how many other townships he was plowing and he stated he has only one other and that is Candor Township. He said that Candor only takes about 7 hours so that if he would get the contract for Dunn Township too he would start with two trucks in Dunn and would go to Candor later. They then asked Mr. Arntson how many townships that he was plowing and he stated that he has the contract with Scambler Township and that is all. Mr. Ehnert brought up the fact that Mr. Arntson was late getting his RFP's in and therefore it should be invalid. The Supervisors agreed that they should follow the deadline of April 9th as it was published in the Pelican Press for three weeks. Charles Kvale told the supervisors that they could decline all RFP's and start over again. He stated that he has not been happy with the snow removal on his road, 215 Ave., for several years and that he had discussed it with Mr. Ehnert but has seen no improvement. He told the supervisors that they should make a decision not only on price but also on performance. Jerry Black was also at the meeting to voice his disapproval of snow removal by his property, stating that he and his neighbors have had a lot of damage to their property (sod being dug up) due to the snowplowing. Mr. Ehnert suggested that seeing Mr. Kvale is not happy with the snowplowing on 215th Ave that maybe Mr. Arntson could plow all of 215th Ave. as he will have to do the south end for Scambler anyway. Mr. Sonnenberg said he would not have any objections to that if he should get the Dunn Contract and Mr. Arntson had no objections. The Supervisors said that they feel they need to follow the deadline where the bids are concerned. Wayne then made a motion to award the contracts for one year to Mr. Ehnert for the grading and Mr. Sonnenberg for the snowplowing, Bob seconded the motion, all in favor, motion carried. After the motion was made, Charles stated that he thought we should add that the one year contracts are subject to performance. Mike then made a motion to amend the previous motion and then made a motion to award the contracts for one year, subject to their performance, to Steve Ehnert for the grading and to Torey Sonnenberg for the snowplowing, Wayne seconded the motion, all in favor, motion carried. Mike will contact Scambler Township about Mr. Arntson plowing all of 215th Ave. and Scambler then billing Dunn for his time.

Sand/salt mix put on the roads in the winter was brought up. A stronger mix can be used on some roads. Steve said that we would then have to have two separate mixes, but could be done. He said that he mixes the sand/salt in October so the board will discuss and get back to him prior to that.

With no further business to discuss, Mike made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Clerk _____ Judy Sumpter,

Chairman _____ Wayne Olson,

**DUNN TOWNSHIP
MEETING MINUTES
MAY 14, 2007-7 P.M.**

Chairman Olson called the meeting to order. Board members present were Mike, Wayne, Bob, Carla and Judy. There were several others in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Mike asked the Clerk to change one sentence on page three of the minutes. Mike then made a motion to accept the minutes as amended, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob made a motion to accept the Treasurers report, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Fire Hall Issue Update by Mike Johnson

Mike stated that DL has recently announced that it won't provide Dunn Township the option of using their fire department for fire service. He then read a statement he had prepared sharing his thoughts on this fact, here is some of what he wrote. He said that as elected township supervisors, the Dunn Town Board is directed to serve the wishes of the majority of the residents and taxpayers of the township. At the Annual Meeting in March 2006 a vote of Dunn residents told the board they should not support the proposed new fire hall. As a result of that vote, the Dunn town board attempted to find other options for Dunn Township. Since that vote there have been several developments. The proposed fire hall cost has come down, we have discovered that property insurance would increase for some residents if we would use DL as our fire service. DL and Pelican Fire Departments do not have an Automatic Mutual Aid Agreement to better protect part of Dunn Township. And only in February did we know that the cost of service for DL versus PR would be roughly the same. All of this information would help the property owners make an informed decision to guide their elected township supervisors regarding fire service. The very foundation of government is to provide information, then offer options so that the majority can make an informed choice and let the majority rule. That is exactly what the Dunn Supervisor's attempted to do, and had pledged to follow the wishes of the people of Dunn. Unfortunately, there have been a vocal few that prefer not to join in this process. I've read that these same people say that the majority of the people of Dunn support the new fire hall in PR, yet they have done everything in their power to ensure that we won't have the chance to find out. The Dunn supervisor's were gathering information for an advisory vote, these vocal few refused to let the vote be

held. The June Informational Meeting planned will no longer be held. He asked if anyone had any questions, there were none.

Cheryl Hovland-Dunn Township's Hospital District Board Member

Cheryl said that they have been interviewing candidates for the new Hospital Administrator. This will not be a shared position with Sunnyside Nursing Home as in the past as they no longer want that. She said that the new Administrator will be involved in strategic planning with staff and management, and also more actively involved in the townships and meetings to inform the public of happenings in the Hospital District. The Board will also be more involved in what the administrator does. She said that a family had donated \$30,000. Someone asked about the occupancy of the nursing home and the assisted living facility. She said that the assisted living facility was at full capacity and the nursing home bed status is up and down with short stays of Hospice Patients.

Citizens Questions/Comments

Beth Kaldahl representing The Fair Hills Resort was at the meeting to ask the town board to give the okay for them to get a liquor license from the OTC. Mike made a motion to allow Fair Hills Resort to get a liquor license from OTC and that the clerk should sign the application, Bob seconded the motion, all in favor, motion carried.

Carla Johnson co-owner of Lakeland General Store asked the town board to give their permission for them to obtain a off-sale beer license from OTC. The town board had no objections and Wayne made a motion to allow Lakeland General Store to obtain an off-sale beer license from OTC, Mike seconded the motion, all in favor, motion carried.

Terry Schritz who owns property at 47769 Sunset Beach Road was at the meeting to ask the town board for permission to bore under the road to put pipes for his drain field, pipes for water and run electrical wire to his back lot. He did not have any drawn plans so the Supervisor's asked that when he gets the plans drawn up that he bring a copy to a meeting or leave with the clerk and the supervisor's will go over and sign if they are okay.

Randy Wasvick, OTC weed inspector was asked to attend our meeting to answer any questions we may have about weed spraying. He was asked who could spray township road ditches and if they needed to obtain a license. He said that anyone hired by the township may do the spraying and do not need a license as long as they do not use any restricted use pesticides. He was asked if he knew any contractors who do weed spraying and he said there were only two that he knew of and that was Carr's Tree Service and a company out of Park Rapids. He said there were more people who used to do it but the costs were just to high with insurance costs and the cost of a commercial license it just didn't pay. Clerk was to check to see if our insurance would cover someone hired by the township to do the spraying. Someone asked when the spraying should be done and he said that we should spray now (within the next couple of weeks) and again in October. Must be done before blossoms appear or the spray won't kill them. We appreciated Mr. Wasvick for coming out to our meeting. Bob will do the spraying within the next couple

of weeks but will need to find someone to drive for him. Charles Kvaré told about a spraying device he had bought from Johanson Implement in DL, Bob will go look at it.

Correspondence

We received seven variances from the County. They are all under OTC Shoreland Management regulations so they will handle.

We received thank you notes from Someplace Safe, the Josh Hanson Memorial fund, and Freedom Rein's Therapeutic Riding had placed a thank you ad (picture) to Dunn Township residents in the Pelican Rapids Press.

Old Business

Barricading Holbrook Road at the Jeanette Dalman property line was discussed. It was decided that we will vacate that portion of the township road rather than temporarily closing by resolution. Clerk will check the process for vacating and will start the process.

Lawn mowing at the town hall was discussed. Mike made a motion to have Codi Guck (who mowed last year) mow the town hall at \$50 per time, Wayne seconded the motion, all in favor, motion carried.

The contracts for graveling the roads in Dunn Township for the year 2007 were gone over. We received three bids, one from John Kvaré for \$7 a ton, one from Heisler for \$7 per ton and one from Egge Construction for \$4.86 per ton. Mike made a motion to accept the lowest bid from Egge Construction for \$4.86 based on the quality of the gravel, if not acceptable we will look at the gravel of the other contractors. Wayne seconded the motion, all in favor, motion carried.

