

Dunn Township
Zoning Committee Meeting Minutes
June 9, 2010

Committee Members Present: Doug Winter, Terry Russ, Robin Johnson, Chris Haugrud, Faye Engkjer

Other Guests: Jim Peters, Charles Kvare, Mike Johnson, David Johnson

Meeting was called to order at 7:15 pm, starting with the Pledge of Allegiance recited by all. Mr. Peters arrived a few minutes late, noting a misjudgment of distance and offered an apology. The committee informed Mr. Peters that the Dunn Township board adopted the zoning committee's recommended Comprehensive Plan May 10, 2010. Mr. Peters requested that a copy be sent to his office. Discussion followed on how to proceed with the ordinances. Suggestions made: draft copy ordinances, develop specific ideas with blanks and then seek public support, have 2 public meetings instead of one (required). All meetings will be posted to the public, and discussion followed for paper and website notices. Questions were raised by the committee on interim ordinances or moratoriums until actual ordinances are updated or replaced. A suggestion to do a mailing to township residents in a form of a post card was discussed. Funds from the township are available for a mailing, along with the postings on the website and newspaper. Mike Johnson presented a copy of the recorded (existing) ordinances to Engkjer. Responsibility of enforcement, written notices to comply, or notice of violations were discussed. Motion was made by Kvare, seconded by Winter, to establish at least 3 planning meetings for zoning ordinances. Motion to amend was made by Kvare to include a public hearing at the end of September, 2010. Motion carried. Established meeting dates for a postcard mailing will be: June 29, 2010, July 13, 2010, August 10, 2010, and the public meeting date of September 22, 2010. Motion made by Kvare to request consideration of funds from the township board to do a postcard mailing to residents after June 14, 2010 pertaining to zoning ordinances was made, seconded by Winter. Motion carried. A draft will be sent to Mr. Peters. Engkjer was directed to contact the township to be placed on the agenda at their next meeting, June 14, 2010 for this request. A copy of the existing ordinances will be sent to Mr. Peters. Mr. Peters left at 9:05 pm. Motion to adjourn at 9:19 pm was made by Winter, seconded by Russ, motion carried.

Respectfully submitted,
Zoning Committee Secretary
Faye Engkjer

Dunn Township
Zoning Committee Meeting
June 29, 2010

Members Present: Robin Johnson, Terry Russ, Chris Haugrud, Faye Engkjer

Members Absent: Doug Winter

Other Guests: Herb Johnson, Charles Kvale, David Johnson, Dave Slotten, Kathleen Stralow

Meeting was called to Order by Robin Johnson at 7:03 pm. The Pledge of Allegiance was recited by all present.

Previous meeting minutes were not approved due to the Secretary forgetting to bring them.

Robin Johnson reviewed the order for the public meetings noting that the meetings will be no longer than 2 hours long, with committee members discussing the ordinances, and the last half hour will be available for public discussion and input. Johnson noted that newspaper notices have been submitted to the Pelican Press and residents were additionally sent notice by a postcard mailing for notice of the meeting dates.

Dunn Township has confirmed that the existing ordinances are recorded with Otter-tail County. Engkjer is to make copies of these existing ordinances for availability for future meetings.

The existing Dunn Township ordinances were discussed and after the zoning committee seeks advice and counsel from Mr. Peters, (the zoning committee attorney) the proposed changes to these ordinances are as follows:

Under Section I General Provisions, D.

Remove: "permit issued by the town clerk"

Change to: "permit application to be issued by the town clerk with representation and approval from town board".

Under Section II Definitions: Clarification on this section will be requested from Mr. Peters.

Under Section IV Permitted and Prohibited Building Uses

B. #4 Clarification is requested from Mr. Peters under this section. Q= Does the township "supersede the county at 5 acres? Why would the township choose this? (ex: 2 ½ non-plotted vs. 1.5 plotted) Further discussion is needed for setbacks and minimum requirements.

C. # 6. Clarification of exactly what qualifies for "churches" is requested from Mr. Peters. Additionally under this section: Alcoholic establishments (bars) are not addressed or included under "Special Uses".

Under the Dunn Township Ordinances proposal formatted by Peters and Peters, PLC:

Page 4 Section 10-040 Standard Requirements:

Clarification and interpretation from Mr. Peters is requested on item # 3, #4, #5.

Q=Should the township have a time frame (ex. Start and end date) for structures, repairs, replacements, restorations, maintenance, improvements, expansions? The existing ordinance states 1 (one) year. Proposed change would be 30 months.

Page 5 Section 10-050 Separability and Section 10-060 Vested Rights: Clarification will be requested from Mr. Peters.

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Guest Dave Slotten asked if there were any existing ordinances in regards to private citizens renting out their property/cabins. Slotten stated his neighbors rent out their cabin and it brings a lot of traffic in his area. Engkjer responded that she was not aware of any ordinance that would prohibit renting of private property.

Haugrud made a motion to adjourn, seconded by Russ, motion approved.
Meeting was adjourned at 9:02 pm

Respectfully submitted,
Faye Engkjer
Zoning Committee Secretary

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