

**DUNN TOWNSHIP
MEETING MINUTES
JANUARY 9, 2006
8 A.M.**

Chairman Miller called the meeting to order. Board members present were Merle Miller, Wayne Olson, Carla Johnson and Judy Sumpter. Don Logue was absent. Also present were Charles Kvale, Mike Johnson, Lyle Haugrud and Steve Ehnert.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and everyone had read them. Merle made a motion to accept the minutes as written, Wayne seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read. Merle made a motion to accept the Treasurers report as read, Wayne seconded the motion, motion carried.

Bills

The bills were gone over. A discussion was had on the balance we owe to Central Specialties and it was decided to pay them \$4000 and pay the rest in the spring when they finish the shouldering on 470th Street and Boe's Road. Merle made a motion to pay the bills, Wayne seconded the motion, motion carried.

Correspondence

We received a variance from Otter Tail County on The Echo Bay Development. Don had attended the meeting held on the 4th of January. The developers decided to table for 30 days to get adjustments made on plans, etc. Some discussion was had about township roads going into Echo bay and the impact of the trucks using them while construction is going on.

A letter was received from the Pelican Rapids Library showing their long range plans through 2009. Copies were handed out.

Old Business

Went over Town Hall Rental Policy, no motion was made. One resident thought we should drop the separate Meeting rental charges and charge the regular rental charge for meetings also. Was decided to discuss with potential renters to see what they're reaction was before making a decision. We want people to use the building. A discussion was had also about the insurance issue when renting out the Town Hall. The Clerk will contact our insurance agent on this.

Chairman Miller had talked to Frank McDaniels who had build a chair rack (to load and move chairs) for the Cormorant Community Center and would build one for us for \$300. After discussion, Wayne made a motion to have Mr. McDaniels build one for us that would hold 48 chairs for \$300, Merle seconded the motion, motion carried.

Jerry Black gave a report on the December Hospital District Board Meeting. Riverfront Manor is at full occupancy with a waiting list and had a gain of \$3124.89 and the Health Center had a gain of \$13,195.19. The local ambulance service has been purchased and the new owner will be present at their next board meeting. A hot water boiler and a new gas line had been installed at a cost of \$21,533. Thanks Jerry.

Charles Kvaré talked to Steve Ehnert about the snowplowing on his road, 215th Ave. He told him it took 14 hours after it snowed for him to get out and plow the snow and by that time it was all packed down. Steve said it was still snowing and that was why they didn't get out there earlier. Charles did thank him for cleaning the ice off at an earlier time. Charles asked him when does a plow come into Dunn Township, after all other townships or when. Steve said he sends one plow to Dunn right away. Charles, plus others were not happy about how icy the roads have been and why he doesn't get out when its melting and scrape them off.

Steve told the Supervisors that someone has been using Birch Grove, off of County 31, as a parking lot for some time now making it hard to plow snow. Merle will check it out.

Lyle Haugrud came to the meeting to talk to the Board about the assessment put on his property next to Blyberg's Road, which was blacktopped this summer. We had received a letter from his lawyer about his objection to the assessment, we had contacted the township attorney but had not received an answer. Lyle stated that he would not receive any benefits whatsoever from the blacktopping of the road. Supervisors will discuss and we will get back to him.

The brick mailbox stand that was built right up to the blacktop on Sunset Beach was again discussed. One of the neighbors had contacted Merle with concerns about backing into it. The Clerk had written to the MN.Township Attorney and had not received an answer on whether we can ask him to move it or not. Clerk will sent another e-mail to the attorney.

New Business

There was no new business.

The next meeting will be held on Monday February 6, 2006 at 8 a.m. at the Town Hall and the Annual Audit Meeting will follow.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Merle seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
FEBRUARY 6, 2006
8 A.M. TOWN HALL**

Chairman Miller called the meeting to order. Board members present were Merle Miller, Wayne Olson, Carla Johnson, Don Logue, and Judy Sumpter. The Pledge of Allegiance was recited.

Minutes

The minutes had been sent out and gone over, Wayne made a motion to accept the minutes, Merle seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read, Merle made a motion to accept the Treasurers Report as read, Wayne seconded the motion, motion carried.

Bills

Wayne made a motion to pay the bills but to deduct \$107.64 from Central Specialties bill for a finance charge as we had not been billed before so could not have paid earlier. Also for Carla to pay Steve Ehnert's bill as we had not received yet, Don seconded the motion, motion carried.

Correspondence

Received information on a paving seminar in St. Paul, no one will attend. Clerk had received a call from Marlene Shimpa who owns property on 470th Street about putting up a barricade at the end of 470th as people don't know it comes to an end and one person has driven off the end. We will discuss at a later meeting as the ground is still frozen.

Old Business

Jerry Black gave a report on the Hospital Districts monthly board meeting. He stated that the Ambulance service in Pelican had been purchased by Ringdahl Amulance service from Fargo, Tollef Ringdahl was at the meeting and stated that there would be only one ambulance in Pelican instead of two, but when the one in Pelican is gone and another is needed one will be sent from Fergus Falls to cover. New officers for 2006 had been appointed. The Riverfront Manor had a loss of \$266.84, but there were 3 payroll periods and the Health Center had a gain of \$13,815 for the month. The policy on Board Member replacement was approved. Thanks Jerry.

Don Logue gave a summary of the meeting he attended on the Echo Bay development. The Pelican Lake Property Owners Association had filed a law suit against Otter Tail County, they had sent out letters to 1056 property owners, heard back from 412 and said 80-90% were against the project. The developers asked for a 30 day extension to get new color coded plans ready showing what will happen in the development in 1 year, 5 years, 10 years etc. Also making a reduction in units. Don will attend the next meeting which will be held on Wednesday.

Merle will attend the Fire Departments meeting on the new building on Wednesday evening.

Last month a discussion was had on insurance when renting out the Town Hall. The Clerk contacted the Townships insurance agency and they stated that we have plenty of coverage and that they would defend Dunn Township if we were sued. If the person renting the hall was also sued that would be their responsibility. Dunn will be covered.

A decision was made not to pursue the assessment on the Lyle Haugrud property for his portion of the blacktopping of Blyberg's Road. After reading the MN Statute identified in a letter received from Mr. Haugrud's lawyer and contacting the Township Attorney we did not comply with the Statute by not holding a hearing on the improvement, and even though we had more than the two-thirds of property owners in favor of the project per Dunn Township Road By-Laws, we also needed to hold the hearing in order for us to have any legal grounds to assess his property.

Mrs. Ester Larson would donate money in memory of her husband Roy who just passed away. There is a drop off across from the church driveway. Supervisors will check into the cost.

Garbage pickup was discussed. We will table until later as it is not needed at this point.

Clerk told Merle, Wayne, and Carla that they will need to work the Township Election on March 14th, as she cannot because she is on the ballot. Carla was not sure if she would be able to, she is to get back to the Clerk so she can find a replacement.

The next meeting will be held on Monday evening, March 13, 2006 at 7 PM at the Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Don seconded the motion, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MARCH 14, 2006
7 P.M.**

Chairman Miller called the meeting to order. Board members present were Merle, Wayne, Don Logue, Carla, and Judy. Several residents were also present. Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out and gone over. Wayne made a motion to accept the minutes as written, Don seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the Treasurers Report, Don seconded the motion, motion carried.

Bills

The bills were reviewed. Wayne made a motion to pay the bills, Don seconded the motion, motion carried.

Correspondence

Information was received on the Spring Short Course to be held at the Holiday Inn in Detroit Lakes on Monday April 3rd at 8:30. Everyone plans on attending.

We had a request to rent the Town Hall on July 1st. Bev Slotten had already asked us to hold June 30th and July 1st open for them to use. Judy will try to contact her to see for sure if she still wants the hall for both dates and will then contact the other party.

Received two letters from Krekelberg concerning special assessments, will table until next month.

Received information on a public hearing to be held on March 16th on Aggregate Material Product Tax for Otter Tail County, no one will attend but the Clerk will send letter stating that Dunn Township is in favor of the tax.

Received info on the West Otter Tail Ag Weed Meeting in Fergus Falls on March 20th in Fergus Falls. Supervisors will attend.

Information was received on a Gravel Road Maintenance seminar to be held in Thief River Falls on April 26th, no one will attend.

A Truck Weight compliance training seminar will be held on May 12th in Alexandria. No one plans on attending.

Received letter from the Pelican Rapids Fire Department stating that the EDA (Economic Development Authority) would be obtaining the necessary financing for the new fire hall. This and all other information on the new proposed fire hall will be brought up at the Annual Meeting to obtain opinions from the electors.