Other Matters to discuss

Carol Schmaltz had a question for Mike asking him if he had asked the Pelican Lake Association to write a letter to the editor. Mike said that he had been asked to attend the Pelican Lake Association Meeting and they had asked him if he wanted them to write a letter to the editor he had told them that they could do whatever they felt was in the interest of Dunn Township residents.

Getting a web site started for Dunn Township was discussed, the clerk stated that the cost would be around \$120 per year. Bob made a motion for the clerk to go ahead with setting up a web site as soon as possible, Wayne seconded the motion, all in favor, motion carried.

The Road Policy was gone over and changes were made. The clerk will make revisions and Mike will take to the OTC engineer to go over and okay before adopting the policy.

A workbench for the back room was discussed, we need a place to work on and for sign storage. Bob had talked to someone who had an 8' workbench for sale so will find out more information on it before the next meeting and then we will decide whether we will purchase that one or have one built.

Wayne was asked about spraying for spiders on the outside of the town hall, as they were really bad last year. Wayne said that the name of the spray is Tempo and that he would take care of it.

The culvert of Randy Chapin, who lives on Birch Grove, was discussed. He did not put in the right size culvert so Mike will go talk to him about replacing it with the right one. Then if he doesn't comply we will take further steps to get it corrected.

Ordering a permanent barricade for the end of 490th Street that ends at Pelican Drive South was discussed. Wayne will go look at the one that was placed at the end of 470th Street off East Lake Lizzie Road and then he will decide what we need to order.

A discussion was had about sending a letter to the lake associations to have them remind their members that it is a misdemeanor to put leaves/branches/debris in township ditches (nothing to be placed in the road right-of-way without signing a waiver of township liability) and no parking in cul-de-sacs. Clerk will draft a letter and get approval before sending.

Purchasing a different copy machine was discussed. Mike had talked to Coopers in Fergus and they had given prices on a new and used one. Someone thought we should get quotes from another vendor before purchasing, the clerk will check in DL. She will also call Coopers to check to see if the service agreement goes up a lot as the machine gets older.

The cartway by Dave Bulik was discussed. Roger Lewis who owns property next to Mr. Bulik has been complaining about Mr. Bulik taking down a fence he puts up on his property blocking him from driving through. We have been unable to find the road vacation on that end of the cartway and if we are unable to find it we may vacate the whole cartway as it is unusable. A decision will be made at the June meeting.

The road at 47470 Cty. Hwy 31, concerning the township maintaining the road was discussed. Dan Mertens lives at the end of the road and says that the road maintenance equipment is just too heavy for the road and wants the township to make a new turn around prior to the slough. Bob had asked Don Schroeder to look at a couple of problem roads and come to the meeting to tell the supervisor's what he thought should be done to repair them along with where a new turn around could be build on this road. It was decided that we would recess the meeting so the supervisor's and Don Schroeder could go look at the three road issues and make decisions on how to proceed. They will meet at the town hall at 7 p.m. on Friday evening May 18th.

The next meeting will be held on June 11, 2007 at 7 p.m. at the town hall.

The meeting will now be recessed until Friday evening so the supervisors can go out and look at three road issues. The washout on 490th Street, the new turn around at 47470 Cty.

Hwy 31 across from Franklin Lake and 470th Street & Boe's Drive off of State Hwy 59 where there are shouldering problems.

**Meeting Reconvened
Friday May 18th, 2007 at 7 P.M.**

Mike Johnson and Bob Dalman met Don Schroeder at the town hall at 7 p.m.. They drove over to Dan Merten's to look at his road. It was decided that we put a "T" or "Y" at the end of the existing cartway for turn around of the snow plow. We will need to run a centerline on the road and also obtain easements from the owners-Randy Vareberg and Dan Mertens. We will need quite a bit of fill and probably two culverts for this project. There is a back slope part way down this road that would provide adequate fill for the project. It is on Dr. Tom Musacchla's land and we will need to contact him about fill. We'll also have to contact the DNR about filling in the edge of a swamp there, and Lake Region about moving some telephone poles. The expected cost-under \$20,000.

They then drove to 470th off of Hwy. 59 to look at the shoulders. The shoulders for almost the full length of that road need to be expanded. We'll need easements from the property owners along the south side of the road, and we'll have to notify property owners on the north side. We'd also like to have some major trees cut down along the north side, on farm land belonging to Homan or Seifert. We'll need permission, and probably have to hire someone to do the cutting. This would be a late fall project so that there is less traffic and the asphalt is not soft. Also, we will have to touch base with Shoreland Management to ensure we're okay on this project. Expected cost-under \$20,000.

Next they drove to 490th Street and looked at the road west of Haugrud's. We'll need to use a filler as well as a new gravel top. We'll probably have to have an engineer spec out the needs on this road. Cost unknown.

At 9:30 p.m. they returned to the town hall. Bob made a motion to adjourn the meeting, Mike seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 11, 2007-7 P.M.**

The meeting was called to order by the Chairman Wayne Olson. All board members were present, Bob Dalman, Wayne Olson, Mike Johnson, Carla Johnson, and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes had been sent out and reviewed by all board members. Copies had been made available to residents attending the meeting. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland, Dunn Township Hospital District Board Member's Report

Cheryl said that a new administrator had been hired. His name is Randy Wanek who's wife is the new Superintendent of Schools in Pelican Rapids. He will start on July 1st. She said that the Board will be more involved in his responsibilities, part of which will be to visit townships to answer questions and give updates. She said she feels that he will be a very good Administrator.

Cheryl said that the Nursing Home has 94% occupancy and had a loss of \$21, 841 for the month. The Assisted Living facility is full and has two on the waiting list. They had a gain of \$3,954 for the month.

Health South Physical Therapy, which leases part of the building, will soon be bought out so the Board is considering another lease with Mobility Plus, which will be determined in the next month or so. They have also given new job descriptions at the Nursing Home, they will combine Maintenance, Housekeeping, and Laundry into Environmental Services Director with staff cross trained.

Reading of the Letter from the State Auditor and the Response Letter

The Clerk now read the letter received from Nancy Bode, Assistant Legal Council for the State Auditors Office concerning contracting procedures used by Dunn Township in 2005 in connection with the paving of 470th St.-Boe's Drive and Blyberg's Road. Stating that proper procedures were not followed according to the statutes of the State of Minnesota. She then gave information on procedures that must be followed to comply with Minnesota contracting laws and also recommended that Dunn seek assistance from the

Minnesota Association of Township's and the Towns attorney prior to awarding any road construction projects in the future. A complete copy of the letter is attached.

The Clerk now read the response letter written to Nancy Bode of the Office of the State Auditor. In the letter it was explained that two of the members of the Board of Supervisors that were on the board in 2005 have been replaced, one by the March election in 2006 and one was appointed to replace the passing of our then Chairman of the board. Since the 2006 election actions have been taken by the board to come into compliance with the policies and procedures laid out by the State of Minnesota and other authorities. These actions have been taken to ensure that Dunn Township is following correct policies and procedures and for the proper construction of roads and their maintenance in Dunn Township. We stated that we feel we have come a long way in the past 14 months, but we acknowledge that we still have issues to address and will make every attempt to follow the recommendations pointed out in her letter. A complete copy of the Response Letter is attached.

The Chairman then asked if there were any questions concerning the letters, there were none. Betty Pyle who lives on Boe's Drive said that she was very happy with the job that was done on her road and felt that Chairman Miller was very concerned about costs and was trying to do the best for the residents of Dunn Township. Cheryl Hovland said she thought the Clerk was doing a good job with keeping records etc. Thanks to both of these residents for their vote of confidence as we do try to do what's best for our residents.

Correspondence

The only correspondence received was the Historical Society Newsletter.

Old Business

We had not heard from OTC Engineer, Rick West who was sent a copy of the Dunn Township's proposed Road Policies and Procedures. We asked that he go over and give any suggestions or corrections to us before we adopt. The Clerk will call next Monday if we have not heard from him.

Terry Schritz who owns property at 47769 Sunset Beach, had stopped and dropped off a drawing of his plan for boring under Sunset Beach Lane to place water and sewer lines and electricity to his lot on the other side of the road. After looking at the plan the Dunn Town Board had no objections to his boring under Sunset Beach Lane and it was okay for the Clerk to issue him a driveway permit.

The red and white barricade panels and posts for the end of 490th Street had been received. Wayne will install prior to July 1st.

Mike had heard from Dan Egge about graveling the roads. He told Mike that they were way behind because of the weather but would do ASAP.

Bob will go with the OTC Weed Inspector tomorrow at 1 o'clock to look at the weeds in Dunn Township. OTC will contact anyone who needs to be contacted concerning weed infractions.

Margret Seeb, Midland Beach Lane, had called about the snowplow sinking in on her property this spring when it was turning around. Mike had contacted Mr. Ehnert but he said that the grader won't be able to do any thing as it is still soft because of all the rain. He thought the township should haul in a load of black dirt to fill in the holes. Bob has some black dirt so will go look at the situation and possibly haul in a load to help level out her yard.

Someone had contacted Wayne about the culvert we bored through on Fish Lake Road this spring to open up for drainage. He thought that the culvert had caved in. Bob will contact Jerome Dalman who did the boring and they will go look at it.

Dunvilla Drive has a water problem. Mike said that we will be hauling in 3 to 4" of new gravel when Egge's gravel the roads which should help considerably.

New Business

The hiring of an engineer was discussed. Mike had met with three different engineers, Gene Miller, Jeff Stabnow and Heyer Land Surveyors out of DL. We had not heard back from Mr. Stabnow so, Mike recommended that we give the Dahl Road project to Gene Miller and the 490th Street project to Heyer Engineering. We can then compare costs of each engineer and possibly decide at a later date if we just want to use one engineer for all our projects in the future.

We will not need an engineer on the Dan Mertens project but will need to get easements from property owners before going ahead with the new turn around.

On 470th Street off of Hwy 59, shoulders need to be built. We will need to get permission to cut some big trees before we can do the work. Betty Pyle thought the owner of the property that the trees are on is Keith Homan, Mike will give him a call.

New Town Line Road Maintenance Agreements, one with Scambler and one with Candor Township had been drafted and the Clerk will send the respective agreement to the Chairman of each township to go over to see if they are in agreement with or if they have any changes or corrections they would like make. We would then ask that they return or get in touch with us prior to August 1st so we can move forward with getting new line road agreements adopted.

Clerk is to get a hold of Kathy Josephson or Tom Langseth of Pelican Township to get a copy of the latest agreement that they have with Dunn Township concerning the town line road.

We have a resident who lives right off of County Hwy 31 that has a lot of old cars (looks like a junk yard) that are sitting next to the road and it's a mess. We would like to ask that he remove the eyesore but when talking to the OTC Sheriff's office they said that we

better have some specifics in our Zoning Ordinance that says what constitutes a junkyard. The Zoning Ordinance, as it is now, does not distinguish that. It was decided that we need to have a Zoning Board meeting within the next month or so to update the ordinance to specify what is a junkyard. The Clerk will contact Paul Horvick, Chairman of the township zoning board to set up a date for a meeting to discuss the matter.

The next meeting will be July 9, 2007 at 7 p.m. at the town hall.

With no further business to discuss, Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNNTOWNSHIP
MEETING MINUTES
JULY 9, 2007 7 P.M.**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. Engineers Gene Miller and David Heyer, and several residents were at the meeting.

The Pledge of Allegiance was recited.

The opening and reading of sealed RFP's for the 215th Ave. project was next on the agenda. We did not receive any bids on this project and therefore it was decided to close the bidding. We will talk to Egge Construction who is doing a project for Scambler Township at the north end of 215th Ave. and see if they can do our project at the same time.

David Heyer, an engineer from Detroit Lakes, who was hired to do the specs on our 490th Street project, came to the meeting to bring us information on the project. He said the project would cost around \$40,000 and therefore we did not need sealed bids. Approximately 600 feet of road needs to be raised about 2' 3" at lowest point and would use around 3400 cubic yards of fill which they can possibly purchase from Don Johnson whose pit is close to the project site. This would be needed for a 24' top which would allow for shrinkage and settlement. He will do a spec sheet and give to the clerk by next Monday and then Mike can contact Mr. Johnson to negotiate a price, and secure at least two bids for the project.

Gene Miller, an engineer who was hired to do specs on the Dahl Road project, was at the meeting to inform the board of his findings. He said that the road has mostly shoulder deterioration with one very bad spot with swampy areas on both sides of the road. He suggested we rip rap on the north side for sure and possibly the south. He said we don't know what type of soil is below the culvert, so he doesn't know what the best thing to do in this area would be. One suggestion was to have a boring company come out and do some sampling so we would know exactly what we are dealing with and then could make a decision as what to do in this area. The cost would be \$2500 for the boring, but at least we would then know what we are dealing with. The supervisors decided to go ahead with the boring, Mr. Miller will notify them. Adding a cul-de-sac at the end of Dahl Road was discussed and it was decided to go talk to the property owner before deciding, it would be offset to the right. We will be doing repairs and overlay, we will not widen the road. Approximate cost will be around \$90,000. Mr. Miller said that a culvert is needed in the driveway at 25687 Dahl Road, one of the supervisors will go talk to him. After a discussion, by unanimous vote it was decided to hold a special meeting to discuss the project. Mr. Miller will stake out the road and will attend the meeting to answer any questions. All property owners will be sent a letter to inform them of the date and time of the meeting. The Special Meeting will be held on Monday evening, August 6, 2007 at 7:30 P.M. at the town hall. Notice will be put in the Pelican Press.

Minutes

Minutes of the last meeting had been sent out to board members and they had gone over. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the report as read, Wayne seconded the motion, all in favor, motion carried. The treasurer asked for approval for her to transfer \$50,000 to checking. Mike made a motion to give the treasurer permission to transfer \$50,000 from the Money Market Savings account into the checking account, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills, Bob seconded the motion, all in favor, motion carried.

Cheryl Hovland Hospital District Board Member Report

Cheryl stated that the board is working with the new administrator and seems to be going well. The assisted living facility has full occupancy and has a gain of \$23,700 for the year. The nursing home has 34 beds occupied with 4 admissions soon which will make the facility full. They have a net gain of \$50,916 for the year. Health South Therapy will remain with Select Medical with their lease agreement. Thanks Cheryl.

Citizens Comments/Questions

Helen Friend was at the meeting representing the property owners on Knollwood Lane. She brought a petition signed by residents who would like to have the road resurfaced. She said there are ten year round residents on the road. She was told that we have several "can't wait projects" that have to be done this year and the cost will be even more than what we have budgeted for, so we will not be able to do Knollwood until next year. She seemed to understand but wants their road to be the first project to get done next year. She brought up a couple of other issues over in their area. Dell Arneson who owns property close to theirs, lets motorcycles and 4-wheelers race on his property without mufflers on the machines and it's really noisy. Another thing was that there is shooting going on over there and in their direction. She was told that the sheriff would have to be called on these issues.

Correspondence

Three variances were received from the county. All were under OTC Lakeshore Management so the county will handle.

We received a letter from the state demographer stating the 2006 population and household estimates for Dunn Township. The number of residents was estimated at 874 with a household estimate of 421.