Old Business

We discussed the Fire Departments Annual Meeting held on February 27th, Judy and Carla attended. Financing would be done by the EDA, and the Fire Department would

pay rent until the new building was paid off. They asked about ordering a chassis for a new fire truck needed in 2007. If we order in August 2006 they could save around \$8000 because of new emission standards for 2007. More info on the cost per Township or City will be obtained and a letter will be sent out. They are increasing the fire call rate for the first hour from \$300 to \$400. Chief Steeves stated that they had worked hard to get better ISO ratings and that the city is now six and that the rural area went from a nine to a seven. Mr. Steeves also asked the townships to contact residents on township roads to clear the trees that hang over the roads as it is very hard for them to get through some of the roads with their trucks and have already broken off mirrors because of this. Broadwater Drive was one particular road mentioned. The Clerk will contact Jeff Peltier, President of the Broadwater Beach Association to mention this at their next meeting asking the property owners to remove the branches hanging over the road. Park Region and the old Dollar Store property are possible sites for the new Fire Hall if approved.

Don Logue had attended the last meeting on the Echo Bay Project. It has been approved by Otter Tail County but there is still the lawsuit brought against Otter Tail County by the Pelican Lake Association.

Merle stated that someone had put up a sign at the end of 470th Street off East Lake Lizzie Road. No one knew who had done it, possibly a property owner.

New Business

The proposed levy for 2006 was discussed. It was decided to ask for \$30,000 increase for the Fire Fund in case a new fire hall is approved and built.

There will be a hearing set for April 7th, 2006 on blacktopping 470th Street from East Lake Lizzie Road and Labrador Beach Road. We will hire an attorney to look at the special assessment process prior to the hearing.

The next meeting will be held on April 10, 2006 at 8 a.m. at the Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Don seconded the motion, motion carried.

Judy Sumpter, Clerk_____

Merle Miller, Chairman_____

**DUNN TOWNSHIP
MEETING MINUTES
APRIL 10, 2006 8 A.M.**

Chairman Miller called the meeting to order. All board members were present, Merle, Wayne, Mike Johnson, Carla and Judy. There were several other present.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Wayne made a motion to accept the minutes as written, Mike seconded the motion, motion carried.

Treasurers Report

The Treasurers report was read. Merle made a motion to accept the Treasurers report, Mike seconded the motion, motion carried.

Bills

The bills were gone over. Wayne made a motion to pay the bills, Mike seconded the motion, motion carried.

Correspondence

Received a Platt on Haggart's Addition on Pelican Lake. Supervisors looked it over, all is within county jurisdiction so Otter Tail County will handle.

Received Thank You notes for donations from The Pelican Rapids Library, The United Way and Freedom Reins.

Old Business

The hearing on the blacktopping of 470th Street and Labrador Beach Road on April 7th was discussed. More than 35% of the property owners were for the improvement and had signed the petition, a couple of property owners thought we should wait until most of the construction is done on Puppy Point, (the new development). One letter we received also felt this way (Robin Larson), but most thought that the construction could be going on for many years and the costs of doing the project will just keep rising and therefore, we should go ahead with it. Two property owners at the meeting said they understood that the developer would be paying for the blacktopping of both 470th and Labrador Beach Road, one letter we received also said the same (Albrecht).

After hearing all the comments for and against the project, by unanimous vote it was decided to establish a Resolution Ordering the Improvement and Preparation of Plans and prepare proposed assessments and send letters designating assessments with the date of the second hearing which will be held on Thursday, May 4, 2006 at 7 p.m.

Mike was to set up an appointment with our lawyer Rolf Nycklemoe to discuss a new hearing on Boe's Drive and 470th Street for the two property owners whom we had received letters from their lawyers concerning the assessments against their property, wanting the assessments removed because we did not follow Statutory procedures set forth in Minn. Stat. 429.061. The property owners are Duane & Barb Seifert and Keith & Karen Homan, who both own farm land.

Town Hall rental charges were again discussed after hearing opinions from residents at the Annual Meeting. It was decided to leave the rental charges at \$100 for residents and

\$200 for non-residents no matter what they are renting it for, meetings, parties, no exceptions.

Bob Dalman needs to get a weed spraying license before our next meeting if he wants to spray the weeds in Dunn Township otherwise we will need to make other arrangements.

New Business

Carla Johnson brought a beer license application for Lakeland General Store to be signed by the township clerk. Wayne made a motion that the township okay the beer license for Lakeland General Store, Mike seconded the motion, all in favor, motion carried.

Adam & Larry Goldberg, and Jim Kaiser, a Realtor from Cormorant, presented a Preliminary Platt for the Supervisors to look at. The Platt is on Little Pelican Lake covering 145 acres which was previously owned by Will Blasek. They are trying to keep it under 80 acres. There would be central water and sewer, 64 lots of 1200 sq. ft. each (can have 102 according to county regulations) they don't want it to be so crowded. There would be one dock with 27 slips, there would be no expense to the township for grading or snowplowing. They would get to the gated development off Otteson Road and would try to alleviate the pressure on a culvert there by adding a culvert in the development. They just wanted to present this to the township supervisors to see if there were any objections or concerns before moving forward with the project, they would like for the project to be completed within 3 –5 yrs.

The Supervisors said the township had no objections to the project.

Chairman Miller asked the other supervisors what they thought about putting up a snow fence next fall on the north side of 490th Street where Chris Haugrud lives as they had a lot of trouble with snow again this winter. They all thought it would be a good idea and asked the clerk to contact Steve Oberg who owns the property to see if it would be okay with him.

Having an auction to sell the old town hall and the contents, which was decided at the Annual Meeting was discussed. Chairman Miller had gotten two bids from auctioneers, Seifert and Butenas. Both bids were for the same amount of \$400 minimum, we pay for advertising. After a discussion it was decided to go with Loren Seifert. Wayne made a motion to use Loren Seifert as the Auctioneer, paying him a minimum of \$400 and pay for the advertising in the newspapers and the Midwest Auctions web site which will run between \$350-\$500, Mike seconded the motion, all in favor, motion carried. Clerk will contact Mr. Seifert to make arrangements for the May 5th, 2006 auction.

Merle said he had a call from Vic Haugrud about a ditch that needs to be cleaned out near his property so that the water will drain off his field. A discussion was had about possibly getting Lance Akers to do it as he lives very close. Wayne made a motion to have Mr. Akers do the clean out, Mike seconded the motion, all in favor, motion carried.

Joel Johnson is to put up a bump sign near the Public Access on Franklin Lake.

Steve Ehnert had brought a new mowing contract which he said could be accepted for one or two years. After the Supervisors had gone over the contract, Mike made a motion

to accept the contract for two years, with \$23 per mile for each round cut, and \$45 per hour for extra thistle cutting, Wayne seconded the motion, all in favor, motion carried.

Two items were brought up to consider purchasing for the Town Hall. One was a TV with VCR/DVD player so we could view tapes, this was put on hold for now. The other was purchasing a US flag pole set for in the town hall, Clerk will look for prices and bring to next meeting.

Sealcoating costs \$11,000 per mile through the county. Dust Guard is 64 cents a gallon, Mike will talk to Wayne Johnson/Scambler Township and see what they received for bids on dust guard and gravel.

The Supervisors decided that they should do their annual road inspection to see what needs to be done with the roads this year. Thursday, April 20th at 5 p.m. was the date set.

Sweeping of the township blacktopped roads was discussed, it was decided that no competitive bids were required because the total cost would not exceed \$35,000. Received two quotes one from Egge's would be \$62 per hour, and Hough would be \$70 per hour and Chairman Miller would have to be out there also to tell them what we wanted to have done. Chairman Miller said that we could rent the machine from Hough for \$40 per hr., \$3 per hr. for fuel and \$15 per hr. for him to drive the machine for a total of \$58 per hour and if he was driving the sweeper himself that would alleviate him being out there telling someone else where and what had to be done. After discussion it was decided that this was the best solution, with the proper paper work. Wayne made a motion to establish a Resolution to Authorize a contract with interested officer allowing Merle to drive the sweeper for Hough, Inc. for a total of \$58 per hr., Mike seconded the motion, Chairman Miller abstained from voting, motion carried.

The Canine Ordinance was discussed, Merle stating that the owners of the animals should have to pay all the fees that are incurred when the Canine Control Officer (Dave Bulik) is called out. Merle made a motion we should add the following to our Canine Control ordinance: that all fees incurred by our Canine Control Officer when going out on a call shall be billed to the owner/s of said animal/s, Mike seconded the motion, all in favor, motion carried.