We received information on the MN Association of Townships Summer Shortcourse in Fergus Falls on July 24th. The clerk will attend.

Old Business

Dan Mertens came to the meeting to discuss what the township plans are for the cartway that goes to his property at 47470 County Hwy 31. Mr. Mertens does not want the grader to go all the way to his driveway as the equipment is too heavy for the road. Mike had gotten easements signed by Mertens and his neighbors to be able to work on the road making a new turn around before the slough. It was thought that maybe the fill needed could be gotten from one of the neighbors but Mike had talked to him and he was not really in favor of that as they were going to take from his bluff and he doesn't want the dirt disturbed. Mike told Dan that he thought the fill should come from his property. Mr. Mertens said that he would consider that but would have some conditions that would need to be followed.

1. Top soil would have to be put back on wherever they take the fill from.
2. He wants the township to replace another culvert, a 15" in the middle of his driveway.
3. There is a bluff above his driveway and he would want them to fill the low spot- there is swamp grass there now. He said it only gathers water in the spring.

The township will get Don Schroeder over to walk the property along with a supervisor and Mr. Mertens.

We had received the signed encroachment agreement we asked Michael Scherweit, 25339 Midland Beach Lane to sign and return to us concerning a large boulder he had placed in the road right-of-way. The agreement makes Mr. Scherweit solely responsible for any claims or suits for damages or injury arising from his placing the boulder in the road right-of-way.

The township Road Policy and Standards was again discussed. We had given a copy to the county engineers office to go over and make any suggestions and we had received it back from them. It was decided that Mike and Judy go over the suggestions made by their office, make any changes and bring back to the next meeting. They will mark any changes that we need to discuss with the rest of the board, we will go over them and then adopt at the August meeting.

Bob had talked to Duane Seifert about signing an easement form for work we need to do on 470th St. off of Hwy 59. His property would be affected if we would do the project which would be shoulder widening with ditch grading. Mr. Seifert wanted to meet with the supervisors and the contractor to go over exactly what we plan on doing before he signs the easement. Keith Homan, who's property would also be affected by the project, stated he would not sign the easement unless Mr. Seifert signed his. Bob will try to set up a time for all to meet before the next meeting.

New Business

The clerk said that she was asked by Carol Kraft, who is on the Lake Lizzie Association board whether the Lake Assoc. could use the Town Hall for their meetings. She said that they were using Zion Church now and making a donation of \$25 for each time they used it. Everyone thought we should let the Lake Associations use the building for their meetings at a charge of \$25 each time. The clerk will notify them.

The next meeting will be held on Monday, August 13, 2007 at 7:00 P.M. at the Town hall.

With not further business to discuss, Bob made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk_____

Wayne Olson, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 13, 2007-7 P.M.
TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Mike Johnson, Wayne Olson, Carla Johnson, Bob Dalman and Judy Sumpter. David Heyer and Gene Miller township engineers were also present along with several residents.

The Pledge of Allegiance was recited.

Sealed RFP's for the 490th Street project were now opened. We received two bids on the project, one from Don Schroeder for \$ 7,950.00 and the other from Ackling Construction Co. for \$ 21,376.00. After review and discussing the quote sheets, Mike made a motion to accept the lowest bid from Don Schroeder for \$ 7,950, Wayne seconded the motion, all in favor, motion carried.

Gene Miller the engineer for the Dahl Road Project was at the meeting to get final direction on the work to be done on Dahl Road. One was whether or not the township wanted to add a blacktopped cul-de-sac at the end of Dahl Road. At the Special Meeting held on August 6th the property owner of the land where the cul-de-sac would go did not want them to add the blacktopped cul-de-sac as he said it would become a racetrack for youngsters driving go-carts in the area. The township decided not to add the cul-de-sac as the owner said that emergency vehicles and the snowplow can continue to turn around on his property just like they have always done. There were three places where water runs across the road and brings sand/gravel onto the road and he needs to know what the township wants done to alleviate those problems. One place is at the driveway of Gordon Berg, he has no culvert and doesn't think he needs one. The board figures that with the added three inches of new bituminous this would bring the road up high enough to stop the run-off from his driveway and stop the problem there. The supervisors will go back and check this area after the road is completed to be sure this has fixed the problem and if not they will ask Mr. Berg to install a culvert in his driveway. In the wetland area where the culvert is heaving, borings had been done to see what we were dealing with. Several things could have been done in this 150 foot area but a decision was made to replace the culvert putting rock below it and to put a Petro Mat down on the top of the road and then put the new 3 inch bituminous surface over that. Gene said there would be some cracking and may need repair sooner than the more expensive options but will cost a lot less, so this was the option the Supervisors decided to go with. There were also other culverts that needed to be replaced. Gene can now do the specs on the project. After more discussion about when we should do the work on Dahl Road, it was decided the best option was to wait until next spring to do the project as the bidding would be a lot better early in 2008 before contractors have all their work set up for the year, and there isn't really enough time this fall with all the time dated regulations needed to be followed. Notice for sealed bids will be put in the paper in January, with bids to be opened at the February meeting and project completion date to be set for June 1st, 2008.

Ambrose Nowacki was at the meeting to discuss the speed bumps on Senn's Beach Road. He wanted to know if the township would do anything about them. He was told that the 225th Ave was the road that had been overlayed not Senn's Beach Road and that Senn's is a private road and therefore the property owners would have to make the decision to remove the speed bumps and pay for the removal. The Supervisors asked what it would cost and he said that Superior Lakeside would do it for \$200, they told him why don't the property owners just get it done.

Will Blasczyk brought a plat asking the board to okay and sign. The plat named Lake Hills Ranch Estates is on Little Pelican Lake and had been okayed by the Otter Tail County. After a discussion, and no objections, the board decided to have Wayne Olson as Chairman and Judy Sumpter as Clerk sign the plat.

Charles Kvare was at the meeting to talk to the board about a plat named Kvare's Beauty Bay South 2nd Addition which the township had already signed in December 2006. Changes had to be made on it as two signatures, one from the land surveyor and one from Charles's bank, so wanted to know if the Supervisors would okay so when he gets the changes made the Chairman and Clerk could sign without him having to wait until the September meeting. The supervisors said that this would be okay as we had already signed it earlier, and as long as he wasn't making any changes to the plat itself it would be okay. He will get in contact with the Clerk and Chairman when ready for their signatures.

Cheryl Hovland Hospital District Board Representatives Report

Cheryl brought a history of the Pelican Valley Health Center for our information, the hospital districts financial report, and comments on other activities during July. She stated that the new Administrator seemed to be working out well and that they had gotten good reports from the MN Dept. of Health. The nursing home had a loss of \$35,000 with a net gain for the year of \$37,500 and the assisted living facility had full occupancy with a gain of \$4,000 for the month and \$27,800 for the year. She thought that the township residents need to be informed and it was suggested that she and possibly the administrator give a report at the Annual Meeting in March and possibly any questions residents may have. Thanks Cheryl.

Minutes

The minutes of the last meeting had been sent out and everyone had read. Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried.

Correspondence

Received information on Election Assistance for Individuals with Disabilities grants that are available for counties, cities and townships. The clerk will look into applying for a grant for Dunn Township.

Received the Certification for the payable 2008 Property Levy which needs to be sent to the county auditor. The Clerk will handle.

Received a Lake Network Management Survey from NDSU. The survey is voluntary so the Clerk will decide whether we need to fill out and return.

Received an e-mail from Dave Bulik our Canine Control Officer concerning his talking to the Humane Society in Fergus Falls about taking animals that are not claimed at Weckwerth's in Pelican after they have been there a few days so we can avoid paying to have the animals euthanized and cremated. They said they would take them if they were not full, and if they are full they would take them as soon as they have room, which is usually only a couple of days. Dave will also talk to Weckwerth's so they will contact him about picking up the animals and taking to Fergus.