The Fire Department meeting held on April 3rd attended by Carla and Judy was discussed. The main purpose of the meeting was to discuss what everyone wanted in the new service agreement. All Townships and Cities wanted to have a representative on an advisory board with a say in what happens and what is purchased. The method (formula's) used to calculate what each township/city owes to be in the contract, there would be two different formulas one for the new fire hall and one for the operating expenses. The board would have the right to appeal a decision and then it would go to the City Council who would then make a decision. Mr. Solga will draft a new contract around the week of the April 17th and e-mail to all addresses given him. The next meeting will be on Monday, April 24th, 2006 at 7 p.m. to review the contract. It was asked who would attend the next meeting, Mike said he would attend that meeting. Also Charles Kvale said he would be glad to represent the township at the meeting, but it was decided that we would have one of the board members represent the township and that

Mr. Kvale would be more than welcome to attend as an interested taxpayer making suggestions to our representative.

Clerk's office hours were discussed. It was decided that the office would be open on Monday's from 9:30 a.m. to 5 p.m. Clerk stating that if this doesn't work out for someone they can give her a call to set up an appointment. She will publish in the Pelican Rapids Press.

Mike mentioned that he would like the clerk to make up a card with all of the board members phone numbers on it for him to carry with him. Clerk will make some for those who want them.

Mike suggested to the rest of the Board that we should consider establishing an administrative policy for Dunn. He gave all a sample copy and asked everyone to go over and mark things they thought were important to establish. We will go over at the May meeting.

Merle made a motion for the Treasurer (Carla Johnson) to transfer \$6000 from the Money Market Savings Account to the Checking Account in order to pay the bills, Mike seconded the motion, all in favor, motion carried.

Merle asked if it was okay for him to order signs when needed. He was made Road Supervisor at the Re-organizational Meeting and therefore can order signs as needed.

The next meeting will be held on Monday, May 8, 2006 at 7 p.m. at the Town Hall.

With no other business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
MAY 8, 2006-7 P.M.**

Chairman Miller called the meeting to order. Board members present were Merle Miller, Mike Johnson, Wayne Olson, Carla Johnson, and Judy Sumpter. There were several others in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting had been sent out and reviewed. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Merle made a motion to accept the treasurers report as read, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over and discussed. Mike made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Correspondence

Two county variances were received, both were under county regulations and Otter Tail County will handle.

Old Business

Bob Dalman is ready to spray weeds. Mike made a motion to hire Bob Dalman to spray the weeds in Dunn Township, Merle seconded the motion, all in favor, motion carried.

The addition to the Canine Control Ordinance was discussed. It was decided that the costs incurred by our Canine Control Officer when making calls will be billed to the owners of the animals. The new addition will go into effect the day after publication. A copy of the addition is attached. It was decided to publish the complete ordinance rather than just a summary.

Establishing an Administrative Policy was discussed, the Clerk will type up a sample copy and we will go over at the next meeting to make additions or deletions.

A summary of the meeting with our lawyer, Rolf Nycklemoe, was Mike and Judy who met with him had discussed the possibility of reassessing the two properties owners, Duane Seifert and Keith Homan who did not pay their share of the assessment for the blacktopping of 470th Street and Boe's Drive. Mr. Nycklemoe stated that the township may pursue this matter at any time, under his advice, notice to the property owners and hold the proper hearings by following the Minnesota Statutes, Chapter 429. After more discussion it was decided to put this matter on hold at this time due to the expenses that would be incurred, and that we will be able to do at anytime. Also discussed was the fact that if these two property owners decide to subdivide the property and sell lots, the

township could block them from accessing road without paying the assessment first. The Supervisors were all in agreement that we should hold off on the reassessment for now. The Clerk had checked on prices for a US Flag Set for the town hall, it was decided to go with the cheapest one. Clerk will place the order.

Dustguard was discussed. Wayne made a motion to hire Dustcoating Inc. out of Savage, MN to apply the dustguard again this year at 64 cents a gallon, Mike seconded the motion, all in favor, motion carried.

New Business

A representative from Fair Hills Resort was at the meeting to ask the board for their approval of them obtaining a liquor license. With no objections, Wayne made a motion for the township to sign the application for Fair Hills Resort to obtain a liquor license, Mike seconded the motion, all in favor, motion carried.

Two verbal bids had been received for gravel (class 5) for the township roads. At Egge's it would cost \$7.50 a yard and from Marv Heisler from Vergas, MN, it would cost \$5.00 a ton, or \$6.70 a yard. The supervisors will go to the gravel sites were each gets their gravel before a decision is made.

The auction to sell the old town hall and misc items was held on Friday, May 5th. There were no bids on the old building and all items sold had been removed. Two bids had been obtained to demolish the old building and remove all debris. One from Egge's Construction for \$11,500 and one from Hough Inc. for \$7,591. Charles Kvale stated that he might have someone interested in removing the building, Arne Cox said he would like to remove some of the windows. But after discussion it was decided that we do not want the liability responsibility and that we had the auction and everyone there was asked by the Auctioneer if there was anything anyone wanted out of the building and no one said anything. Mike said everyone had their chance. Mike then made a motion to have Hough Inc. do the work for \$7,591 as soon as possible, Wayne seconded the motion, all in favor, motion carried. The Clerk is to call Lake Region to turn off the electricity and remove the meter. Merle will contact Hough.

Mike gave us a summary on the last meeting had with the Fire Department concerning the new service agreement. Mike said it was made very clear to them that we need more time to discuss the matter and that there were several changes that needed to be made. Don Solga will make a revised version and send out. A Joint Powers Agreement was again brought up, the city does not want this. They say they will not be able to do the administrative duties, Mike says they can. They also say that the insurance could not go through the city then and that the insurance costs would be a lot higher. The Clerk was asked to contact our insurance carrier about Work Comp rates for fire personnel through them. The next meeting will be held on May 23, Mike will attend.

The Lida/Dunn line agreement was discussed. It was decided to wait until Lida has their meeting to see if they have drawn up a new agreement. We will discuss at the next meeting.

Merle stated that Candor had done some work on the Candor/Dunn line road and that we will be receiving a bill from them that we will have to pay.

Jerry Nelson who lives on Blyberg's Road had contacted Merle about putting up a blind intersection sign near his home. Merle told him he didn't think it was necessary so Mr. Nelson told Merle to order the sign and posts and that he would pay for the sign and the cost of putting it up, so Merle will place the order.

Crack seal was discussed, Lakeview Township will start on May 22nd. We also need to do some striping, we have obtained a bid for striping from Swanston Equipment.

Jerry Black who was elected as Dunn Townships Representative on the Hospital District Board has turned in his resignation to the hospital board. Cheryl Hovland who is a Dunn Township resident might be interested.

Merle made a motion for the treasurer to transfer \$5000 from the money market savings account to the checking account to cover the checks written out, Mike seconded the motion, all in favor, motion carried.

Our next meeting will be held on June 12th, 2006 at 7 P.M.

With no further business to discuss, Mike made a motion to adjourn, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JUNE 12, 2006—7 P.M.**

Chairman Miller called the meeting to order, members present were Merle Miller, Wayne Olson, Mike Johnson, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting were sent out and read. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Merle made a motion to accept the report as read, Mike seconded the motion, motion carried.

Bills

The bills were reviewed. Mike made a motion to pay the bills as presented, Wayne seconded the motion, all in favor, motion carried.

Correspondence

We received the profit and loss statement from the Hospital District, The Riverfront Manor had a profit of \$10, 839 so far for the year and the Health Center a gain of \$14,968. Merle talked about the resignation of Jerry Black, Dunn Townships elected representative on the Hospital District Board and that they are looking for a replacement, they had run an ad in the PR Press. Cheryl Hovland who is a resident of Dunn Township would possibly be interested in the position, the Hospital District Board chooses the replacement not the Dunn Town Board.

We received a letter from the Fire Department concerning the approval of the purchase of a chassis for a new tanker truck. We did not sign the letter as it was very vague and we will discuss with them before signing.

Received the 2005 population estimate from the Census Bureau. Dunn's population is estimated at 878 with 418 households.

Received a request from the Historical Society in Fergus Falls asking for a donation to help pay for a new sign project. The old sign from the 1980's was toppled during a wind storm, advanced rot had weakened the wood posts enough to make them snap. The new sign will be installed by Art-N-Sign of Fergus Falls and cost \$35,329, they have raised \$22,940 and would like a donation to help with the balance. The Clerk will check to see if the Town Board can make a donation to them without approval of the electors.

We received the breakdown listing from Loren Seifert on the auction held back in May along with a check for \$1912.16, the balance after expenses.

Received one variance from the county, Otter Tail County will handle.

The Summer Short Course to be held in Fergus Falls on July 25th was discussed. Supervisors will attend and we will send registration fees in after the July meeting.

Citizen Comments

Steve Ehnert told the board that when grading Allen Lane, Steve Hohman who owns the property at the end of the road will not allow them to turn around on his property. The board told him to just go as far as the Sumpter's and turn around there.

Steve also mentioned that Dust Coating Inc. was having trouble getting the rail cars in with the calcium chloride, he just thought the board would like to know.