Old Business

A discussion was had about Mark Goettel, who has parked an old trailer house and two cars visible from Hwy 59 and Fish Lake Road. Mike had talked to MNDOT who is in the process of conveying that property to Mr. Goettel. Mike called Goettel and made a deal with him, the vehicles will be moved by September 1st, 2007 and within one year after the conveyance of that property from MNDOT Goettel will either move the trailer or place it behind or alongside a storage building he is planning for that location. Mike talked to MNDOT again and asked that they make the conveyance contingent on his taking care of the requests made by the township.

We had received the signed new line road agreement back from Candor Township and all that needed to be done was for us to sign and date and it would then be in effect. The Supervisors and the Clerk then signed and dated the agreement and it is now in effect. The Clerk will make a copy and send to Candor Township for their records.

The cartway going back to Dan Merten's was discussed. We are unable to abandon the road so Mike and Judy will look at the proper procedure to vacate the road and bring to the next meeting. It would cost around \$10,000 to make a new turn around and we feel that is just too much to put into a road with only one property owner using it.

New Business

We ran an ad for RFP's for striping in Dunn and had received only one quote which was from Swanston Equipment from Fargo, ND. Mike made a motion to accept the quote from Swanston Equipment for \$4550.83 for 6.5 miles of striping, Wayne seconded the motion, all in favor, motion carried.

Compensation for the Zoning Board Members was discussed. We all feel we cannot expect them to do it for nothing and feel they should be compensated. It was decided to pay those who attend the Annual Meeting in the fall \$50 each, \$25 for other meetings called during the year and \$12 per hour for any extra work done between meetings, and this will take effect on September 1, 2007.

Supervisors Reports

Bob had finished the weed spraying. He had been over to look at the culvert on Fish Lake Road, he said it is fine, someone had complained that it was partially blocked again. He had met with Duane Seifert concerning the 470th Street project, we would be adding shoulders to part of the road which would entail getting easements from Seifert and other property owners as we would be going out of the road right-of-way. The 470th project was then discussed and Mike made a motion to table the project for this year, Wayne seconded the motion, all in favor, motion carried.

Mike had been over to Dahl Road and talked to Gordon Berg about putting in a culvert and to other property owners. Someone had complained about the reflective barricade at the end of 470th Street so he had gone to look at it. The Supervisors decided to remove the entire barricade as it is in very poor condition and they also felt that there is no need to replace it. Mike will take care of. He had hired trapper Dave to get rid of the beaver over on Pelican Point, but he had not done so as the water is too high but will do when the water goes down. He had attended the Zoning Board meeting called to discuss defining what a junkyard is in the Dunn Township Zoning Ordinance. He and Doug Winter were asked to put something together and get back to the rest of the board.

Wayne had talked to several people who called about the plugged culvert on Pelican Point, and had gotten Kevin Sherbrooke over there to clean the culvert and to trap beaver.

Zach Carlson stopped at the town hall to talk to the supervisors about a cartway that goes off of 275th Ave. in Section 25 that goes partway back to property owned by his Dad, John Carlson, who is planning on building a new house on the property and the road needs to be upgraded. What they want to know is how far the cartway C-654A, now known as 478th Street goes. After looking at the description of the cartway recorded by the township it goes in 1320 feet where there is a turn-around now and therefore they would be responsible for any costs of upgrading from that point. We will have our attorney send him a letter regarding the matter.

The Road Policy and Standards was discussed. Charles Kvale after reading some of the policy wanted to discuss the part on new developments where we have that the township will not take over any new development roads until they are blacktopped. After more discussion it was decided to table until next month. Charles thought we should have our attorney go over before adopting. The Clerk will write to one of the township attorney's to get their opinion. Mike and Judy will go over again, make any changes mentioned and the board will go over again at the September meeting and hopefully adopt.

The Supervisors discussed the Randy Chapin culvert matter over on Birch Grove Drive. He had obtained a permit for an approach from the Clerk and he stated that he had talked to Wayne who had told him he didn't need a culvert, the clerk then wrote this on the permit. After going over there and looking exactly where he was putting his approach Wayne told him he did need a culvert. The contractor put in a small culvert, not the 15" that is required by Dunn Township. Chapin's were asked to replace the culvert with a 15 inch by the township and they are now going after the contractor who refuses to do so as the permit states that they don't need one. After the board discussed the situation they decided to make an exception this one time as the culvert appears to be adequate. The Clerk will call and let them know.

The Clerk mention that it would be nice for her to have a scanner in the office for scanning pages into the computer and sending info via e-mail. She said she should be able to purchase one for around \$125. Wayne made a motion for the clerk to purchase a scanner with a cost not over \$150, Bob seconded the motion, all in favor, motion carried.

The next meeting will be on September 10, 2007 at 7 p.m. at the town hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpster, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
SEPTEMBER 10, 2007-7 P.M.
TOWN HALL**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. There were several residents in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and had been reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Wayne made a motion to accept the report as read, Mike seconded the motion, all in favor, motion carried. Purchasing a CD was discussed seeing we are not resurfacing Dahl Road this fall and will not need so much money available. Carla said we could get 5% on a 10 month flexible CD. With the flexible CD if interest goes up you can change the rate one time during the 10 month period and can also withdraw half the amount without penalty if needed. Mike made a motion to purchase a \$200,000 10 month flexible CD from State Bank & Trust at the rate of 5%, Wayne seconded the motion, all in favor, motion carried.

Cheryl Hovland's Hospital District report

Cheryl brought some information on the outstanding bonds for the Hospital District as had been requested, she said if there were any questions the supervisors should contact the Administrator or Vicky Thompson from whom she had obtained the information. She stated that the Health Center has a gain of \$32,000 for the year and the and River Front Manor is showing a gain of \$30,000 for the year. She said there were no major expenses in the near future just some repair issues with the building. She was asked if the levy would increase this year, she said no there would be no increase.

Beverly Slotten came to the meeting to discuss possibly applying for Federal Funds to help construct a bicycle/walking path in Dunn Township, this has been discussed several times over the years with one application being submitted back in 2001 from which we did not receive any funding. Approximately \$600,000 will be available for Transportation Enhancement projects in 2012. She had received a letter about a workshop to be held on the Transportation Enhancement funds on September 25, 2007 at the West Central Initiative Offices in Fergus Falls and she would like to see some of the members of the town board attend this meeting. The funding would require a 20% local match. The two roads of interest for a bicycle/walking path, which have been discussed previously, are East Lake Lizzie Road and South Pelican Drive. The approximate costs which were calculated by the assistant OTC Engineer in 2006 are: East Lake Lizzie Road approximate cost \$340,710, our 20% match would be approximately \$68,000. South Pelican Drive approximate cost of \$549,750 with the local

match of 20% being approximately \$109,950. Beverly was told we could do in two phases doing East Lake Lizzie Road first. Mike said Dunn Township has no extra funds for such a project and therefore the taxes would need to be raised in order to pay for such a project. There were also a lot of unanswered questions like, what would the project look like, how the property owners along East Lake Lizzie would feel about such a project, and how we could handle the area where the cabins are right next to the road. We have two major road projects that must be done in the next few years and we came up with a budget and are securing \$30,000 per year in order to hopefully have enough funds when the time comes to fix those two roads, Fish Lake Road and South Pelican Drive.

Therefore, we will have no reserve funds. He asked Beverly do you feel residents would be willing to pay more taxes, or does she think we could get donations in order to fund such a project.

The supervisors told her she needed to get some the questions answered and then come before the residents at the Annual Meeting to see how they felt and if the question should be put on the ballot in November 2008.