Old Business

At the May meeting gravel for the township was discussed. Two verbal bids had been obtained, one from Egge's for \$7.50 a yard and one from Marv Heisler for \$6.70 a yard. It was decided to go look at the sites where each was obtaining their gravel. After the Supervisors looked at the sites it was decided to go with Mr. Heisler because of the quality of the gravel and the price.

The Dunn Township Administrative Policy was again discussed. After a re-vision we will adopt at the July meeting.

The clerk had talked to Steve Oberg and it was okay with him if Dunn Township put up a snow fence on his property on the north side of 490th Street by Chris Haugruds. The township would put up before the ground freezes and remove as soon as the ground thaws.

The board drafted a new line road agreement between Lida and Dunn townships. The clerk will e-mail to Joyce Valley (Clerk) so she can take to their meeting asking them to sign and return.

Mike Johnson has been attending the Fire Department meetings concerning the new fire hall and they still have not come to an agreement. Mike had met with several other townships to discuss a Joint Powers Agreement, which the city does not want. All those in attendance are now in agreement that this is what we need to have so that each township would own a certain percentage of the building. They also decided that we needed to hire an attorney to investigate creating such an agreement, the suggested lawyer was Stephen Rufer of Fergus Falls. After discussion Merle made a motion that Dunn Township spend up to \$500 to investigate the costs and legal issues involved with creating a Joint Powers Agreement for a proposed fire district, Wayne seconded the motion, all in favor, motion carried. The next fire department meeting on the proposed new fire hall will be on June 20th at 7 p.m. at the fire hall. Charles Kvare stated that we should all attend to give Mike support, we will all try to attend.

New Business

A discussion was had on the possibility of establishing a Dunn Township Feedlot Ordinance. Letters had been sent to feedlot owners in Dunn Township asking for them to attend the meeting and to give any input they might have concerning a feedlot ordinance. Those attending were Robert Robley, David Johnson, and Sue and Paul Kautzman. Mike

had obtained a copy of Scamblers ordinance and after looking over, it was decided we will draft an ordinance for Dunn and bring to the next meeting to look at.

**It was decided we need to set up a Annual Capital Reserve for the fire fund to handle the trucks that will be purchased in the future and also for the new fire hall if approved.

The Supervisors had checked the township roads and all are in pretty good shape except Birch Grove which is in very poor condition and will need to be milled and blacktopped. With Pelican Drive South and Fish Lake Road we will be able to fill in cracks and patch for possibly five or six years and then they both will need to be milled at \$4-5,000 a mile and then new asphalt put down.

**We will need to ask for around \$30,000 a year for the Road and Bridge Fund to budget for the road work that will need to be done in the future.

Merle talked to Wayne about painting the pipes and vents that stick out on the front of the town hall to match the color of the siding, either for him to do it or for him to hire someone else to do it. Merle has the paint at home and will bring to the town hall so he will be able to do at any time.

The next meeting will be held on July 10, 2006 at 7 p.m. at the town hall.

With no further business to discuss Mike made a motion to adjourn the meeting, Wayne seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Merle Miller, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
JULY 10, 2006-7 P.M.**

Vice Chairman Wayne Olson called the meeting to order, board members present were Wayne, Mike, Carla and Judy. Merle was ill and unable to attend.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Wayne made a motion to accept the minutes as read, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Wayne made a motion to accxcept the report as read, Mike seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Wayne made a motion to pay the bills as presented, Mike seconded the motion, all in favor, motion carried.

Correspondence

We received several county variances, Mike will go look at the James and Constance Day property on Franklin Lake, as they are requesting permission to prepare a 200' X 200' pad for a future home and bury the vegetation in a ravine close to a pole barn. Also one was received on Kohler Strom's Resort concerning the realignment of Fish Lake Road and that will be discussed later in the meeting. The county will handle the rest.

We received a thank you notice from ARC for our contribution made at our Annual Meeting. A wrong address was the delay in them receiving and cashing the check.

Received info from the Pelican Library concerning upcoming events at the library.

Received the balance sheets from the Hospital District. Riverfront Manor had a loss of \$466 for the month but a gain of \$10,372 for the year. The Health Center had a gain of \$23,145 for the year.

Citizens Comments

There were several people at the meeting to hear about and discuss the new proposed fire hall in Pelican Rapids so we will discuss this matter at this time.

Mike Johnson who has been representing the Dunn Town Board since his election in March brought the crowd up to date on what has happened and what was happening now on the proposed new fire hall, stating that no agreement has been made. One of the big issues has been the Service Agreement or Joint Powers Agreement, they drew up a new agreement but it was a combination of both and after contacting one of the township attorneys he said that the agreement should be one or the other, not both. We had just received a letter from Fire Chief Trevor Steeves which Mike read to the crowd. The letter stated that in view of the recent meetings that the City Council and EDA directed Mr. Steeves to obtain more information from an architect regarding costs and the

positioning of the proposed fire hall on the corner location of S. Broadway and 3rd Ave. SW. Previous information obtained was based on the Park Region Co-op site. The building committee will be informed when the info is obtained and the committee needs to meet.

The way the agreement is now, the city of Pelican Rapids will own the proposed new fire hall when all paid for but will not pay anymore than what their percentage is now. Dunn and several other townships feel that they should pay more seeing they will own the building when paid for. The city is completely against a Joint Powers Agreement where each township and city would own a percentage of the new fire hall when paid for. Vic Horne a resident present asked what would they do without Dunn Township. He also asked when the agreement we are in now with the PRFD expires, he was told not until 2009, although we can opt out with a one year notice. This is one advantage to having a Service Agreement rather than a Joint Powers Agreement.

What about contacting other area fire departments for services from them or getting a substation here in Dunn Township. Mike stated that he was drafting a letter to other departments in the area and would be sending out soon to see if there is any interest in serving our area.

Someone asked if we have a representative on building committee, he was told that each township and city has one representative. This brought up another thing, that each township or city has only one vote no matter what percentage they pay, Dunn pays over 30%, Erhards Grove pays about 1.5%, and Trondjhem less than 1%, that doesn't seem right either. Someone said maybe Scambler, Dunn and Lida townships should have their own fire department. At this time it was decided to go on with other items on the agenda. Everyone was appreciative of Mike's efforts, and hoped that he would keep up the good work of representing the township in this matter.

Old Business

We did not hear anything from Lida on the new Lida/Dunn Town Line Road Agreement which we had drafted and sent to them. Mike will contact them.

Mike made a motion to adopt the Dunn Township Administrative Policy as written, Wayne seconded the motion, all in favor, motion carried.

Clerk is to contact Vicky Arntson clerk of Scambler township on the Feedlot Ordinance and how they went about adopting their ordinance.

On the new tanker truck for the Fire Department they will be leasing the truck and it will cost Dunn Township \$12,500 plus interest. The first payment of \$3000 for a full share will be due in may 2007. Mike Johnson will sign the agreement and return to Mr. Steeves.

A contribution to the Historical Society in Fergus Falls to help pay for a new sign was again discussed. The Clerk found that it is legal for the town board to do so without elector approval up to a certain percentage of the townships taxable market value. The Supervisors discussed the matter and stated that we had just donated \$400 in March, and they thought that the total cost of the project was quite extreme for the sign, therefore, Mike made a motion that Dunn Township decline to donate to the new sign project feeling that we had just given them a donation in March and that we will probably do the

same next year and they felt that is enough, Wayne seconded the motion, all in favor, motion carried.

Clerk is to call Marty Hanson, Pelican Plumbing about putting in a urinal in the men's bathroom and get a bid before the next meeting.

After renting out the Town Hall on July 8th to a private party for a wedding reception and seeing the very poor condition of the hall afterwards a discussion was had about renting to private parties. **Mike made a motion that Dunn Township shall not rent out the Town Hall for private parties at all in the future and that it shall only be rented to associations or organizations, Wayne seconded the motion, all in favor, motion carried.**

New Business

Mike stated that Ripley's from Erhard had called him about doing some trenching in Dunn Township and that they will contact the Clerk each time when they will be doing any work in Dunn Township prior to doing so to keep the township informed.

A discussion was had on the Strom/Kohler Fish Lake Road realignment proposed project. Mike saying that since this project is going over a wetland area and a new type of floating design will be used in the project, only place where this type of design close to our area is in Alexandria and has only been in use for a short period of time, that if the proposed project is given the okay from Otter Tail County we will need to get an agreement with Mr. Kohler that if the road should deteriorate within a 5 year period that he would be responsible for bringing the road back to township specs and for stripping the road.

The next meeting will be held on Monday, August 14, 2006 at 7 p.m. at the Dunn Town Hall.

With no further matters to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Vice Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
AUGUST 14, 2006 7 P.M.**

Vice Chairman Wayne Olson called the Meeting to order. Board members present were Mike Johnson, Wayne Olson, Carla Johnson and Judy Sumpter. Merle was absent do to illness. There were several others in attendance.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting were read. Mike made a motion to accept the minutes as read, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Wayne made a motion to accept the treasurers report, Mike seconded the motion, all in favor, motion carried. Mike made a motion to have Carla transfer \$125,000 from the Money Market Savings account and put in the checking account to cover the checks written for the bills, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Mike made a motion to pay the bills, Wayne seconded the motion, all in favor, motion carried. We will now be using form IC-134 for contractors who will have to fill out and send to MN Dept. of Revenue to get certified and then must send a copy back to Dunn Township before final payment is made. 5% will be withheld until receipt of the certified copy of IC-134, when received final payment will be made to the contractor. Form IC-134 is proof that the contractor has withheld MN income tax from wages of their employees.

Correspondence

An invitation was received from the Pelican Lake Property Owners Assn. for the Town Board, inviting them to attend their Annual Meeting/Picnic at Fair Hills on Friday evening August 25, 2006. Some board members may attend.

A balance sheet was received from the Hospital District. The Health Center had a loss in July of (\$15,106), YTD shows a gain of \$8039. The Riverfront Manor had a loss for the month of (\$707) and a gain of \$9664 for the year. Mike mentioned also that Cheryl Hovland had been appointed to represent Dunn Township on the hospital board to replace Jerry Black who resigned the position.

Received an invitation to MN statewide truck-weight compliance training funded by MN/DOT. No one will be available to attend.

Citizens Questions/Comments

Helen, representing Knollwood Beach, Pelican Lake told the board that they were very appreciative of the job done on snow removal. She stated that their road is in need of repair and wondered when the road was scheduled for resurfacing. The Supervisors

stated that they will look at the road and if in bad shape would possibly put them on the schedule to resurface as early as next year. She also told the board of a property owner, Dell Arntson, who owns property close to them who burns large amounts of brush, grass, leaves etc. which smolders for days and if the wind is right they get that smell for many days. Wayne stated that he knows that he gets the proper permits to burn, Carla stated that they have issued permits to him. The board told her to call the DNR office in Detroit Lakes, Carla will give her the phone number to call, to see if they can do something.

Will Blasczyk who owns property on Ottoson Road, Little Pelican Lake, came to talk to the board about developing 10 lots that he owns next to his home, each is over 2 acres. He would like to put in a private road and possibly put in a culvert which would alleviate some of the pressure on the township culvert on Ottoson Road. The Supervisors told him that Dunn Township has no objections to him putting in a private road or putting in a culvert.

Joe Maske was at the meeting to introduce himself and tell the board and residents in attendance that he had filed for the Otter Tail County Commissioners seat in District 2 to replace Malcolm Lee who is not running again. He gave his opinion on several issues and told everyone that if he were to be elected, he would be very happy to take their calls and try to answer any questions they may have.

Old Business

The Clerk is to contact Bruce Qvammen about paying the balance of the money owed on the blacktopping of Labrador Beach Road. The township has now had to pay Central Specialties for the work and will now need to be reimbursed. Four property owners have still not paid their portion of the assessment, at the time of the hearing on the Labrador Beach Road project, Mr. Qvammen asked the township to send out the invoices to the property owners and was then asked what would happen if someone didn't pay, Mr. Qvammen stated that he would pay the amounts that were not collected from the property owners. Therefore, we now need to bill Mr. Qvammen for the difference.

Mike had gone and looked at the James & Constance Day property. They had made an application to the county for a Conditional Use Permit to prepare a 200' X 200' pad for a future home site at 46912 Co. Hwy 31. After looking at the site he said that what they want to do does not affect Dunn Township and therefore we have no objections to them obtaining the permit.

On the Lida/Dunn line road agreement, Mike plans on attending their meeting on Thursday to try to expedite the signing of the agreement we had drawn up.

On the Feedlot Ordinance, Mike made a motion to table it for now, because of all the new regulations it will take some time to draw up a comprehensive plan before it can be established, Wayne seconded the motion, all in favor, motion carried.

The Clerk stated that she did not receive a bid from Marty Hanson on installing the urinal at the Town Hall. Carla will now try to call and see if she can get him to give us a bid.

Mike said that Central Specialties had just gone ahead and done Birch Grove without us signing the contract. He told them we will not be doing Dahl Road until next year. Mike had also talked to Rick West about the county replacing the Old 59 bridge. Mr. West told him Dunn was #3 in line for county money to take care of the bridge. They have highway improvement meetings and he suggested that when they do the Supervisors should attend the meeting state their needs.

New Business

We had received a quote from H B Sound & Light for doing acoustical work at the Town Hall. Wayne made a motion to accept the quote for \$4491.84 from H B Sound & Light to do acoustical work at the town hall with the stipulation that he brings samples out for us so we can choose a color, Mike seconded the motion, all in favor, motion carried.

We will need to do some striping of roads before winter, we have a quote from Swanston Equipment in Fargo so Mike will call to get more info on the pricing and to see if the quote is still good.

We need some new signs so Judy will call to get prices from M-R Signs and check with Supervisors before ordering.

Judy will call Northwest Glass, Clyde Hoadley, to see if he can put in auto door closures on the three main doors on the town hall. We would like to have them put in before the Primary Election if possible, people don't always remember to close the doors behind them when entering or leaving the hall.

At the September meeting we will make a decision on whether to appoint someone to take Merle's place on the board. After 90 days the two remaining supervisors and the clerk can appoint someone to take his place until his return or to the end of his term. Two names have been brought up David Johnson and Bob Dalman who would possibly be interested.

Wayne will call Steve Ehnert about doing some brushing for the township.

The next meeting will be on Monday, September 11, 2006 at 7 p.m. at the Dunn Town Hall.

With no further business to discuss, Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried..

Judy Sumpter, Clerk _____

Wayne Olson, Vice Chairman _____

**DUNNTOWNSHIP
MEETING MINUTES
SEPTEMBER 11, 2006**

Wayne Olson called the meeting to order. Board members present were Wayne, Mike, and Judy. Others present were Larry Kohler, Mike French and Betty Pyle.

The Pledge of Allegiance was recited.

At this time we heard from representatives from Loretel Communications and Arvig Communications asking Dunn Township to pass a resolution to transfer control of the cablevision non-exclusive franchise in Dunn Township to HAC (Hector Comm.Corp., Arvig Enterprises, Inc., Blue Earth Valley Comm., Inc., and New Ulm Telecom, Inc.) together will be known as **Hector Acquisition Corporation**. Mike made a motion for Dunn Township adopt a resolution transferring control of the cablevision non-exclusive franchise to HAC (Hector Acquisition Corporation), Wayne seconded the motion, all in favor, motion carried.

Minutes

Minutes of the last meeting had been sent out and read. Mike made a motion to accept the minutes as written, Wayne seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the treasurers report as read and for the treasurer to transfer \$65,000 from the Money Market Savings account into the checking account to cover the checks written for the bills approved, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Wayne made a motion to pay the bills, Mike seconded the motion, all in favor, motion carried.

Correspondence

We received two county variances which are within county jurisdiction and they will handle.

The District 9 Township Meeting will be held on Tuesday, September 19, 2006 in Henning, MN. Mike will check and see if he can attend.

Citizen Questions/Comments

Larry Kohler was at the meeting to discuss his proposal to change a portion of Fish Lake Road that now goes through his property making it dangerous for his renters and himself to cross. He would change the road to cross his property behind his house, over a wetland and connecting to County #31 across from Ottoson Road. He had talked to Kyle of OTC Land & Resource and he suggested that he obtain a letter from Dunn Township and the County Engineer with their approval of the project. The project has not been approved because of the wetland, the county will be obtaining more information on that before approval. Mr. Kohler had made some revisions flattening out the curve which will

then use less of the wetland. Mr. Kohler had a drafted a letter which he wanted the township supervisors to sign. After review it was decided to have the clerk retype with a couple of revisions, Supervisors would then sign and it would be sent to Mr. Kohler.

Residents at the meeting, Betty Pyle, Mike French, and Larry Kohler asked that Mike Johnson tell them what was happening on the new proposed fire hall. He told them that in the minutes of the Pelican Rapids City Council Meeting it stated that the proposed fire hall will now house the city offices which had never been discussed at any meeting Dunn had attended. He told them that he and Wayne Johnson of Scambler Township had talked with Barnesville and the Detroit Lakes fire departments and he had talked to Vergas about servicing Dunn Township or having a sub-station here or between the two townships. There would be a lot of things to consider before any decisions would be made, distance (time factor), costs (possibly higher costs due to distance), if a sub-station here or joint with Scambler, could we get enough volunteers to man it, costs involved in building, minimum requirements, many calculations to be made before any decisions.