Jean Porter was at the meeting to discuss acquiring a variance on their property on Dahl Road to put in their new holding tank. Mike had been out to the property prior to the meeting to look over the site and after looking over the drawing provided to the supervisors by Mrs. Porter, Mike made a motion to allow the variance as long as it is put as per the drawing provided, Bob seconded the motion, all in favor, motion carried. The clerk will provide a letter of approval to Mrs. Porter for OTC Land & Resource.

Correspondence

We had received one variance letter from OTC which was under Lakeshore Management and they will handle.

The Annual District 9 Annual Meeting and Election will be held on September 18, 2007 in Rothsay. No one will be able to attend.

Received a letter from OTC Engineer showing county snowplow trucks that will be available in May 2008. We are not interested in purchasing any of the trucks listed.

Old Business

There was no old business.

New Business

Supervisor Reports:

Mike had been over to Little Pelican on Dahl Road and noticed a culvert down in the low land off Grobe Beach Road that was partially plugged and he talked to the owner of the property and telling him that he should clean it out this fall as it could be a problem in the spring. The owner of the property is Arlan Erlandson and his address is 26292 County Hwy 20, Detroit Lakes, MN 56501-9434.

Mike had talked to Don Schroeder who is repairing 490th Street and he told him we could pay him right off of his bid. Mike removed the end of road barricade at the end of 460th Street that was in very poor condition, he feels we do not need to replace. He had also talked to property owners on Pelican Point and if they cannot come up with an agreement between the township and themselves they will have to pay for the culvert cleanout.

Mike also sprayed weeds along the roads to be striped. He had also talked to someone who may be putting up a commercial building next year for Recreational Sales right across from the Condo garages off South Pelican Drive. This property is under

Shoreland Management and therefore we probably won't have much say in whether he can or not.

Mike had talked to Lakeview Township who is doing the crack seal on the township roads and they felt that South Pelican Drive should be seal coated as they say it is pretty bad and will take them one whole day to do the crack seal on the road. Mike will talk to Gene Miller one of our township engineers to find out what he thinks about seal coating, and the clerk will contact Seal Coating Inc. to get an approximate cost per mile.

The cartway that goes back to Dan Merten's place was again discussed. Because of the high cost of building a new turn around, a decision was made not to do this fall and therefore the winter maintenance of the cartway was discussed. We will plow only if Mr. Merten's lets the snowplow turn around by his driveway as previously done, otherwise he will have to plow the road himself. Someone will talk to him and how he feels about it.

After some discussion on the Road Policies & Standards we had been working on for some time, Mike made a motion to adopt the Dunn Township Road Policies & Standards which will go into effect immediately, Bob seconded the motion, all in favor, motion carried. The clerk will put on the web site for reference.

Because Columbus Day falls on our regular meeting date the next meeting will be held on Thursday, October 4th, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
OCTOBER 4, 2007--7 P.M.**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter. Gene Miller, Torey Sonnenberg, and several other residents were in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. A \$200,000 CD had been purchased. Mike made a motion to accept the treasurers report as read, Wayne seconded the motion , all in favor, motion carried.

Bills

The supervisors discussed what to pay Dave Hagen who had gone and set traps at Pelican Point to trap beaver. Mike made a motion to pay him \$75, Bob seconded the motion, all in favor, motion carried.

A discussion was had on what to pay Don Schroeder for his work on 490th St. Heyer Land Surveying said he should be paid less than his bid as he had to move less fill than the 3400 Cu. Yards his bid was figured on, but Mr. Schroeder said he had to landscape the Johnson pit and therefore felt he should be paid off of his bid. After more discussion, Mike made a motion to pay Don Schroeder \$7,950 his original bid, Wayne seconded the motion, all in favor, motion carried.

Wayne made a motion to pay the bills except the Heyer Engineering invoice for \$2820, which we had received just prior to the meeting, Bob seconded the motion, all in favor, motion carried. The Clerk will contact Mr. Heyer to let him know that he will not get paid until the November meeting.

Cheryl Hovland Dunn Township's Hospital District Board Representative

Cheryl Hovland, Dunn's Hospital Board Member, was not able to attend the meeting but left a report which we made copies of for all those interested. Mike had talked to Randy Wanek, the new Administrator, about the Hospital Districts outstanding bonds. Mr. Wanek said that he would come to Dunn Township's Annual meeting to answer any questions residents may have.

Citizens Comments/Questions

Gene Miller, township engineer, came to the meeting to discuss Knollwood Lane which will need to be overlaid next spring. He said there were two culvert problems, a couple of animal holes that will need filling, we will need to rip rap the area where the road runs through the slough, a few drainage problems that will need to be looked at and maybe

upgrading the cul-de-sac. Gene asked if we would be upgrading the road to specs described in our road policy. He was told that the specs described in our Road Policy & Standards are for newly constructed roads. We will not upgrade Knollwood, just do the overlay, replace the culverts and fix any other issues. They also told Gene we would hold a special meeting to inform the property owners what we are going to do to the road and possibly give them an approximate time of when the work will be done. They told Gene to do the specs and have them ready for the December meeting.

South Pelican Drive was then discussed. Gene was asked about seal coating the road and he said he was not in favor seal coating. He also said he felt that the road needed to be repaired next year not 3-5 years down the road as the board was told earlier. He mentioned a couple of different ways we could do the repair and said we should possibly get bids for both ways and then we could decide which way to go. We will discuss more at our December meeting.

Torey Sonnenberg, snowplowing contractor, wanted to check with the supervisors about when they wanted him to plow the roads. Are they going to call him or is he supposed to do at his discretion. He was told he should decide when the roads need to be plowed. He also wants a map of roads he is to plow and those roads he is supposed to plow but bill to someone else. We will get a map ready for him and give him a list of the roads that are to be billed elsewhere.

Correspondence

Received one variance from OTC, they will handle.

We received notice of the West Otter Tail Officers Assoc. Meeting in Fergus Falls on October 23rd at 7 p.m. at the Otter Tail Power Community Rooms. Mike will attend.

Received a letter from Carr's Tree Service, Inc. offering their services, it will be kept for further reference.

Received a letter from the Historical Society looking for contributions to help restore the Township Historical Monument at the North edge of Pelican Rapids. The total project cost is \$12,000 and they have received \$5,550 so far, leaving a balance of \$6,450. This is something that will be brought up at the Annual Meeting in March so the electors can decide what to contribute.

We received a letter from the OTC Hwy Dept. concerning Funds available for Township Sign Replacement. The state is soliciting counties for the second round of funding. The aid would be for 90 percent of the costs and the townships would have to pay only 10 percent. All the townships in a county must sign a County/Township Agreement for Town Road Sign Replacement Program and return to the county by October 26, 2007. The meeting was held in the Community Center in Ottertail, MN on September 27th and Mike attended the meeting and brought the agreement back to be signed. We see no reason why not to sign the agreement, if the county would receive the funding the county will inspect the old signs, they will replace the ones that need replacing and add extra

ones where needed. How can we go wrong. The chairman and the clerk signed the agreement and send back to the county.

Old Business

A discussion was then had about the Mertens Cartway off of County Hwy #31. The township supervisors had decided that spending \$10,000 (estimates to build a new turn around) on a Cartway that had only one resident using was too much to spend and discussed with Mr. Mertens about just replacing the culverts and putting more gravel on the turn around now used. Mr. Mertens said this will work if they don't grade the road in the spring when the road is soft and raise the snowplow wing when they get to the corner and just drives the rest of the way to turn around. Torey Sonnenberg, who was hired for snow removal, was at the meeting and said that would be fine with him if Mr. Merten's would clean the rest of the road and the turn around, Mr. Merten's said he would. We will have to inform Steve's Road Maintenance about not grading the road in the spring when Mr. Merten's will put an orange cone out as a reminder. We will have Don Schroeder do the work. Clerk will call Don and have him go look and see what size culverts we need and have him go pick them up at Becker County. Also he is to call Bob or Mike when he is ready for gravel and they will contact Egge's. The township wants him to pack the gravel after it is spread.

Les Wahl, Pelican Point Association President, was at the meeting to discuss the culvert situation on Pelican Point. There have been a lot of problems with a plugged culvert on Pelican Point and property owners have expected the township to take care of cleaning it out. The property owners, back in 1988 filled in the ditch which has stopped the natural flow of the water and therefore it is the responsibility of the property owners to cover the costs of any work that needs to be done. The township would hire the work done and pay the bill and would then invoice The Pelican Point Association in the spring prior to their Annual Meeting at which time they can be discuss what was done and okay the invoice for reimbursement to Dunn Township. We then read an e-mail Mike had written to Rod Larson (copy attached) the property owner where the ditch was covered up telling him that if the Pelican Point Association does not pay for the work done the township would put this amount on his property taxes.

Sherry Steckler came with a set of plans here husband Mike had drawn up for a solution to the problem. It was an elaborate plan which would cost around \$6000. The plan would include putting in a Clemson leveler. Everyone felt this would be a more permanent plan but felt we should try something less elaborate this fall at least and see what happens. The township had sent in a trapper to see if he could trap some beaver but trapper Dave said that the beaver dam was not active at this point. He also said it was just like quicksand when he went in to set the traps, pretty dangerous. Mr. Wahl speaking on behalf of the Association said we need to do something this fall and said we should contact Egge Construction, whom Mike had talked to earlier, and have them come in pull out the black pipe, clean out and put the pipe back in and see what happens. If more work needs to be done that can be decided next spring. Mr. Wahl was asked what he thought the property owners would think about paying for the work done, he said I know they will say they think the township should pay for it seeing they pay so much in taxes. Mike then said, should the township open the ditch back up like it was originally

to get the natural water flow? He said we wouldn't have any problems if we did that. Mr. Wahl didn't think they would want that. We will go ahead and contact Egge's.

New Business

Mike had called H & R Construction to go look at the guardrails on Old 59 Road and on the Candor/Dunn Line road. They will get back to us with a bid.

Supervisor Reports

Mike had sprayed the weeds around the town hall. He met with the trail committee and gave them a few ideas for them to work on, he said they seemed enthused. He attended the Sign Replacement Meeting in Ottertail, MN. He will talk to our attorney about the drafted Junkyard Ordinance prior to the next meeting.

Townboard Matters Discussed

A date for road inspection was discussed. The Supervisors decided they would need two Saturdays to accomplish what they need to do. They will meet at the town hall on two Saturdays, October 20th and October 27th at 8 a.m. to go on the road tours.

Brushing was discussed, the clerk had talked to Steve Ehnert about it and he said he could do it but couldn't get at it until the end of October. It was decided to have Steve do it if he says he can get done before November 15, the clerk will call to see if he can do it by then.

The snow fence on the north side of 490th Street was brought up, but decided to put on the agenda for next month.

The next meeting will be held on Monday, November 12, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Bob seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
NOVEMBER 12, 2007—7 P.M.**

Chairman Olson called the meeting to order. Board members present were, Mike Johnson, Wayne Olson, Bob Dalman and Judy Sumpter, Carla Johnson was absent. Others present were Cheryl Hovland, Ron Hanusch, Herb Johnson and Gene Miller.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members and read. Mike made a motion to accept the minutes as written, Bob seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers Report was read. Wayne made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried. Wayne made a motion to allow the Clerk to transfer \$10,000 from Money Market Savings to the checking account in order to pay the bills, Mike seconded the motion, all in favor, motion carried.

Cheryl Hovland Report On The Hospital District

Cheryl stated that the Financials looked pretty good. She also said that they had put in some new windows in the nursing home and completed the landscaping at Riverfront Manor. She thanked Mike and Judy for attending the focus group meeting on November 5th. The Health Center is operating at a \$16,100 gain, and Riverfront Manor is showing a gain of \$35,296. Each month Cheryl prepares a report which is made available to everyone attending our meeting.

Gene Miller, township engineer came to the meeting to discuss projects for the township. He had talked to Scambler Township about going together with Dunn on projects for next spring when soliciting bids but Scambler declined as they will be assessing property owners on their project and don't want any complications. Gene said it should work out anyway as all RFP notices for both Scambler & Dunn Township will go in the paper in January and that all the projects are in the same proximity. He said that asphalt prices are down, which is surprising. He will bring the specs and estimates on Knollwood and Dahl Road to the December meeting. A discussion was had on South Pelican Drive. Gene says that he wouldn't wait the 3-5 years to overlay like we were told previously, as the part going North and South is pretty bad. The portion going East and West could be left longer as it is not nearly as bad. Therefore, Gene said we could split the project making the cost a little more affordable. The Supervisors asked if he could bring estimates for South Pelican Drive, dividing into separate sections cost wise and bring to the December meeting so the board can make a decision on it. The Supervisors also asked that Gene bring us interim bills so we will know more where we are at. Gene said he would do that.

Correspondence

We received a notice from Don Solga, City Administrator, that a fire service agreement meeting would be held on October 25th at the library. Mike and Wayne attended the meeting, more information concerning the meeting later in the minutes.

We received a notice from Randy Wanek, the new Hospital Administrator, about a meeting to be held at the Pelican Valley Health Center on November 5th. Mike and Judy attended. Information on the meeting later in the minutes.

Old Business

Mike and Wayne gave information on the October 25th fire service agreement meeting. They stated that the meeting went really well. A discussion was had about changing the formulas for coming up with the percentages each entity has to pay, adding population (based on census), the market value would be determined on 100% Structure value, 50% of land value, tax exempt property would be included. Mr. Solga calculated the new formula percentage based on 2006 fire service data and sent out to each township comparing the different percentage from the old formula and the new formula for their township. Under the old formula Dunn was paying 28.137% and under the new formula, if approved, would be 22.226%, 5.911% less. Before changing to the new formula it has to be approved by the City of Pelican Rapids and every entity in the fire district has to agree to the change otherwise we will have to stay with the old formula until the service agreement ends in 2009. Solga said that the city will be asking for semi-annual payments instead of the yearly payments we have been making in the past, for cash flow purposes. They will be moving into the new fire hall sometime in November and will be getting an appraisal of the old fire hall. Someone asked who owns the new fire hall, he was told that the EDA will own and lease to the city.

Solga also told everyone that they are working with Detroit Lakes on a mutual aid contract which some of the townships had asked for some time ago.

Putting up a snow fence on 490th Street was discussed. Two Supervisors felt that it wasn't necessary and voted against doing it, one felt it was needed and voted for doing it. Therefore, with a two to one vote, they will not put up the fence this year. Mike will call Chris Haugrud, who lives on 490th Street, to let him know the decision.

The revised version of the Dunn/Scambler Line Road Agreement received from Scambler was gone over. There were some issues with the agreement, Mike will talk to Wayne Johnson about them. It was decided to put the agreement on hold until the December meeting.

New Business

There was no new business.

Supervisors Reports

Bob and Mike went on the fall road tour on Saturday, October 20 and also October 27th, checking roads for any work that needed to be done. They worked on the Pelican Point culvert along with Randy Dalman with his skid steer, pulling the black pipe. Everything seems to be running good, for now at least, and they will keep checking it.

They did some tree cutting and sign work as they went along.

Mike had met with Don Schroeder over at Dan Mertens cartway. He was not done yet but Mike marked where we wanted the gravel and will call Egge's when Mr. Schroeder is ready for it.