Beverly Slotten had contacted the clerk and asked that she talk to the Supervisors about Transportation Enhancement Funds which will be available in 2011. Back in January 2004 she had approached the Board stating funds would be available in 2007 and wanted to know if any major road work would be done on any roads that would be feasible to add eight feet for a trail at the same time that the road work was being done, none that would work for the 2007 funds. At that time the Supervisors stated that possibly work would be done on Fish Lake Road and South Pelican Drive around 2010. Fish Lake Road is not feasible, but possibly South Pelican Drive as the improvements on the road would probably cover the 20% that the township has to cover. She wanted the board to make a motion asking OTC to be the sponsor for the funds in 2011. Mike made a motion that Dunn Township request Otter Tail County to be our sponsor and complete the application for the Transportation Enhancement Funds available in 2011, Wayne second the motion, all in favor, motion carried. Supervisors also stated that they do not want to be committed to anything.

Old Business

Striping was discussed, Mike had driven the roads and figures it will be about 13.5 miles to be striped, roughly at a cost of around \$8000. Wayne made a motion that we should go ahead and stripe the 13.5 miles as soon as possible, with Swanston Equipment Co. doing the work, Mike seconded the motion, all in favor, motion carried.

Mike had called Mike Goettel, who owns property along U.S. Hwy. 59, about removing old junk that is very visible from the highway. Mr. Goettel told Mike that it was just temporary and that he would remove the items. We will watch and see what happens, if he does not remove the items further steps will be taken.

We received a bid from Marty Hanson of Pelican Plumbing for installation of a urinal in the men's restroom for \$1007. Wayne made a motion to accept the bid and have him do as soon as possible. Clerk will call.

New Business

Seeing Merle has been unable to attend any board meetings for more than 90 days due to illness it was decided to adopt a resolution declaring a temporary vacancy in that position. We then had a discussion on who to appoint to replace him until he is able to

return or until his term expires in November 2008. After discussion, Mike made a motion to appoint Bob Dalman to replace Merle until his return or the end of his term in November 2008 and for him to be at the October meeting, Wayne seconded the motion, all in favor, motion carried.

Supervisors asked the clerk to write letters to the Broadwater Drive Property owners and Craig Colman about them calling and getting someone to do their snow removal and pay the contractor directly from now on instead of them reimbursing the township, as we feel this could be a liability issue.

The next meeting will be on Thursday, October 5, 2006 at 7 P.M. We cannot meet on the regular meeting date as Mike is going to be gone that week.

We will now recess the meeting so the Supervisors, Mike and Wayne can go out on Saturday, September 16th to look at the roads and to see what needs to be done as far as brushing, sign replacement, striping and any repairs needed now and next year.

MEETING RE-CONVENED SATURDAY, SEPTEMBER 16TH, 2006

Mike and Wayne met at the town hall and then went on the roads tour. They stopped to look at an approach on Midland Beach Lane, property owner being Bruce Carlisle who put the approach in back in 2001. At that time he was told by Supervisor Merle Miller that he could put the approach in if he left it low enough for water to run over so it would drain into the ditch on Fish Lake Road. A few days ago we had a call from his neighbor Mike Sherweit stating that Carlisle had added eight inches of blacktop to the driveway and of course the water no longer drains the way it's supposed to. It now runs down Mr. Sherweit's driveway and had washed out deep ruts in it making his car bottom out especially when pulling his boat, so he's a little upset. After finding out more information we will make a decision on what action needs to be taken to get the problem resolved.

After looking at all the roads the Supervisors returned to the town hall where Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Vice Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
OCTOBER 5, 2006 7 P.M.**

Chairman Wayne Olson called the meeting to order. Board members present were Wayne, Mike, Bob, Carla and Judy. There were also several residents in attendance.

The Pledge of Allegiance was recited.

Minutes

The minutes of the last meeting were read. Wayne made a motion to accept the minutes as read, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The treasurers report was read. Mike made a motion to accept the treasurers report and for the Treasurer to transfer \$10,000 from Money Market Savings into the checking account to pay the bills, Wayne seconded the motion, all in favor, motion carried.

Bills

The bills were gone over. Wayne made a motion to pay the bills as presented, Bob seconded the motion, all in favor, motion carried.

Correspondence

We received information on the Otter Tail County Historical Society 79th Annual Meeting to be held on October 26 at the Eagles Club in Fergus Falls. We also received their newsletter.

We received the Balance Sheet from the Hospital District for August 31st. The Health Center had a loss of (\$10,992.13) & River Front Manor had a gain of \$1,349.37 for the month.

We received two variances from the county, the county will handle, we will wait to see what happens on the roads for Echo Bay.

Received a quote from Bristlin to do a dormer on the east side of the town hall over the small entry door. After reviewing the quote, Wayne made a motion to accept the quote for \$2150 from Bristlin to do the 8 foot wide dormer above the east door. Mike seconded the motion, all in favor, motion carried.

Comments/Questions from Residents

Gary Peterson was at the meeting to have a plat signed by the township. It is called the Peterson's Point Plat in Section's 26 & 27 on Lake Franklin. Everything had been okayed by the county and there were no objections by the township, therefore Wayne signed the plat.

Beverly Slotten was at the meeting to discuss the Transportation Enhancement Funding available in 2011 and wanting to know if we can go ahead with the application for that funding. The application must be turned in by November 10th, 2006. She stated that there will be \$900,000 available in 2011 and that Otter Tail County would have to be our sponsor in order to apply. She had talked to Rick West, County Engineer and he said that Otter Tail County would be happy to be the sponsor for the funding. The Assistant County Engineer, Charles Grotte had been out to Dunn Township and had driven South Pelican Drive and East Lake Lizzie Road with Beverly and Judy to see how feasible these roads would be and to figure up the costs of adding the four feet to each side of the roads for trails. The funding is 80% Federal Funds with a 20% local fund match, Dunn Townships portion would be around \$200,000. Mike stated that he is not comfortable with committing to \$200,000 and thinks this should be brought up at the

Annual Meeting in March to find out how the electors feel about it or have a Special Election and put the question to a vote. Mike made a motion that we do not apply for the funds at this time but wait until we have more information and then bring before the electors at the Annual Meeting in March, Wayne seconded the motion, all in favor, motion carried. Beverly will find out more information and bring to the Board. She also stated that there might be a possibility of getting some funds from the Barry Foundation, she had talked to them back in 2001 when we applied for DNR funding for a permanent trail placed within township road right-of-way on East Lake Lizzie Road and they stated that if we ever seek funding for a trail that would include Pelican Lake she should contact them again.

Then residents asked Mike Johnson to inform them on what was going on with the new fire hall. Mike stated that there has not been a meeting since June. Mike has talked to three fire departments about putting a sub-station between Scambler and Dunn townships and none of them has said no to the idea. They talked to Vergas, Barnesville and Detroit Lakes Fire Departments. He stated of course there are a lot of questions that will need to be answered concerning having a sub-station, costs involved in building the sub-station, how many fire fighters we would need, could we get the volunteers, training costs, State & Federal regulations, charges by the fire department involved, etc. It is certainly something that needs to be looked at. He believes it will cost less than staying with Pelican Rapids.

Old Business

Bob had called Heisler's to put gravel on the Minimum Maintenance Road off of County #31. John Schmidt had contacted the Board about the need for gravel on the road so he can use the road to get to his property to cut wood.

We received the signed Lida/Dunn Line Road Agreement, Wayne & Judy signed and a copy will be sent to Lida.

New Business

Brushing and signs were discussed. Mike had divided a map of Dunn Township into four quadrants, plus had a work sheet showing three jobs, brushing, signs and striping. Bob would be assigned to get the brushing done each year, Wayne to do the signs, and Mike to take care of the striping. A different quadrant for each job would be done each year for four years and then start over again. This would divide up the amount of work and the costs that would need to be done each year.

Troy Mallow who owns property on Labrador Beach Road wanted to know if a Dead End Road sign could be put up right off of East Lake Lizzie Road as they get a lot of traffic and hopes that this would take care of some of it, as people don't realize it's a dead end road. Wayne will take care of putting up the sign.

The Scherweit/Carlisle situation on Midland Beach Lane has not been resolved so will need to get the properties surveyed and go from there.

When the Supervisors were driving Fish Lake Road on October 2nd someone at 49855 Fish Lake Road was filling in the ditch by one of the approaches. There are two approaches, one is at the top of a hill so there will be no drainage problems, but the other one is definitely down hill and has the potential of holding water as no culvert was installed. After they put several loads of dirt in to level the ditch, the ditch no longer will hold as much water and the Board is concerned that water will leak over Fish Lake Road

creating a road hazard. After more discussion, Mike made a motion that if, at 49855 Fish Lake Road, there is any leakage of water onto Fish Lake Road within five (5) years from the date of a letter sent the property owner, Dunn Township will have a culvert installed under Fish Lake Road at the property owners expense. Wayne seconded the motion, all in favor, motion carried. The property owner is David Ramage, his son Troy uses the property. Clerk is to send a letter via Certified Mail to each of them and inform them of the motion and if they have any questions/concerns they need to attend our November meeting to address it.