Mike had attended the West Otter Tail County Officers meeting held in Fergus Falls on October 23rd saying that it was a good meeting. Brian Schlueter the OTC Sheriff brought a list of calls they received from Dunn Township residents and what they were concerning, very interesting, lots of calls. Mike from OTC Solid Waste said that Otter Tail County is working on a Zoning and Junkyard Ordinance so we will not do any more on our junkyard ordinance until we find out if OTC finishes theirs and puts in force. Rick West, OTC Engineer said that every township went along with the MN Pilot Sign Project, town road sign replacement program, a Federal Aid project. The townships will be responsible for 10% of the cost of the project in their township. The county and consultant will come out and inspect signage in 2008 and in 2009 they will add and replace signs as needed. After this is done the state will require each township to have their signs inspected each year. The county can be hired to do the inspection and this is probably what we will do so that it is done right and all signs will be up to date going forward.

Mike found out that Dunn Township is seventh on the County list for bridge replacement.

Mike and Judy attended the meeting at the Pelican Valley Health Center. They were given a tour of the nursing home and the assisted living center. The purpose of the meeting was to get information from residents, under the hospital district, concerning the needs going forward in terms of nursing home and assisted living care. Several ideas were mentioned, one being the possibility of a short term care section, of which they have had calls on, and a memory loss section to keep these patients out of the general population. Mike told them that they should come up with some ideas with details and costs involved and then bring before the people to see what their feelings are before making any decisions. Mr. Wanek will be coming to our Annual Meeting to answer any questions anyone may have.

The clerk had written to one of the township attorneys concerning putting the question of a possible trail project on the November 2008 ballot. The attorney stated that this is not a question that can be put on the November ballot and that is a decision that the Town Board must make. A vote can be taken at the annual meeting but the vote is only an advisory vote and is not binding. Now that the Supervisors found out that it is their decision they want the trail project committee, if they want to go forward, to send out a survey which would include all information on the possible project with a section showing if the property owner is in favor of the project or not. It must be sent to all property owners in Dunn Township, possibly in May or June when the snowbirds are back, this would be at the trail committee's expense, the township will not be involved. They would then have them return the survey to the town board by possibly July first. The town board would then go through all the surveys to see what the people want and then make a decision. The board would like some members of the trail committee to attend the December meeting bringing a sample survey if possible.

Mike had talked to Arnie Miller who owns property off of South Pelican Drive and US Hwy 59. He is in the process of selling the property, contingent to Otter Tail County approval, to Jerry's Recreational Docks & Lifts. If this all comes about the township will receive notice from the county and the clerk is to notify the Supervisors so we can set up a meeting of the Zoning Board to discuss. The board is worried that if approved it may end up looking like a junkyard.

The next meeting will be held on Monday, December 10, 2007 at 7 P.M. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP MEETING
DECEMBER 10, 2007-7 P.M.
DUNN TOWN HALL**

Chairman Olson called the Dunn Town Board to order for its regular meeting at 7 P.M.. Board members present were Wayne Olson, Mike Johnson, Bob Dalman and Judy Sumpter. Carla Johnson was absent. Several residents, Cheryl Hovland, Gene Miller, and the Zoning Board were in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out to board members for their review and copies were available for those attending the meeting. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the treasurers report as read, Bob seconded the motion, all in favor, motion carried. Mike made a motion for the Clerk to transfer \$20,000 from the Money Market Savings to the checking account to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Report from Cheryl Hovland-Dunn Townships Hospital District Representative

Cheryl stated that communications has opened up between the hospital district and the townships, which is certainly a good thing. Things are going very good as the aging population increases. The health center had an occupancy level of 99.5% and the River Front Manor continued to be full. The Clerk was to contact the OTC Auditor to find out what happens if the Hospital District Board would decide to add more debt, would the townships be obligated to pay that extra debt.

Doug Winter, Dunn Townships Zoning Board Chairman brought a letter to present to the Town Board concerning the application to Otter Tail County for a Conditional Use Permit from Jerry Kotalik, for a business for sales, services and storage for new and used recreational equipment at the corner of U.S. Hwy 59 and South Pelican Drive. The letter contained the recommendation of the Zoning Board that five (5) covenants be attached to the proposed Conditional Use Permit and that, if approved this permit should be reviewable and renewable on a yearly basis. Mr. Winter said that we cannot just give Mr. Kotalik an open door on this issue and that the board should either ask them to delay until June, as they have to act within 60 days or accept the letter as written and present it to Land and Resource showing the Dunn Township Zoning Board's feeling on the application based on the information that we had received. Chairman Winter asked if the Dunn Township Board would accept the letter from the Dunn Township Zoning Board.

He asked for any comments, there were none. After reviewing the letter presented, Mike Johnson made a motion to accept the letter as written, Wayne seconded the motion, all in favor, motion carried. A cover letter would be written from the Dunn Township Board of Supervisors stating the acceptance of the letter as written and ask OTC Land & Resource to take our recommendations into consideration before making a decision on the Conditional Use Permit application of Jerry Kotalik.

Gene Miller, township engineer, brought specs and estimates for Knollwood Lane and Dahl Road roads which will be repaired in the spring. Gene stated that he had talked to the OTC engineer and MNDOT about how much money should be put into these roads as he said engineers sometimes have a tendency to overdue. On Dahl Road he suggested that residents on Dolphin Trail put a crown on their gravel road to help stop the gravel runoff. He suggested February 11, 2008 as the deadline date for bids which would be accepted in the mail up to that date and at the town hall from 6:30 to 7:00 P.M. prior to the town board meeting. His suggested completion date was August 1st, and if not completed there would be a \$500 per day penalty. Notices would be put in the Pelican Press in January.

Gene had also checked out options for repair of South Pelican Drive, costs of each option, and the life span of each option so the Supervisors can decide what would be the best option for the money. Overlaying the entire 3 miles of road would cost around \$175,000 with a life span of around 10-12 years, overlaying from Dunvilla North to the turn west would cost around \$115,000, seal coating the entire 3 Mi. would cost only around \$50,000 but the life span would only be around 4-5 years. The last option, which Gene had not figured costs on, as he didn't think the Supervisors wanted to spend that much money, was the grinding of the old pavement adding oil and putting back on the road which would give us a totally new road with a life span of approximately 25 years. The Supervisors asked Gene to bring more information on this option to the January meeting and then they will make a decision. If the Supervisors decide to go with this option, because of costs, we would have to regionally advertise for bids possibly advertise for all three jobs.

The Trail Project Committee was on the agenda but no one attended the meeting.

Old Business

The Dunn/Scambler Line Road Agreement was again discussed. We had received the revised version and all was correct. Mike made a motion to accept the Dunn/Scambler Line Road Agreement as written, Chairman Olson and the Clerk will sign and return to Scambler for their signatures, Bob seconded the motion, all in favor, motion carried. Mike made a motion to accept and sign the proposal from Super Septic Inc., Wayne Johnson owner, to plow the snow at the town hall for the 2007-08 Season, Bob seconded the motion, all in favor, motion carried. A signed copy will be sent to them.

Supervisor's Reports

Mike stated that the culvert on Merten's road is done. Don Schroeder put the culvert in and Egge's hauled the gravel.

A variance was needed for sewer placement on Birch Grove that Egge's was doing, so Mike went and looked and the placement was okay so he signed the variance for Egge's. He had called and talked to Chris Haugrud about the township not putting up the snow fence North of 490th Street this year. Chris lives on 490th Street and he was not very happy but understood. He said that the school bus now goes down the road as his son is now in school. He told Mike that if he had to go out and clean snow on the road so the bus could get through he would bill us for that work. Mike said that was fine but to bill us right away and not to let it build up.

The next meeting will be Monday, January 14, 2008 at 7 P.M. at the Dunn Town Hall, the Annual Audit Meeting will follow.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____