A discussion was had on hiring two contractors to look at South Pelican Drive and Fish Lake Road to give us estimates on when work will need to be done on the roads and what the approximate costs would be so we can split the levy increases over the next few years. Wayne made a motion to spend up to \$250 each to have Central Specialties and Lakes Paving (formerly Sherbrooke Asphalt) come out and look at South Pelican Drive and Fish Lake Road to give us an estimated time and cost of repairs that will need to be done on these two roads so we can levy funds in advance so the monies will be there whenever the work needs to be done, Mike seconded the motion, all in favor, motion carried.

The snow fence to be put up on the north side of 490th Street will be done after the beans have been harvested. Permission was gotten from Steve Oberg property owner.

Mike will call Bruce Qvammen about paying the balance owed on the paving done on Labrador Beach Road. An invoice and letter was sent back in August with total payment due by September 15th and we have not heard from him.

The Zoning Board met for their meeting prior to the Town Board meeting and appointments to the board were made as follows: Bud Meyer and Bob Robley for three year terms, Randy Dalman and Herb Johnson for two year terms, Paul Horvick has 1 year left on his term and appointed Ron Hanusch to fill the other one year term. Wayne Olson made a motion to accept the appointments to the Zoning Board as stated above, Bob seconded the motion, all in favor, motion carried.

Also a motion was made at the Zoning Board meeting to make a change to Sect.VIII B. of the Zoning Ordinance concerning Special Use Permits and add #3 to Sect. VII concerning expiration dates on any permits issued by the township. Mike made a motion that we should move forward to change Sect.VIII B. and add #3 to Sect.VII of the Zoning Ordinance by holding a hearing at the next Town Board meeting on November 13, 2006, Wayne seconded the motion, all in favor, motion carried.

The next meeting will be held on Monday, November 13, 2006 at 7 p.m. at the Town Hall.

With no other business to discuss Wayne made a motion to adjourn the meeting, Mike seconded the motion all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
NOVEMBER 13, 2006 7 P.M.**

Chairman Wayne Olson called the meeting to order. Board members present were Wayne Olson, Bob Dalman, Mike Johnson and Carla Johnson, Clerk was absent. There were about thirty others in attendance.

The Pledge of Allegiance was recited.

Jeff Swanson from the Detroit Lakes Fire Department was at the meeting to answer questions concerning a sub-station, mutual aid, costs involved, requirements etc. Jeff stated that Detroit Lakes has a 30 person fire department, first truck response uses 5-6 fireman. Any fire over 5 miles goes to 10 miles as far as requirements. He suggested the first thing to do was to put out information to potential firemen. Mr. Swanson asked if the Pelican Rapids Fire Department was interested in working with Dunn & Scambler as far as having a sub-station. He was told Pelican has not asked about this nor have they volunteered anything on this. Jeff stated that he has the backing from the city of D.L.. Next question, the dollars involved, costs for them and cost for us. Jeff didn't want to speculate. Wayne Johnson (Scambler Township) had given some figures to D.L., \$222,500 but Jeff thought it would be more like \$300-\$500,000 for a sub-station startup. Wayne Johnson said that Scambler is willing to join in with Dunn as far as a sub-station, either with D.L. or Pelican if they are willing.

Mike Benson an insurance representative came to the meeting to discuss the fire hall issue. He said the ISO ratings should be looked at. He asked Mr. Swanson how far away the firemen live from D.L., he stated that they all live within 4-5 miles of the department. He said they pump water from the lakes, in winter they use ice augers. He said they don't truck much water. They have automatic mutual aid with other fire departments they use on the edges of the district, they have automatic aid with Audubon, Calloway, and Vergas. He stated that Pelican Rapids is not automatic mutual aid, which makes it hard on relationships with other departments.

Mr. Benson suggested a letter from the town board to the Pelican Rapids fire department to call a meeting. Maybe bring in an arbitrator, if they don't talk to us. Use letters so issues are documented. He said we should get numbers from the PR fire department for a substation. Mr. Swanson also stated that we should try to work with Pelican Rapids.

Mr. Benson also said another agreement should be mutual aid with Pelican.

Orville Thorson asked if we could lose our fire protection, he was told that we have a contract with Pelican until 2009 with an opt-out clause where Dunn Township or Pelican have a 1 year-opt out option with written notice.

Minutes

Minutes of the last meeting were approved on a motion by Mike Johnson, motion seconded by Wayne Olson, all in favor, motion carried.

Treasurers Report

The Treasurers report was read. Bob Dalman made a motion to accept the treasurers report, Mike Johnson seconded the motion, all in favor, motion carried.

Correspondence

Received a notice of the West Otter Tail Township Officer's Association Meeting in Fergus Falls on November 28th at 7 p.m. at the Otter Tail Power Community Rooms. Mike may attend.

Information/Requests/Questions From Residents

Ross from Moore Engineering was at the meeting to ask the township to sign a plat for Haggart's Addition. After looking over, Wayne Olson as chairman signed the plat.

Cheryl Hovland was at the meeting to discuss a safety issue at Zion Lutheran Church on Franklin Lake Road. The cemetery is located across the road from the new church and people park there and have to cross the township road to get to the church or cross to get to the cemetery, they are worried that someone might get hit when crossing as there are no slow or watch for pedestrian signs there. Mike will talk to Gary Carlson who is in charge of maintenance at the church on Saturday so they can decide on what type of signs should be purchased and put up.

Beverly Slotten was at the meeting to discuss applying for Federal Trail Enhancement Funds. The Federal Grant Funds must be sponsored by the county. Along with Bev were trail committee members Arlan Stangeland, Curt Hildahl, Julie Tunheim, Connie Merrill and Joan and Bob Burke. Charles Grotte Assistant Otter Tail County Engineer, and Jody Martinson MNDOT District 4 Planning Director to answer any questions residents may have.

Jody explained how the grant program works. The gas tax goes into a Hwy Trust Fund. Federal funds go to MNDOT Transportation Enhancement program (extra projects that get done). In the fall money is split up with applications due in November. Then the following January projects are rated. The most common projects are walking/bike paths. One example is the Vergas bike path which has 2008 funding. Tourist & Welcome Centers is another common project, with landscaping available. She stated the project has to be over \$50,000 with 80% grant money, 20% local funds. The grants are applied for and approved four (4) years ahead of time. Projects can be phased. A MN map showing the present trails and parks was handed out.

Curt Hildahl asked if trails have to be on both sides of the road. If an off road trail, one way is okay but when working with a hwy/road people must go against traffic and therefore need trail on both sides We have to follow Federal guidelines. Charles said we may be better off going on our own.

Steve Ehnert talked about snow removal on Broadwater Drive, and Freida Drive. He was told he has to bill them separately and he needs the names and addresses to send bills too, clerk will provide. He also asked about Heimarks road, Mr. Heimark is blind and we have been plowing for some years now. Steve was told to continue plowing and billing to the Township. Bob told Steve about two spots to watch out for when he is plowing, Steve said he would go slow in those areas. Steve also asked about a contact person concerning snow plowing seeing Merle is no longer with us and he was given Wayne Olson's home and cell phone numbers.

Old Business

Bob had contacted Steve Ehnert to do the brushing and it was completed.

Wayne had taken care of the signs that needed to be changed or added for this year.

David Ramage had contacted the Clerk and he was out of town so couldn't attend the November meeting but asked that he and Troy to be put on the December meeting agenda.

The snow fence to be put up on Oberg's farm land on the North side of 490th Street next to where Chris Haugrud lives was discussed. The Oberg land had not been tilled yet so Mike will call O'berg's to see if they are going to till this fall and if not we can get it up as soon as possible. Mike will check on purchasing the snow fence.

New Business

The Zoning Ordinance changes were discussed. Mike stating that the section of the ordinance concerning obtaining Special Use Permits had not been followed as per Section VIII Administration/Part B and that we would like to change. A discussion was had but it was decided that we needed to fine tune the changes before adopting so will redefine the changes and will hold a hearing on the changes again at the December meeting.

The Dunn Township Road Policy was to be discussed after everyone had a chance to read and mark any changes that should be made, but Mike had given a copy to representatives from Central Specialties and Mark's Sand and Gravel asking them to review and to get back to us with any suggestions or changes they thought should be made before we adopt the policy, they had not gotten back to us so will wait to talk to them before adopting. The two contractors will also be giving us estimates of costs and approximate dates for repair needed on South Pelican Drive and Fish Lake Road so we can budget ahead of time when setting our levy so the funds will be there when the time comes to do the repairs.

The next meeting will be held on December 11, 2006 at 7 p.m. at the town hall.

With no further business to discuss Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____

**DUNN TOWNSHIP
MEETING MINUTES
DECEMBER 11, 2006**

Chairman Olson called the meeting to order. All board members were present, Wayne Olson, Mike Johnson, Bob Dalman, Carla Johnson and Judy Sumpter.

The Pledge of Allegiance was recited.

Minutes

Minutes of the last meeting had been sent out and read, Wayne made a motion to accept the minutes as written, Mike seconded the motion, all in favor, motion carried.

Treasurers Report

The Treasurers Report was read. Wayne made a motion to accept the report as read, Bob seconded the motion, all in favor, motion carried.

Information/Requests/Questions from Residents

David Ramage, his son Troy and his wife Elizabeth Ramage were at the meeting to discuss a letter they had received from Dunn Township regarding two approaches on their property at 49855 Fish Lake Road. David Ramage owns the property and his son Troy lives at the location. One approach is at the top of the hill but the second approach is definitely down hill with the potential for holding water as no culvert was installed. On October 2, 2006 several loads of black dirt were brought in to level out the ditch and as a result the township feels that it will not hold as much water and therefore possibly run over Fish Lake Road and cause a road hazard. At the townships October meeting the Board discussed the concerns and a motion was made that if, at 49855 Fish Lake Road, there is any leakage of water onto Fish Lake Road within 5 years from date of letter sent to the Ramages, dated October 16, 2006, Dunn Township would have a culvert installed under Fish Lake Road at the property owners expense.

David Ramage explained to the Supervisors that he had met with Merle Miller (Dunn Township's Chairman at the time) and Duvane (Rabbit) Jacobson concerning the approach in question and asked if he needed to install a culvert as the approach was already there when he purchased the property. There had been some erosion prior to purchase as it was built with clay. He was told by Miller and Jacobson that if he would haul in black dirt to put in the ditch ahead of the second approach and put in roll on grass this would likely stop the erosion before any water would get to the second approach. He said they hauled in one and a half truck loads of black dirt and added roll on grass. They also told him that if there was any cause for concern that they could run a small pipe through the second approach up higher so that it would drain out slowly. Mike Johnson was still not sure that there would not be any problems, and Mr. Ramage also said that he is not sure if there will be a problem but if there is he has not caused the problem as there was some erosion in prior years and that he was trying to correct any problems that there might have been previously. Mr. Ramage said he would be glad to work with the township if there are problems but doesn't feel he should get stuck for paying for any previous problems there might have been. Mr. Johnson asked if they had obtained a permit to haul dirt into the ditch, he said he had talked to OTC and they told him they had not gotten a permit to put fill in the ditch. Elizabeth Ramage said that they had obtained

two separate permits from the county to haul in dirt, one for site fill and one for landscaping and that would cover the fill in the ditch. Mr. Ramage asked if they want them to remove the dirt as he would rather do that than get stuck for having to pay for previous problems there might have been. It was decided that Mr. Johnson would again talk to OTC Shoreline Management about the permits and the town board would then make a decision.

Next on the agenda was to hold the hearing on changing the Zoning Ordinance, it was discussed at last months meeting but more revisions had to be made before changing. Everyone had received a copy of the changes and the Zoning Ordinance as it is now. Everyone was in favor of the change, but there was one question brought up by Charles Kvare concerning the part that states what the regulations are for the county Lake Shore Management area within 500 feet of the lake and that we should be sure these regulations had not changed. The Clerk will check on this and if these OTC rules had not changed we would go ahead. Mike Johnson made a motion to amend Section VIII (B) of the Dunn Township Zoning Ordinance to read as written (copy attached), Wayne seconded the motion, all in favor, motion carried.

Charles Kvare was at the meeting to ask the Township to sign a plat for the "Charles Kvare's Beauty Bay South" which had already been okayed by Otter Tail County. After looking over the plat, Wayne Olson, Chairman signed the plat. Mr. Kvare said he would bring us a copy after the county had signed.

Robin Johnson from Lakeland General Store was at the meeting to ask the township's approval for two wells to be installed in township right-of-way for testing the soil for any pollution. He stated that since the petroleum leak on his property back in 1989 Minnesota Pollution Control has hired WCEC out of Morris, MN. to do test wells to check for seepage and there has been no plume moving towards the river and they now want to install four more wells to do the testing. Two would be on state land and the other two in Dunn Township road right-of-way. WCEC has obtained permits for the wells from Pollution Control. Mike Johnson asked if the wells would be close enough to the ground so as not to cause a problem for snowplowing, mowing etc. Robin was pretty sure they would not cause a problem and if he finds out any different he will let the township know.

Correspondence

We received two variances from the county, county will handle.

Received a copy of a letter sent to Steve Ehnert from Howard Wergeland, concerning snowplowing of the Cul De Sac on Fish Lake Way where he lives. He felt that Steve was not getting all the snow off of the road and that he was not putting his blade down far enough. He sent the township a copy for their reference.

Received a letter from the county asking what time our Annual Meeting will be held in March 2007. The Clerk asked everyone if we should hold the meeting earlier this year seeing we no longer have our Township Elections in March. Everyone thought that holding the Annual Meeting at 7 p.m. would be a good time.

We received information from the University of Minnesota concerning training sessions to be held for the Supervisors concerning roadway maintenance issues, truck weight compliance and asphalt maintenance. After looking over the brochures it was decided that they would not be attending as the sessions were held so far away.

Old Business

Snowplowing at the town hall was discussed. We had received two bids for the snowplowing, one from Dennis Ouren at \$65 per hour and one from Wayne Johnson for \$60 per hour with a ¾ hour minimum. Wayne Olson made a motion to hire Wayne Johnson at the cheapest rate of \$60 and have him plow when he plows at Zion Church, Bob seconded the motion, all in favor, motion carried.

Carla said she had called Pelican Plumbing again to see about getting the urinal installed and told him if he didn't call we would get someone else to do the job. He called her back and she told him to call the Clerk to set a date. It was decided to have him come next Monday if possible as Wayne would be able to be there also as he will do the sheet rock patching after the urinal is installed.

Wayne said that the snow fence had been installed on the Oberg property on 490th Street. He said he had not installed any signs by Zion as we did not have any of the correct signage. He will contact Gary Carlson from Zion and they will decide on what signs are needed, they will order and then install.

Bob had filled out the Weed Report, kept a copy for the township and had sent.

Mike Johnson was asked to discuss the new fire hall, sub-staion situation. He said he had not received any communications from Pelican Chief Steeves. He had just been handed a letter from Jeff Swanson of the Detroit Lakes Fire Department stating that he had again been elected Fire Chief and that they would bring us a proposal for the sub-station by December 31st, 2006. He would check on ISO rates and thought that a Junction 34 & 59 area would be the best location for the sub-station. We would have mutual aid with the Vergas Fire Department. He said that it was definitely doable. Larry Hovland asked if we knew of other places who have tried this and it worked. The Supervisors said one was Breezy Point by Brainerd and it has worked really well there.

A discussion was had to the total cost for the township if we go along with Pelican and the new Fire Hall. At our 39% it would be over \$300,000 over the 20 year term and that does not include interest or if our percentage increases because of increased values of property in the township, and we are sure there will be increases there as fast as the township is growing. Mike said that they had asked Don Solga on some final figures on the total cost way back in October and he said he would get the figures by Thanksgiving. We have not seen anything nor have we heard anything on it. It would be nice to have a closer figure to go by for total costs over the 20 years.

Compensation for Cheryl Hovland our representative on the Hospital District Board. After discussion it was decided just to pay her mileage now and make a decision on other compensation after contacting a Minnesota township attorney about the matter.

Gift Certificates for our Zoning Board members was discussed. Wayne made a motion to give each board member who has served two years a Gift Certificate for \$50, (place to be decided at the time) and to do at two year intervals, Mike seconded the motion, all in favor, motion carried.

Putting up poles with automatic lights outside the town hall, one in back and one in front for better lighting was discussed. Both for better lighting when meetings are held and also for security reasons. The Clerk had checked on pricing and the Supervisors asked that we get a written quote from Lake Region and then we would go ahead with it. After the initial installation costs of around \$350-\$400 it will cost \$20.87 per month. Lake Region would cover any maintainance costs and cost of energy and light replacement.

David Johnson brought 57 frozen gopher feet in for payment at \$2 each. All thought it was okay as long as they were frozen.

Our next meeting will be on January 8, 2007 at 7 p.m. at the town hall.

With no further business to discuss Wayne made a motion to adjourn the meeting, Mike seconded the motion, all in favor, motion carried.

Judy Sumpter, Clerk _____

Wayne Olson, Chairman _____